



BOARD REPORT

REPORT No.: 2026-23

MEETING DATE: JUNE 18, 2026

SUBJECT: PROPOSED 2027 BUDGET SCHEDULE

RECOMMENDATION

THAT with respect to Report No. 2026-23 (Corporate Services Division), we, The District of Thunder Bay Social Services Administration Board, approve the 2027 Budget Schedule as presented.

REPORT SUMMARY

To provide the proposed 2027 Budget Schedule to The District of Thunder Bay Social Services Administration Board (TBDSSAB or the Board) for approval.

BACKGROUND

Administration prepares and presents annual operating and capital budgets to the Board for review and approval. To support this effort, the Board approves a Budget Schedule which identifies when the budget will be presented to the Board as well as certain administrative milestones during the budget process.

In accordance with the Budget Policy #CS-02:83, the annual Budget Schedule is to be presented to the Board no later than the June Board meeting. Furthermore, in the first budget year in the term of a new Board the budget will be presented to the new Board at a meeting in January of the budget year and submitted to the Board for approval at a meeting in February of the budget year.

COMMENTS

The proposed 2027 Budget will be presented to the Board at the January 2027 Board meeting for review and deliberation using the strategic direction and outcomes identified in previous Strategic Plans. Administration will incorporate any feedback from the Board, as well as any additional information provided by provincial Ministries, and resubmit the Budget for approval at the February 2027 Board meeting.

Table 1 below presents the 2027 Budget Schedule as proposed by Administration:

Table 1: 2027 Budget Schedule	
Senior Management Team assesses existing Key Performance Indicators, and develop plans for future Key Performance Indicators and establish targets	July 2 – 24, 2026
Senior Management Team Budget deliberations	July 27 – September 18, 2026
Draft Capital Budget and 10-Year Capital Forecast submitted to Finance	August 27, 2026
Draft Operating Budgets submitted to Finance	September 18, 2026
Final Draft Budget submitted to Chief Executive Officer	October 26, 2026
Draft Budget package provided to Board for review (prior to Board meeting presentation)	Two weeks prior to January 2027 Board Meeting (tentatively December 30, 2026)
Reserve and Reserve Fund Strategy Updates presented to the Board (at Regular Board Meeting)	January 2027 Board Meeting (tentatively January 14, 2027)
Draft Budget presented to Board (Administration will be available to answer questions)	January 2027 Board Meeting (tentatively January 14, 2027)
Final Draft Budget including changes requested by the Board, presented to Board for approval, including By-law approval	February 2027 Board Meeting (tentatively February 18, 2027)

Administration will provide further information regarding the Budget Schedule to the Board, if required.

STRATEGIC PLAN IMPACT

This report relates to the Board's 2024-2027 strategic direction of Financial Stewardship, with a focus on ensuring accountability of TBDSSAB resources.

FINANCIAL IMPLICATIONS



There are no direct financial implications related to this report.

CONCLUSION

It is concluded that the proposed 2027 Budget Schedule has been developed to maximize the efficient and effective development of the 2027 Budget Package, with a target date for final Board approval of February 2027 and should be approved.

REFERENCE MATERIALS

None.

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SUBMITTED BY:	Ken Ranta, Chief Executive Officer