



**MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 07/2026  
OF  
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

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**DATE OF MEETING:** April 30, 2026

**TIME OF MEETING:** 10:28 am

**LOCATION OF MEETING:** Microsoft Teams &  
3rd Floor Boardroom  
TBDSSAB Headquarters  
231 May Street South  
Thunder Bay, ON

**CHAIR:** Jim Vezina

**PRESENT:**

Albert Aiello  
Gordon Cuthbertson  
Chris Eby  
Kasey Etreni  
Brian Hamilton  
Greg Johnsen  
Kathleen Lynch  
Elaine Mannisto  
Jim Moffat  
Dominic Pasqualino  
Don Smith  
Jim Vezina

**OFFICIALS:**

Ken Ranta, Chief Executive Officer  
Richard Jagielowicz, Director, Corporate Services Division  
Crystal Simeoni, Director, Integrated Social Services Division  
Shari Mackenzie, Manager, Human Resources  
Jeevan Chahal, Manager, Finance  
Aaron Park, Manager, Housing & Homelessness Programs  
Tomi Akinyede, Supervisor, Research & Social Policy  
Carole Lem, Communications & Engagement Officer  
Bindiya Patel, Communications Assistant  
Glenda Flank, Recording Secretary

**GUESTS:**

Judy Kleinhuis, Principal, Doane Grant Thornton LLP

**REGRETS:**

Anne-Marie Bourgeault

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Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CEO refer jointly to the Chief Executive Officer of TBDSSAB and Senior Administrator of TBDHC.

**BOARD MEETING**

**DISCLOSURES OF INTEREST**

None

NEW BUSINESS

None

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 26/22

Moved by: Jim Moffat  
Seconded by: Kasey Etrene

THAT with respect to the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for April 30, 2026, we approve the agendas as presented;

AND THAT we approve any additional information and new business.

CARRIED

CLOSED SESSION MEETING

Administration recommended that the Board adjourn to a closed meeting relative to receipt of information with respect to security of the property of the Board.

Resolution No. 26/23

Moved by: Don Smith  
Seconded by: Kathleen Lynch

THAT the Board adjourns to Closed Session relative to receipt of information with respect to security of the property of the Board regarding the confidential attachment to the 2025 Fourth Quarter Financial Report and Program Levy Surplus Disposition.

CARRIED

At 10:54 am the meeting reconvened in Regular Session.

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of TBDSSAB Meeting No. 05/2026 (Regular Session) presented in Regular Session and Meeting No. 06/2026 (Closed Session) presented in Closed Session, held on March 19, 2026 were provided for confirmation.

Resolution No. 26/24

Moved by: Don Smith  
Seconded by: Greg Johnsen

THAT the Minutes of Meeting No. 05/2026 (Regular Session) and Meeting No. 06/2026 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on March 19, 2026, respectively, be confirmed.

CARRIED

REPORTS OF ADMINISTRATION

2025 Fourth Quarter Financial Report and  
Program Levy Surplus Disposition

Report No. 2026-13 (Corporate Services Division) was presented to the Board providing the 2025 Fourth Quarter Financial Report and Administration's recommendation regarding the program levy surplus disposition.

Ken Ranta, CEO provided a brief introduction to the report.

Richard Jagielowicz, Director, Corporate Services Division provided an overview of the report including the option recommended by Administration and responded to questions.

At 10:59 am Chris Eby, Board Member, joined the meeting.

A discussion was held regarding the options for the disposition of the levy surplus.

Ken Ranta, CEO provided clarification and responded to questions.

At 11:11 am Brian Hamilton, Board Member, joined the meeting.

Resolution No. 26/24B

Moved by: Gordon Cuthbertson  
Seconded by: Greg Johnsen

Add Option 4 Return the surplus to municipalities with the exception of TWOMO. TWOMO money goes to levy stabilization reserve fund.

LOST

Resolution No. 26/24C

Moved by: Greg Johnsen  
Seconded by: Gordon Cuthbertson

Deferral of the report (2026-13) to provide more information on the defeated Option 4, etc. with potential dates.

LOST

Ken Ranta, CEO provided a brief overview of Option 2 being recommended by Administration.

A straw poll was held regarding having Option 1 presented as the recommendation for voting. The straw poll did not have consensus of the Board.

Resolution No. 26/24A

Moved by: Kathleen Lynch  
Seconded by: Albert Aiello

THAT with respect to Report No. 2026-13 (Corporate Services Division) we, The District of Thunder Bay Social Services Administration Board, approve Option 2 – transfer 50% of the surplus (\$1,340,350) to the Levy Stabilization Reserve Fund, returning 50% of the surplus to municipalities using the 2025 weighted assessment.

CARRIED

At 12:04 pm Aaron Park, Manager, Housing & Homelessness Programs and Tomi Akinyede, Supervisor, Research & Social Policy joined the meeting.

2025 Investment Portfolio Performance

Report No. 2026-14 (Corporate Services Division) was presented to the Board providing information relative to the performance of the Board's investment portfolio for the 2025 year.

Richard Jagielowicz, Director Corporate Services Division, provided a brief overview of the highlights in the report.

10 Year Housing and Homelessness Plan

Report No. 2026-15 (Integrated Social Services Divisions) was presented to the Board providing the Board with the final 10 Year Housing and Homelessness Plan.

Crystal Simeoni, Director, Integrated Social Services Division provided an overview of the report and plan and responded to questions.

Resolution No. 26/25

Moved by: Albert Aiello  
Seconded by: Brian Hamilton

THAT with respect to Report No. 2026-15 (Integrated Social Services Division) we, The District of Thunder Bay Social Services Administration Board, approve the Under One Roof - Chapter 2: 10-Year Housing and Homelessness Plan 2026-2036 as presented;

AND THAT the Board authorizes Administration to submit the Under One Roof - Chapter 2: 10-Year Housing and Homelessness Plan to the Ministry of Municipal Affairs and Housing as required;

AND THAT an annual update be presented to the Board concerning the progress on the achievement of recommendations contained in the Under One Roof - Chapter 2: 10-Year Housing and Homelessness Plan.

CARRIED

At 12:15 pm Aaron Park, Manager, Housing & Homelessness Programs and Tomi Akinyede, Supervisor, Research & Social Policy left the meeting.

Northern Ontario Service Deliverers'  
Association 2026 Annual General Meeting  
Attendance

Memorandum from Ken Ranta, CEO, (Chief Executive Officer Division) dated April 2, 2026 was presented to the Board providing information regarding attendance at the 2026 NOSDA AGM.

Ken Ranta, CEO provided an overview of the process and responded to questions.

Resolution No. 26/26

Moved by: Dominic Pasqualino  
Seconded by: Don Smith

THAT with respect to the Northern Ontario Service Deliverers Association (NOSDA) 2026 Annual General Meeting, the following Members of the Board are appointed to serve as Members of NOSDA and to attend as voting delegates:

1. Jim Vezina
2. Kathleen Lynch

AND THAT if either of the above Board members are unable to attend, the following Members will be contacted to attend as voting delegates in their place:

1. Jim Moffat
2. Anne-Marie Bourgeault

CARRIED

### TBDSSAB 2025 Annual Report

Memorandum from Ken Ranta, CEO, (Chief Executive Officer Division) dated March 30, 2026 was presented to the Board providing the 2025 Annual Report.

Ken Ranta, CEO provided a brief overview of the 2025 Annual Report, noted a correction to be made to the final report and responded to questions.

Resolution No. 26/27

Moved by: Gordon Cuthbertson  
Seconded by: Dominic Pasqualino

THAT with respect to the memorandum dated March 30, 2026 from Ken Ranta, Chief Executive Office, we, The District of Thunder Bay Social Services Administration Board (TBDSSAB) approve the 2025 Annual Report as amended;

AND THAT the 2025 Annual Report be posted to the TBDSSAB website and a notification be sent to partners and stakeholders.

CARRIED

### CORRESPONDENCE

#### 2026 Rural Ontario Municipal Association Conference

Letter from the Lorne Coe Parliamentary Assistant, MCCSS, dated March 18, 2026 relative to the delegation meeting at ROMA was presented to the Board.

Ken Ranta, CEO provided a brief overview and responded to questions.

Jim Vezina, Chair provided further information.

2026 Ontario Child Care and Early Years  
Funding

Memorandum from Holly Moran, Assistant Deputy Minister, Early Years and Child Care Division, MOE, dated March 19, 2026 providing information regarding the 2026 Space Targets and ELCC Infrastructure Fund was presented to the Board.

Building Canada Homes and Improving  
Transportation Infrastructure Act

Letter from the Honourable Robert Flack, Minister, MMAH, dated April 1, 2026 relative to providing information regarding the proposed Building Homes and Improving Transportation Infrastructure Act, 2026 was presented to the Board

BY-LAWS

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board was confirmed to be held on Thursday, May 21, 2026 at 10:00 a.m., in the 3<sup>rd</sup> Floor Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario and via Microsoft Teams.

ADJOURNMENT

Resolution No. 26/28

Moved by: Kathleen Lynch  
Seconded by: Jim Moffat

THAT the Board (Regular Session) Meeting No. 07/2026 of The District of Thunder Bay Social Services Administration Board, held on April 30, 2026, be adjourned at 12:24 p.m.

CARRIED

  
Chair

  
Chief Executive Officer