



**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

June 3, 2026

TO Local Roads Boards
Local Services Boards
Other Stakeholders

RE: Call for Nominations – Representative of Territory Without Municipal Organization for The District of Thunder Bay Social Services Administration Board (TWOMO)

As you may know, an election will be held on October 26, 2026 to vote for one member to be elected to represent territory without municipal organization on The District of Thunder Bay Social Services Administration Board (TBDSSAB).

In order to proceed with the election of an individual to represent territory without municipal organization in the District, TBDSSAB is seeking the assistance of local services boards, local roads boards, volunteer fire departments and other interested organizations in the District.

Enclosed is the Notice of Election, as advertised in the local papers, along with a supply of Nomination Papers which we ask you to post in a conspicuous area to the advantage of the electors in territory without municipal organization.

Section 3.1(2) of the Regulations made under the *District Social Services Administration Boards Act* provides that:

“A member of a board ... who represents territory without municipal organization shall be a Canadian citizen who is at least 18 years of age, and

- (a) a permanent resident of the TWOMO;
- (b) an owner or tenant of property in the TWOMO; or
- (c) the spouse or partner of an owner or tenant of property in the TWOMO.

Those disqualified from seeking to represent TWOMO include:

- An employee of the DSSAB.
- Except during a leave of absence under Section 30 of the *Municipal Elections Act, 1996*, an employee of a municipality or a local Board as defined in the *Municipal Affairs Act*. An employee must be on leave as of the day they are nominated.
- A judge of any court.
- A member of the Assembly (Ontario Legislature).
- A member of the House of Commons.
- A member of the Senate.



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- Anyone who holds more than one office, election of which is governed by the *Municipal Elections Act, 1996* and/or the *District Social Services Administration Boards Act, 1990*.
- A Crown Employee within the meaning of the *Public Service Act, 2006* who is a Deputy Minister or who is in a position or classification designated in the regulations made under that Act for the purposes of Section 11 thereof.
- A person who is serving a sentence of imprisonment in a penal or correctional institution, including a sentence being served in the evenings or on weekends.
- A corporation.
- A person who was convicted of the corrupt practice described in Subsection 90(3) of the *Municipal Elections Act, 1996* if Voting Day in the current election is less than four years after Voting Day in the election in respect of which he or she was convicted.
- A person who was convicted of the corrupt practice described in Subsection 91(1) of the *Municipal Elections Act, 1996* if Voting Day in the current election is less than six years after Voting Day in the election in respect of which he or she was convicted.
- A person disqualified for violations of financial requirements or violations of requirements for filing financial information.
- Otherwise, ineligible or disqualified under the *Municipal Act, 2001* or any other Act.

Completed Nomination Papers are to be forwarded to the undersigned **by August 21, 2026 at 2:00 pm**. Nomination Papers will be accepted by mail, courier or fax. The filing fee of \$100.00 can be paid

- in cash;
- by certified cheque or money order made payable to The District of Thunder Bay Social Services Administration Board; or
- by e-transfer, contact the office for details.

Any inquiry may be addressed to the undersigned.

Thank you for your assistance.

Sincerely,

Ken Ranta
Chief Executive Officer and Returning Officer

kr/bp

Enclosures Call for Nominations
 Nomination Papers