



**MINUTES OF THE TWENTY-SECOND ANNUAL GENERAL MEETING
OF THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: April 17, 2025
TIME OF MEETING: 10:14 a.m.
LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Brian Hamilton

PRESENT:

Albert Aiello
Ken Boshcoff
Anne-Marie Bourgeault
Chris Eby
Kasey Etreni
Brian Hamilton
Greg Johnsen
Kathleen Lynch
Elaine Mannisto
Jim Moffat
Dominic Pasqualino
Jim Vezina

OFFICIALS:

Ken Ranta, Chief Executive Officer
Georgina Daniels, Director, Corporate Services Division
Crystal Simeoni, Director, Integrated Social Services Division
Shari Mackenzie, Manager, Human Resources
Tafadzwa Mukubvu, Manager, Finance
Carole Lem, Communications & Engagement Officer
Bindiya Patel, Communications Assistant
Glenda Flank, Recording Secretary

GUESTS:

Judy Kleinhuis, Principal, Doane Grant Thornton LLP
Ryan Gabriele, Manager, Doane Grant Thornton LLP

REGRETS:

Meghan Chomut
Mark Thibert

ANNUAL GENERAL MEETING

DISCLOSURES OF INTEREST

None.

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 25/AGM01

Moved by: Kasey Etreni
Seconded by: Albert Aiello

THAT with respect to the agenda for the Annual General Meeting of The District of Thunder Bay Social Services Administration Board held on April 17, 2025, we approve the agenda as presented;

AND THAT we approve any additional information and new business.

CARRIED

REPORT OF THE CHAIR

In accordance with the TBDSSAB Governance & Procedural By-law No. 03-2021, Section 3(3)(ii)(a), the message from the Chair is to be presented at the Annual General Meeting.

Ken Ranta, CEO, advised that the Report of the Chair, is contained in the 2024 TBDSSAB Annual Report which will be presented at the Regular Session Board meeting.

MINUTES OF PREVIOUS MEETING

Adoption of Minutes

Minutes of the Twenty-First Annual General Meeting of The District of Thunder Bay Social Services Administration Board, held on April 18, 2024, were confirmed.

Resolution No. 25/AGM02

Moved by: Elaine Mannisto
Seconded by: Kathleen Lynch

THAT the Minutes of the Twenty-First Annual General Meeting of The District of Thunder Bay Social Services Administration Board, held on April 18, 2024, be confirmed.

CARRIED

REPORTS OF ADMINISTRATION

Year 2024 Audited Financial Statements of The District of Thunder Bay Social Services Administration Board

Report No. 2025-12AGM (Corporate Services Division) was presented to the Board to provide an overview of the year 2024 audited consolidated financial statements of The District of Thunder Bay Social Services Administration Board. The Financial Statement was presented in a separate document.

Georgina Daniels, Director, Corporate Services Division provided an overview of the report and financial statements, responded to questions and requested that any electronic copies of the draft financial statements be deleted and hard copies be destroyed following the meeting.

Judy Kleinhuis, Principal, Doane Grant Thornton LLP provided a brief synopsis of the Auditors' Report and responded to questions.

Albert Aiello, Audit Committee Chair provided a brief update on behalf of the Audit Committee.

Resolution No. 25/AGM04

Moved by: Greg Johnsen
Seconded by: Ken Boshcoff

THAT with respect to Report No. 2025-12AGM (Corporate Services Division) we, The District of Thunder Bay Social Services Administration Board, approve the Audited Consolidated Financial Statements of The District of Thunder Bay Social Services Administration Board for the year ended December 31, 2024, as presented.

CARRIED

Appointment of Auditors

The District of Thunder Bay Social Services Administration Board appointed the Auditors for 2025 in accordance with the TBDSSAB Governance and Procedural By-law No. 03-2021 Section 3(3)(ii)(c).

Resolution No. 25/AGM04

Moved by: Elaine Mannisto
Seconded by: Kasey Etreni

THAT in accordance with The District of Thunder Bay Social Services Administration Board Governance and Procedural By-law No. 03-2021 Section 3(3)(ii)(c), we confirm the appointment of Doane Grant Thornton LLP, as the Auditors for TBDSSAB for the 2025 fiscal year;

AND THAT the remuneration of the Auditors will be in the amount of \$55,000 plus the Harmonized Sales Tax, for the TBDSSAB 2025 Financial Audit.

CARRIED

ADJOURNMENT

Resolution No. 25/AGM05

Moved by: Anne Marie Bourgeault
Seconded by: Dominic Pasqualino

THAT the Twenty-Second Annual General Meeting of The District of Thunder Bay Social Services Administration Board held on April 17, 2025, be adjourned at 10:25 a.m.

CARRIED


Chair


Chief Executive Officer