



Memorandum

Date: November 30, 2025
To: Members of the Board
From: Ken Ranta, Chief Executive Officer
Subject: **Proposed 2026 Board Meeting Dates and 2027 Inaugural Meeting Date**

As per the Governance and Procedural By-law, the Board is to confirm the schedule for the 2026 Board Meeting dates and the 2027 Inaugural Board Meeting date at the January 15, 2026 Board Meeting and a resolution will be presented for consideration at that meeting.

In order to provide the Board with the opportunity to review and discuss the 2026 Board Meeting dates and the 2027 Inaugural meeting date being proposed by Administration prior to confirmation, the proposed dates are being provided at the December 11, 2025 Board Meeting. Board Meetings are scheduled to start at 10:00 a.m. and continue until 3:00 p.m. to allow enough time to complete Board Business.

Administration has reviewed the schedules for Annual General Meeting and conference dates currently available from the Thunder Bay District Municipal League, Northwestern Ontario Municipal Association, Northern Ontario Service Deliverers' Association, Rural Ontario Municipal Association, Ontario Municipal Social Services Association, Association of Municipalities of Ontario, Thunder Bay Police Service Board and Thunder Bay District Health Unit to limit conflicts in schedules of Board Members.

The following dates are put forward for review and information:

February 19, March 19, April 16, May 21, June 18, July 16, September 17,
October 15, November 19, December 10, 2026 and January 14, 2027.

Sincerely,

Ken Ranta
Chief Executive Officer

KR/gf