



**THE DISTRICT OF THUNDER BAY  
SOCIAL SERVICES ADMINISTRATION BOARD**

**BOARD MINUTES**

**MINUTES OF BOARD (CLOSED SESSION) MEETING NO. 18/2025  
OF  
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

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**DATE OF MEETING:** November 20, 2025

**TIME OF MEETING:** 10:04 a.m.

**LOCATION OF MEETING:** Microsoft Teams &  
3rd Floor Boardroom  
TBDSSAB Headquarters  
231 May Street South  
Thunder Bay, ON

**CHAIR:** Jim Vezina

**PRESENT:**

Albert Aiello  
Ken Boshcoff  
Anne-Marie Bourgeault  
Gordon Cuthbertson  
Chris Eby  
Kasey Etreni  
Greg Johnson  
Kathleen Lynch  
Elaine Mannisto  
Jim Moffat  
Dominic Pasqualino  
Jim Vezina

**OFFICIALS:**

Ken Ranta, Chief Executive Officer  
Crystal Simeoni, Director, Integrated Social Services  
Tafadzwa Mukubvu, Manager, Finance  
Marty Read, Manager, Infrastructure & Asset Management  
Carole Lem, Communications & Engagement Officer  
Bindiya Patel, Communications Assistant  
Glenda Flank, Recording Secretary

**REGRETS:**

Meghan Chomut  
Brian Hamilton

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Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CEO refer jointly to the Chief Executive Officer of TBDSSAB and Senior Administrator of TBDHC.

**BOARD MEETING**

**DISCLOSURES OF INTEREST**

None.

## REPORTS OF ADMINISTRATION

### TBDSSAB Proposed 2026 Operating and Capital Budgets

Memorandum from Richard Jagielowicz, Director, Corporate Services Division dated November 4, 2025 was presented to the Board providing confidential attachment #3 to Report No. 2025-41 setting out the financial details of the 2026 Capital Budget Project Summary.

Tafadzwu Mukubvu, Manager, Finance provided a brief overview of the capital budget project summary and responded to questions.

Marty Read, Manager, Infrastructure & Asset Management responded to questions and provided clarification.

## ADJOURNMENT

Resolution No. 25/CS09

Moved by: Dominic Pasqualino  
Seconded by: Kasey Etreni

THAT the Board (Closed Session) Meeting No. 18/2025 of The District of Thunder Bay Social Services Administration Board, held on November 20, 2025, be adjourned at 10:10 a.m., to reconvene in Regular Session to consider the remaining agenda items.

CARRIED



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Chair



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Chief Executive Officer