



Memorandum

Date: October 7, 2025
To: Members of the Board
From: Ken Ranta, Chief Executive Officer
Subject: **Cancellation of the November 21 Board Meeting Date**

The Board approved scheduling two dates in November to allow for sufficient time to review both the proposed budget and any other Board Reports or information coming forward in November. As Administration does not anticipate having numerous Reports or information requiring Board approval to be presented to the Board in November, it is recommended that the second meeting date be cancelled.

In accordance with the Board's Governance and Procedural By-law, a change to the schedule of Regular Board meetings may be approved by Resolution of the Board. The following resolution will be presented to the Board at the October 16, 2025 Board meeting for consideration:

THAT with respect to the Memorandum dated October 7, 2025 from Ken Ranta, Chief Executive Officer, we approve the cancellation of the November 21st Board Meeting;

AND THAT notice of the cancellation be posted on The District of Thunder Bay Social Services Administration Board website.

Sincerely,

Ken Ranta
Chief Executive Officer

KR/gf