



Memorandum

Date: May 23, 2025
To: Members of the Board
From: Ken Ranta, Chief Executive Officer
Subject: **Cancellation of July Board Meeting**

As Administration does not anticipate having any Reports or information requiring Board approval to be presented to The District of Thunder Bay Social Services Administration Board for the scheduled July 17, 2025 Board Meeting, it is recommended that the meeting be cancelled.

In accordance with the Board's Governance and Procedural By-law, a change to the schedule of Regular Board meetings may be approved by Resolution of the Board. The following resolution will be presented to the Board at the June 19, 2025 Board meeting for consideration:

"THAT with respect to the Memorandum dated May 23, 2025 from Ken Ranta, Chief Executive Officer, we approve the cancellation of the July Board Meeting scheduled for Thursday July 17, 2025;

AND THAT notice of the cancellation be posted on The District of Thunder Bay Social Services Administration Board website."

Sincerely,

Ken Ranta
Chief Executive Officer

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