



**LEAD REPAIRPERSON
INTEGRATED SOCIAL SERVICES**

TWO (2) PERMANENT FULL-TIME POSITIONS

POSTING NUMBER: 29-2025	STATUS: INTERNAL/EXTERNAL
POSTING DATE: MAY 9, 2025	CLOSING DATE: MAY 16, 2025
AFFILIATION: UNION	HOURS PER WEEK: 35
SALARY GROUP: 10	HOURLY RATE: \$31.85 - \$38.99

POSITION SUMMARY:

This position leads the plumbing and electrical maintenance work across TBDSSAB facilities. The incumbent will ensure compliance with safety codes, manage repair projects, and provide general guidance to maintenance staff working with the Supervisor, Maintenance.

MAJOR RESPONSIBILITIES:

1. Perform installation, maintenance, and repairs of plumbing and electrical systems.
2. Troubleshoot and resolve electrical and plumbing issues promptly.
3. Work with maintenance staff in assigned repair tasks
4. Ensure compliance with safety codes and building regulations.
5. Maintain plumbing and electrical systems, including water heaters, boilers, panels, and wiring.
6. Respond to emergency repair requests
7. Maintain clean and safe work areas.
8. Performs other related duties as assigned.

QUALIFICATIONS:

Education/Experience:

- Secondary school diploma.
- Red Seal certification in plumbing or electrical (dual trade certification is an asset).
- Minimum 5 years in plumbing and electrical maintenance, including 2 years in a leadership role.

Skills/Abilities:

- Excellent communication skills.
- Excellent customer service and conflict resolution skills for constant interaction with a diverse or difficult clientele.
- Strong knowledge of applicable codes, troubleshooting skills, and ability to read technical documents.
- Able to lift heavy materials and work in various environments.

CONDITIONS OF EMPLOYMENT:

- Must undergo a successful police records check, Type 2.
- Must have a valid driver's license.

HOW TO APPLY:

Applications must include a completed TBDSSAB application form, cover letter and resume. Please be sure to reference the position title and the competition number. Applications may be emailed, faxed, or delivered to the TBDSSAB location by 4:30 pm on the closing date to the attention of:

Human Resources
The District of Thunder Bay Social Services Administration Board
231 May Street South
Thunder Bay, ON P7E 1B5
Email: careers@tbdssab.ca | Fax: (807) 345-2466

Applicants currently employed by the TBDSSAB must complete the [Internal Application Form](#). Application forms are available on our website or are available for pickup at the TBDSSAB location. For more information on employment opportunities at TBDSSAB, please visit our [website](#).
<https://www.tbdssab.ca/about/careers/>

ADDITIONAL INFORMATION:

- Applications received for this position will not be acknowledged unless you are being notified of an interview.
- Reasonable accommodations are available upon request for all parts of the recruitment process.
- As an equal opportunity employer, the TBDSSAB encourages applications from Indigenous peoples, persons with disabilities, members of visible minority groups and women.



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Ishkwaandemonan
Opening Doors for You