



**MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 05/2025
OF**

THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD

DATE OF MEETING: March 20, 2025

TIME OF MEETING: 10:00 a.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Jim Vezina

PRESENT:

Ken Boshcoff
Anne Marie Bourgeault
Chris Eby
Kasey Etreni
Brian Hamilton
Kathleen Lynch
Jim Moffat
Dominic Pasqualino
Jim Vezina

OFFICIALS:

Ken Ranta, Chief Executive Officer
Georgina Daniels, Director, Corporate Services Division
Crystal Simeoni, Director, Integrated Social Services Division
Marty Farough, Manager, Infrastructure & Asset Management
Shari Mackenzie, Manager, Human Resources
Aaron Park, Manager, Housing & Homelessness Programs
Tomi Akinoyede, Supervisor, Research & Social Policy
Carole Lem, Communications & Engagement Officer
Glenda Flank, Recording Secretary
Diana Hennel, Administrative Assistant

REGRETS:

Albert Aiello
Meghan Chomut
Greg Johnsen
Elaine Mannisto
Mark Thibert

GUESTS:

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CEO refer jointly to the Chief Executive Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

Jim Vezina, Board Chair introduced Chris Eby, as a new Board Member appointed by The Township of Red Rock. All members of the Board and Administration introduced themselves.

DISCLOSURES OF INTEREST

None.

NEW BUSINESS

None.

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 25/19

Moved by: Brian Hamilton
Seconded by: Dominic Pasqualino

THAT with respect to the agenda for the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for March 20, 2025, we approve the agendas as presented;

AND THAT we approve any additional information and new business.

CARRIED

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Meeting No. 03/2025 (Regular Session) and 04/2025 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on February 20, 2025, respectively, were presented for confirmation.

Resolution No. 25/20

Moved by: Jim Moffat
Seconded by: Ken Boshcoff

THAT the Minutes of Meeting No. 03/2025 (Regular Session) and Meeting No. 04/2025 (Closed Session), of The District of Thunder Bay Social Services Administration Board, held on February 20, 2025, respectively, be confirmed.

CARRIED

Committee Meetings

Draft Minutes of the Audit Committee Meeting held on November 26, 2024 were presented to the Board for information.

CLOSED SESSION MEETING

Administration recommended that the Board adjourn to a closed meeting relative to receipt of information with respect to identifiable individuals including members of the Administration regarding the verbal update relative to the TBDSSAB Board Chair position.

Resolution No. 25/21

Moved by: Dominic Pasqualino
Seconded by: Kathleen Lynch

THAT the Board adjourns to Closed Session relative to identifiable individuals including members of Administration regarding the verbal update relative to The District of Thunder Bay Social Services Administration Board Chair position.

CARRIED

At 10:25 a.m. the meeting reconvened in Regular Session and Aaron Park, Manager, Housing & Homelessness Programs, Tomi Akinyede, Supervisor, Research & Social Policy and Carole Lem, Communications & Engagement Officer joined the meeting.

REPORTS OF ADMINISTRATION

10-Year Housing & Homelessness Plan 2014-2024 Final Update

Report No. 2025-09 (Integrated Social Services Division) was presented to the Board providing information related to the TBDSSAB 10-Year Housing and Homelessness Plan Final Update.

Crystal Simeoni, Director, Integrated Social Services Division provided clarification and responded to questions.

At 10:46 a.m. Marty Farough, Manager, Infrastructure & Asset Management joined the meeting.

Aaron Park, Manager, Housing & Homelessness Programs responded to questions.

Ken Ranta, Chief Executive Officer provided further information and responded to questions.

Resolution No. 25/22

Moved by: Ken Boshcoff
Seconded by: Dominic Pasqualino

THAT with respect to Report No. 2025-09 (Integrated Social Services Division) we, The District of Thunder Bay Social Services Administration Board (TBDSSAB or the Board), approve the TBDSSAB 10-Year Housing and Homelessness Plan 2014-2024 Final Progress Report as presented;

AND THAT the Board authorizes Administration to submit the 10-Year Housing and Homelessness Plan 2014-2024 Final Progress Report to the Ministry of Municipal Affairs and Housing as required.

CARRIED

10-Year Housing & Homelessness Plan
Housing Target Final Update

Report No. 2025-10 (Integrated Social Services Division) was presented to the Board providing updated information relative to the 10-Year community and affordable housing targets based on the methodology adopted in 2015.

Ken Ranta, Chief Executive Officer responded to questions and provided clarification.

Crystal Simeoni, Director, Integrated Social Services Division responded to questions.

Resolution No. 25/23

Moved by: Ken Boshcoff
Seconded by: Brian Hamilton

THAT with respect to Report No. 2025-10 (Integrated Social Services Division), we The District of Thunder Bay Social Services Administration Board, approve and adopt the 10-Year Housing and Homelessness Plan – Revised Housing Targets Final Update as presented;

AND THAT any further Housing Targets provided by Administration be included in future Housing and Homelessness Plan updates.

CARRIED

At 11:04 a.m. Aaron Park, Manager, Housing & Homelessness Programs and Tomi Akinyede, Supervisor, Research and Social Policy left the meeting.

Environmental Stewardship Initiatives

Report No. 2025-11, (Corporate Services Division) was presented to the Board providing information on initiatives undertaken in 2024 to enhance environmental stewardship across the organization, in keeping with the objective of being an environmentally friendly organization.

Georgina Daniels, Director, Corporate Services Division provided an overview of the initiatives undertaken in 2024.

Crystal Simeoni, Director, Integrated Social Services Division provided further information and responded to questions.

At 11:14 a.m. Marty Farough, Manager, Infrastructure & Asset Management left the meeting.

TBDHC Shareholders' Meeting – Appointment of Proxy

Memorandum from Ken Ranta, CEO (Chief Executive Officer Division), dated January 31, 2025, was presented to the Board providing information on the requirement to appoint a proxy for voting at the 19th Annual Shareholders' Meeting for Thunder Bay District Housing Corporation (TBDHC).

Ken Ranta, CEO provided a brief background for the reason to appoint a proxy.

Resolution No. 25/24

Moved by: Kathleen Lynch
Seconded by: Jim Moffat

THAT with respect to the Thunder Bay District Housing Corporation Nineteenth Annual Shareholder's Meeting, to be held on April 17, 2025 at The District of Thunder Bay Social Services Headquarters, we The District of Thunder Bay Social Services Administration Board appoint the Board Chair to be the designated Proxy or failing Chair's availability, the Board Vice-Chair.

CARRIED

At 11:16 a.m. Kasey Etreni, Board Member joined the meeting.

CORRESPONDENCE

2025 Northern Ontario Service Deliverers' Association Membership

Letter from Fern Dominelli, Executive Director, NOSDA dated March 6, 2025 regarding the selection of Members and Executive for 2025 for NOSDA was presented to the Board.

Ken Ranta, CEO provided a brief overview of the letter received and advised that it would be brought forward at the April Board Meeting for selection of attendees to the NOSDA AGM.

BY-LAWS

None.

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, April 17, 2025 at 10:00 a.m., 3rd Floor Boardroom, 231 May Street S., Thunder Bay, ON and via Microsoft Teams.

ADJOURNMENT

Resolution No. 25/25

Moved by: Kasey Etreni
Seconded by: Chris Eby

THAT the Board Meeting No. 05/2025 of The District of Thunder Bay Social Services Administration Board, held on March 20, 2025, be adjourned at 11:37 a.m.

CARRIED

Chair

Chief Executive Officer