



Memorandum

Date: December 2, 2024
To: Members of the Board
From: Ken Ranta, Chief Executive Officer
Subject: **Proposed 2025 Board Meeting Dates and 2026 Inaugural Meeting Date**

As per the Governance and Procedural By-law, the Board is to confirm the schedule for the 2025 Board Meeting dates and the 2026 Inaugural Board Meeting date at the January 16, 2025 Board Meeting and a resolution will be presented for consideration at that meeting.

In order to provide the Board with the opportunity to review and discuss the 2025 Board Meeting dates and the 2026 Inaugural meeting date being proposed by Administration prior to confirmation, the proposed dates are being provided at the December 19, 2024 Board Meeting. Board Meetings are scheduled to start at 10:00 a.m. and continue until 3:00 p.m. to allow enough time to complete Board Business.

Administration has reviewed the schedules for Annual General Meeting and conference dates currently available from the Thunder Bay District Municipal League, Northwestern Ontario Municipal Association, Northern Ontario Service Deliverers' Association, Rural Ontario Municipal Association, Ontario Municipal Social Services Association, Association of Municipalities of Ontario, Thunder Bay Police Service Board and Thunder Bay District Health Unit to limit conflicts in schedules of Board Members.

Administration proposes that two consecutive dates be set for the November Board Meeting to allow time for the presentation of the TBDSSAB Budget.

February 20, March 20, April 17, May 15, June 19, July 17,
September 18, October 16, November 20, November 21,
December 18, 2025 and January 15, 2026



**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

As per the Governance and Procedural By-law, a resolution will be presented at the January 16, 2025 Board Meeting for consideration by the Board to schedule the 2025 Board Meeting dates and the 2026 Inaugural Board Meeting date.

Sincerely,

Ken Ranta
Chief Executive Officer

KR/gf