



**MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 17/2024
OF**

THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD

DATE OF MEETING: October 17, 2024

TIME OF MEETING: 10:03 a.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Brian Hamilton

PRESENT:

Albert Aiello
Ken Boshcoff
Anne-Marie Bourgeault
Brian Hamilton
Greg Johnson
Kathleen Lynch
Elaine Mannisto
Jim Moffat
Dominic Pasqualino
Mark Thibert
Jim Vezina

OFFICIALS:

Ken Ranta, Chief Executive Officer &
Director, Integrated Social Services Division
Georgina Daniels, Director, Corporate Services Division
Shari Mackenzie, Manager, Human Resources
Crystal Simeoni, Manager, Housing Operations
Tafadzwa Mukubvu, Manager, Finance
Aaron Park, Manager, Housing & Homelessness Programs
Tomi Akinyede, Supervisor, Research & Social Policy
Carole Lem, Communications & Engagement Officer
Larissa Jones, Communications Assistant
Glenda Flank, Recording Secretary

REGRETS:

Meghan Chomut
Kasey Etreni
Denis Nault

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CEO refer jointly to the Chief Executive Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None.

NEW BUSINESS

Brian Hamilton, Board Chair requested an update relative to the City of Thunder Bay Pilot Shelter Project as part of the City's Homelessness Plan be provided to the Board.

On consensus this item to be added to the November Board Meeting Agenda.

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 24/76

Moved by: Albert Aiello
Seconded by: Dominic Pasqualino

THAT with respect to the agenda for the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for October 17, 2024, we approve the agendas as presented;

AND THAT we approve any additional information and new business.

CARRIED

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Meeting No. 15/2024 (Regular Session) and Meeting No. 16/2024 (Closed Session) of TBDSSAB, held on September 19, 2024, respectively, to be confirmed.

Resolution No. 24/77

Moved by: Elaine Mannisto
Seconded by: Greg Johnsen

THAT the Minutes of Meeting No. 15/2024 (Regular Session) and Meeting No. 16/2024 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on September 19, 2024, respectively, be confirmed.

CARRIED

PRESENTATION

Financial Context for 2025 Budget Process

Ken Ranta, Chief Executive Officer and Georgina Daniels, FCPA, FCA, Director, Corporate Services Division provided a presentation regarding the financial context for the 2025 Budget.

Ken Ranta, Chief Executive Officer provided an introduction to the Financial Context presentation to be made, provided an overview of the budget history and 2025 impacts sections and responded to questions.

Georgina Daniels, FCPA, FCA, Director, Corporate Services Division provided an overview of the Assets and Liabilities, history of reserve funds and debt payments sections and responded to questions.

Ken Ranta, Chief Executive Officer reviewed the areas of impact for 2025 and 2026 and responded to questions.

CLOSED SESSION MEETING

Administration recommended that the Board adjourn to a closed meeting relative to receipt of information with respect to identifiable individuals regarding the Impacts of Mental Health and Addiction presentation, relative to receipt of information with respect to security of the property of the Corporation regarding 2024-25 Homelessness Prevention Program Capital Project, and relative to receipt of information with respect to litigation or potential litigation, including matters before administrative tribunals affecting the Corporation regarding legal matter #01-2020.

Resolution No. 24/78

Moved by: Greg Johnsen
Seconded by: Albert Aiello

THAT the Board adjourn to a closed meeting relative to receipt of information with respect to identifiable individuals regarding the Impacts of Mental Health and Addiction presentation, relative to receipt of information with respect to security of the property of the Corporation regarding 2024-25 Homelessness Prevention Program Capital Project, and relative to receipt of information with respect to litigation or potential litigation, including matters before administrative tribunals affecting the Corporation regarding legal matter #01-2020.

CARRIED

At 12:15 p.m. Shari Mackenzie, Manager, Human Resources, Aaron Park, Manager, Housing & Homelessness Programs, Carole Lem, Communications & Engagement Officer and Larissa Jones, Communications Assistant joined the meeting.

The Board Chair called for a 10 minute lunch break with the Board meeting reconvening at 12:25 p.m.

REPORTS OF ADMINISTRATION

2024/25 Homelessness Prevention Program Capital Project

Report No. 2024CS-07 (Integrated Social Services Division), was provided in Closed Session for discussion.

The following resolution was presented to the Board for consideration.

Resolution No. 24/79

Moved by: Jim Moffat
Seconded by: Albert Aiello

THAT with respect to Report No. 2024CS-07 (Integrated Social Services Division), we The District of Thunder Bay Social Services Administration Board, direct Administration to proceed as directed in Closed Session.

CARRIED

2024/25 Canada Ontario Community Housing Initiative Funding Allocations

Report No. 2024-39 (Integrated Social Services Division) was presented to the Board providing an update related to the TBDSSAB 2024/25 Canada Ontario Community Housing Initiative funding allocation.

Ken Ranta, Chief Executive Officer responded to questions.

Resolution No. 24/80

Moved by: Kathleen Lynch
Seconded by: Dominic Pasqualino

THAT with respect to Report No. 2024-39 (Integrated Social Services Division), we The District of Thunder Bay Social Services Administration Board, approve the use of the Canada Ontario Community Housing Initiative to support capital repair projects not to exceed \$716,000 for not-

for-profit Community Housing providers, and \$1,454,000 for repairs to TBDSSAB owned Community Housing units;

AND THAT The District of Thunder Bay Social Services Administration Board, approve the use of \$1,015,000 of Canada Ontario Community Housing Initiative funding to support Rent Supplement agreements for the Urban Native Housing units.

CARRIED

At 12:25 p.m. Crystal Simeoni, Manager, Housing Operations, Tafadzwa Mukubvu, Manager, Finance and Tomi Akinyede, Supervisor, Research & Social Policy joined the meeting.

Update on the Attainment of TBDSSAB Service Level Standards

Report No. 2024-40 (Integrated Social Services Division) was presented to the Board providing information regarding the Service Level Standards established by the province for community housing and providing an update on the attainment of these standards.

Ken Ranta, Chief Executive Officer, provided clarification and responded to questions.

2024 Tenant Satisfaction Survey

Report No. 2024-41 (Integrated Social Services Division) was presented to the Board providing the results of the 2024 Tenant Satisfaction Survey.

Ken Ranta, Chief Executive Officer, provided further information and responded to questions.

Tomi Akinyede, Supervisor, Research & Social Policy provided clarification.

Crystal Simeoni, Manager, Housing Operations responded to questions.

At 12:46 p.m. Ken Boshcoff, Board Member, Crystal Simeoni, Manager, Housing Operations and Tomi Akinyede, Supervisor, Research & Social Policy left the meeting.

2024 Reserve and Reserve Fund Strategy Update

Report No. 2024-42 (Corporate Services Division) was presented to the Board providing the annual update to the Reserve and Reserve Fund Strategy for TBDSSAB.

Georgina Daniels, Director, Corporate Services Division provided an overview and responded to questions.

Resolution No. 24/81

Moved by: Kathleen Lynch
Seconded by: Jim Moffat

THAT with respect to Report No. 2024-42 (Corporate Services Division) we, The District of Thunder Bay Social Services Administration Board, approve the 2024 Reserve Fund Strategy provided within the Report.

CARRIED

2024-25 Housing Portfolio Insurance
Contract

Report No. 2024-43 (Corporate Services Division) was presented to the Board providing the results of the 2024/25 property insurance quotation process for the TBDSSAB direct-owned housing portfolio and Administration's recommendation.

Georgina Daniels, Director, Corporate Services Division provided an overview of the report and responded to questions.

Resolution No. 24/82

Moved by: Albert Aiello
Seconded by: Anne-Marie Bourgeault

THAT with respect to Report No. 2024-43 (Corporate Services Division) we, The District of Thunder Bay Social Services Administration Board, accept the property insurance quotation provided by Marsh Canada Limited, in the amount of \$1,038,459.00.

AND THAT the Director, Corporate Services Division be authorized to bind coverage and complete any administrative requirements of the insurance renewal process.

CARRIED

Cancellation of the November 22 Board
Meeting Date

Memorandum from Ken Ranta, Chief Executive Officer dated October 2, 2024 was presented to the Board providing Administrations recommendation to cancel the November 22, 2024 Board Meeting date.

Ken Ranta, Chief Executive Officer provided clarification on Administrations recommendation to cancel the second November Board meeting date.

Resolution No. 24/83

Moved by: Dominic Pasqualino
Seconded by: Jim Moffat

THAT with respect to the Memorandum dated October 2, 2024 from Ken Ranta, Chief Executive Officer, we approve the cancellation of the November 22nd Board Meeting;

AND THAT notice of the cancellation be posted on The District of Thunder Bay Social Services Administration Board website.

CARRIED

CORRESPONDENCE

Canada-Ontario Housing Benefit Program Funding Allocation

Letter from The Honourable Paul Calandra, Minister of Municipal Affairs and Housing dated September 26, 2024 regarding the 2024/25 Confirmed Funding Allocations for the Canada-Ontario Housing Benefit Program was presented to the Board.

BY-LAWS

None.

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, November 21, 2024 at 10:00 a.m., in the 3rd Floor Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario and via Microsoft Teams.

ADJOURNMENT

Resolution No. 24/84

Moved by: Albert Aiello
Seconded by: Dominic Pasqualino

THAT the Board Meeting No. 17/2024 of The District of Thunder Bay Social Services Administration Board, held on October 17, 2024, be adjourned at 1:06 p.m.



Chair



Chief Executive Officer