



**MINUTES OF BOARD (CLOSED SESSION) MEETING NO. 16/2024  
OF**

**THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

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**DATE OF MEETING:** September 19, 2024

**TIME OF MEETING:** 10:05 a.m.

**LOCATION OF MEETING:** Microsoft Teams &  
3rd Floor Boardroom  
TBDSSAB Headquarters  
231 May Street South  
Thunder Bay, ON

**CHAIR:** Brian Hamilton

**PRESENT:**

Albert Aiello  
Anne-Marie Bourgeault  
Meghan Chomut  
Kasey Etrene  
Brian Hamilton  
Greg Johnson  
Elaine Mannisto  
Jim Moffat  
Denis Nault  
Jim Vezina

**OFFICIALS:**

Bill Bradica, Chief Executive Officer  
Georgina Daniels, Director, Corporate Services Division  
Ken Ranta, Director, Integrated Social Services Division  
Shari Mackenzie, Manager, Human Resources  
Crystal Simeoni, Manager, Housing Operations  
Aaron Park, Manager, Housing & Homelessness Programs  
Glenda Flank, Recording Secretary

**REGRETS:**

Ken Boshcoff  
Kathleen Lynch  
Dominic Pasqualino  
Mark Thibert

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Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CEO refer jointly to the Chief Executive Officer of TBDSSAB and Senior Administrator of TBDHC.

**BOARD MEETING**

DISCLOSURES OF INTEREST

None.

At 10:08 a.m. the meeting convened in Closed Session with all members of Administration in attendance with the exception of Shari Mackenzie, Manager, Human Resources.

## REPORTS OF ADMINISTRATION

### 2025 TBDSSAB Market Rent Report

Memorandum from Crystal Simeoni, Manager, Housing Operations, (Integrated Social Services Division) dated September 19, 2024, was presented to the Board providing the confidential attachment to Report No. 2024-27.

Crystal Simeoni, Manager, Housing Operations responded to questions.

Bill Bradica, CEO provided clarification.

At 10:09 a.m. Crystal Simeoni, Manager, Housing Operations left the meeting.

### 2024-25 Homelessness Prevention Program Capital Projects

Report No. 2024CS-04 (Integrated Social Services Division) was presented to the Board providing information regarding external interest in the development of transitional and supportive housing projects and providing Administration's recommendation.

Aaron Park, Manager, Housing & Homelessness Programs provided a brief overview of the report and responded to questions.

Bill Bradica, CEO provided further information and responded to questions.

### Ontario Priorities Housing Initiative Capital Funding

Report No. 2024CS-05 (Integrated Social Services Division) was presented to the Board providing information regarding external interest in the development of affordable housing and providing Administration's recommendation.

Aaron Park, Manager, Housing & Homelessness Programs provided a brief overview of the report and responded to questions.

Bill Bradica, CEO responded to questions.

At 10:34 a.m. Aaron Park, Manager, Housing & Homelessness Programs left the meeting and Shari Mackenzie, Manager, Human Resources joined the meeting.

2025 Collective Bargaining Mandate

Report No. 2024CS-06 (Chief Executive Officer Division) was presented to the Board providing information regarding the upcoming round of collective bargaining and providing Administration's recommendation, for consideration in Regular Session.

Shari Mackenzie, Manager, Human Resources provided a brief overview of the report and responded to questions.

Bill Bradica, CEO provided further information and responded to questions.

ADJOURNMENT

Resolution No. 24/CS08

Moved by: Jim Moffat  
Seconded by: Greg Johnsen

THAT the Board Closed Session Meeting No. 16/2024 of The District of Thunder Bay Social Services Administration Board, held on September 19, 2024, be adjourned at 11:01 a.m., to reconvene in Regular Session to consider the remaining agenda items.

CARRIED

Chair

Chief Executive Officer