



# Memorandum

**Date:** July 9, 2024  
**To:** Members of the Board  
**From:** Bill Bradica, Chief Executive Officer  
**Subject:** **Appointment to Audit Committee**

Following the resignation of Nancy Gladun from The District of Thunder Bay Social Services Administration Board effective June 30, 2024 a position on the Audit Committee will need to be filled.

As per TBDSSAB Policy #BRD-01:86 – Terms of Reference Audit Committee:

*“The Audit Committee shall be comprised of five members at large.”*

Administration recommends that nominations be sought and an election held at the July 18, 2024 Board Meeting to fill the positions noted above. Following the nomination process the following Resolution will be presented to the Board for consideration.

THAT the following Member of The District of Thunder Bay Social Services Administration Board be appointed to the Audit Committee, effective July 18, 2024, for the term ending December 31, 2024:

Sincerely,

William (Bill) Bradica  
Chief Executive Officer

WB/gf