



The District of Thunder Bay Social Services Administration Board (TBDSSAB) supports people to improve their lives and become self-sufficient. We do this as the service system manager for vital, quality social services needed by individuals and families living in the District of Thunder Bay—including childcare and early years, community housing, homelessness prevention programs—and through the delivery of Ontario Works.

TBDSSAB was established by the Province of Ontario on April 1, 1999, through the enactment of the District Social Services Administration Board (DSSAB) Act. It is one of 47 service managers mandated by the Province to deliver social services.

Our service District includes 15 municipalities which appoint representatives to our Board of Directors through their municipal Councils. As well, the Board of Directors includes an elected representative from the Territories without Municipal Organization. There are eight TBDSSAB offices across the District.

Our combined operating and capital budget is over \$119M and we have over 175 full and part-time employees.

The TBDSSAB recently approved its 2024-2027 strategic plan, it is a roadmap for the future that lays out our mission, vision, values and three clear key priorities that we aspire to achieve including stabilized services and supports, the success of the people we serve including a people centred approach with an emphasis on reconciliation, inclusion and community centred partnerships and organizational excellence.

The tenacity, adaptability, and resilience of our team, positive relationships with service recipients, solid information technology infrastructure, and good partnerships with community agencies will contribute to the modernization of social assistance in the District, create more accessible child care, and expand the affordable housing system.

### Inspire our Future as our Chief Executive Officer

As the ideal candidate you are an inspiring, principled, and collaborative executive leader with a proven track record of results and accomplishments with related experience in the social services sector. You have exceptional communication skills and the political acumen to interact with an engaged Board, diverse stakeholders, foster the development of partnerships, and inspire our employees, while ensuring service excellence. Lastly, you will have an exceptional understanding of forward-thinking strategies as it relates to provincial policy directions and the delivery of social services programs, coupled with an unwavering commitment to social justice and recognition of people's potential to achieve self-sufficiency.

Reporting to the Board, the **Chief Executive Officer** is responsible for the strategic leadership and efficient delivery of all the organization's administrative and operational services. As the key advisor to our Board, you have the vision to develop and implement operational plans and ensure the coordination of services which align to and support our strategic plan. You will recommend policies, plans, and programs that benefit our communities and the people we serve by being innovative, accountable, and fiscally sound. You will work to enhance the services offered to the people we serve as well as ensure the effective utilization of resources through the priorities and guiding principles as identified by our Board. Leading a talented team, you will inspire a dedicated workforce and help foster a workplace culture focused on service excellence, innovation and teamwork while positioning the District of Thunder Bay Social Services Administration Board as an employer of choice.

### How to Apply

To explore this opportunity please apply via email with a resume and covering letter by **May 20, 2024, or sooner** to [careers@waterhousesearch.net](mailto:careers@waterhousesearch.net) quoting project **TBDSSAB-CEO**.

Should you wish to speak to our Executive Recruiter or to receive a detailed information package and position description please contact Jon Stungevicius at 416-214-9299 x1, [jon@waterhousesearch.net](mailto:jon@waterhousesearch.net) or Amy Oliveira at 416-214-9299 x4, email at [amy@waterhousesearch.net](mailto:amy@waterhousesearch.net).

TBDSSAB is committed to fostering an inclusive, equitable, and accessible environment supporting diversity in our work environment to provide quality services where all feel valued, respected, and supported. We are dedicated to building a workforce reflective of the communities in which we live and serve and encourage Indigenous people, visible minorities, and persons with disabilities to apply and self-identify. Upon request, accommodations due to a disability are available throughout the selection process.

*All applications will be held in strict confidence. We thank all applicants, however, only those selected for an interview will be contacted. Personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used for employment assessment purposes only.*