



**MINUTES OF BOARD (CLOSED SESSION) MEETING NO. 06/2024  
OF  
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

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**DATE OF MEETING:** March 21, 2024

**TIME OF MEETING:** 10:04 a.m.

**LOCATION OF MEETING:** Microsoft Teams &  
3rd Floor Boardroom  
TBDSSAB Headquarters  
231 May Street South  
Thunder Bay, ON

**CHAIR:** Brian Hamilton

**PRESENT:**

Albert Aiello  
Ken Boshcoff  
Anne-Marie Bourgeault  
Kasey Etreli  
Nancy Gladun  
Brian Hamilton  
Greg Johnson  
Kathleen Lynch  
Elaine Mannisto  
Jim Moffat  
Mark Thibert  
Dominic Pasqualino  
Jim Vezina

**OFFICIALS:**

William Bradica, Chief Administrative Officer  
Ken Ranta, Director, Integrated Social Services Division  
Georgina Daniels, Director, Corporate Service Division  
Shari Mackenzie, Manager, Human Resources  
Crystal Simeoni, Manager, Housing Operations  
Marty Farough, Manager, Infrastructure & Assets Management  
Larissa Jones, Communications Assistant  
Glenda Flank, Recording Secretary

**GUESTS:**

**REGRETS:**

Meghan Chomut

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Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

**BOARD MEETING**

### DISCLOSURES OF INTEREST

None.

At 10:04 a.m. Shari MacKenzie, Manager, Human Resources left the meeting.

### REPORTS OF ADMINISTRATION

On consensus of the Board, Administration provide a verbal update relative to an application denied by the Ministry of Municipal Affairs and Housing under the one-time end of year Canada Ontario Community Housing Initiative funding.

Bill Bradica, CAO provided a brief update and responded to questions.

Ken Ranta, Director, Integrated Social Services Division responded to questions.

At 10:17 a.m. Greg Johnsen, Board Member left the meeting.

### 2024 Security Update and Budget Request

A verbal update was provided relative to recent incidents occurring at the R.K. Andras Court and Paterson Court housing properties.

Crystal Simeoni, Manager, Housing Operations provided an overview of the steps Administration has taken relative to the Paterson Court incident and responded to questions.

Bill Bradica, CAO provided clarification and responded to questions.

At 10:22 a.m. Greg Johnsen joined the meeting.

Crystal Simeoni, Manager, Housing Operations provided an overview of the steps Administration has taken relative to the R.K. Andras Court incidents and responded to questions.

Bill Bradica, CAO provided further information and responded to questions.

A Memorandum from Administration (Integrated Social Services Division & Corporate Services Division) dated March 14, 2024 was presented to the Board providing an update on the increase in security issues at various TBDSSAB housing properties and providing a recommendation for funding increased security costs.

Bill Bradica, CAO provided an overview and responded to questions.

Georgina Daniels, Director, Corporate Services Division and Crystal Simeoni, Manager, Housing Operations responded to questions.

On consensus of the Board the resolution to be presented in Regular Session.

At 11:13 a.m. William Bradica, Chief Administrative Officer, Ken Ranta, Director, Integrated Social Services Division, Georgina Daniels, Director, Corporate Services Division, Crystal Simeoni, Manager, Housing Operations, Marty Farough, Manager, Infrastructure & Assets Management and Larissa Jones, Communications Assistant left the meeting and Shari MacKenzie, Manager Human Resources joined the meeting.

#### Chief Administrative Officer Position

Verbal update was provided by Jim Moffat, Committee Chair, CAO Hiring Committee relative to the selection of the executive search organization and next steps for the CAO Hiring Committee.

Shari MacKenzie, Manager, Human Resources responded to questions.

#### ADJOURNMENT

Resolution No. 24/CS03

Moved by: Albert Aiello  
Seconded by: Greg Johnsen

THAT the Board (Closed Session) Meeting No. 06/2024 of The District of Thunder Bay Social Services Administration Board, held on March 21, 2024, be adjourned at 11:19 a.m., to reconvene in Open Session to consider the remaining agenda items.

CARRIED



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Chair



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Chief Administrative Officer