



# Memorandum

**Date:** January 3, 2024  
**To:** Members of the Board  
**From:** William (Bill) Bradica, Chief Administrative Officer  
**Subject:** 2024 TBDSSAB Board Meeting Dates and Next Inaugural Meeting Date

In order to schedule the 2024 Board Meeting dates and the year 2025 Inaugural meeting date, Administration researched the Annual General Meeting and conference dates currently available from the Thunder Bay District Municipal League, Northwestern Ontario Municipal Association, Northern Ontario Service Deliverers' Association, Rural Ontario Municipal Association, Ontario Municipal Social Services Association and the Association of Municipalities of Ontario.

Administration is recommending that two consecutive dates be set for the November Board Meeting to allow time for the presentation of the TBDSSAB Budget.

The following resolution will be presented for consideration by the Board to schedule the 2024 Board Meeting dates and the next Inaugural Board Meeting date.

“THAT the regularly scheduled meetings of The District of Thunder Bay Social Services Administration Board for the year 2024 be held at the TBDSSAB Headquarters, in the City of Thunder Bay, beginning at 10:00 a.m. on the following dates:

February 15, March 21, April 18, May 16, June 20, July 18,  
September 19, October 17, November 21, November 22,  
December 19;

AND THAT the next Inaugural Meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, January 16, 2025;



**THE DISTRICT OF THUNDER BAY  
SOCIAL SERVICES ADMINISTRATION BOARD**

AND THAT any changes to the meeting schedule can be made by resolution of the Board.”

Sincerely,

A handwritten signature in blue ink that reads "William Bradica". The signature is fluid and cursive, with the first name "William" and last name "Bradica" clearly distinguishable.

William (Bill) Bradica  
Chief Administrative Officer

WB/gf