



MINUTES OF BOARD (CLOSED SESSION) MEETING NO. 17/2023  
OF

THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD

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**DATE OF MEETING:** October 19, 2023

**TIME OF MEETING:** 10:06 a.m.

**LOCATION OF MEETING:** Microsoft Teams &  
3rd Floor Boardroom  
TBDSSAB Headquarters  
231 May Street South  
Thunder Bay, ON

**CHAIR:** Ken Boshcoff

**PRESENT:**

Albert Aiello  
Ken Boshcoff  
Anne-Marie Bourgeault  
Meghan Chomut  
Kasey Etreni  
Nancy Gladun  
Brian Hamilton  
Greg Johnsen  
Kathleen Lynch  
Elaine Mannisto  
Jim Moffat  
Dominic Pasqualino  
Mark Thibert  
Jim Vezina

**OFFICIALS:**

Roxanne Brunelle Crupi, Manager, Human Resources

**GUESTS:**

**REGRETS:**

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Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

**BOARD MEETING**

DISCLOSURES OF INTEREST

REPORTS OF ADMINISTRATION

Chief Administrative Officer Performance  
Evaluation

Ken Boshcoff, Board Chair provided an update regarding the Chief Administrative Officer's Performance Evaluation and responded to questions.

Roxanne Brunelle, Manager, Human Resources provided further information and responded to questions.

At 10:21 a.m. Brian Hamilton, Board Member joined the meeting.

A discussion was held and on consensus the Board directed that the Chief Administrative Officer Contract be added to the November Board Meeting Closed Session Agenda.

At 10:36 a.m. Mark Thibert, Board Member left the meeting.

ADJOURNMENT

Resolution No. 23/CS08

Moved by: Elaine Mannisto  
Seconded by: Albert Aiello

THAT the Board (Closed Session) Meeting No. 17/2023 of The District of Thunder Bay Social Services Administration Board, held on October 19, 2023, be adjourned at 10:48 a.m., to reconvene in Open Session to consider the remaining agenda items.

CARRIED

  
Chair

  
Chief Administrative Officer