



# Memorandum

**Date:** September 6, 2023  
**To:** Members of the Board  
**From:** Kasey Etreni, Committee Chair  
**Subject:** **Ad-Hoc Situation Analysis Committee Recommendation to the Board**

The Situation Analysis Committee held its first meeting on June 27, 2023 and met again on September 6, 2023.

At the June 27 meeting the Committee reviewed the draft Situation Analysis Implementation Plan (the Plan) that was referred to the Committee by the Board via Resolution No. 23/32A. The Committee determined by consensus that a number of recommended items in the Plan should be recommended to the Board for final approval.

As a result, the following Resolution will be presented for the Board's consideration at the September 19, 2023 meeting.

THAT with respect to the Memorandum from Kasey Etreni, Chair – Situation Analysis Review Committee, we The District of Thunder Bay Social Services Administration Board, approve recommendations 3 through 11 and 14 through 20 contained in the Situation Analysis Implementation Plan;

AND THAT the Chief Administrative Officer is to proceed with the implementation of those recommendations.

The Committee determined that recommendations 1, 2, 12, 13, 21, 22 and 23 required further review by the Committee and that further meetings would be required to deliberate.

At the September 6 meeting, the Committee focused on Item 1. – Indigenous Representation on the Board and 2. – Advocacy Re: DSSAB Act and passed two resolutions recommending action by the Board.



**THE DISTRICT OF THUNDER BAY  
SOCIAL SERVICES ADMINISTRATION BOARD**

Those are as follows:

**Re: Establishment of Indigenous Advisory Committee**

THAT the Committee recommends that the Board approve the establishment of an Indigenous Advisory Committee:

AND THAT Administration be directed to come back to the Board with recommendations on the composition and Terms of Reference, in consultation with others.

and

**Re: Advocacy for DSSAB Legislation Amendment**

THAT the Committee recommends that the Board call upon the Minister of Children, Community and Social Services to amend *Schedule 6 of O. Reg. 278/98* under the *District Social Services Administration Board Act, R.S.O. 1990* to add an Indigenous representative to the Board and that selection of the representative is to be determined through consultation.

The Situation Analysis Implementation Plan recommendations 12, 13, 21, 22 and 23 will be reviewed at a Committee meeting scheduled for October 19, 2023.

Sincerely,

Kasey Etrene  
Committee Chair

KE/wdb