



Memorandum

Date: June 2, 2023
To: Members of the Board
From: William Bradica, Chief Administrative Officer
Subject: **Cancellation of July Board Meeting**

As Administration does not anticipate having any Reports or information requiring Board approval to be presented to The District of Thunder Bay Social Services Administration Board for the scheduled July 2023 Board Meeting, it is recommended that the meeting be cancelled.

In accordance with the Board's Governance and Procedural By-law, a change to the schedule of Regular Board meetings may be approved by Resolution of the Board. The following resolution will be presented to the Board at the June 15, 2023 Board meeting for consideration:

“THAT with respect to the Memorandum dated June 2, 2023 from William Bradica, Chief Administrative Officer, we approve the cancellation of the July Board Meeting scheduled for Thursday July 20, 2023;

AND THAT notice of the cancellation be posted on The District of Thunder Bay Social Services Administration Board website.”

Sincerely,

William (Bill) Bradica
Chief Administrative Officer

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