



**MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 10/2023
OF**

THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD

DATE OF MEETING: May 18, 2023

TIME OF MEETING: 9:00 a.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Ken Boshcoff

PRESENT:

Albert Aiello
Ken Boshcoff
Anne-Marie Bourgeault
Meghan Chomut
Nancy Gladun
Kathleen Lynch
Elaine Mannisto
Dominic Pasqualino
Mark Thibert

REGRETS:

Kasey Etreni
Brian Hamilton
Greg Johnson
Jim Moffat
Jim Vezina

OFFICIALS:

Bill Bradica, Chief Administrative Officer
Georgina Daniels, Director, Corporate Services Division
Ken Ranta, Director, Integrated Social Services Division
Glenda Flank, Recording Secretary

GUESTS:

Roxanne Brunelle Crupi, Manager, Human Resources
Crystal Simeoni, Manager, Housing Programs
Keri Greaves, Manager, Finance
Jennifer Lible, Manager, Social Services Programs
Louise Piercey, Manager, Child Care & Early Years Programs
Michelle Wojciechowski, Manager, Intake & Eligibility
Aaron Park, Supervisor, Research & Social Policy
Carole Lem, Communications & Engagement
Larissa Jones, Communications Assistant

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

NEW BUSINESS

On consensus the topic of advocacy for federal funding to be added to the Agenda for the June 15, 2023 Board Meeting.

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 23/47

Moved by: Albert Aiello
Seconded by: Nancy Gladun

THAT with respect to the agendas for the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for May 18, 2023, we approve the agendas as presented;

AND THAT we approve any additional information and new business.

CARRIED

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Meeting No. 08/2023 (Regular Session) and Meeting No. 09/2023 (Closed Session) of TBDSSAB, held on April 20, 2023, were presented for confirmation.

Resolution No. 23/48

Moved by: Kathleen Lynch
Seconded by: Dominic Pasqualino

THAT the Minutes of Meeting No. 08/2023 (Regular Session) and Meeting No. 09/2023 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on April 20, 2023, respectively, be confirmed.

CARRIED

CLOSED SESSION MEETING

Administration recommended that the Board adjourn to a closed meeting relative to receipt of information with respect to which a council, board, committee or other body may hold a closed meeting under another statute regarding the Homelessness Prevention Program – Capital Funding for New Housing Project and relative to receipt of information with respect to personal matters about an identifiable individual, including members of the Administration relative to the CAO performance evaluation.

Resolution No. 23/49

Moved by: Albert Aiello
Seconded by: Nancy Gladun

THAT the Board adjourns to a closed meeting relative to receipt of information with respect to which a council, board, committee or other body may hold a closed meeting under another statute regarding the Homelessness Prevention Program Capital Funding for New Housing Project and relative to receipt of information with respect to personal matters about an identifiable individual, including members of the Administration relative to the CAO performance evaluation.

CARRIED

At 9:23 a.m. the meeting reconvened in Regular Session with all members of Administration in attendance.

REPORTS OF ADMINISTRATION

Homelessness Prevention Program –
Capital Funding for New Housing Project

Report No. 2023CS-05, (Integrated Social Services Division) was presented to the Board providing information regarding the planned project and the proposed capital funding plan to support the development of this project which was presented in Closed Session.

Resolution No. 23/50

Moved by: Elaine Mannisto
Seconded by: Nancy Gladun

THAT with respect to Report No. 2023CS-05 (Integrated Social Services Division) we, The District of Thunder Bay Social Services Administration Board, direct that Administration proceed as directed in Closed Session;

AND THAT the Board authorize the Chief Administrative Officer to execute any Agreements and other documents related thereto;

AND THAT any necessary By-law be presented to the Board for consideration.

CARRIED

Housing Income and Asset Limits Policy

Report No. 2023-20 (Corporate Services Division) relative to providing the Board with a draft Housing Income and Asset Limit Policy, for consideration.

Ken Ranta, Director, Integrated Social Services Division responded to questions.

Resolution No. 23/51

Moved by: Meghan Chomut
Seconded by: Dominic Pasqualino

THAT with respect to Report No. 2023-20 (Integrated Social Services Division) we, The District of Thunder Bay Social Services Administration Board, approve the draft Housing Income and Asset Limit Policy as attached;

AND THAT the Chief Administrative Officer be authorized to amend the Housing Income and Asset Limit Policy with respect to housekeeping items, as may be required from time to time.

CARRIED

TBDSSAB 1st Quarter Operational Report

Report No. 2023-21 (Integrated Social Services Division) was presented to the Board providing information containing the trends within TBDSSAB programs and services.

TBDSSAB 1st Quarter Strategic Plan Update

Report No. 2023-22 (Chief Administrative Officers Division) was presented to the Board providing the quarterly update on the Strategic Plan 2023 progress as at March 31, 2023.

Resolution No. 23/52

Moved by: Albert Aiello
Seconded by: Nancy Gladun

THAT with respect to Report No. 2023-22 (Chief Administrative Officer Division), we, The District of Thunder Bay Social Services Administration Board, receive the 2023 Strategic Plan – 2023 First Quarter Update for information only.

CARRIED

TBDSSAB 1st Quarter Financial Report

Report No. 2023-23 (Corporate Services Division) was presented to the Board providing the 2023 First Quarter Financial Report, and projection to year-end as well as progress of Key Performance Indicators.

Georgina Daniels, Director, Corporate Services Division responded to questions and provided clarification.

Bill Bradica, CAO provided further information and responded to questions.

Jennifer Lible, Manager, Social Assistance Programs responded to questions.

CORRESPONDENCE

Rural Ontario Municipal Association
Annual General Meeting

Correspondence from the Honourable Steve Clark, Minister of Municipal Affairs and Housing relative to the meeting held during the Rural Ontario Municipal Association AGM, for information only.

Bill Bradica, CAO provided background information and responded to questions.

BY-LAWS

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, June 15, 2023 at 9:00 a.m., in the 3rd Floor Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario and via Microsoft Teams.


ADJOURNMENT

Resolution No. 23/53

Moved by: Elaine Mannisto
Seconded by: Meghan Chomut

THAT the Board Meeting No. 07/2022 of The District of Thunder Bay Social Services Administration Board, held on May 18, 2023, be adjourned at 9:50 a.m.

CARRIED


Chair


Chief Administrative Officer