



Memorandum

Date: April 3, 2023
To: Members of the Board
From: Bill Bradica, Chief Administrative Officer
Subject: **2022 Annual Report**

Administration has prepared the 2022 Annual Report for the Board's review and will submit the following Resolution to the Board at the April 20, 2023 Board Meeting for the Board's consideration.

"THAT with respect the memorandum dated April 3, 2023 from William Bradica, Chief Administrative Officer, we, The District of Thunder Bay Social Services Administration Board (TBDSSAB), approve the 2022 Annual Report, as presented;

AND THAT the 2022 Annual Report be posted to the TBDSSAB website, and a notification sent to partners and stakeholders."

Sincerely,

William (Bill) Bradica
Chief Administrative Officer

WB/cl

Attachment #1 TBDSSAB 2022 Annual Report

Green Initiatives

TBDSSAB is committed to being an environmentally friendly organization. The Practical Vision of the 2013-2016 Strategic Plan included Green, Environmentally-Friendly Housing within the Optimized Housing strategy, which has been further expanded to focus on environmental stewardship across the organization.

Paper Reduction

Significant efforts were undertaken over the past four years across the organization to reduce the amount of paper produced, printed, and distributed. Enhanced paperless processes were introduced in 2022 for OW clients who are active in My Benefits, as they have stopped receiving the following paper documents by mail if their preference is to go paperless:

- statement of assistance
- reporting forms
- cheque inserts.

Accounts Payable Process Modernization

In 2022, Administration developed and implemented processes to make the accounts payable function virtually paperless. This enhancement will save approximately 15,000-20,000 sheets of paper from being printed.

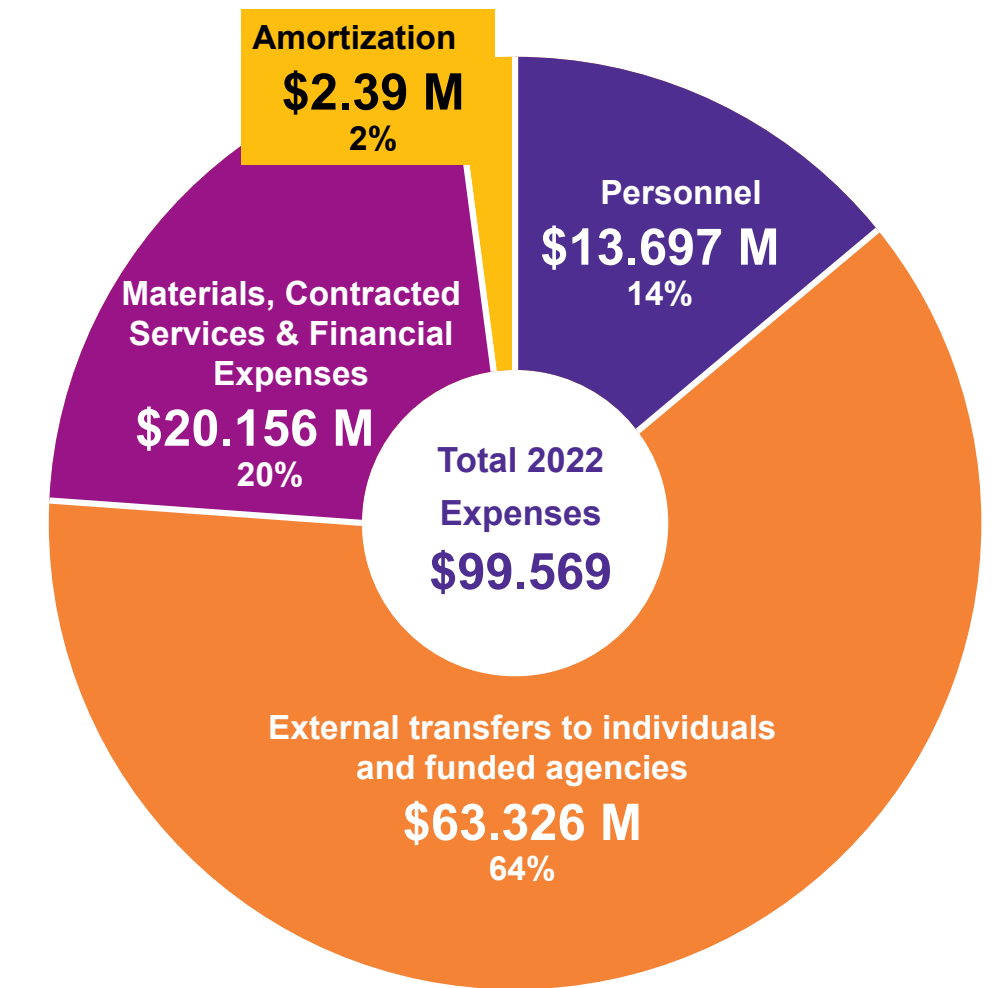
Neighbourhood Cleaning & Recycling

Annual tenant community cleaning efforts have continued to take place in many TBDSSAB neighbourhoods involving tenants to help beautify and clean their homes and outdoor areas. Families and individuals are engaged in this process, encouraging the involvement of the children to have them understand the importance of 'pitching in' to keep their community green. Additionally, recycling programs were previously established and continue to be maintained at 100% of TBDSSAB's apartment-style buildings accounting for 70% of the housing portfolio's units, with education and supports provided to encourage involvement.

Financial Position

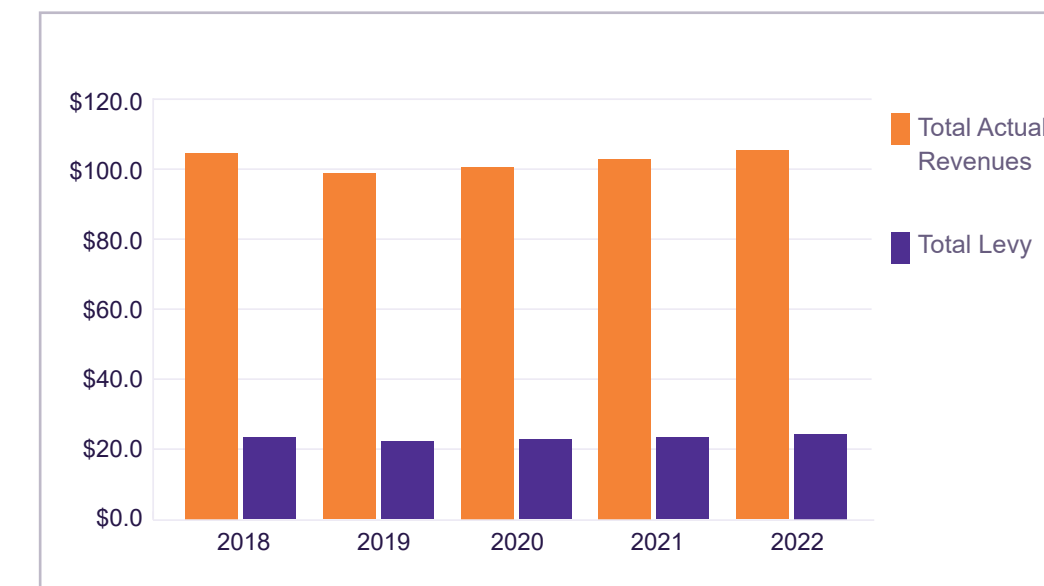
Balance Sheet

	2022	2021
Cash and Cash Equivalents	22,753,596	22,274,885
Marketable Securities	25,667,769	22,497,071
Client Benefit Advances	1,698,035	1,576,614
Accounts Receivable	2,486,115	1,777,566
Total Financial Assets	52,605,515	48,126,136
Accounts Payable	13,397,599	10,286,565
Deferred Revenue	4,482,442	5,672,528
Long-term Debt	10,722,732	13,593,365
Employee Benefit Obligations	2,974,366	2,856,468
Total Liabilities	31,577,139	32,408,926
Net Financial Assets	21,028,376	15,717,210
Non-Financial Assets	41,517,074	43,279,503
Accumulated Surplus	62,545,450	58,996,713

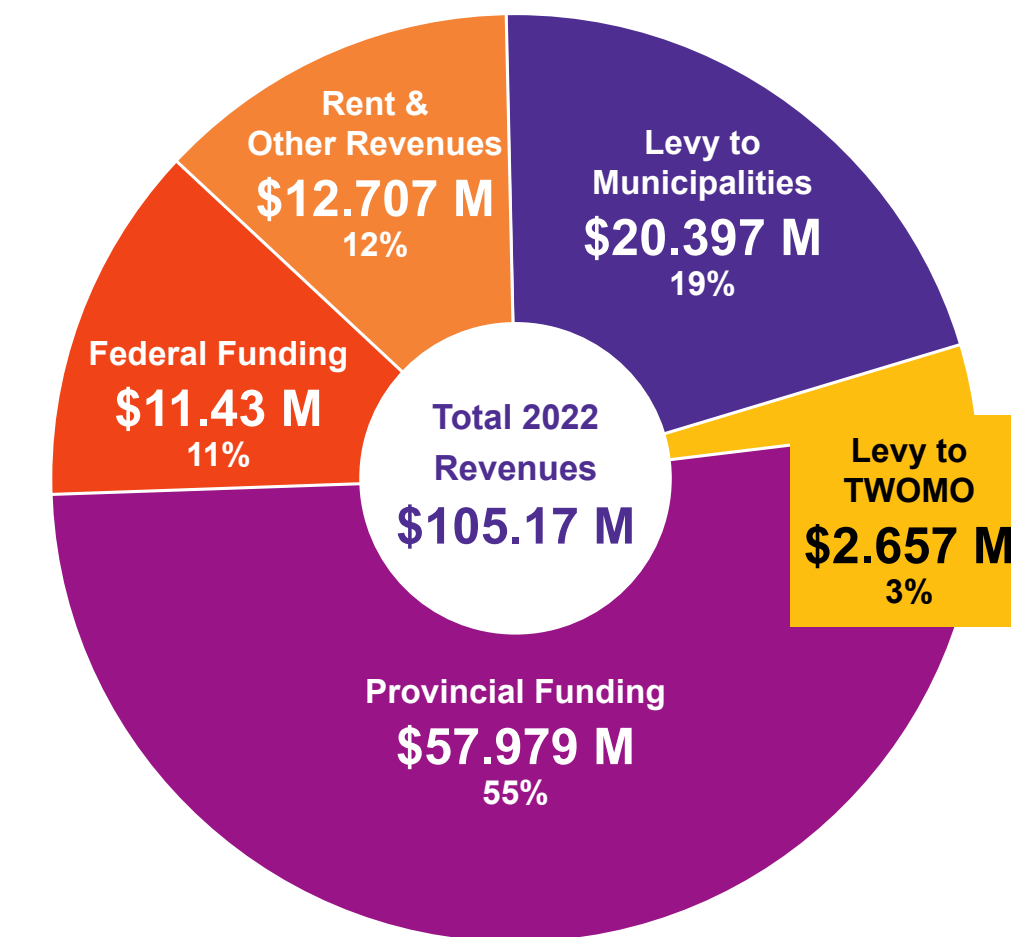


Municipal and TWOMO Levy vs Total Revenues by Year

in millions



*TWOMO = Territories Without Municipal Organization



The District of Thunder Bay Social Services Administration Board

Annual Report | 2022

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