




Ontario Works Employment Training Calendar March 2023

Mon	Tue	Wed	Thu	Fri
<p>***FREE WORKSHOPS*** Open to ALL Ontario Works Participants To Register: Call Caseworker or Workshop Coaches: Jessica: 766-4630 Jenny: 766-4323 FREE Lunch for Participants</p>	<p>Review the monthly calendar at: www.tbdssab.ca Follow TBDSSAB on Social Media:</p> 	<p>1 ACE 9:30-12:00 on-site 12:30-2:00 online</p>	<p>2 ACE 9:30-12:00 on-site 12:30-2:00 online Resume Workshop 9:30-12:30</p>	<p>3 Smart Serve training online anytime. Contact Jenny 766-4232 or Jessica 766-4630</p>
<p>6 Need a laptop to participate? Call your Caseworker to apply for one</p>	<p>7 ACE 9:30-12:00 on-site 12:30-2:00 online NEW – on site - contact your Caseworker for an appt. Resumes & Interview Skills at Trillium 9:00-3:00 Simple ways to feel better fast 1:30-4:00</p>	<p>8 ACE 9:30-12:00 on-site 12:30-2:00 online Resumes & Interview Skills at Windsor 9:00-3:00 Simple ways to feel better fast 9:30-12:00</p>	<p>9 ACE 9:30-12:00 on-site 12:30-2:00 online Resume Workshop 9:30-12:30</p>	<p>10 Birth Certificate Application Assistance On site 1:00-4:00</p>
<p>13 Drop-In Resume Support 9:00-4:00 Are you volunteering? You may qualify for some extra \$\$. Contact Amber 766-4087</p>	<p>14 ACE 9:30-12:00 on-site 12:30-2:00 online NEW – Employment Advisor available on site – contact your Caseworker for an appt. What colour is your personality 1:30-4:00 Interview Skills Workshop 9:30-12:30</p>	<p>15 ACE 9:30-12:00 on-site 12:30-2:00 online Volunteering Good Food Box: 10:00- 2:00 Contact Amber 766-4087 Resumes & Interview Skills at Spence Court 9:00-3:00 What colour is your personality 9:30-12:00</p>	<p>16 ACE 9:30-12:00 on-site 12:30-2:00 online Resumes & Interview Skills at Limbrick 9:00-3:00 <i>Income statement week</i></p>	<p>17 Birth Certificate Application Assistance On site 1:00-4:00 <i>Income statement week</i></p>
<p>20 Soft Skills: 9:00 - 2:00 Are you working on upgrading your education with LAEC or ACE? Contact Amber 766-4087 to get extra \$\$ <i>Income statement week</i></p>	<p>21 ACE 9:30-12:00 on-site 12:30-2:00 online NEW – Employment Advisor available on site – contact your Caseworker for an appt. Soft Skills: 9:00 - 2:00 Exploring emotions and feeling good 1:30-4:00 Income Tax @ Trillium 9-12 <i>Income statement week</i></p>	<p>22 ACE 9:30-12:00 on-site 12:30-2:00 online Soft Skills: 9:00 - 2:00 Exploring emotions and feeling good 9:30-12:00 <i>Income statement week</i></p>	<p>23 ACE 9:30-12:00 on-site 12:30-2:00 online Food Cupboard at OKC Windsor 1:00-4:00 Soft Skills: 9:00 – 2:00 <i>Income statement week</i></p>	<p>24 Birth Certificate Application Assistance On site 1:00-4:00 Soft Skills: 9:00 – 2:00 <i>Income statement week</i></p>
<p>27 Volunteering at Community Clothing Assistance 10:00- 1:00 Contact Amber 766-4087 Income Tax Assistance 9:00-12:00</p>	<p>28 ACE 9:30-12:00 on-site 12:30-2:00 online Resume Workshop 9:30-12:30 NEW – on site 1:30-4:00 Goal setting in hard times 1:30-4:00 Income Tax Assistance 1-4 <i>Cheque mailing date</i></p>	<p>29 ACE 9:30-12:00 on-site 12:30-2:00 online Goal setting in hard times 9:30-12:00 Income Tax @ Windsor 11-2</p>	<p>30 ACE 9:30-12:00 on-site 12:30-2:00 online YES Employment Advisor available on site 1:00-3:00 Income Tax @ Limbrick 1-4 Resume Workshop 9:30-12:30 <i>Cheque pick up date</i></p>	<p>31 Birth Certificate Application Assistance On site 1:00-4:00 Interested in computer courses? – beginner to advanced options available. Contact Amber to register - 766-4087</p>

TBDSSAB Workshop Programs

Resume Workshop: Learn the basics of cover letter and resume writing with assistance to develop your own. Also learn how to apply for jobs online.

Interview Skills Workshop: Learn how to prepare for and practice job interview skills and techniques.

Drop-in Resume Support: Employment staff are available to assist OW participants to develop a cover letter, resume and prepare for job interviews.

Soft Skills Training: Soft Skills Solutions – A fun and interactive 25-30 hr course where you will learn about the skills needed for success in today's workplace. Topics include: Communication, Teamwork, Personal Management, Problem Solving and Professional & Skills Development. Course runs over 5 days – Monday to Friday 9:30-3:00.

Academic and Career Entrance (ACE): ACE is a provincially recognized program and serves as an equivalency to grade 12 for the purposes of college entry or apprenticeship. Many employers accept the ACE certificate as equivalent to grade 12. ACE courses meet the admission requirements to all Ontario Colleges of Applied Arts and Technology and are accepted by Lakehead University. The Thunder Bay DSSAB in partnership with Confederation College, offers a satellite classroom at the Thunder Bay DSSAB main office on 231 S May St. This classroom is for Ontario Works participants interested in pursuing their ACE certificate. This classroom offers ongoing supports to enhance the participant's potential for success. **Currently a hybrid model in class in the mornings and online in the afternoons.**

Lakehead Adult Education Centre (LAEC): LAEC offer's a variety of programming to suit the specific needs of each adult learners. They offer students the opportunity to earn their Ontario Secondary School Diploma (OSSD), as well as pre-requisites towards post-secondary goals including work, apprenticeship, college or university. LAEC's credit program includes co-operative education and apprenticeship training, literacy and numeracy supports, a wide variety of compulsory and elective credits, homework help, as well as maturity evaluations, including the Prior Learning Assessment and Recognition (PLAR) process.

Volunteering - Good Food Box: This program relies on volunteers to sort and pack monthly fruit and vegetables boxes. Volunteers are eligible for subsidies to purchase their own box at a discount. **Community Clothing Assistance (CCM):** duties from sorting and organizing donations. OW participants are eligible for free clothes.

YES and NEW - Drop in to meet with an Employment Counsellor to learn about the services available at YES and NEW, and view current job postings in the community. **Appointments with NEW available through your Caseworker.**

Smart Serve: Currently only available online

1 day course. Facilitated session along with video presentation and workbook Participants complete a written test and must obtain a mark of 80% to pass. Participants who do not pass are given one opportunity to re-write the test. This program increases awareness for responsible alcohol sales, service and consumption. Anyone who serves or handles alcohol in a licenced establishment in Ontario must be certified by Smart Serve including grocery stores that sell alcohol.

Going To Work Program – participants who are employment ready with a current resume can be connected with employers who are hiring.

PCD (Personal Career and Development) & Essential Skills- The programs are designed to help you set realistic personal and education/career goals, learn effective job search techniques and find the career you'll love. This program will:

- Build your academic skills – the skills employers are looking for
- Learn about employer expectations to help you get and keep a job
- Boost your confidence and improve your ability to “market” yourself
- Guide you through education and career planning
- Encourage self-development as a step to achieving personal success

Income Tax Assistance: Thunder Bay Counselling will be available to assist clients complete their taxes and will be on site at 231 May St. S. as well as at the Housing Hubs.