



**MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 02/2023
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: January 26, 2023

TIME OF MEETING: 9:03 a.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Meghan Chomut

PRESENT:

Albert Aiello
Ken Boshcoff
Anne-Marie Bourgeault
Meghan Chomut
Kasey Etreni
Nancy Gladun
Brian Hamilton
Greg Johnson
Kathleen Lynch
Elaine Mannisto
Jim Moffat
Dominic Pasqualino
Mark Thibert

REGRETS:

Jim Vezina

OFFICIALS:

William (Bill) Bradica, Chief Administrative
Georgina Daniels, Director, Corporate Services Division
Ken Ranta, Director, Integrated Social Services Division
Glenda Flank, Recording Secretary

GUESTS:

Brian Burns, Manager, Information Services
Crystal Simeoni, Manager, Housing Programs
Jennifer Libe, Manager, Social Assistance Programs
Keri Greaves, Manager, Finance
Louise Piercey, Manager, Child Care & Early Years Programs
Marty Farough, Manager Infrastructure & Asset Management
Shari Mackenzie, Acting Manager, Human Resources
Aaron Park, Supervisor, Research & Social Policy
Dave Stewart, Supervisor, Purchasing & Inventory Control
Carole Lem, Communications & Engagement
Larissa Jones, Communications & Engagement Assistant

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

Bill Bradica, CAO advised the Board that as the Board Chair, Ken Boshcoff was going to be late to the meeting, Meghan Chomut, Vice Chair assumed the Chair position.

DISCLOSURES OF INTEREST

None.

NEW BUSINESS

None.

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 23/13

Moved by: Kathleen Lynch
Seconded by: Nancy Gladun

THAT with respect to the agendas for the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for January 26, 2023, we approve the agendas as printed;

AND THAT we approve any additional information and new business.

CARRIED

CLOSED SESSION

Administration recommended that the Board adjourn to a closed meeting relative to receipt of information with respect to security of the property of the Board regarding the confidential attachment to Report No. 2023-02 containing 2023 Capital Project details and with respect to personal matters about an identifiable individual, including members of the Administration regarding personnel matters related to the proposed budget and the Chief Administrative Officer Employment Contract.

Resolution No. 23/14

Moved by: Albert Aiello
Seconded by: Dominic Pasqualino

THAT the Board adjourns to Closed Session relative to receipt of information with respect to security of the property of the Board regarding the confidential attachment to Report No. 2023-02 containing 2023 Capital Project details and with respect to personal matters about an identifiable individual, including members of the Administration regarding personnel matters related to the proposed budget and the Chief Administrative Officer Employment Contract.

CARRIED

REPORTS OF ADMINISTRATION

TBDSSAB Proposed 2023 Operating and
Capital Budget

Report No. 2023-02 (Corporate Services Division) was presented to the Board to provide the proposed 2023 TBDSSAB Operating and Capital Budget, for review and consideration.

A presentation providing an overview of the 2023 Proposed Budget, distributed under separate cover, was presented by Bill Bradica, CAO and other members of Administration for the information of the Board.

At 9:59 a.m. Elaine Mannisto, Board Member joined the meeting.

Bill Bradica, CAO provided an overview of the organization wide portion of the budget presentation and responded to questions.

Georgina Daniels, Director, Corporate Services Division and Ken Ranta, Director, Integrated Social Services Division responded to questions

At 10:15 a.m. Ken Boshcoff, Board Chair joined the meeting.

Bill Bradica, CAO provided an overview of the Board portion of the budget presentation.

At 10:36 a.m. Brian Hamilton, Board Member left the meeting.

Bill Bradica, CAO provided an overview of the Chief Administrative Officer portion of the budget presentation and responded to questions.

Shari MacKenzie, Acting Manager, Human Resources responded to questions.

Georgina Daniels, Director Corporate Services Division provided an overview of the Corporate Services Division section of the presentation and responded to questions.

At 11:08 a.m. Kasey Etreni, Board Member joined the meeting.

Bill Bradica, CAO responded to questions and provided further information.

Georgina Daniels, Director Corporate Services Division provided further information.

At 11:28 a.m. Albert Aiello, Board Member left the meeting.

Ken Ranta, Director, Integrated Social Services Division provided an overview of the Integrated Social Service section of the presentation.

Michelle Wojciechowski, Manager, Intake and Eligibility provided an overview of the Intake and Eligibility section of the budget presentation.

Jennifer Lible, Manager Social Services Programs provided an overview of the Social Assistance Section of the Budget presentation and responded to questions.

Bill Bradica, CAO provided clarification.

Louise Piercey, Manager, Child Care and Early Years Programs provided an overview of the Child Care and Early Years Programs section of the budget and responded to questions.

Bill Bradica, CAO provided clarification.

At 12:42 p.m. Greg Johnsen, Board Member left the meeting.

Crystal Simeoni, Manager, Housing Programs provided an overview of the Community Housing, Homelessness Prevention and Property Management sections of the budget presentation and responded to questions.

At 12:56 p.m. Greg Johnsen, Board Member joined the meeting.

Georgina Daniels, Director Corporate Services Division provided an overview of the Capital Budget section of the presentation and responded to questions.

At 1:08 p.m. Kathleen Lynch, Board Member left the meeting.

Bill Bradica, CAO advised the Board of the changes that were to be made to the budget prior to resubmitting for approval and responded to questions.

Ken Ranta, Director, Integrated Social Services Division responded to questions.

Statement of Board Remuneration

Memorandum from Shari Mackenzie, Acting Manager, Human Resources (CAO Division), dated January 16, 2023, relative to providing the Board with the Statement of Board Remuneration for 2022 was presented for the information of the Board.

Bill Bradica, CAO provided a brief overview of the summary being provided to the Board.

CORRESPONDENCE

BY-LAWS

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, February 16, 2023 at 9:00 a.m., via Microsoft Teams and in the 3rd Floor Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario.

ADJOURNMENT


Resolution No. 23/15

Moved by: Albert Aiello
Seconded by: Nancy Gladun

THAT Board Meeting No. 02/2023 of The District of Thunder Bay Social Services Administration Board, held on January 26, 2023, be adjourned at 1:18 p.m.

CARRIED

Chair



Chief Administrative Officer

