



**MINUTES OF BOARD (CLOSED SESSION) MEETING NO. 21/2022
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: November 17, 2022

TIME OF MEETING: 10:47 a.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Lucy Kloosterhuis

PRESENT:

Albert Aiello
Grant Arnold
Kim Brown
Shelby Ch'ng
Andrew Foulds
James Foulds
Brian Hamilton
Rebecca Johnson
Lucy Kloosterhuis
Ray Lake
Elaine Mannisto
Wendy Wright

OFFICIALS:

William (Bill) Bradica, Chief Administrative Officer
Georgina Daniels, Director, Corporate Services Division
Ken Ranta, Director, Integrated Social Services Division
Glenda Flank, Recording Secretary

GUESTS:

Crystal Simeoni, Manager, Housing Programs
Brian Burns, Manager, Information Systems
Marty Farough, Manager, Infrastructure & Asset Management
Larissa Jones, Communications Assistant
Brian Claman, President & Managing Director Brian Claman
& Associates Ltd.

REGRETS:

Jody Davis

Luciano Cedrone, Senior Associate, Brian Claman &
Associates Ltd.

ABSENT:

Aldo Ruberto

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None.

PRESENTATIONS

Results of Physical Security Audit

Brian Claman, President & Managing Director and Luciano Cedrone, Senior Associate, Brian Claman & Associates Ltd. provided a presentation regarding the results of the physical security Review performed on TBDSSAB owned properties. A copy of the PowerPoint presentation was provided prior to the meeting.

On consensus, Administration to include the cost of the urgent security items into the 2023 proposed budget.

REPORTS OF ADMINISTRATION

Physical Security Review

Memorandum from Georgina Daniels, Director, Corporate Services Division dated November 2, 2022 providing the Board with the confidential Security Consultants Physical Security Review was presented.

ADJOURNMENT

Resolution No. 22/CS10

Approved by: Brian Hamilton
Seconded by: Rebecca Johnson

THAT the Board (Closed Session) Meeting No. 21/2022 of The District of Thunder Bay Social Services Administration Board, held on November 17, 2022, be adjourned at 12:53 p.m., to reconvene in Open Session to consider the remaining agenda items.

Chair



Chief Administrative Officer

