



BOARD REPORT

REPORT No.: 2022-48

MEETING DATE: VIA EMAIL AUGUST 9, 2022

SUBJECT: CONTRACT AWARD – ELIZABETH COURT ROOFING REPLACEMENT

RECOMMENDATION

THAT with respect to Report No. 2022-48 (Corporate Services Division), we, The District of Thunder Bay Social Services Administration Board, approve the contract for roofing replacement at Elizabeth Court, totaling \$882,258 (taxes extra), be awarded to Rugged Air Industries Limited;

AND THAT the Chief Administrative Officer and Director, Corporate Services Division be authorized to complete any administrative requirements for the award of this contract, as required.

REPORT SUMMARY

To award a contract for the provision of all labour, materials and equipment related to the roofing replacement at Elizabeth Court.

BACKGROUND

In accordance with the Procurement of Goods, Services and Construction Policy and Approval and Signing Authority Policy, contract awards in excess of \$450,000 must be approved by the Board.

On July 6, 2022, the Request for Tender for roofing replacement at Elizabeth Court was posted to TBDSSAB's electronic procurement site. The Tender closed on July 29, 2022.

COMMENTS

Three (3) bids were received in response to the Request for Tender process.

The low Bidder for the Elizabeth Court roofing replacement project is Rugged Air Industries Limited in the amount of \$882,258 (taxes extra). Administration has

confirmed that the proponent is compliant with the Tender specifications. Since the value of the contract award exceeds \$450,000, Board approval is required.

STRATEGIC PLAN IMPACT

This report relates to the Board's strategic direction of Financial Stewardship, with a focus on ensuring accountability of TBDSSAB resources and long-term sustainability of TBDSSAB assets.

FINANCIAL IMPLICATIONS

The Board-approved 2022 Capital Budget included a \$240,000 project related to the roofing replacement at Elizabeth Court. Subsequent to the Budget approval, Ontario Priorities Housing Initiative (OPHI) funding in the amount of \$900,530 became available to finance certain capital projects that had been included in the 2022 Capital Budget. As a result, the Housing Portfolio Capital Reserve Fund financing that was to be allocated to those projects is available.



Therefore, \$240,000 of the Elizabeth Court roofing replacement project will be financed from OPHI (50/50 Federal/Provincially funded) and the remainder of the project will be financed from the Housing Portfolio Capital Reserve Fund.

CONCLUSION

It is concluded that Rugged Air Industries Limited is compliant with the Tender specifications, is the low Bidder, and should be awarded the contract in accordance with the Tender submission.

REFERENCE MATERIALS

None.

PREPARED BY:	Dave Stewart, Supervisor, Purchasing & Inventory Control Marty Farough, Manager, Infrastructure & Asset Management Keri Greaves, CPA, CMA, Manager, Finance
SIGNATURE	
APPROVED BY	Georgina Daniels, FCPA, FCA, Director - Corporate Services Division
SIGNATURE	
SUBMITTED BY:	Ken Ranta, Director of Integrated Social Services (as Acting CAO)