



**MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 08/2022
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: May 19, 2022

TIME OF MEETING: 10:00 a.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Lucy Kloosterhuis

PRESENT:

Albert Aiello
Kim Brown
Jody Davis
Andrew Foulds
James Foulds
Brian Hamilton
Kevin Holland
Rebecca Johnson
Lucy Kloosterhuis
Ray Lake
Elaine Mannisto
Aldo Ruberto
Wendy Wright

OFFICIALS:

William (Bill) Bradica, Chief Administrative
Georgina Daniels, Director, Corporate Services Division
Ken Ranta, Director, Integrated Social Services Division
Glenda Flank, Recording Secretary

GUESTS:

Crystal Simeoni, Manager, Housing Program
Shari Mackenzie, Acting Manager, Human Resources
Keri Greaves, Manager, Finance
Carole Lem, Communications & Engagement Officer
Aaron Park, Supervisor, Research and Social Policy
Louise Piercey, Manager, Child Care & Early Years Programs
Marty Farough, Technical Services Officer
Larissa Jones, Communications Assistant

REGRETS:

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None.

NEW BUSINESS

None.

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 22/43

Moved by: Elaine Mannisto
Seconded by: Andrew Foulds

THAT with respect to the agendas for the Board Regular and Closed Session meeting of The District of Thunder Bay Social Services Administration Board for May 19, 2022, we approve the agendas as presented;

AND THAT we approve any additional information and new business.

CARRIED

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Board Meeting No. 06/2022 and Meeting No. 07/2022 (Regular and Closed Session) of The District of Thunder Bay Social Services Administration Board, held on April 21, 2022, were presented for confirmation.

Resolution No. 22/44

Moved by: Kim Brown
Seconded by: Jody Davis

THAT the Minutes of Meeting No. 06/2022 and Meeting No. 07/2022 (Regular and Closed Session) of The District of Thunder Bay Social Services Administration Board, held on April 21, 2022, respectively, be confirmed.

CARRIED

Annual General Meeting

Draft Minutes of the Nineteenth Annual General Meeting (Regular Session) of The District of Thunder Bay Social Services Administration Board held on April 21, 2022, were presented for information only.

Bill Bradica, CAO advised the Board that the Minutes were for information only and would be confirmed at the next Annual General Meeting being held in 2023.

CLOSED SESSION

Administration presented their recommendation that the Board adjourn to a closed meeting relative to receipt of information with respect to personal matters about an identifiable individual, including members of the Administration relative to the CAO performance evaluation

Resolution No. 22/45

Moved by: Kevin Holland
Seconded by: Albert Aiello

THAT the Board adjourns to Closed Session relative to receipt of information with respect to personal matters about an identifiable individual, including members of the Administration relative to the CAO performance evaluation.

CARRIED

REPORTS OF ADMINISTRATION

At 10:10 a.m. the meeting reconvened in Regular Session and Crystal Simeoni, Manager, Housing Programs joined the meeting.

REPORTS OF OFFICERS

Canada-Ontario Community Housing Initiative, Ontario Priorities Housing Initiative and Canada-Ontario Housing Benefit Amendment 2022-23

Report No. 2022-26 (Integrated Social Services Division) was presented to the Board providing information related to the continuation of the Canada-Ontario Community Housing Initiative and the Ontario Priorities Housing Initiative and requesting approval for Administration's proposed Investment Plan for 2022-23.

Bill Bradica, CAO responded to questions and provided clarification.

Ken Ranta, Director, Integrated Social Services provided further information and responded to questions.

Following a discussion regarding advocacy for an increased share of funding for Ontario a new resolution was recommended for consideration.

Resolution No. 22/46A

Moved by: Elaine Mannisto
Seconded by: Andrew Foulds

THAT we, The District of Thunder Bay Social Services Administration Board, call upon the Federal government to increase the fair share of the Federal funding for housing programs to Ontario;

AND THAT a letter be sent by the Board Chair to the Federal Minister for Housing, the Ontario Minister of Municipal Affairs and Housing and the Premier of Ontario;

AND THAT a copy of the letter be sent to all member municipalities, the Association of Municipalities of Ontario, the Rural Ontario Municipal Association and the Northwestern Ontario Municipal Association.

CARRIED

Resolution No. 22/46

Moved by: Brian Hamilton
Seconded by: Elaine Mannisto

THAT with respect to Report No. 2022-26 (Integrated Social Services Division) we, The District of Thunder Bay Social Services Administration Board, authorize the Chair and the Chief Administrative Officer, to execute the Transfer Payment Amending Agreement for the Canada-Ontario Community Housing Initiative and the Ontario Priorities Housing Initiative;

AND THAT we approve the 2022-23 Investment Plan for the Canada-Ontario Community Housing Initiative and the Ontario Priorities Housing Initiative programs and authorize the Chief Administrative Officer to execute the plan and submit to the Ministry of Municipal Affairs and Housing (MMAH);

AND THAT any necessary By-law be presented to the Board, for consideration

CARRIED

Projects In Difficulty - Update

Report No. 2022-27 (Integrated Social Services Division) was presented to the Board to provide information on the status of the Not-for Profit Community Housing Provider Project in Difficulty and those of concern.

Ken Ranta, Director, Integrated Social Services responded to questions and provided further information.

Bill Bradica, CAO provided clarification and responded to questions.

A discussion was held regarding indemnity insurance for Board Members. Bill Bradica, CAO advised the Board that a follow-up memorandum will be provided to the Board advising of the insurance coverage.

Housing Services Act 2011 – Regulatory Amendments

Report No. 2022-28 (Integrated Social Services Division) was presented to the Board to provide information on the regulatory changes to the Housing Services Act, 2011 as announced by the province of Ontario.

10 Year Housing and Homelessness Plan Annual Progress Report

Report No. 2022-29 (Integrated Social Services Division) was presented to the Board to provide the TBDSSAB 10 Year Housing and Homelessness Plan Annual Progress Report which included information on accessible units and support services provided.

Ken Ranta, Director, Integrated Social Services provided further information and responded to questions.

Crystal Simeoni, Manager, Housing Programs responded to questions.

Bill Bradica, CAO provided further information and responded to questions.

Resolution No. 22/47

Moved by: Brian Hamilton
Seconded by: James Foulds

THAT with respect to Report No. 2022-29 (Integrated Social Services Division), we The District of Thunder Bay Social Services Administration Board (TBDSSAB or the Board), approve the TBDSSAB 10 Year Housing and Homelessness Plan Annual Progress Report as presented;

AND THAT the Board authorizes Administration to submit the 10 Year Housing and Homelessness Annual Progress Report to the Ministry of Municipal Affairs and Housing as required.

CARRIED

At 10:41 a.m. Aaron Park, Supervisor, Research and Social Policy joined the meeting.

Social Services Relief Fund Update

Report No. 2022-30 (Integrated Social Service Division) was presented to provide the Board with an update regarding the TBDSSAB's spending under the Social Services Relief Fund.

Ken Ranta, Director, Integrated Social Services confirmed that a zero should be added to the final total to correct the chart.

Bill Bradica, CAO responded to questions.

At 11:00 a.m. Louise Piercey, Manager, Child Care and Early Years Programs joined the meeting.

TBDSSAB Quarterly Operational Report

Report No. 2022-31 (Integrated Social Service Division) was presented to the Board providing the trends within TBDSSAB programs and services.

Ken Ranta, Director, Integrated Social Services responded to questions.

Following a question regarding the number of people exiting to employment Administration advised that the actual number will be added to the charts in future reports.

Aaron Park, Supervisor, Research and Social Policy responded to questions.

Bill Bradica, CAO provided clarification.

At 11:10 a.m. Crystal Simeoni, Manager Housing Programs and Aaron Park, Supervisor, Research and Social Policy left the meeting.

Canada Wide Early Learning Child Care

Report No. 2022-32 (Integrated Social Services Division) was presented to the Board providing an overview of the Canada Wide Early Learning Child Care (CWELCC) system and the requirements under the revised Ministry of Education, Addendum to Ontario Child Care and EarlyON Child and Family Centres Service Management and Funding Guidelines.

Ken Ranta, Director, Integrated Social Services responded to questions.

Louise Piercey, Manager, Child Care and Early Years Programs provided a brief overview of the CWELCC system and responded to questions.

Bill Bradica, CAO provided clarification.

At 11:22 a.m. Louise Piercey, Manager, Child Care and Early Years Programs left the meeting and Keri Greaves, Manager, Finance joined the meeting.

CHPI Initiated Agreement Template Update – Homelessness Prevention Program

Report No. 2022-33 (Corporate Services Division) was presented to the Board providing the updated Homelessness Prevention Program Initiated Agreement template and providing background information on the programs combined within the program.

Bill Bradica, CAO provided a brief description of the programs combined under the new Homelessness Prevention Program.

Resolution 22/48

Moved by: Kevin Holland
Seconded by: Jody Davis

THAT with respect to Report No. 2022-33 (Corporate Services Division), we, The District of Thunder Bay Social Services Administration Board (TBDSSAB or the Board), approve the updated TBDSSAB Initiated Agreement template for the Homelessness Prevention Program;

AND THAT we authorize the Chief Administrative Officer to make amendments to this Initiated Agreement template with respect to housekeeping items, as may be required from time to time;

AND THAT the necessary By-law be presented to the Board for consideration.

CARRIED

2022 First Quarter Financial Report

Report No. 2022-34 (Corporate Services Division) was presented to the Board providing the 2022 First Quarter Financial Report and projection to year-end.

Georgina Daniels, Director, Corporate Services responded to questions.

At 11:25 a.m. Keri Greaves, Manager, Finance left the meeting and Marty Farough, Technical Services Officer joined the meeting.

FIRST REPORT – Net Zero Strategy

Report No. 2022-35 (Corporate Services Division) was presented providing the Board with information on the research and options for the development of a Net Zero Strategy for the Board.

Georgina Daniels, Director, Corporate Services responded to questions.

Bill Bradica, CAO responded to questions.

A discussion was held regarding the options for development of the process and option provided in the report and the additional staff and consultant that would be required.

Resolution 22/49

Moved by: Andrew Foulds
Seconded by: Brian Hamilton

THAT with respect to Report No. 2022-35 (Corporate Services Division), we, The District of Thunder Bay Social Services Administration Board, approve the receipt of the First Report – Net Zero Strategy.

CARRIED

Community Partners Survey Results

Memorandum from Georgina Daniels, Director, Corporate Services Division dated May 5, 2022 was presented to the Board providing a follow up to the Community Partners Survey Results report presented at the February 2022 Board Meeting.

2023 Strategic Plan – 2022 First Quarter Update

Report No. 2022-36 (Chief Administrative Officer Division) was presented to the Board providing the quarterly update on the Strategic Plan 2023.

William Bradica, CAO responded to questions.

Resolution 22/50

Moved by: Elaine Mannisto
Seconded by: Kim Brown

THAT with respect to Report No. 2022-36 (Corporate Services Division), we, The District of Thunder Bay Social Services Administration Board, approve the receipt of the First Report – Net Zero Strategy.

CARRIED

Territory Without Municipal Organization Election Method

Memorandum from William (Bill) Bradica, CAO dated May 4, 2022 was presented to the Board to provide information and Administration's recommendation to use the mail in ballot method and appointment of Returning Officer for the TWOMO election.

Bill Bradica, CAO responded to questions.

Resolution No. 22/51

Moved by: James Foulds
Seconded by: Elaine Mannisto

THAT with respect to the Memorandum from William (Bill) Bradica, Chief Administrative Officer, we, The District of Thunder Bay Social Services Administration Board (the Board), approve the mail-in voting method for the 2022 election of the representative for the Territory Without Municipal Organization (TWOMO);

AND THAT we appoint the Chief Administrative Officer as the Returning Officer for the 2022 TWOMO election;

AND THAT a by-law be presented to the Board for approval.

CARRIED

Northern Ontario Service Deliverers'
Association Annual General Meeting

Memorandum from William (Bill) Bradica, CAO dated May 5, 2022 relative to providing the Board with a recommendation for voting members to attend the 2022 NODSA AGM.

Resolution No. 22/52

Moved by: Albert Aiello
Seconded by: Jody Davis

THAT with respect to the Northern Ontario Service Deliverers Association 2021 Annual General Meeting, to be held virtually, the following Members of the Board are selected to attend as voting delegates:

1. Lucy Kloosterhuis
2. Kevin Holland

AND THAT if any of the above Board Members are unable to attend, the following Members will be contacted to attend as voting delegates in their place:

1. Elaine Mannisto
2. Wendy Wright

CARRIED

CORRESPONDENCE

Urban and Rural Indigenous Housing Strategy

Letter from the Township of Conmee enclosing Resolution No. 2022-061 relative to providing support to The District of Thunder Bay Social Services Administration Board Homeless Enumeration Report.

BY-LAWS

First and Final Reading

Resolution No. 22/51

Moved by: Elaine Mannisto
Seconded by: Andrew Foulds

THAT the following By-law be introduced and now be given First and Final Reading, engrossed, signed by the Chair and Chief Administrative Officer, sealed and numbered:

A By-law to authorize the use of voting by mail for the Election for the Territory Without Municipal Organization.

Explanation: A By-law to authorize the method of voting for the TWOMO election.

Authorization: Board Meeting 2022May19

BY-LAW NUMBER 01 – 2022

CARRIED

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, June 16, 2022, at 10:00 a.m. via Microsoft Teams and in the 3rd Floor Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario.

ADJOURNMENT

Resolution No. 22/52

Moved by: Andrew Foulds
Seconded by: Rebecca Johnson

THAT Board Meeting No. 08/2022 of The District of Thunder Bay Social Services Administration Board, held on May 19, 2022, be adjourned at 11:55 a.m.

CARRIED



Chair



Chief Administrative Officer