



**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

BOARD MINUTES

**MINUTES OF BOARD (CLOSED SESSION) MEETING NO. 07/2022
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: April 21, 2022

TIME OF MEETING: 10:25 a.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Lucy Kloosterhuis

PRESENT:

Albert Aiello
Kim Brown
Shelby Ch'ng
Jody Davis
James Foulds
Brian Hamilton
Kevin Holland
Rebecca Johnson
Lucy Kloosterhuis
Ray Lake
Elaine Mannisto
Aldo Ruberto

OFFICIALS:

William Bradica, CAO
Ken Ranta, Director, Integrated Social Services Division
Georgina Daniels, Director, Corporate Service Division
Glenda Flank, Recording Secretary

GUESTS:

Keri Greaves, Manager, Finance
Larissa Jones, Communications Assistant

REGRETS:

Andrew Foulds
Wendy Wright

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

At 10:25 a.m. all members of Administration left the meeting.

REPORTS OF ADMINISTRATION

Chief Administrative Officer Performance Evaluation

Lucy Kloosterhuis, Board Chair provided a verbal update to the Board regarding the status of the CAO performance evaluation. The CAO Performance Evaluation Summary was provided separately.

A discussion was held and on consensus, the Board Chair to proceed as directed.

At 11:10 a.m. Albert Aiello, Board Member, left the meeting and William Bradica, CAO, Georgina Daniels, Director, Corporate Services, Ken Ranta, Director, Integrated Social Services, Keri Greaves, Manager, Finance, Glenda Flank, Recording Secretary and Larissa Jones, Communications Assistant joined the meeting.

Carryforward of Capital Projects

Memorandum from Georgina Daniels, Director, Corporate Services dated April 7, 2022 was presented to the Board to provide the confidential attachment to Report No. 2022-17 presented in Regular Session.

Georgina Daniels, Director, Corporate Services responded to questions.

170 Wadsworth Drive Direct Owned Property Insurance Options

Report No. 2022CS-04 (Corporate Services Division) was presented to the Board to provide the Board with an update on the housing property located at 170 Wadsworth Drive in the Township of Nipigon and to provide Administration's recommended option, for consideration in Regular Session.

Bill Bradica, CAO responded to questions and provided clarification regarding specific use of funds from a Reserve Fund.

Ken Ranta, Director, Integrated Social Services responded to questions.

Directors and Officers Insurance Policy

Report No. 2022CS-05 (Corporate Services Division) was presented to provide the Board with an update on the coverage of the Directors and Officer Insurance Policy and providing Administration's recommendation for coverage, for consideration in Regular Session.

Georgina Daniels, Director, Corporate Services provided further information and responded to questions.

Bill Bradica, CAO provided clarification and responded to questions.

Social Services Relief Fund – Phase 5

Report No. 2022CS-06 (Integrated Social Services Division) was presented to the Board to provide information regarding the Ministry of Municipal Affairs and Housing Social Services Relief Fund – Phase 5, for consideration in Regular Session.

Bill Bradica, CAO provided a brief explanation for the reason to provide the details of the Phase 5 funding in Closed Session.

ADJOURNMENT

Resolution No. 22/CS03

Moved by: Elaine Mannisto
Seconded by: Jody Davis

THAT the Board (Closed Session) Meeting No. 07/2022 of The District of Thunder Bay Social Services Administration Board, held on April 21, 2022, be adjourned at 11:44 a.m., to reconvene in Open Session to consider the remaining agenda items.

CARRIED


Chair


Chief Administrative Officer