



**MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 02/2022
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: February 17, 2022

TIME OF MEETING: 10:14 a.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Lucy Kloosterhuis

PRESENT:

Albert Aiello
Kim Brown
Shelby Ch'ng
James Foulds
Brian Hamilton
Rebecca Johnson
Kevin Holland
Lucy Kloosterhuis
Ray Lake
Elaine Mannisto

REGRETS:

Jody Davis
Andrew Foulds
Aldo Ruberto
Wendy Wright

OFFICIALS:

William (Bill) Bradica, Chief Administrative
Georgina Daniels, Director, Corporate Services Division
Ken Ranta, Director, Integrated Social Services Division
Glenda Flank, Recording Secretary

GUESTS:

Roxanne Brunelle-Crupi, Manager, Human Resources
Barry Caland, Manager, Infrastructure & Asset Management
Keri Greaves, Manager, Finance
Carole Lem, Communications & Engagement Officer
Jennifer Lible, Manager, Social Assistance Programs
Aaron Park, Supervisor, Research and Social Policy
Crystal Simeoni, Manager, Housing Programs

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None.

NEW BUSINESS

None.

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 22/10

Moved by: Albert Aiello
Seconded by: Rebecca Johnson

THAT with respect to the agendas for the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for February 17, 2022, we approve the agendas as printed;

AND THAT we approve any additional information and new business.

CARRIED

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Board Meeting No. 01/2022 (Regular Session) of The District of Thunder Bay Social Services Administration Board, held on January 13, 2022, were presented for confirmation.

Resolution No. 22/11

Moved by: Kim Brown
Seconded by: Rebecca Johnson

THAT the Minutes of Board Meeting No. 01/2022 (Regular Session) of TBDSSAB, held on January 13, 2022, be confirmed.

CARRIED

CLOSED SESSION

Administration recommends that the Board adjourn to a closed meeting relative to receipt of information with respect to identifiable individuals including members of the Board regarding the Chief Administrative Officer Evaluation, with respect to labour relations regarding the CUPE Collective Agreement Ratification and with respect to the security of the property of the Board regarding the Bertrand Court Regeneration Strategy Update.

Resolution No. 22/11

Moved by: Elaine Mannisto
Seconded by: James Foulds

THAT the Board adjourns to Closed Session relative to identifiable individuals including members of the Board regarding the CAO Evaluation, with respect to labour relations regarding the CUPE Collective Agreement Ratification and with respect to the security of the property of the Board regarding the Bertrand Court Regeneration Strategy Update.

CARRIED

REPORTS OF ADMINISTRATION

At 10:45 a.m. Barry Caland, Manager, Infrastructure and Asset Management, Keri Greaves, Manager, Finance and Crystal Simeoni, Manager, Housing Programs joined the meeting.

CUPE Collective Agreement Ratification

Report No. 2022CS-01 (Chief Administrative Officer Division) was presented to the Board in Closed Session providing information regarding the Canadian Union of Public Employees, local 87 and TBDSSAB Memorandum of Settlement reached by the parties, for consideration.

Following a discussion in Closed Session, on consensus, the following resolution was presented in Regular Session

Resolution No. 22/13

Moved by: Kevin Holland
Seconded by: Kim Brown

THAT with respect to Report No. 2022CS-01 (CAO Division) we, The District of Thunder Bay Social Services Administration Board direct Administration to proceed as directed in Closed Session;

AND THAT the Chair and Chief Administrative Officer are authorized to execute any necessary documents.

CARRIED

Bertrand Court Regeneration Strategy Update

Report No. 2022CS-02-55 (Corporate Services Division/Integrated Social Services Division) was presented to the Board in Closed Session providing an update on Phase 1 of the Bertrand Court regeneration plan and Administration's recommendation, for consideration.

Following a discussion in Closed Session, on consensus, the following resolution was presented in Regular Session.

Resolution No. 22/14

Moved by: James Foulds
Seconded by: Rebecca Johnson

THAT with respect to Report No. 2022CS-02 (Bertrand Court Regeneration Strategy Update), we The District of Thunder Bay Social Services Administration Board, direct Administration to proceed as directed in Closed Session.

CARRIED

At 10:47 a.m. Keri Greaves, Manager, Finance and Barry Caland, Manager, Infrastructure and Asset Management left the meeting.

Social Services Relief Fund Update

Report No. 2022-05 (Integrated Social Services Division) relative to providing the Board with an update regarding the TBDSSAB's spending under the Social Services Relief Fund, was presented for information only.

At 10:48 a.m. Brian Hamilton, Board Member, Jennifer Libe, Manager, Social Assistance Programs and Aaron Park, Supervisor, Research and Social Policy joined the meeting.

Ken Ranta, Director, Integrated Social Services and William Bradica, CAO responded to questions.

Advocacy for Federal Rapid Housing
Initiative Funding Expansion

Report No. 2022-06 (Integrated Social Services Division) relative to providing the Board with an overview of the Government of Canada's Rapid Housing Initiative and rationale to advocate for the expansion of the funding criteria for this program, was presented for consideration.

William Bradica, CAO responded to questions and provided further information.

Ken Ranta, Director, Integrated Social Services and Aaron Park, Supervisor, Research and Social Policy responded to questions.

Resolution No. 22/15

Moved by: Elaine Mannisto
Seconded by: James Foulds

THAT with respect to Report No. 2022-06 (Integrated Social Services Division), we, The District of Thunder Bay Social Services Administration Board, call upon the Government of Canada to reconsider the methodology used to determine eligible communities under federal housing programs like the Rapid Housing Initiative;

AND THAT we direct the Chair and Chief Administrative Officer to request a meeting with the federal Minister of Housing and local Members of Parliament to present the Board's concerns;

AND THAT a copy of this Resolution and Board Report No. 2022-06 be circulated to the federal Minister of Housing, Members of Parliament for Thunder Bay-Superior North, Thunder Bay-Rainy River and Algoma-Manitoulin-Kapuskasing, the Ontario Minister of Municipal Affairs and Housing, Thunder Bay District Municipal Councils, the Rural Ontario Municipal Association and Members of Provincial Parliament for Thunder Bay-Superior North, Thunder Bay-Atikokan and Algoma-Manitoulin.

CARRIED

At 11:22 a.m. Aaron Park, Supervisor, Research and Social Policy joined the meeting.

4th Quarter Operational Report

Report No. 2022-07 (Integrated Social Services Division) was presented to the Board providing information containing the trends within TBDSSAB programs and services, for information only.

At 11:03 Crystal Simeoni, Manager, Housing Programs, Jennifer Lible, Manager, Social Assistance Programs and Aaron Park, Supervisor, Research and Social Policy left the meeting.

Right to Disconnect from Work Policy
and Procedure

Report No. 2022-08 (CAO Division) was presented to the Board providing information related to the implementation of a Right to Disconnect from Work Policy, for consideration.

Roxanne Brunelle, Manager, Human Resources provided an overview and responded to questions.

William Bradica, CAO provided clarification and responded to questions.

Resolution No. 22/16

Moved by: Brian Hamilton
Seconded by: Kim Brown

THAT with respect to Report No. 2022-08 (CAO Division), we, The District of Thunder Bay Social Services Administration Board approve the Right to Disconnect from Work Policy as presented;

AND THAT we authorize the Chief Administrative Officer to make amendments to the Policy with respect to housekeeping items, as may be required from time to time.

CARRIED

At 11:22 a.m. Aaron Park, Supervisor, Research and Social Policy joined the meeting.

2023 Strategic Plan – 2021 4th Quarter
Update

Report No. 2022-09 (CAO Division) relative to providing the Board with the quarterly update on the Strategic Plan 2023 progress, was presented.

William Bradica, CAO responded to questions.

Ken Ranta, Director, Integrated Social Services responded to questions.

Resolution No. 22/17

Moved by: Albert Aiello
Seconded by: Kim Brown

THAT with respect to Report No. 2022-09 (CAO Division), we, The District of Thunder Bay Social Services Administration Board receive the 2023 Strategic Plan – 2021 Fourth Quarter Update for information only.

CARRIED

At 11:30 a.m. Kevin Holland, Vice Chair left the meeting.

Community Partners Survey Results

Report No. 2022-10 (CAO Division) relative to providing the Board with the results from the 2021 Community Partners Survey, for information only.

Carole Lem, Communications and Engagement Officer responded to questions.

Georgina Daniels, Director, Corporate Services responded to questions.

On consensus, Administration to provide a follow up report to the Board regarding contract administration.

CORRESPONDENCE

BY-LAWS

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, March 17, 2022 at 10:00 a.m., via Microsoft Teams and in the 3rd Floor Main Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario.

ADJOURNMENT

Resolution No. 22/18

Moved by: Kim Brown
Seconded by: Andrew Foulds

THAT Board Meeting No. 02/2022 of The District of Thunder Bay Social Services Administration Board, held on February 17, 2022, be adjourned at 11:39 a.m.

CARRIED



Chair



Chief Administrative Officer