



DATE OF MEETING: JANUARY 13, 2022

TIME OF MEETING: 10:00 AM

LOCATION OF MEETING: MICROSOFT TEAMS

CHAIR: TO BE DETERMINED

ORDERS OF THE DAY: REGRETS
DISCLOSURES OF INTEREST
DEPUTATIONS / PRESENTATIONS
NEW BUSINESS
MINUTES OF PREVIOUS MEETING
REPORTS OF ADMINISTRATION
CORRESPONDENCE
BY-LAWS
NEXT MEETING
ADJOURNMENT

Note: For the purposes of the agenda and subsequent Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Thunder Bay District Housing Corporation Board of Directors as relevant to specific agenda item. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

INAUGURAL BOARD MEETING

REGRETS

DISCLOSURES OF INTEREST

NEW BUSINESS

CONFIRMATION OF BOARD MEETING AGENDA**Resolution No. 22/01**

THAT with respect to the agendas for the Inaugural Board meeting of The District of Thunder Bay Social Services Administration Board for January 13, 2022, we approve the agendas as printed;

AND THAT we approve any additional information and new business.

Resolution No. 22/02

THAT with respect to the January 13, 2022 and the remainder of the 2022 agendas, we approve:

1. that any matters discussed or resolutions passed which relate to the business of The District of Thunder Bay Social Services Administration Board (TBDSSAB) shall be deemed to have been discussed by the Directors of TBDSSAB.
2. that any matters discussed or resolutions passed which relate to the business of the Thunder Bay District Housing Corporation (TBDHC) shall be deemed to have been discussed by the Directors of TBDHC.

ELECTION OF OFFICERS,
COMMITTEE & TABLE MEMBERS

The first order of business will be to appoint a Chair in accordance with O. Reg. 278/98 under the *District Social Services Administration Board Act*, for the term ending on December 31, 2022. In accordance with the Governance and Procedural By-law No. 01-2017, the Vice-Chair, Committee and Table Members will also be appointed.

At the December 16, 2021 Board Meeting, Resolution No. 21/94 was passed allowing nominations for these positions to take place at the December Board Meeting as recommended by Administration.

[Memorandum from William Bradica](#), CAO, dated January 5, 2021, outlining the nominations that took place at the December 16, 2021 Board Meeting and containing a resolution regarding the Nomination and Election of 2022 Board Officers and Committees, for consideration. **(Page 8 - 9)**

Resolution No. 22/03

THAT the position of Chair of The District of Thunder Bay Social Services Administration Board for the term ending December 31, 2022, be filled by Lucy Kloosterhuis.

AND THAT the position of Vice-Chair of The District of Thunder Bay Social Services Administration Board, for the term ending December 31, 2022, be filled by Kevin Holland.

AND THAT the following Members of The District of Thunder Bay Social Services Administration Board be appointed to the Audit Committee, for the term ending December 31, 2022:

1. Albert Aiello
2. Jody Davis
3. James Foulds
4. Kevin Holland
5. Ray Lake

AND THAT the Committee Chair be appointed at the first Committee meeting of the year.

AND THAT the following Members of The District of Thunder Bay Social Services Administration Board be appointed to the Child Care and Early Years Advisory Table, for the term ending December 31, 2022:

1. Lucy Kloosterhuis
2. Elaine Mannisto

AND THAT the following Members of The District of Thunder Bay Social Services Administration Board be appointed to the Community Homelessness Prevention Initiative Advisory Table, for the term ending December 31, 2022:

1. Kevin Holland
2. Aldo Ruberto

CONFIRMATION OF MEETING DATES

2022 TBDSSAB Board Meeting Dates and 2023 Inaugural Meeting Date

[Memorandum from William Bradica](#), CAO, dated January 5, 2022, containing a resolution to schedule the 2022 Board Meeting dates and the 2023 Inaugural Meeting date, for consideration. **(Pages 10 - 11)**

Resolution No. 22/04

THAT the regularly scheduled meetings of The District of Thunder Bay Social Services Administration Board for the year 2022 be held at the TBDSSAB headquarters in the City of Thunder Bay and/or via Microsoft Teams, beginning at 10:00 a.m. on the following dates:

Thursday February 17
Thursday March 17
Thursday April 21
Thursday May 19
Thursday June 23

Thursday July 21
Thursday September 15
Thursday October 20
Thursday November 17
Thursday December 15

AND THAT the next Inaugural Meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, January 12, 2023;

AND THAT any changes to the meeting schedule can be made by resolution of the Board.

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of [Meeting Nos. 21/2021 and 22/2021](#) (Regular and Closed Session) of TBDSSAB, held on December 16, 2021, to be confirmed. **(Pages 12 - 26)**

Resolution No. 21/05

THAT the Minutes of Meeting Nos. 21/2021 and 22/2021 (Regular and Closed Session) of The District of Thunder Bay Social Services Administration Board, held on December 16, 2021, be confirmed.

REPORTS OF ADMINISTRATION

Statement of Board Remuneration

[Memorandum from Roxanne Brunelle, Manager, Human Resources](#) (CAO Division), dated December 20, 2021, relative to providing the Board with the Statement of Board Remuneration for 2021, for information only. **(Pages 27 - 28)**

Request for Support for Thunder Bay Indigenous Friendship Centre

[Memorandum from William Bradica, CAO](#), dated January 6, 2022, relative to providing the Board with Administration's recommendation to support the request for core funding for the Thunder Bay Indigenous Friendship Centre, for consideration. **(Pages 29 - 35)**

Resolution No. 21/06

THAT we, The District of Thunder Bay Social Services Administration Board, endorse the request for support of the Thunder Bay Indigenous Friendship Centre (TBIFC);

AND THAT we direct Administration to draft a letter of support from the Board Chair on behalf of the Board, to be sent to Minister of Indigenous Service Canada, Patty Hajdu.

Request for Information from the City of
Thunder Bay Re: 230 West Amelia
Street

[Memorandum from William Bradica, CAO](#), dated January 6, 2022, relative to providing the correspondence from the City of Thunder Bay containing a resolution requesting information relative to 230 West Amelia Street, for information only. **(Pages 36 - 37)**

Establishment of an Ontario Health
Team for the District of Thunder Bay

Verbal update to be provided by William Bradica, CAO relative to providing the Board with information on the establishment of an Ontario Health Team for the District of Thunder Bay, for information only.

Social Services Relief Fund Update

[Report No. 2022-01](#) (Integrated Social Services Division), relative to providing the Board with updated information regarding the Ontario Social Services Relief Fund during the COVID-19 pandemic, for information only. **(Pages 38 - 41)**

Homeless Enumeration Report 2021

[Report No. 2022-02](#) (Integrated Social Services Division), relative to providing the Board with an overview of the findings of the 2021 Point in Time Survey and to seek the Board's endorsement of the recommendations resulting from an analysis of the data, for consideration. **(Pages 42 - 82)**

Resolution No. 21/07

THAT with respect to Report No. 2022-02 (Integrated Social Services Division), we, The District of Thunder Bay Social Services Administration Board (the Board), accept the 2021 Point in Time Survey report;

AND THAT the Board calls upon the Minister of Health and the Associate Minister of Mental Health and Addictions to provide additional mental health and addiction support services in the District of Thunder Bay;

AND THAT the Board calls upon the Ministry of Children, Community and Social Services to address the service gaps in the child welfare system that contribute to homelessness;

AND THAT the Board calls upon the Minister of Health, the Minister of Children, Community and Social Services and the Minister of Municipal Affairs and Housing for expanded funding to establish appropriate transitional housing and supports to assist a greater number of individuals and families experiencing homelessness;

AND THAT the Board calls upon the federal Minister of Housing Inclusion and Diversity, the federal Minister of Indigenous Services, the federal Minister of Health and the federal Minister of Mental Health and Addictions to establish, in consultation with Indigenous partners, new affordable housing programs and appropriate support services to assist Indigenous people living in urban and rural areas;

AND THAT the Board directs Administration to explore opportunities to continue research partnerships to determine the causes of migratory and transient homelessness, and other issues related to homelessness, in order to inform the development of adequate social policy interventions;

AND THAT a copy of this Resolution and the related reports be circulated to the Prime Minister of Canada, the Premier of Ontario, the relevant Federal and Ontario Ministers, the District of Thunder Bay municipalities, the Ontario Federation of Indigenous Friendship Centres, The Metis Nation of Ontario, Ontario Native Women's Association, Anishnabek Nation, Nishnawbe Aski Nation, Matawa First Nations, Nokiiwin Tribal Council, Thunder Bay Indigenous Friendship Centre, and Thunderbird Indigenous Friendship Centre.

Year 2022 Weighted Assessment
Calculation and 2022 Levy Apportionment

[Report No. 2022-03](#) (Corporate Services Division), relative to providing the Board with the 2022 weighted assessment calculation and 2022 levy apportionment, for information only. **(Pages 83 - 88)**

Revised Approval and Signing
Authorization Policy

[Report No. 2022-04](#) (Corporate Services Division), relative to providing the Board with a revised Approval and Signing Authorization Policy, for consideration. **(Pages 89 - 104)**

Resolution No. 21/08

THAT with respect to Report No. 2022-04 (Corporate Services Division), we, The District of Thunder Bay Social Services Administration Board (TBDSSAB or the Board) approve the updated Approval and Signing Authorization Policy, dated January 13, 2022, as presented;

AND THAT the Chief Administrative Officer be authorized to amend this Policy with respect to Housekeeping items, as may be required from time to time.

CORRESPONDENCE

BY-LAWS

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, February 17, 2022 at 10:00 a.m., 3rd Floor Boardroom TBDSSAB headquarters and via Microsoft Teams.

ADJOURNMENT

Resolution No. 22/09

THAT the Inaugural Board Meeting No. 01/2022 of The District of Thunder Bay Social Services Administration Board, held on January 13, 2022, be adjourned at _____ a.m./p.m.