



**MINUTES OF BOARD (CLOSED SESSION) MEETING NO. 22/2021  
OF**

**THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

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**DATE OF MEETING:** December 16, 2021

**TIME OF MEETING:** 10:44 a.m.

**LOCATION OF MEETING:** Microsoft Teams &  
3rd Floor Boardroom  
TBDSSAB Headquarters  
231 May Street South  
Thunder Bay, ON

**CHAIR:** Lucy Kloosterhuis

**PRESENT:**

Albert Aiello  
Shelby Ch'ng  
Jody Davis  
James Foulds  
Kevin Holland  
Rebecca Johnson  
Lucy Kloosterhuis  
Ray Lake  
Elaine Mannisto  
Aldo Ruberto  
Wendy Wright

**OFFICIALS:**

William Bradica, Chief Administrative Officer  
Ken Ranta, Director, Integrated Social Services Division  
Georgina Daniels, Director, Corporate Service Division  
Glenda Flank, Recording Secretary

**GUESTS:**

Keri Greaves, Manager, Finance  
Barry Caland, Manager, Infrastructure & Asset  
Management  
Crystal Simeoni, Manager, Housing Programs  
Morgan McKay, Technical Services Officer  
Larissa Jones, Communications Assistant

**REGRETS:**

Kim Brown  
Andrew Foulds  
Brian Hamilton

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Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

**BOARD MEETING**

## DISCLOSURES OF INTEREST

Aldo Ruberto, Albert Aiello and Shelby Ch'ng, Board Members disclosed a perceived conflict of interest as they are members of Council for the City of Thunder Bay. William Bradica, CAO declared a perceived conflict of interest as he is the Chair of the Board of Directors for HSC Insurance Inc.

## REPORTS OF ADMINISTRATION

### Operational Review – Report for Thunder Bay Emergency Shelter Inc.

Report No. 2021CS-11 (Integrated Social Services Division) was presented to the Board providing information regarding the Operational Review completed for Thunder Bay Emergency Shelter, for information only.

Ken Ranta provided a brief introduction regarding the Operational Review and responded to questions.

Crystal Simeoni, Manager, Housing Programs provided an overview of the Review process and responded to questions.

At 11:03 a.m. Rebecca Johnson, Board Member left the meeting.

William Bradica, CAO provided clarification and responded to questions.

Georgina Daniels, Director Corporate Services Division responded to questions.

At 11:16 a.m. Aldo Ruberto, Albert Aiello, Shelby Ch'ng, Board Members and William Bradica, CAO, Keri Greaves, Manager Finance, Crystal Simeoni, Manager, Housing Programs and Morgan McKay, Technical Services Officer left the meeting.

Ken Ranta, Director, Integrated Social Services Division assumed the position of Secretary

### City of Thunder Bay Pin Hole Leak – Legal Issue No. 01-2020

A verbal update from Georgina Daniels, Director, Corporate Services Division was provided, presenting the current information regarding Legal Issue No. 01-202, for information of the Board.

At 11:24 a.m. Aldo Ruberto, Albert Aiello and Shelby Ch'ng, Board Members and William Bradica, CAO returned to the meeting. William Bradica, CAO assumed the position of Secretary.

ADJOURNMENT

Resolution No. 21/CS10

Moved by: Jody Davis  
Seconded by: Ray Lake

THAT the Board (Closed Session) Meeting No. 22/2021 of The District of Thunder Bay Social Services Administration Board, held on December 16, 2021, be adjourned at 11:24 a.m., to reconvene in Open Session to consider the remaining agenda items.

CARRIED

  
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Chair

  
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Chief Administrative Officer