



**MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 19/2021
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: November 18, 2021

TIME OF MEETING: 10:00 a.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Lucy Kloosterhuis

PRESENT:

Albert Aiello
Kim Brown
Shelby Ch'ng
Jody Davis
Andrew Foulds
James Foulds
Rebecca Johnson
Brian Hamilton
Kevin Holland
Lucy Kloosterhuis
Ray Lake
Elaine Mannisto
Aldo Ruberto
Wendy Wright

OFFICIALS:

William (Bill) Bradica, Chief Administrative
Georgina Daniels, Director, Corporate Services Division
Ken Ranta, Director, Integrated Social Services Division
Glenda Flank, Recording Secretary

GUESTS:

Crystal Simeoni, Manager, Housing Programs
Barry Caland, Manager, Infrastructure & Asset Management
Keri Greaves, Manager, Finance
Steven Melnichuk, Manager, Information Services
Louise Piercey, Manager, Child Care & Early Years Programs
Jennifer Lible, Manager, Social Assistance Programs
Michelle Wojciechowski, Manager, Intake and Eligibility
Roxanne Brunelle-Crupi, Manager, Human Resources
Aaron Park, Supervisor, Research and Social Policy
Dave Stewart, Supervisor, Purchasing & Inventory Control
Melanie Salatino, Supervisor, Social Assistance Programs
Carole Lem, Communications & Engagement Officer
Larissa Jones, Communications Assistant

REGRETS:

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None.

NEW BUSINESS

None.

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 21/84

Moved by: Kevin Holland

Seconded by: Jody Davis

THAT with respect to the agendas for the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for November 18, 2021, we approve the agendas as printed;

AND THAT we approve any additional information and new business.

CARRIED

PRESENTATION

William Bradica, CAO introduced the presentation on the 2002 Proposed Operating and Capital budgets , advised that a summary of the financial outlook presentation would be included as it was not able to be provided at the October meeting due to lack of time.

William Bradica, CAO provided an overview of the historical section of the budget presentation and responded to questions.

Georgina Daniels, Director Corporate Services responded to questions.

William Bradica, CAO provided an overview of the Board and CAO sections of the budget presentation and responded to questions.

Georgina Daniels, Director Corporate Services responded to questions.

At 10:43 a.m. Shelby Ch'ng, Board Member left the meeting.

Georgina Daniels, Director, Corporate Services Division provided an overview of the Corporate Services Section of the Budget presentation and responded to questions.

William Bradica, CAO responded to questions.

Steven Melnichuk, Manager, Information Services responded to questions.

Ken Ranta, Director, Integrated Social Services provided an overview of the Integrated Social Services Division budget presentation.

Michelle Wojciechowski, Manager, Intake and Eligibility provided an overview of the Intake and Eligibility section of the budget presentation.

Ken Ranta, Director, Integrated Social Services provided an overview of the program support section of the budget presentation.

Jennifer Lible, Manager, Social Assistance provided an overview of the social assistance programs section of the budget presentation and responded to questions.

William Bradica, CAO responded to questions and provided further information and clarification.

Louise Piercey, Manager, Child Care and Early Years Programs provided an overview of the Child Care and Early Years Programs section of the budget presentation.

At 11:50 a.m. Ray Lake, Board Member left the meeting and the Chair called for a break.

At 12:21 p.m. the meeting reconvened.

Crystal Simeoni, Manager, Housing Programs provided an overview of the Housing Programs section of the budget presentation and responded to questions.

At 12:30 p.m. Albert Aiello, Board Member left the meeting.

William Bradica, CAO provided further information and responded to questions.

Georgina Daniels, Director, Corporate Services Division provided an overview of the Capital budget section of the presentation and responded to questions.

William Bradica, CAO responded to questions.

CLOSED SESSION

Administration recommends that the Board adjourn to a closed meeting relative to receipt of information with respect to security of the property of the Board regarding the confidential attachment to Report No. 2021-55 containing 2022 Capital Project details and information regarding an additional capital project to be included in the 2022 Capital Budget.

Resolution No. 21/85

Moved by: Kevin Holland
Seconded by: Jody Davis

THAT the Board adjourns to Closed Session relative to receipt of information with respect to security of the property of the Board regarding the confidential attachment to Report No. 2021-55 containing 2022 Capital Project details and information regarding an additional capital project to be included in the 2022 Capital Budget.

CARRIED

REPORTS OF ADMINISTRATION

TBDSSAB Proposed 2022 Operating and Capital Budget

Report No. 2021-55 (Corporate Services Division) was presented to the Board to provide the Board with the proposed 2022 TBDSSAB Operating and Capital Budget, for review and discussion.

William Bradica, CAO summarized the presentation and closed session information presented to the Board at the meeting and responded to questions.

Georgina Daniels, Director, Corporate Services Division responded to questions.

Discussion held regarding including Closed Session items within the 2022 Budget.

On consensus of the Board, Administration was directed to include, where possible, Closed Session items in the proposed 2022 Operating and Capital Budget and present

the revised 2022 Operating and Capital Budget for consideration at the December 16, 2021 Board Meeting.

CORRESPONDENCE

BY-LAWS

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, December 16, 2021, via Microsoft Teams and in the 3rd Floor Main Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario.

ADJOURNMENT

Resolution No. 21/86

Moved by: Kim Brown
Seconded by: Andrew Foulds

THAT Board Meeting No. 19/2021 of The District of Thunder Bay Social Services Administration Board, held on November 18, 2021, be adjourned at 1:42 p.m.

CARRIED



Chair



Chief Administrative Officer