



**MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 17/2021
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: November 17, 2021

TIME OF MEETING: 1:00 p.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Lucy Kloosterhuis

PRESENT:

Albert Aiello
Shelby Ch'ng
Andrew Foulds
James Foulds
Brian Hamilton
Kevin Holland
Lucy Kloosterhuis
Elaine Mannisto
Aldo Ruberto
Wendy Wright

REGRETS:

Kim Brown
Jody Davis
Rebecca Johnson
Ray Lake

OFFICIALS:

William (Bill) Bradica, Chief Administrative Officer
Georgina Daniels, Director, Corporate Services Division
Ken Ranta, Director, Integrated Social Services Division
Glenda Flank, Recording Secretary

GUESTS:

Crystal Simeoni, Manager, Housing Programs
Keri Greaves, Manager, Finance
Louise Piercey, Manager, Child Care & Early Years Programs
Jennifer Lible, Manager, Social Assistance Programs
Michelle Wojciechowski, Manager, Intake and Eligibility
Roxanne Brunelle-Crupi, Manager, Human Resources
Aaron Park, Supervisor, Research and Social Policy
Carole Lem, Communications & Engagement Officer

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None.

NEW BUSINESS

None.

CONFIRMATION OF BOARD MEETING AGENDA

A request was made to discuss the Net Zero Strategy Memorandum from Andrew Foulds at the beginning of the meeting.

On consensus the agenda to be amended to discuss the Net Zero Strategy immediately following the confirmation of the Minutes.

Resolution No. 21/75

Moved by: Kevin Holland
Seconded by: Albert Aiello

THAT with respect to the agendas for the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for November 17, 2021, we approve the agendas as amended;

AND THAT we approve any additional information and new business.

CARRIED

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Board Meeting No. 15/2021 (Regular Session) and Meeting No. 16/2021 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on October 21, 2021, were presented for confirmation.

Resolution No. 21/76

Moved by: James Foulds
Seconded by: Brian Hamilton

THAT the Minutes of Board Meeting No. 15/2021 (Regular Session) and Meeting No. 16/2021 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on October 21, 2021, be confirmed.

CARRIED

Net Zero Strategy

Memorandum from Andrew Foulds, Board Member dated November 9, 2021 relative to requesting a discussion regarding developing a Net Zero Strategy was presented to the Board for consideration.

Andrew Foulds, Board Member provided an overview of the request for Administration to research strategies in developing a TBDSSAB Net Zero Strategy.

A discussion was held regarding the items and depth of research to be done by Administration.

William Bradica, CAO responded to questions.

Resolution No. 21/82

Moved by: Andrew Foulds
Seconded by: James Foulds

THAT with respect to the Memorandum dated November 9, 2021 from Board member Andrew Foulds, we direct Administration to research carbon dioxide emission strategies and targets applicable to non-profit organizations such as the District of Thunder Bay Social Services Administration Board;

AND THAT Administration present a Report to the Board by May 31, 2022 regarding the results of that research and to identify options for the Board's consideration on the development of a TBDSSAB Net Zero Strategy.

CARRIED

CLOSED SESSION

Administration recommends that the Board adjourn to a closed meeting to receive information regarding funding under the Social Services Relief Fund and by the Ministry of Education regarding new one-time federal funding.

Resolution No. 21/77

Moved by: Albert Aiello
Seconded by: Andrew Foulds

THAT the Board Adjourn to a closed meeting relative to receipt of information with respect to a matter of which a council, board, committee or other body may hold a closed meeting under another Act regarding information identified as confidential by the Ministry of Municipal Affairs and Housing regarding funding under the Social Services Relief Fund and by the Ministry of Education regarding new one-time federal funding.

CARRIED

REPORTS OF ADMINISTRATION

Social Services Relief Fund

Memorandum from William Bradica, CAO was presented in Closed Session providing information regarding the reason for re-presenting Report No. 2021CS-06 and the relative resolution, for consideration.

Resolution 21/78

Moved by: Elaine Mannisto
Seconded by: Andrew Foulds

THAT with respect to Report No. 2021CS-06 (Integrated Social Services Division) we, The District of Thunder Bay Social Services Administration Board, authorize the Board Chair and the Chief Administrative Officer to proceed as directed in Closed Session.

CARRIED

At 1:45 p.m. Aaron Park, Supervisor, Research & Social Policy joined the meeting.

Report No. 2021CS-10 was presented in Closed Session providing further information regarding revised information relative to the Social Services Relief Fund, for consideration.

Resolution 21/79

Moved by: James Foulds
Seconded by: Albert Aiello

THAT with respect to Report No. 2021CS-10 (Integrated Social Services Division) we, The District of Thunder Bay Social Services Administration Board authorize the Chief Administrative Officer proceed as directed in Closed Session with respect to the Social Services Relief Fund Revised Investment Plan.

CARRIED

Child Care and Early Years Workforce
Strategy Plan 2022/23

Report No. 2021CS-09 was presented in Closed Session providing a Child Care and Early Years Workforce Strategy Plan, for consideration.

Resolution 21/80

Moved by: Elaine Mannisto
Seconded by: Kevin Holland

THAT with respect to Report No. 2021CS-09 (Integrated Social Services Division) the Chief Administrative Officer proceed as directed in Closed Session with respect to the Child Care and Early Years Workforce Strategy Plan 2022/23.

CARRIED

At 1:47 p.m. Louise Piercey, Manager, Child Care & Early Years Programs left the meeting.

Social Services Relief Fund – Phase 3

Report No. 2021-56 (Integrated Social Services Division) relative to providing updated information regarding the Ministry of Municipal Affairs and Housing Social Services Relief Fund Phase 3, was presented to the Board for information only.

Third Quarter Operational Report

Report No. 2021-57 (Integrated Social Services Division) was presented to the Board providing the trends within TBDSSAB programs and services, for information only.

Ken Ranta, Director, Integrated Social Services Division responded to questions.

At 1:50 p.m. Crystal Simeoni, Manager, Housing Programs and Aaron Park, Supervisor, Research & Social Policy left the meeting.

Social Assistance Modernization Update

Report No. 2021-58 (Integrated Social Services Division) relative to providing an update on the current and future vision of Social Assistance modernization and the current status of initiatives undertaken by TBDSSAB, was presented to the Board for information only.

William Bradica, CAO responded to questions.

Jennifer Lible, Manager, Social Assistance Programs provided further information and responded to questions.

At 1:55 p.m. Jennifer Lible, Manager, Social Assistance Programs and Michelle Wojciechowski, Manager, Intake & Eligibility left the meeting.

2023 Strategic Plan – 2021 Third Quarter Update

Report No. 2021-59 (CAO Division) was presented to the Board providing the quarterly update on the Strategic Plan 2023 progress as at September 30, 2021, for confirmation.

William Bradica, CAO provided a brief introduction and responded to questions.

Resolution No. 21/81

Moved by: Albert Aiello
Seconded by: Kevin Holland

THAT with respect to Report No. 2021-18 (CAO Division), we, The District of Thunder Bay Social Services Administration Board receive the 2023 Strategic Plan – 2021 Third Quarter Update for information only.

CARRIED

2021 Third Quarter Financial Report

Report No. 2021-60 (Corporate Services Division) relative to providing the Board with the 2021 Third Quarter Financial Report, and projection to year-end, for information only.

William Bradica, CAO responded to questions.

CORRESPONDENCE

Homelessness Task Force Request for Support

Letter from the Corporation of the County of Huron dated October 29, 2021 relative to requesting advocacy and support in relation to homelessness, was presented to the Board for information only.

William Bradica, CAO provided an overview of the correspondence.

National Child Care Program

Letter from The Corporation of the City of Kingston dated September 28, 2021 relative to providing a resolution passed by the City of Kingston regarding a National Child Care Program, for information only.

William Bradica, CAO provided an overview of the correspondence.

BY-LAWS

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, November 18, 2021, via Microsoft Teams and in the 3rd Floor Main Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario.

Kevin Holland, Board Member provided a brief update to the Board on the Salvation Army Journey to Life Centre Grand Opening that he attended with William Bradica, CAO.

The transitional housing space on the 3rd floor made possible with funding from TBDSSAB is making a difference in the residents' lives. TBDSSAB Administration was commended for bringing this project forward; the funds have been well spent.

ADJOURNMENT

Resolution No. 21/83

Moved by: James Foulds
Seconded by: Albert Aiello

THAT Board Meeting No. 17/2021 of The District of Thunder Bay Social Services Administration Board, held on November 17, 2021, be adjourned at 2:11 p.m.

CARRIED



Chair



Chief Administrative Officer