



MINUTES OF BOARD (CLOSED SESSION) MEETING NO. 18/2021  
OF

THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD

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**DATE OF MEETING:** November 17, 2021

**TIME OF MEETING:** 1:21 p.m.

**LOCATION OF MEETING:** Microsoft Teams &  
3rd Floor Boardroom  
TBDSSAB Headquarters  
231 May Street South  
Thunder Bay, ON

**CHAIR:** Lucy Kloosterhuis

**PRESENT:**

Albert Aiello  
Shelby Ch'ng  
Andrew Foulds  
James Foulds  
Brian Hamilton  
Kevin Holland  
Lucy Kloosterhuis  
Elaine Mannisto  
Aldo Ruberto  
Wendy Wright

**OFFICIALS:**

William Bradica, CAO  
Ken Ranta, Director, Integrated Social Services Division  
Georgina Daniels, Director, Corporate Service Division  
Glenda Flank, Recording Secretary

**GUESTS:**

Crystal Simeoni, Manager, Housing Programs  
Louise Piercey, Manager, Child Care and Early Years  
Programs  
Larissa Jones, Communications Assistant

**REGRETS:**

Kim Brown  
Jody Davis  
Rebecca Johnson  
Ray Lake

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Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

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## **BOARD MEETING**

### DISCLOSURES OF INTEREST

None.

### REPORTS OF ADMINISTRATION

#### Social Services Relief Fund – Phase 4

Memorandum from William Bradica, CAO dated November 5, 2021 was presented to the Board representing Report No. 2021CS-06, with a resolution provided for consideration in regular session.

Report No. 2021CS-10 (Integrated Social Services Division) was presented to the Board providing updated information regarding the revised Investment and Winddown Plan for the Social Services Relief Fund Phase 4, with a resolution provided for consideration in regular session.

Ken Ranta, Director, Integrated Social Services Division responded to questions and provided further information.

William Bradica, CAO provided clarification and responded to questions.

#### Child Care & Early Years Workforce Strategy Plan 2022/23

Report No. 2021CS-09 (Integrated Social Services Division) was presented to the Board providing the Child Care and Early Years Workforce Strategy Workforce Strategy Plan for 2022 and 2023, with a resolution provided for consideration in regular session.

ADJOURNMENT

Resolution No. 21/CS08

Moved by: Brian Hamilton  
Seconded by: Kevin Holland

THAT the Board (Closed Session) Meeting No. 18/2021 of The District of Thunder Bay Social Services Administration Board, held on November 17, 2021, be adjourned at 1:43 p.m., to reconvene in Open Session to consider the remaining agenda items.

CARRIED

  
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Chair

  
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Chief Administrative Officer