

BOARD REPORT

REPORT No.: 2021-61

MEETING DATE: DECEMBER 16, 2021 DATE PREPARED: NOVEMBER 19, 2021

SUBJECT: THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD

PROPOSED 2022 OPERATING AND CAPITAL BUDGETS

<u>RECOMMENDATION</u>

THAT with respect to Report No. 2021-55 and Report No. 2021-61 (Corporate Services Division), we, The District of Thunder Bay Social Services Administration Board (TBDSSAB or the Board), approve the proposed 2022 Operating Budget in the amount of \$99,102,600, as presented in Report No. 2021-61;

AND THAT we, the Board, approve the proposed 2022 Capital Budget in the amount of \$4,237,900, as presented in Report No. 2021-55, with up to \$2,805,800 financed from the Housing Portfolio Capital Reserve Fund, up to \$65,000 financed from the Office Building Capital Reserve Fund, and up to \$1,367,100 financed from the Canada-Ontario Community Housing Initiative;

AND THAT \$199,100 be transferred from Operations to the Office Building Reserve Fund;

AND THAT up to \$300,000 of transfers to community housing providers be financed from the Levy Stabilization Reserve Fund;

AND THAT up to \$10,000 of costs related to end of community housing operating agreements be financed from the Community Housing Reserve Fund;

AND THAT \$2,750,400 be transferred from Operations to the Housing Portfolio Capital Reserve Fund, and up to \$385,000 of move-out repairs be financed from the Housing Portfolio Capital Reserve Fund;

AND THAT any actual income earned on unrestricted funds, in excess of \$100,000, be transferred to the Levy Stabilization Reserve Fund;

AND THAT the necessary By-law be presented to the Board, for consideration.

REPORT SUMMARY

To present The District of Thunder Bay Social Services Administration Board (TBDSSAB or the Board) with the proposed 2022 Operating and Capital Budget, as amended, for the Board's review and approval. The 2022 Operating Budget, as presented

(Attachment #1), totals \$99,102,600, a decrease of \$179,500, or 0.2% from the 2021 approved total Budget. In addition, \$4,237,900 (2021: \$3,845,000) in capital expenditures have been included for 2022.

The impact to the Municipal and Territories Without Municipal Organization (TWOMO) Levy would be an increase of \$362,500 from \$22,691,800 to \$23,054,300, or a 1.6% increase relative to 2021.

BACKGROUND

The proposed 2022 Operating and Capital Budgets were presented for review and discussion at the November 18, 2021, Board Meeting.

COMMENTS

There are two changes to the proposed Budget presented at the November 18, 2021 meeting resulting from decisions made by the Board:

Additional Child Care and Early Years program expense was added to the proposed 2022 Operating Budget. This program is 100% federally funded so there is no impact on the levy to municipalities and TWOMO.

An additional capital project was added to the proposed 2022 Capital Budget. This project would be financed from the Housing Portfolio Capital Reserve Fund.

The proposed 2022 Operating Budget, as amended, totals \$99,102,600 and represents a decrease of \$179,500, or 0.2%, from the 2021 approved Budget of \$99,282,100.

The proposed 2022 Operating Budget results in a levy of \$23,054,300, which is an increase of \$362,500, or 1.6%, compared to the Board-approved 2021 Levy.

The proposed 2022 Budget Levy, by program area, is provided in Table 1 – Total Change in Proposed Budget Levy by Program Funding Area (below):

Table 1 - Total Change in Proposed Budget Levy by Program Funding Area							
	2021	Proposed	Increase /	%			
Program	Budget	2022	(Decrease)				
	Levy (\$)	Levy (\$)	(\$)	Change			
Ontario Works	3,710,000	3,688,900	(21,100)	(0.6%)			
Child Care and Early Years	1,725,700	1,675,100	(50,600)	(2.9%)			
Community Housing	17,356,100	17,790,300	434,200	2.5%			
Unrestricted Investment Income	(100,000)	(100,000)	1	-%			
Total Levy	22,691,800	23,054,300	362,500	1.6%			

The proposed 2022 Capital Budget includes planned expenditures of \$4,237,900 (2021: \$3,845,000), to be financed from the Housing Portfolio Capital Reserve Fund

(\$2,805,800), the Office Building Reserve Fund (\$65,000), and the Canada-Ontario Community Housing Initiative (\$1,367,100).

FINANCIAL IMPLICATIONS

The proposed 2022 Operating Budget, as presented, totals \$99,102,600, and includes a Municipal and TWOMO Levy of \$23,054,300.

The proposed 2022 Capital Budget totals \$4,237,900, to be financed from the Housing Portfolio Capital Reserve Fund (\$2,805,800), the Office Building Reserve Fund (\$65,000), and the Canada-Ontario Community Housing Initiative (\$1,367,100).

CONCLUSION

It is concluded that the proposed 2022 Operating Budget of \$99,102,600 and proposed 2022 Capital Budget of \$4,237,900 provide for all mandatory programs and include financing from the Municipal and TWOMO Levy of \$23,054,300.

REFERENCE MATERIALS ATTACHED

Attachment #1 TBDSSAB Operating Budget Summary by Program

PREPARED BY:	Keri Greaves, CPA, CMA, Manager, Finance The District of Thunder Bay Social Services Administration Board
APPROVED / SIGNATURE:	Laurel
	Georgina Daniels, FCPA, FCA, Director - Corporate Services Division
	The District of Thunder Bay Social Services Administration Board
SUBMITTED / SIGNATURE:	Will Bradi
	William (Bill) Bradica, Chief Administrative Officer The District of Thunder Bay Social Services Administration Board

	Board			Office of Chief Administrative Officer			
	2020 Bud	2021 Bud	2022 Bud	2020 Bud	2021 Bud	2022 Bud	
Financing							
Levy to municipalities and TWOMO	-	-	-	-	-	-	
Income on unrestricted funds	-	-	-	-	-	-	
Income on restricted funds	-	-	-	-	-	-	
Rents	-	-	-	-	-	-	
Provincial grants	-	-	-	-	-	-	
Federal grants	-	-	-	-	-	_	
Other revenue	-	-	-	-	-	-	
From (to) reserve funds	-	-	-	-	-	-	
Imputed rent adjustment	-	-	-	-	-	-	
Total Financing	-	-	-	-	-	-	
Expenditures		- 0.400	-	000.400	4 000 000		
Personnel services	53,400	53,400	53,400	900,100	1,000,600	1,004,500	
Interest on long-term debt	-	-	-	-	-	-	
Materials	62,100	56,500	55,300	177,300	173,900	152,600	
Contracted services	6,000	6,000	5,000	91,300	81,300	75,300	
Rents and financial expenses	-	-	-	-	-	-	
External transfers	-	-	-	-	-	-	
Repayment of long-term debt	-	-	-	-	-	-	
Program administration recovery	-	-	-	-	-	-	
Allocation of internal admin	(121,500)	(115,900)	(113,700)	(1,168,700)	(1,255,800)	(1,232,400)	
Imputed rent recovery	-	-	-	-	-	-	
Total Expenditures	-	-	-	-	-	-	
Excess (Deficiency) of							
Revenues Over Expenses	_		<u>-</u>	<u>-</u>	<u>-</u>	_	

	Corporate Services			Integrated Social Services Program Support		
	2020 Bud	2021 Bud	2022 Bud	2020 Bud	2021 Bud	2022 Bud
Financing						
Levy to municipalities and TWOMO	(175,000)	(100,000)	(100,000)	-	-	-
Income on unrestricted funds	175,000	100,000	100,000	-	-	-
Income on restricted funds	200,000	465,600	722,600	-	-	-
Rents	-	-	-	-	-	-
Provincial grants	-	-	-	-	-	-
Federal grants	-	-	-	-	-	-
Other revenue	22,800	21,400	5,000	53,700	53,700	-
From (to) reserve funds	(341,300)	(625,800)	(921,700)	-	-	-
Imputed rent adjustment	(112,300)	(184,900)	(212,600)	-	-	-
Total Financing	(230,800)	(323,700)	(406,700)	53,700	53,700	-
Expenditures						
Personnel services	2,807,400	2,776,900	2,703,600	2,213,300	2,266,200	2,214,800
Interest on long-term debt	116,800	107,300	98,400	-	-	-
Materials	1,582,300	1,680,200	1,696,500	52,600	65,100	56,200
Contracted services	104,500	85,300	89,600	5,000	10,000	-
Rents and financial expenses	19,500	16,600	13,500	, -	, -	-
External transfers	-	<i>.</i> -	-	-	-	-
Repayment of long-term debt	271,000	288,000	297,000	-	-	-
Program administration recovery	29,900	(68,900)	20,100	(279,100)	(474,700)	(287,300)
Allocation of internal admin	(3,802,400)	(3,828,700)	(3,931,500)	(1,938,100)	(1,812,900)	(1,983,700)
Imputed rent recovery	(1,359,800)	(1,380,400)	(1,393,900)	-	-	-
Total Expenditures	(230,800)	(323,700)	(406,700)	53,700	53,700	-
Excess (deficiency) of						
Revenues over expenses	_	-	_	_	-	_

	Social Assistance			Child Care and Early Years Programs		
	2020 Bud	2021 Bud	2022 Bud	2020 Bud	2021 Bud	2022 Bud
Financing						
Levy to municipalities and TWOMO	4,002,100	3,710,000	3,688,900	1,741,200	1,725,700	1,675,100
Income on unrestricted funds	-	-	-	-	-	-
Income on restricted funds	-	-	-	-	-	-
Rents	-	-	-	-	-	-
Provincial grants	33,013,100	32,921,600	30,244,700	15,567,900	15,669,100	15,454,400
Federal grants	-	-	-	662,800	662,800	1,995,200
Other revenue	-	-	-	-	-	-
From (to) reserve funds	-	49,300	-	-	-	-
Imputed rent adjustment	77,400	125,700	146,700	5,600	11,100	10,600
Total Financing	37,092,600	36,806,600	34,080,300	17,977,500	18,068,700	19,135,300
Expenditures						
Personnel services	3,978,000	3,910,800	3,957,100	404,100	426,900	437,800
Interest on long-term debt	-	-	-	-	-	-
Materials	724,800	738,100	552,700	49,100	41,900	36,800
Contracted services	10,000	10,000	10,000	1,000	1,000	1,000
Rents and financial expenses	118,200	118,200	112,800	-	-	-
External transfers	27,448,600	27,383,100	24,678,200	16,605,400	16,620,100	17,937,200
Repayment of long-term debt	-	-	-	-	-	-
Program administration recovery	6,100	6,200	6,400	131,100	167,000	-
Allocation of internal admin	3,868,700	3,701,500	3,801,300	718,800	729,000	652,800
Imputed rent recovery	938,200	938,700	961,800	68,000	82,800	69,700
Total Expenditures	37,092,600	36,806,600	34,080,300	17,977,500	18,068,700	19,135,300
Excess (deficiency) of						
Revenues over expenses	-	-	-	-	<u>-</u>	-

	Community Housing and Homelessness Programs			Total			
	2020 Bud	2021 Bud	2022 Bud	2020 Bud	2021 Bud	2022 Bud	
Financing							
Levy to municipalities and TWOMO	16,944,200	17,356,100	17,790,300	22,512,500	22,691,800	23,054,300	
Income on unrestricted funds	-	-	-	175,000	100,000	100,000	
Income on restricted funds	-	-	-	200,000	465,600	722,600	
Rents	10,987,900	10,925,900	11,102,100	10,987,900	10,925,900	11,102,100	
Provincial grants	6,470,000	8,043,200	8,899,200	55,051,000	56,633,900	54,598,300	
Federal grants	10,295,900	10,217,900	10,095,000	10,958,700	10,880,700	12,090,200	
Other revenue	296,900	342,600	407,200	373,400	417,700	412,200	
From (to) reserve funds	(2,007,000)	(2,257,000)	(2,055,400)	(2,348,300)	(2,833,500)	(2,977,100)	
Imputed rent adjustment	29,300	48,100	55,300	-	-	-	
Total Financing	43,017,200	44,676,800	46,293,700	97,910,200	99,282,100	99,102,600	
Expenditures							
Personnel services	3,650,900	3,823,100	3,799,700	14,007,200	14,257,900	14,170,900	
Interest on long-term debt	288,700	241,100	187,700	405,500	348,400	286,100	
Materials	15,308,600	15,267,500	15,862,800	17,956,800	18,023,200	18,412,900	
Contracted services	24,000	24,000	80,000	241,800	217,600	260,900	
Rents and financial expenses	69,200	68,000	68,000	206,900	202,800	194,300	
External transfers	18,339,800	19,531,100	20,621,900	62,393,800	63,534,300	63,237,300	
Repayment of long-term debt	2,427,200	2,409,900	2,243,200	2,698,200	2,697,900	2,540,200	
Program administration recovery	112,000	370,400	260,800	-	-	-	
Allocation of internal admin	2,443,200	2,582,800	2,807,200	-	-	-	
Imputed rent recovery	353,600	358,900	362,400	-	-	-	
Total Expenditures	43,017,200	44,676,800	46,293,700	97,910,200	99,282,100	99,102,600	
Excess (deficiency) of							
Revenues over expenses	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>		