



	<b>REPORT No.: 2021-61</b>
<b>MEETING DATE: DECEMBER 16, 2021</b>	<b>DATE PREPARED: NOVEMBER 19, 2021</b>
<b>SUBJECT: THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD PROPOSED 2022 OPERATING AND CAPITAL BUDGETS</b>	

**RECOMMENDATION**

THAT with respect to Report No. 2021-55 and Report No. 2021-61 (Corporate Services Division), we, The District of Thunder Bay Social Services Administration Board (TBDSSAB or the Board), approve the proposed 2022 Operating Budget in the amount of \$99,102,600, as presented in Report No. 2021-61;

AND THAT we, the Board, approve the proposed 2022 Capital Budget in the amount of \$4,237,900, as presented in Report No. 2021-55, with up to \$2,805,800 financed from the Housing Portfolio Capital Reserve Fund, up to \$65,000 financed from the Office Building Capital Reserve Fund, and up to \$1,367,100 financed from the Canada-Ontario Community Housing Initiative;

AND THAT \$199,100 be transferred from Operations to the Office Building Reserve Fund;

AND THAT up to \$300,000 of transfers to community housing providers be financed from the Levy Stabilization Reserve Fund;

AND THAT up to \$10,000 of costs related to end of community housing operating agreements be financed from the Community Housing Reserve Fund;

AND THAT \$2,750,400 be transferred from Operations to the Housing Portfolio Capital Reserve Fund, and up to \$385,000 of move-out repairs be financed from the Housing Portfolio Capital Reserve Fund;

AND THAT any actual income earned on unrestricted funds, in excess of \$100,000, be transferred to the Levy Stabilization Reserve Fund;

AND THAT the necessary By-law be presented to the Board, for consideration.

**REPORT SUMMARY**

To present The District of Thunder Bay Social Services Administration Board (TBDSSAB or the Board) with the proposed 2022 Operating and Capital Budget, as amended, for the Board's review and approval. The 2022 Operating Budget, as presented

(Attachment #1), totals \$99,102,600, a decrease of \$179,500, or 0.2% from the 2021 approved total Budget. In addition, \$4,237,900 (2021: \$3,845,000) in capital expenditures have been included for 2022.

The impact to the Municipal and Territories Without Municipal Organization (TWOMO) Levy would be an increase of \$362,500 from \$22,691,800 to \$23,054,300, or a 1.6% increase relative to 2021.

**BACKGROUND**

The proposed 2022 Operating and Capital Budgets were presented for review and discussion at the November 18, 2021, Board Meeting.

**COMMENTS**

There are two changes to the proposed Budget presented at the November 18, 2021 meeting resulting from decisions made by the Board:

Additional Child Care and Early Years program expense was added to the proposed 2022 Operating Budget. This program is 100% federally funded so there is no impact on the levy to municipalities and TWOMO.

An additional capital project was added to the proposed 2022 Capital Budget. This project would be financed from the Housing Portfolio Capital Reserve Fund.

The proposed 2022 Operating Budget, as amended, totals \$99,102,600 and represents a decrease of \$179,500, or 0.2%, from the 2021 approved Budget of \$99,282,100.

The proposed 2022 Operating Budget results in a levy of \$23,054,300, which is an increase of \$362,500, or 1.6%, compared to the Board-approved 2021 Levy.

The proposed 2022 Budget Levy, by program area, is provided in Table 1 – Total Change in Proposed Budget Levy by Program Funding Area (below):

<b>Table 1 – Total Change in Proposed Budget Levy by Program Funding Area</b>				
<b>Program</b>	<b>2021 Budget Levy (\$)</b>	<b>Proposed 2022 Levy (\$)</b>	<b>Increase / (Decrease) (\$)</b>	<b>% Change</b>
Ontario Works	3,710,000	3,688,900	(21,100)	(0.6%)
Child Care and Early Years	1,725,700	1,675,100	(50,600)	(2.9%)
Community Housing	17,356,100	17,790,300	434,200	2.5%
Unrestricted Investment Income	(100,000)	(100,000)	-	-%
<b>Total Levy</b>	<b>22,691,800</b>	<b>23,054,300</b>	<b>362,500</b>	<b>1.6%</b>

The proposed 2022 Capital Budget includes planned expenditures of \$4,237,900 (2021: \$3,845,000), to be financed from the Housing Portfolio Capital Reserve Fund

(\$2,805,800), the Office Building Reserve Fund (\$65,000), and the Canada-Ontario Community Housing Initiative (\$1,367,100).

**FINANCIAL IMPLICATIONS**

The proposed 2022 Operating Budget, as presented, totals \$99,102,600, and includes a Municipal and TWOMO Levy of \$23,054,300.



The proposed 2022 Capital Budget totals \$4,237,900, to be financed from the Housing Portfolio Capital Reserve Fund (\$2,805,800), the Office Building Reserve Fund (\$65,000), and the Canada-Ontario Community Housing Initiative (\$1,367,100).

**CONCLUSION**

It is concluded that the proposed 2022 Operating Budget of \$99,102,600 and proposed 2022 Capital Budget of \$4,237,900 provide for all mandatory programs and include financing from the Municipal and TWOMO Levy of \$23,054,300.

**REFERENCE MATERIALS ATTACHED**

Attachment #1 [TBDSSAB Operating Budget Summary by Program](#)

<b>PREPARED BY:</b>	Keri Greaves, CPA, CMA, Manager, Finance The District of Thunder Bay Social Services Administration Board
<b>APPROVED / SIGNATURE:</b>	 Georgina Daniels, FCPA, FCA, Director - Corporate Services Division The District of Thunder Bay Social Services Administration Board
<b>SUBMITTED / SIGNATURE:</b>	 William (Bill) Bradica, Chief Administrative Officer The District of Thunder Bay Social Services Administration Board



## The District of Thunder Bay Social Services Administration Board Operating Budget Summary by Program

	Corporate Services			Integrated Social Services Program Support		
	2020 Bud	2021 Bud	2022 Bud	2020 Bud	2021 Bud	2022 Bud
<b>Financing</b>						
Levy to municipalities and TWOMO	(175,000)	(100,000)	<b>(100,000)</b>	-	-	-
Income on unrestricted funds	175,000	100,000	<b>100,000</b>	-	-	-
Income on restricted funds	200,000	465,600	<b>722,600</b>	-	-	-
Rents	-	-	-	-	-	-
Provincial grants	-	-	-	-	-	-
Federal grants	-	-	-	-	-	-
Other revenue	22,800	21,400	<b>5,000</b>	53,700	53,700	-
From (to) reserve funds	(341,300)	(625,800)	<b>(921,700)</b>	-	-	-
Imputed rent adjustment	(112,300)	(184,900)	<b>(212,600)</b>	-	-	-
<b>Total Financing</b>	<b>(230,800)</b>	<b>(323,700)</b>	<b>(406,700)</b>	53,700	53,700	-
<b>Expenditures</b>						
Personnel services	2,807,400	2,776,900	<b>2,703,600</b>	2,213,300	2,266,200	<b>2,214,800</b>
Interest on long-term debt	116,800	107,300	<b>98,400</b>	-	-	-
Materials	1,582,300	1,680,200	<b>1,696,500</b>	52,600	65,100	<b>56,200</b>
Contracted services	104,500	85,300	<b>89,600</b>	5,000	10,000	-
Rents and financial expenses	19,500	16,600	<b>13,500</b>	-	-	-
External transfers	-	-	-	-	-	-
Repayment of long-term debt	271,000	288,000	<b>297,000</b>	-	-	-
Program administration recovery	29,900	(68,900)	<b>20,100</b>	(279,100)	(474,700)	<b>(287,300)</b>
Allocation of internal admin	(3,802,400)	(3,828,700)	<b>(3,931,500)</b>	(1,938,100)	(1,812,900)	<b>(1,983,700)</b>
Imputed rent recovery	(1,359,800)	(1,380,400)	<b>(1,393,900)</b>	-	-	-
<b>Total Expenditures</b>	<b>(230,800)</b>	<b>(323,700)</b>	<b>(406,700)</b>	53,700	53,700	-
<b>Excess (deficiency) of Revenues over expenses</b>	-	-	-	-	-	-



