



**THE DISTRICT OF THUNDER BAY  
SOCIAL SERVICES ADMINISTRATION BOARD**

October 15, 2021

**COVID-19 MEASURES FOR CONTRACTORS, SERVICE PROVIDERS AND VENDORS**

The District of Thunder Bay Social Services Administration Board (TBDSSAB) is committed to workplace safety and protection of the people we serve, employees, and contractors from the consequences of COVID-19.

TBDSSAB is implementing a mandatory Policy: COVID-19 Measures for Contractors, Service Providers and Vendors. To perform any work or fulfil any contractual obligations involving on-site attendance at TBDSSAB premises, contractors will be required to comply with this Policy as of November 15, 2021.

Please review the attached Policy and Contractor Attestation Form, and return the signed Contractor Attestation Form to Purchasing via email at [receiving@tbdssab.ca](mailto:receiving@tbdssab.ca) no later than Friday, November 12, 2021. Contractors who fail to submit the completed Attestation will not be allowed to enter TBDSSAB premises until the signed Attestation is received.

Thank you for your cooperation and attention in this matter. If you have any further questions, please contact TBDSSAB Purchasing Department.

Sincerely,

Dave Stewart  
Supervisor, Purchasing and Inventory Control