



**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

BOARD MINUTES

**MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 11/2021
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: July 15, 2021

TIME OF MEETING: 10:00 a.m.

LOCATION OF MEETING: Microsoft Teams

CHAIR: Lucy Kloosterhuis

PRESENT:

Albert Aiello
Kim Brown
Shelby Ch'ng
Jody Davis
Andrew Foulds
James Foulds
Brian Hamilton
Kevin Holland
Rebecca Johnson
Lucy Kloosterhuis
Elaine Mannisto
Aldo Ruberto
Wendy Wright

REGRETS:

Ray Lake

OFFICIALS:

William (Bill) Bradica, Chief Administrative
Georgina Daniels, Director, Corporate Services Division
Ken Ranta, Director, Integrated Social Services Division
Glenda Flank, Recording Secretary

GUESTS:

Crystal Simeoni, Manager, Housing Programs
Barry Caland, Manager, Infrastructure & Asset
Management
Keri Greaves, Manager, Finance
Louise Piercey, Manager, Child Care & Early Years
Programs
Aaron Park, Supervisor, Research and Social Policy
Carole Lem, Communications & Engagement Officer

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None.

NEW BUSINESS

William Bradica, CAO advised Board Members, in response to a question, that although there was a recent funding announcement made, Administration had provided an update regarding this funding at a previous meeting.

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 21/44

Moved by: Kevin Holland
Seconded by: James Foulds

THAT with respect to the agendas for the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for July 15, 2021, we approve the agendas as printed;

AND THAT we approve any additional information and new business.

CARRIED

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Board Meeting No. 09/2021 (Regular Session) and Meeting No. 10/2021 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on June 17, 2021, were presented for confirmation.

Resolution No. 21/45

Moved by: Kim Brown
Seconded by: Albert Aiello

THAT the Minutes of Board Meeting No. 09/2021 (Regular Session) and Meeting No. 10/2021 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on June 17, 2021, be confirmed.

CARRIED

CLOSED SESSION

Administration recommended that the Board adjourn to a closed meeting relative to receipt of information with respect to solicitor client privilege regarding Legal Matter #01-2020, City of Thunder Bay.

Resolution No. 21/46

Moved by: Kevin Holland
Seconded by: Albert Aiello

THAT the Board adjourns to Closed Session relative to the receipt of information with respect to solicitor client privilege regarding Legal Matter #01-2020, City of Thunder Bay.

CARRIED

At 10:28 a.m. the meeting reconvened in Regular Session with all official administration members, Keri Greaves, Manager, Finance, Barry Caland, Manager, Infrastructure and Asset Management, and all Board Members in attendance with the exception of Shelby Ch'ng and Aldo Ruberto.

REPORTS OF ADMINISTRATION

2021 Second Quarter Financial Report

Report No. 2021-29 (Corporate Services Division) was presented to provide the 2021 Second Quarter Financial Report and projection to year end for the information of the Board.

At 10:33 a.m. Shelby Ch'ng, Board Member entered the meeting.

William Bradica, CAO and Georgina Daniels, Director, Corporate Services responded to questions.

Wadsworth Drive and Ruskin Crescent
Direct Owned Housing Properties
Options

The First Report on the Wadsworth Drive and Ruskin Crescent Direct-Owned Housing Properties Options was presented to the Board at the May 20, 2021 Board Meeting with a further report to be presented at the July 15, 2021 Board Meeting.

A memorandum from Georgina Daniels, Director, Corporate Services Division, dated June 25, 2021 was presented to advise the Board that the Board Report to be presented at the July 15, 2021 meeting would be delayed.

At 10:45 a.m. Keri Greaves, Manager, Finance and Barry Caland, Manager, Infrastructure & Asset Management left the meeting and Crystal Simeoni, Manager, Housing Programs joined the meeting.

Geraldton Native Housing Corporation Update

A memorandum from Ken Ranta, Director, Integrated Social Services, dated June 23, 2021 was presented to provide the Board with updated information regarding Geraldton Native Housing Corporation Board of Directors.

Ken Ranta, Director, Integrated Social Services and William Bradica, CAO responded to questions.

At 10:53 a.m. Louise Piercey, Manager, Child Care and Early Years Programs and Aaron Park, Supervisor, Research and Social Policy entered the meeting.

Child Care Centre Viability

Report No. 2021-30 (Integrated Social Services Divisions) was presented to the Board providing information supporting a comprehensive review of the District of Thunder Bay child care service system financial viability, for consideration.

Ken Ranta, Director, Integrated Social Services provided an overview of the report and responded to questions.

William Bradica, CAO provided clarification and responded to questions.

Resolution No. 21/47

Moved by: Brian Hamilton
Seconded by: Albert Aiello

THAT with respect to Report No. 2021-30 we, The District of Thunder Bay Social Services Administration Board (the Board), receive information on the status of the District of Thunder Bay child care service system and direct Administration to implement a comprehensive review of the child care service system including a financial viability model;

AND THAT Administration determine the viability of child care operations based on the review;

AND THAT following that review, Administration will provide, for the Board's approval, a child care sustainability plan for the District of Thunder Bay child care service system.

CARRIED

Social Services Relief Fund Phase 3 Update

Report No. 2021-31 (Integrated Social Services Division) was presented to the Board to provide updated information regarding the Ministry of Municipal Affairs and Housing Social Services Relief Fund Phase 3, for information only.

Ken Ranta, Director, Integrated Social Services responded to questions.

William Bradica, CAO responded to questions and confirmed that Administration would include the amounts of funding spent for Phase 1 and Phase 2 into the next update.

At 11:01 a.m. Louise Piercey, Manager, Child Care and Early Years Programs left the meeting.

Nipigon Market Housing Options

At the May 20, 2021 Board meeting, the Board supported a memorandum that was presented by James Foulds, Board Member, requesting that Administration review options for market rental housing in Nipigon.

Report No. 2021-32 (Integrated Social Services Division) was presented to the Board to provide information concerning Community Housing under the operation of TBDSSAB and information related to the establishment of market rent housing specific to the Township of Nipigon.

At 11:06 a.m. Aldo Ruberto entered the meeting.

Briefings Package for Meetings with
Ministers at AMO 2021 Conference

Report No. 2021-33 (CAO Division) attaching the briefing package for the 2021 Association of Municipalities of Ontario (AMO) conference was provided to the Board for their review and consideration.

William Bradica, CAO responded to questions and provided clarification.

Ken Ranta, Director, Integrated Social Services Division responded to questions.

Administration to ensure statistics relative to the mental health and addictions supportive housing brief are updated prior to submission to the Ministry.

Crystal Simeoni, Manager, Housing Programs provided further information.

Lucy Kloosterhuis, Kevin Holland, Wendy Wright, Elaine Mannisto and Jody Davis advised that they would be attending the AMO conference and would participate in any TBDSSAB meetings that they were available for.

Resolution No. 21/48

Moved by: Brian Hamilton
Seconded by: Jody Davis

THAT with respect to Report No. 2021-33 (CAO Division), we, The District of Thunder Bay Social Services Administration Board (the Board), approve the delegation briefings package for the Association of Municipalities of Ontario (AMO) 2021 conference as presented;

AND THAT we direct the Chief Administrative Officer (CAO) to send the delegation package to the appropriate provincial Ministries;

AND THAT a copy of the approved 2021 delegation briefings package be sent to Thunder Bay District municipal councils;

AND THAT the CAO attend the virtual 2021 AMO conference to provide support to the Board Chair and other Board members in their meetings with provincial officials regarding these issues.

CARRIED

At 11:39 a.m. Crystal Simeoni, Manager, Housing Programs and Aaron Park, Supervisor, Research and Social Policy left the meeting.

CORRESPONDENCE

BY-LAWS

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, September 16, 2021 at 10:00 a.m., in the 3rd Floor Main Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario.

Administration advised that the meeting would potentially be held in person, but the latest COVID-19 regulations would need to be reviewed prior to any final decision.

ADJOURNMENT

Resolution No. 21/49

Moved by: Aldo Ruberto
Seconded by: Kim Brown

THAT Board Meeting No. 11/2021 of The District of Thunder Bay Social Services Administration Board, held on July 15, 2021, be adjourned at 11:45 a.m.

CARRIED



Chair



Chief Administrative Officer