



**AMENDED MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 06/2020
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: April 15, 2021

TIME OF MEETING: 10:00 AM

LOCATION OF MEETING: Microsoft Teams

CHAIR: Lucy Kloosterhuis

PRESENT:

Albert Aiello
Kim Brown
Shelby Ch'ng
Jody Davis
Andrew Foulds
James Foulds
Rebecca Johnson
Lucy Kloosterhuis
Elaine Mannisto
Aldo Ruberto
Wendy Wright

OFFICIALS:

William (Bill) Bradica, Chief Administrative
Georgina Daniels, Director, Corporate Services Division
Ken Ranta, Director, Integrated Social Services Division
Glenda Flank, Recording Secretary

GUESTS:

Crystal Simeoni, Manager, Housing Programs
Jennifer Lible, Manager, Social Assistance Programs
Keri Greaves, Manager, Finance
Barry Caland, Manager, Infrastructure & Asset
Management
Carole Lem, Communications & Engagement Officer

REGRETS:

Ray Lake
Kevin Holland

ABSENT:

Brian Hamilton

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

NEW BUSINESS

TBDHC Fifteenth Annual Shareholder's Meeting – Confirmation of Proxy

Memorandum from William Bradica, CAO dated April 8, 2021, was presented to the Board recommending the Board Chair for appointment as proxy for the Thunder Bay District Housing Corporation Shareholder's meeting.

Resolution No. 21/22

Moved by: Albert Aiello
Seconded by: Rebecca Johnson

THAT with respect to the Thunder Bay District Housing Corporation Fifteenth Annual Shareholder's Meeting, to be held on April 15, 2021 at The District of Thunder Bay Social Services Headquarters, we, The District of Thunder Bay Social Services Administration Board appoint the Board Chair, Lucy Kloosterhuis, to be the designated Proxy.

CARRIED

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 21/23

Moved by: Kim Brown
Seconded by: Elaine Mannisto

THAT with respect to the agendas for the Board Regular Session meeting of The District of Thunder Bay Social Services Administration Board for April 15, 2021, we approve the agendas as printed;

AND THAT we approve any additional information and new business.

CARRIED

ADJOURNMENT

Resolution No. 21/24

THAT the Board Meeting No. 06/2021 of The District of Thunder Bay Social Services Administration Board, held on April 15, 2021, be adjourned at 10:04 a.m.

CARRIED

At 10:41 a.m. the meeting reconvened in Regular Session and Barry Caland, Manager, Infrastructure & Asset Management joined the meeting.

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Board Meeting No. 04/2021 (Regular Session) and Board Meeting No. 05/2021 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on March 18, 2021, were presented for confirmation.

Resolution No. 21/25

Moved by: James Foulds
Seconded by: Albert Aiello

THAT the Minutes of Meeting No. 04/2021 (Regular Session) and Meeting No. 05/2021 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on March 18, 2021, respectively, be confirmed.

CARRIED

CLOSED SESSION

Administration recommended that the Board adjourn to a closed meeting relative to receipt of information with respect to security of the property of the Board regarding the confidential attachment to the Capital Carryforward report.

Resolution No. 21/26

Moved by: Shelby Ch'ng
Seconded by: Jody Davis

THAT the Board adjourns to Closed Session relative to the receipt of information with respect to security of the property of the Board regarding the confidential attachment to the Carryforward of Capital Projects report.

CARRIED

At 10:49 a.m. the meeting reconvened in Regular Session.

REPORTS OF ADMINISTRATION

Year 2020 Investment Portfolio Performance

Report No. 2021-13 (Corporate Services Division) providing information regarding the year 2020 performance of investments held by TBDSSAB was presented to the Board for information.

Georgina Daniels, Director, Corporate Services Division responded to questions.

Carryforward of Capital Projects

Report No. 2021-14 (Corporate Services Division) providing the list of budgeted capital projects that the Chief Administrative Officer has approved to be carried forward and completed in the 2021 was presented to the Board for information.

At 10:53 a.m. Barry Caland, Manager, Infrastructure & Asset Management left the meeting.

2020 Fourth Quarter Financial Report and Program Levy Operating Surplus Disposition

Report No. 2021-15 (Corporate Services Division) providing the Board with the 2020 Fourth Quarter Financial Report and Administrations recommendation regarding the disposition of the 2020 program levy operating surplus was presented for consideration.

William Bradica, CAO provided a brief introduction and responded to questions.

Georgina Daniels, Director, Corporate Services Division provided an overview of the report and responded to questions.

A discussion was held regarding the options provided by Administration in Report No 2021-15. An amendment was proposed and a recorded vote was requested for the amendment proposed and the amended motion.

Resolution No. 21/27

Moved by: Shelby Ch'ng
Seconded by: Elaine Mannisto

THAT with respect to Report No. 2021-15 (Corporate Services Division), we, The District of Thunder Bay Social Services Administration Board, approve Option 3 – Transfer the net levy surplus related to various housing programs of \$241,257 to the Capital Regeneration Reserve Fund, and return the remaining net surplus of \$844,916 using the 2020 cost apportionment.

Resolution No. 21/27 (Amendment)

Moved by: Andrew Foulds
 Seconded by: Albert Aiello

THAT Resolution No. 21/27 be amended to change Option 3 to Option 2.

MEMBER	YEAS	NAYS	MEMBER	YEAS	NAYS
Albert Aiello	X		Kevin Holland		
Kim Brown	X		Rebecca Johnson	X	
Shelby Ch'ng	X		Lucy Kloosterhuis	X	
Jody Davis	X		Ray Lake		
Andrew Foulds	X		Elaine Mannisto		X
James Foulds	x		Aldo Ruberto	X	
Brian Hamilton			Wendy Wright	x	

CARRIED

Resolution No. 21/27 (As Amended)

Moved by: Shelby Ch'ng
 Seconded by: Elaine Mannisto

THAT with respect to Report No. 2021-15 (Corporate Services Division), we, The District of Thunder Bay Social Services Administration Board, approve Option 2 – Transfer the full \$1,086,173 levy surplus to the Capital Regeneration Reserve Fund to further support financing of the Bertrand Court Redevelopment project

MEMBER	YEAS	NAYS	MEMBER	YEAS	NAYS
Albert Aiello	X		Kevin Holland		
Kim Brown	X		Rebecca Johnson	X	
Shelby Ch'ng	X		Lucy Kloosterhuis	X	
Jody Davis	X		Ray Lake		
Andrew Foulds	X		Elaine Mannisto		X
James Foulds	x		Aldo Ruberto	X	
Brian Hamilton			Wendy Wright	X	

CARRIED

June 2021 Mortgage Renewal –
 131 Wadsworth Drive

Report No. 2021-16 (Integrated Social Services Division) providing the Board with the upcoming mortgage renewal arrangements for the property located at 131 Wadsworth Drive in the Township of Nipigon, was presented for consideration.

Resolution No. 21/28

Moved by: Rebecca Johnson
Seconded by: James Foulds

THAT with respect to Report No. 2021-16 (Corporate Services Division) we, The District of Thunder Bay Social Services Administration Board (TBDSSAB), approve the Ministry Resolution as attached, to be duly signed in accordance with TBDSSAB By-Law No. 01-2017 (Governance and Procedural);

AND THAT we authorize the Board Chair and Chief Administrative Officer to execute the mortgage financing documents related thereto.

CARRIED

At 11:33 a.m. Crystal Simeoni, Manager, Housing Programs and Jennifer Lible, Manager, Social Assistance Programs joined the meeting.

Social Services Relief Fund (SSRF)

Report No. 2021-17, (Integrated Social Services Division) was presented to the Board providing updated information regarding the Ministry of Municipal Affairs and Housing Social Services Relief Fund Phase 3, for information.

William Bradica, CAO provided clarification and responded to questions.

Ken Ranta, Director, Integrated Social Services Division responded to questions.

On consensus, a list of Warming and Support Locations in Thunder Bay is to be provided to the entire Board by email.

Provincial Vision – Social Assistance Modernization

Memorandum from William Bradica, CAO, dated April 1, 2021 was presented to the Board to provide information regarding social assistance modernization.

William Bradica, CAO provided an overview of the information received to date from the Ministry of Children, Community and Social Services regarding the vision for social assistance modernization and responded to questions.

At 12:09 p.m. Crystal Simeoni, Manager, Housing Programs and Jennifer Lible, Manager, Social Assistance Programs left the meeting.

TBDSSAB 2020 Annual Report

Memorandum from William Bradica, CAO, (CAO Division) providing the Board with the 2020 Annual Report, for review and consideration.

William Bradica, responded to questions.

Resolution No. 21/29

Moved by: Kim Brown
Seconded by: Jody Davis

THAT The District of Thunder Bay Social Services Administration Board, approve the 2020 Annual Report, as presented;

AND THAT the 2020 Annual Report be posted to the TBDSSAB website.

CARRIED

CORRESPONDENCE

BY-LAWS

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, May 20, 2021 at 10:00 a.m., in the 1st Floor Training Rooms, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario.

ADJOURNMENT

Resolution No. 21/30

Moved by: James Foulds
Seconded by: Elaine Mannisto

THAT the Board Meeting No. 06/2021 of The District of Thunder Bay Social Services Administration Board, held on April 15, 2021, be adjourned at 12:11 p.m.



Chair



Chief Administrative Officer