



**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

EXPRESSION OF INTEREST NO. 2020-001 EOI

**Child Care Operator
Thunder Bay**

For

The District of Thunder Bay Social Services Administration Board

Child Care Submission Template

The District of Thunder Bay Social Services Administration Board (TBDSSAB) is seeking Expression of Interests (EOI) for the expansion of licensed child care within the City of Thunder Bay.

TBDSSAB is interested in expanding the number of licensed child care spaces to respond to the demand for child care within the City of Thunder Bay.

Submission Requirements

If you are interested in submitting a plan, particularly within the birth – 4 years old age category, the following is required:

Description of Proposal – Business Case

- Proposed Program Details, including age ranges (infant, toddler, preschool)
- Identify how the proposed meets the needs identified through the waitlist information (Appendix 1)
- Timelines (estimated start timelines, and projected enrollment)
- Resource Requirements (personnel, start up, administrative infrastructure) to support programming (finance, human resources, information technology)
- Proposed Budget, including how the program will remain financially sustainable
- Demonstrate the ability to appropriately staff the operation
- Risk Management and Impact, for example appropriate supervision of staff, Occupational Health & Safety measures, meeting requirements of *How Does Learning Happen? Ontario's Pedagogy for the Early Years*, system for mitigating serious occurrences.

Evaluation Criteria

TBDSSAB will review submissions based on the following but not limited to:

- Link to wait list need per above
- Financial sustainability
- Understanding of the *Child Care and Early Years Act, 2014*
- Personnel requirements as set out in *Child Care and Early Years Act, 2014*.

Child Care Centres that best meet the needs of the community plan may be contacted for further discussion.

TBDSSAB may, as a result of the EOI, decide to proceed directly to negotiate a contract with an outstanding Respondent (or the sole qualified Respondent, if there is only one).

Submission Deadline

Expressions of Interest are to be addressed to:

The District of Thunder Bay Social Services Administration Board
231 May Street South
Thunder Bay, ON P7E 1B5

and should be received by 4:00 p.m. local time on Friday, March 5, 2021.

An Expression of Interest may be submitted by email or fax to the contact person named below, or it may be sent to the address specified above by mail or delivered by courier, in each case prior to the closing time.

Louise Piercey
Manager, Child Care and Early Years Programs
Louise.Piercey@tbdssab.ca
Fax (807) 345-7921

Questions

All questions/inquiries related to this EOI shall be directed in writing via electronic mail or fax to Louise Piercey, Manager, Child Care and Early Years Programs as per contact information listed above.

Any information provided by anyone other than the above mentioned will not be considered binding, nor will it change the requirements of this EOI.

Late Expression of Interest

TBDSSAB, may in its discretion, accept, or reject and return, any EOI received after the closing time

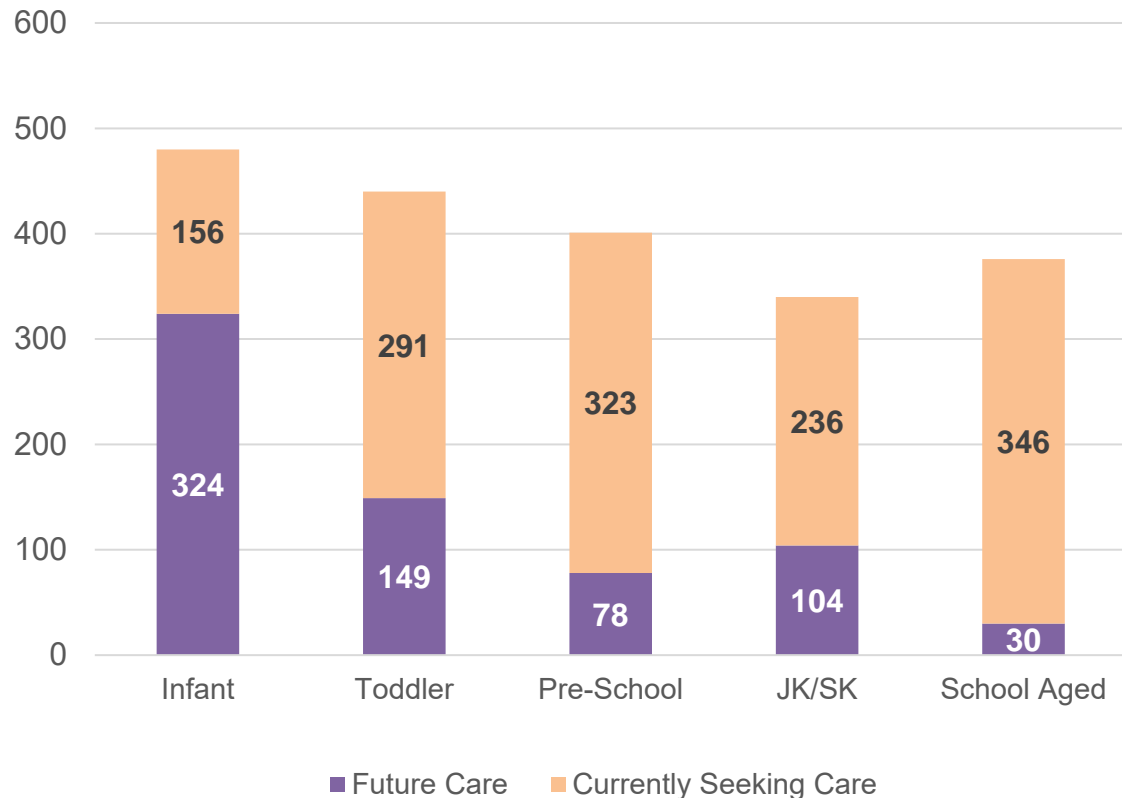
Lack of Information

Following receipt of an EOI, TBDSSAB may, in its sole discretion and without having any duty or obligation to do so, request that the Respondent provide TBDSSAB with additional information to clarify or substantiate the information provided by the Respondent.

If a Respondent fails to provide information required for TBDSSAB evaluation of the Respondent's qualifications, or fails to provide timely clarification or substantiation of the information supplied, that failure may result in no further consideration being given to the EOI.

Waitlist Trends

Child Care Waitlist by Children Currently Waiting for Care and Waiting for Future Care (Individual/Unique Children)



Average Time between Waitlist Application Date and Preferred Start Date **317 days (approx. 10 months)¹**

Currently Waiting for Care vs Future Care % of the Wait List

