



**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

2019 Proposed Budget Overview

Wednesday, February 20, 2019

Presented by:

**William (Bill) Bradica
Chief Administrative Officer**



Budget Changes Subsequent to Report # 2019-03

	<u>Total</u>	<u>Levy</u>	<u>Levy Increase (2019 vs 2018)</u>
2019 Proposed Budget (Report 2019-03)	\$ 100,337,500	\$ 23,221,300	1.8%
Remove Employment Assessment Tool	\$ (55,000)	\$ (27,500)	
Reduce Training and Travel (Corporate Services)	<u>\$ (14,600)</u>	<u>\$ (8,500)</u>	
Revised 2019 Proposed Budget	<u>\$ 100,267,900</u>	<u>\$ 23,185,300</u>	1.7%

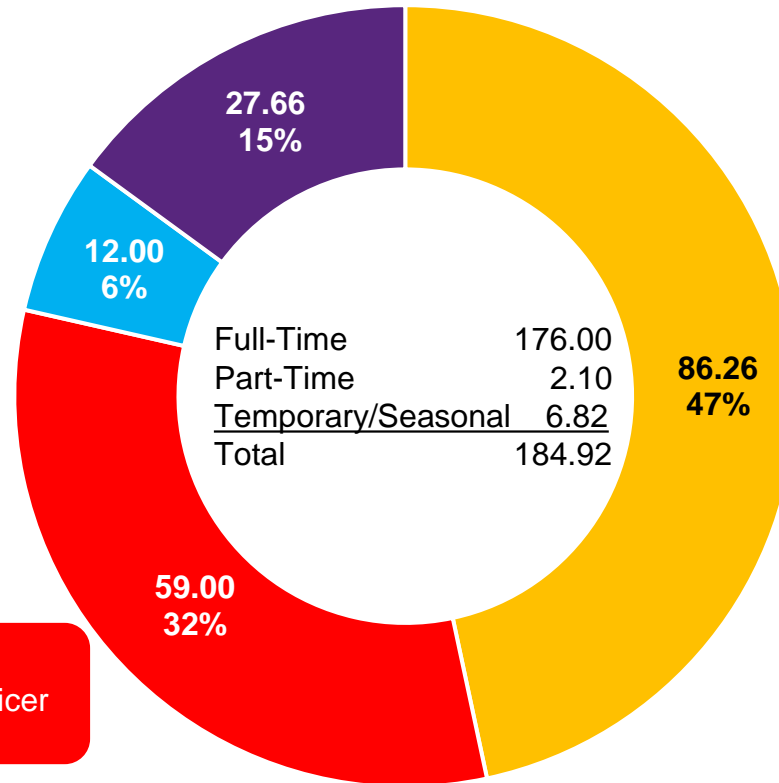


Staff Complement Changes

Opening Full Time Equivalents (FTE)		<u>183.92</u>
2019 Budget Reductions:		
		<u>-</u>
2019 Budget Expansions		
Housing Services	Asset and Risk Officer	<u>1.00</u>
Net Changes in FTE		<u>1.00</u>
Total Proposed Staff Complement		<u><u>184.92</u></u>



2019 Proposed Staff Complement

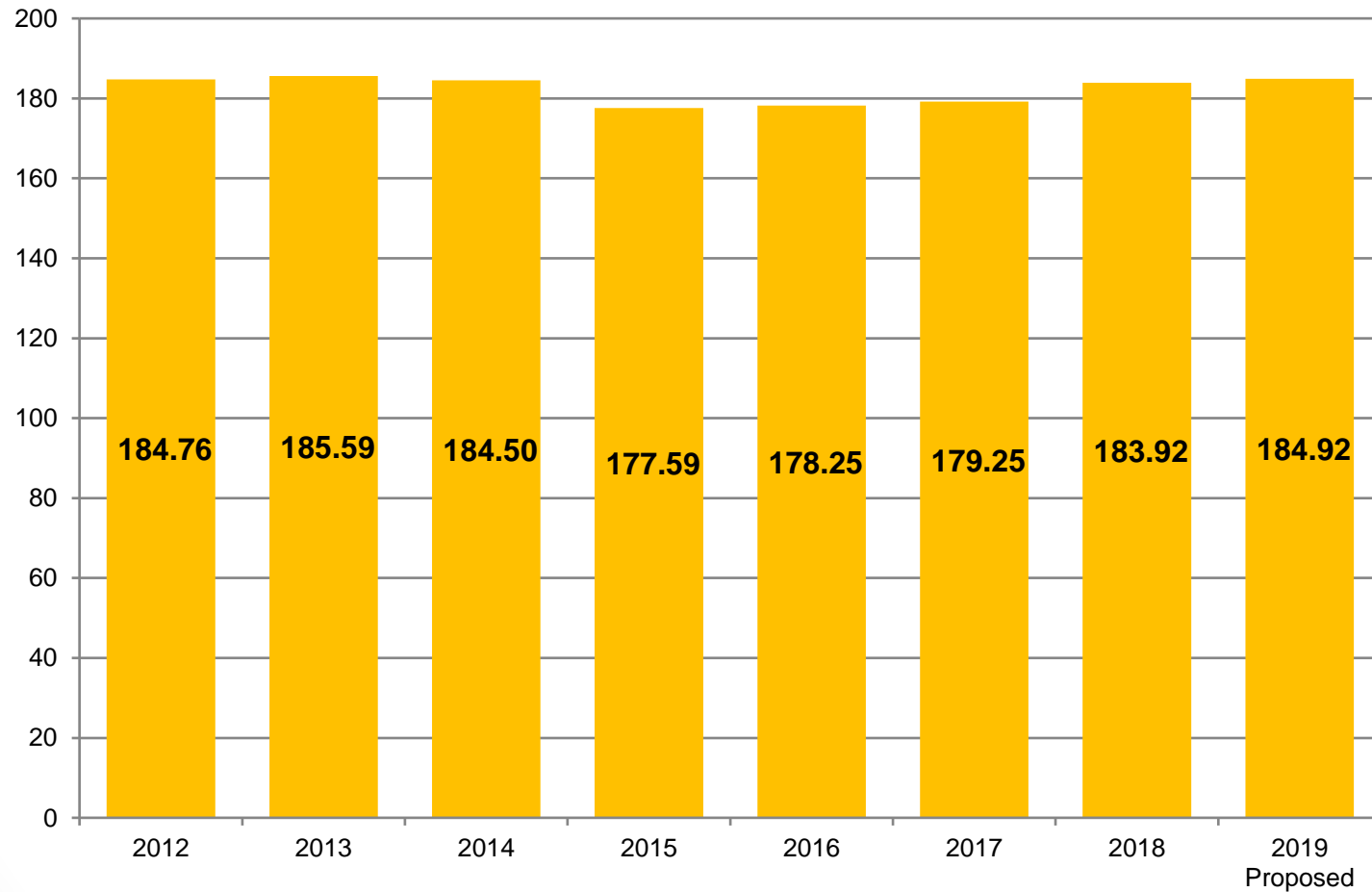


2019 expansion request:
+ 1.0 FTE Asset and Risk Officer

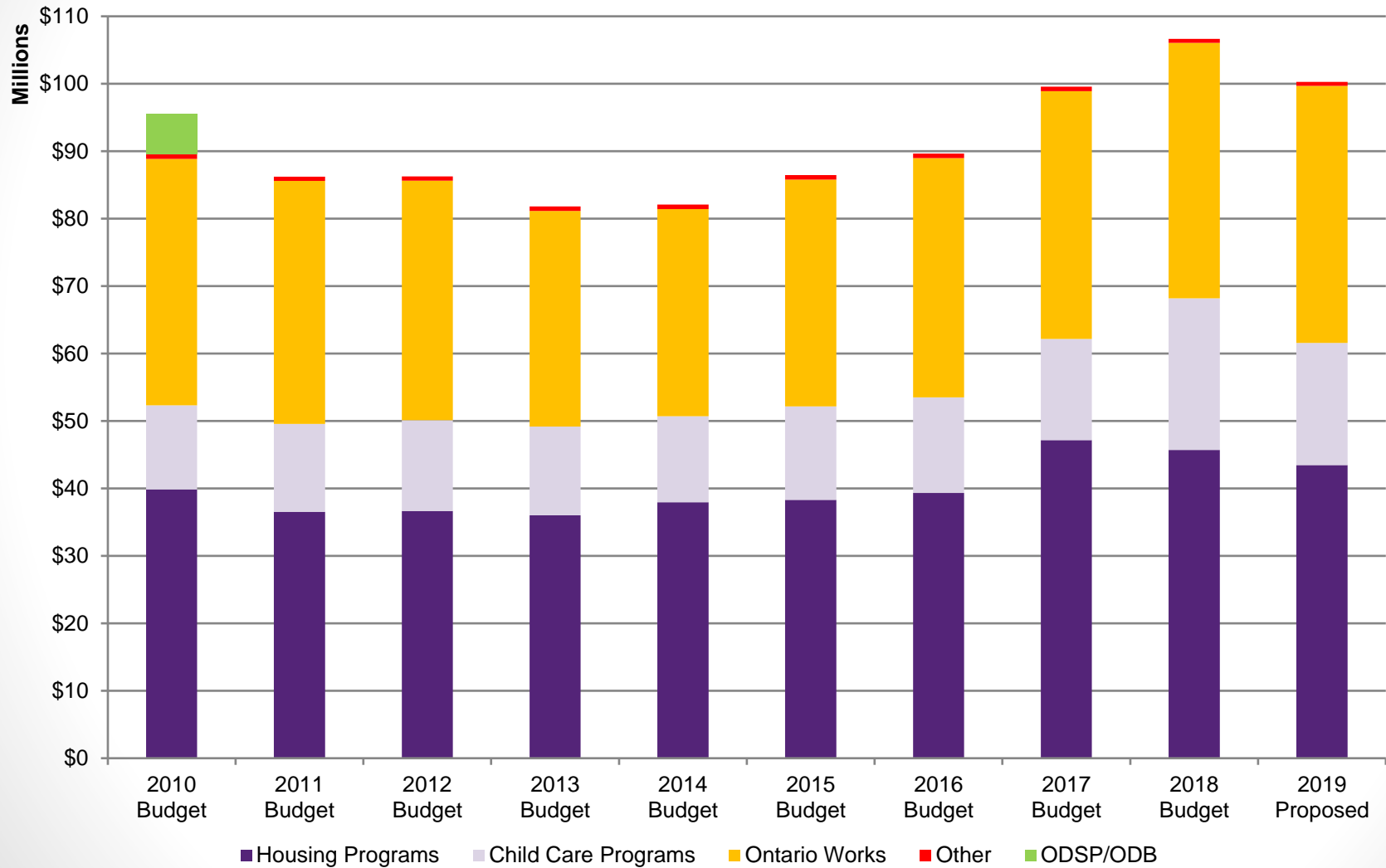
■ Client Services ■ Housing Services ■ CAO and Human Resources ■ Corporate Services



Historical Staff Complement

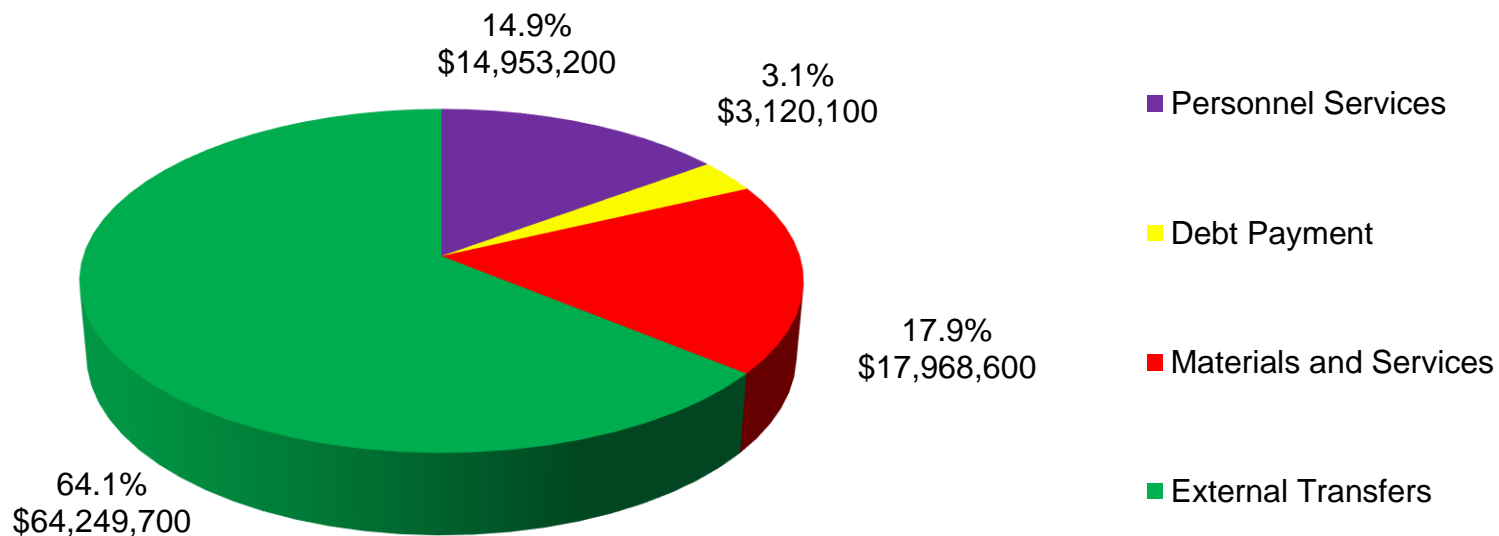


Budget Expenditures



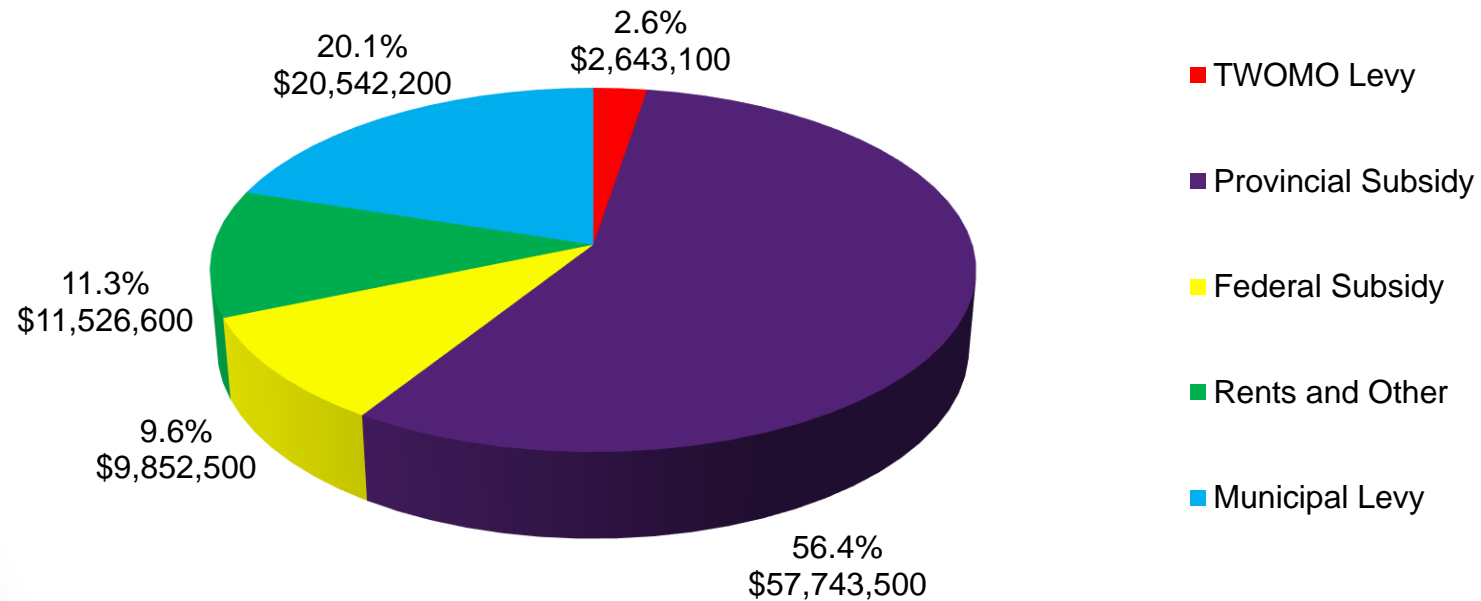
2019 Budget Expenditures

Budget Expenditures by Type

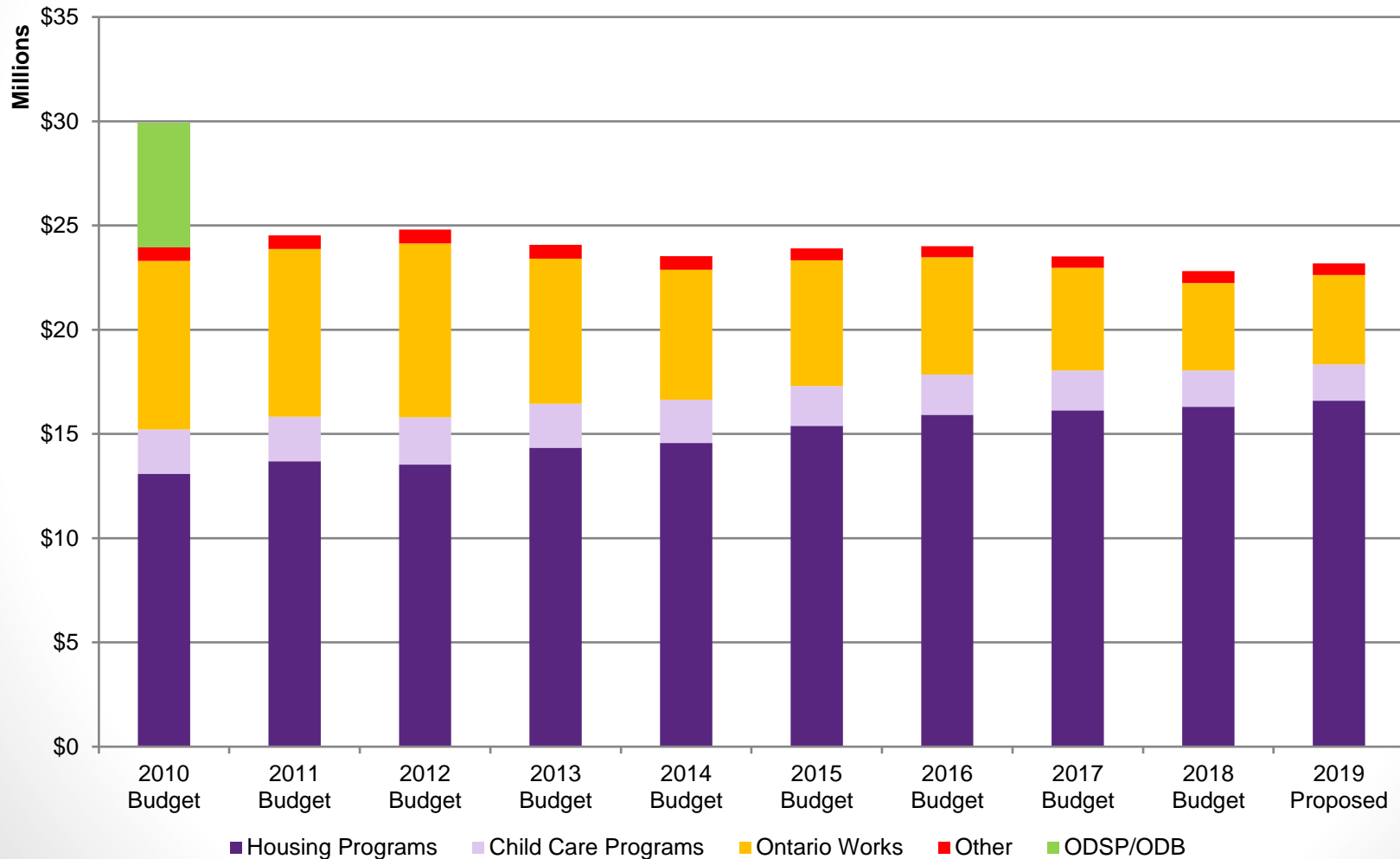


2019 Budget Revenues

Revenues by Type



Levy to Municipalities and TWOMO



Proposed Levy Change

	Impact (\$)	Levy (\$)	Levy Change (%)
2018 Levy		22,806,700	
Base Changes	(87,600)	22,719,100	-0.4%
Service Expansion Requests:			
Employment Programming	49,800	22,768,900	0.2%
Asset & Risk Officer Expansion (1.0 FTE)	37,300	22,806,200	0.2%
Repairs & Maintenance and Operating Services	379,100	23,185,300	1.7%
2019 Proposed Levy		23,185,300	1.7%



Thank you.

Questions?





**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

2019 Proposed Budget Board

Wednesday, February 20, 2019

Presented by:

**William (Bill) Bradica
Chief Administrative Officer**



Role of the Board

- ❖ Responsible for establishing the strategic goals and governing policies for the organization, and,
- ❖ Responsible for providing direction to the Chief Administrative Officer.

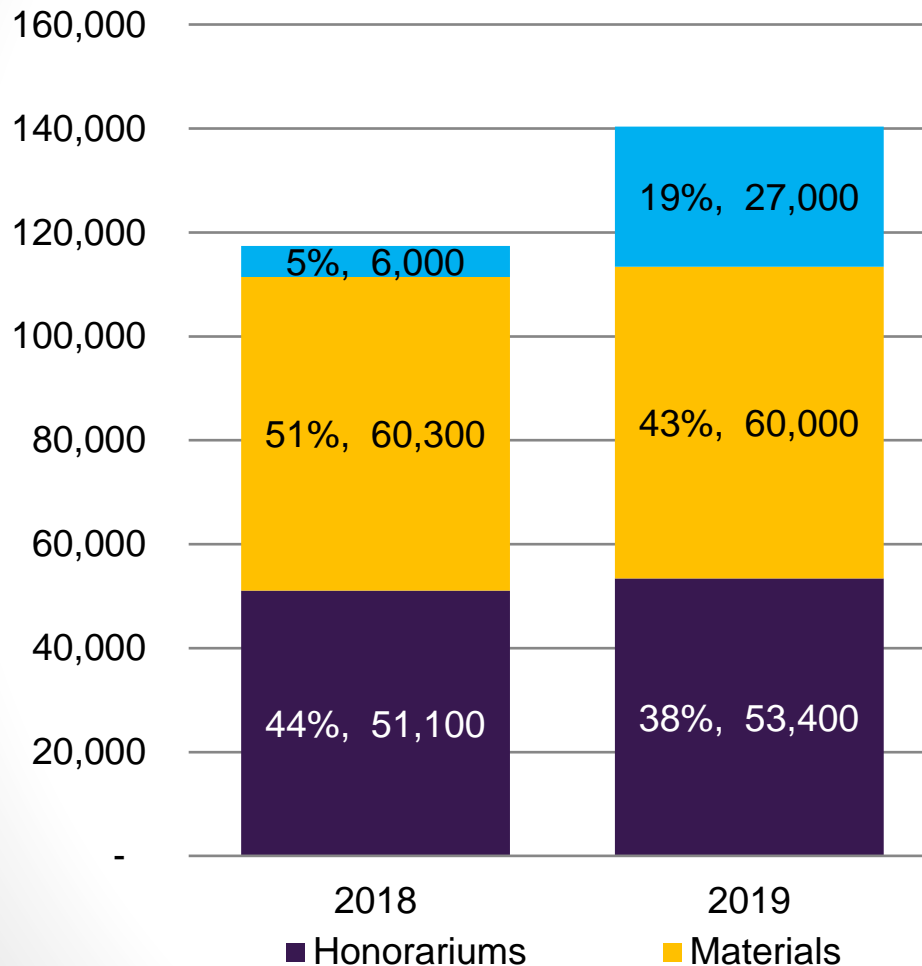


Board Budget

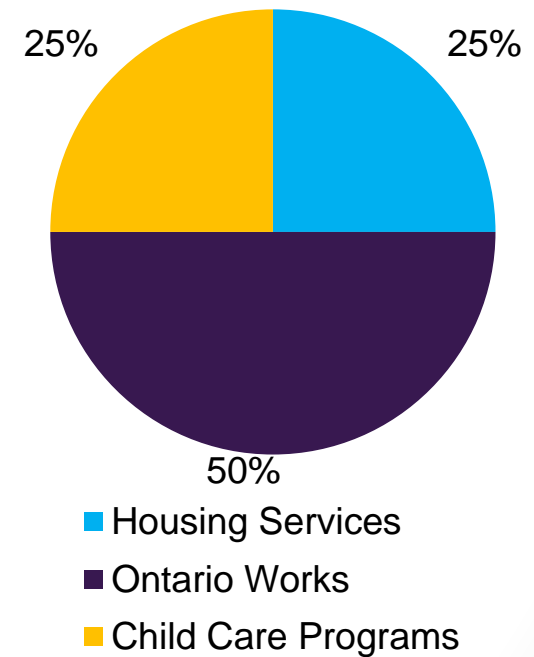
Description	2018 Budget (\$)	2018 Est Actuals (\$)	2019 Budget (\$)	Change (%)
Honorariums	48,600	46,800	50,900	4.7%
Payroll remittances	2,500	1,558	2,500	0.0%
Training	2,500	-	2,500	0.0%
Mileage	16,300	10,833	15,400	-5.5%
Travel (Board)	4,000	2,047	3,900	-2.5%
Travel (Conference)	5,500	4,201	5,100	-7.3%
Registration fees	1,100	1,746	1,200	9.1%
Paid meals	2,000	1,383	2,000	0.0%
Meeting expense	4,900	3,510	5,200	6.1%
Office supplies	300	274	-	-100.0%
Printing external	1,600	1,830	1,900	18.8%
Membership fees	7,000	7,000	8,700	24.3%
Communications	1,400	779	200	-85.7%
Insurance - public liability	13,700	13,216	13,900	1.5%
Consultant fees	-	-	21,000	n/a
Legal fees	6,000	17,105	6,000	0.0%
Total Expenditures	117,400	112,282	140,400	19.6%



2019 Proposed Budget: Board



Allocation



Thank you.

Questions?





**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

2019 Proposed Budget Chief Administrative Officer (CAO) Division

Wednesday, February 20, 2019

Presented by:

**William (Bill) Bradica
Chief Administrative Officer**



Chief Administrative Officer Division

- ❖ **Office of the CAO**
- ❖ **Human Resources**
- ❖ **Communications and Engagement**
- ❖ **Policy and Research**



Goal and Strategic Outcome

- ❖ To oversee policy development, communications, operations and effective human resources services.
- ❖ To be the conduit between the Board and Administration in order to provide the Board with relevant information to assist in making evidence-based decisions.



CAO Division

- ❖ To ensure the realization of the Practical Vision for The District of Thunder Bay Social Services Administration Board.



CAO Division

Strategic Plan Deliverables

RECOGNIZED CLIENT DIVERSITY

- Employees are sensitive and understanding of diversity.
- Diversity training for staff.



CAO Division

Strategic Plan Deliverables

HEALTHY SUPPORTIVE WORK ENVIRONMENT

- Longer retention, with professional development, career mapping, and wellness programs.
- Acknowledgement of individual, team and departmental accomplishments.
- Peer-to-peer recognition.



CAO Division

Strategic Plan Deliverables

OPEN, TWO-WAY COMMUNICATION

- Clear communication to staff, clients, tenants, municipalities, stakeholders, and the public.
- Effective use of social media and technology.



CAO Division

Strategic Plan Deliverables

CLEAR GOVERNANCE ROLES

- Clearly-communicated Board Vision.
- Goals and resources established by leadership.
- Public, media and external organizations understand the role of TBDSSAB, and the limits of its mandate.



CAO Division **2019 Priorities**

- ❖ Participation in regional and Provincial tables.
- ❖ Enhanced communications with clients/tenants, stakeholders, and staff.
- ❖ Increased engagement with residents and service recipients.
- ❖ Coordinate and track timely responses to complaints.



CAO Division **2019 Priorities**

- ❖ Workplace Inclusion Policy.
- ❖ Further enhance Employee Orientation program.
- ❖ Delivery of Cultural-competency training.
- ❖ Increased presence at career fairs and community events.

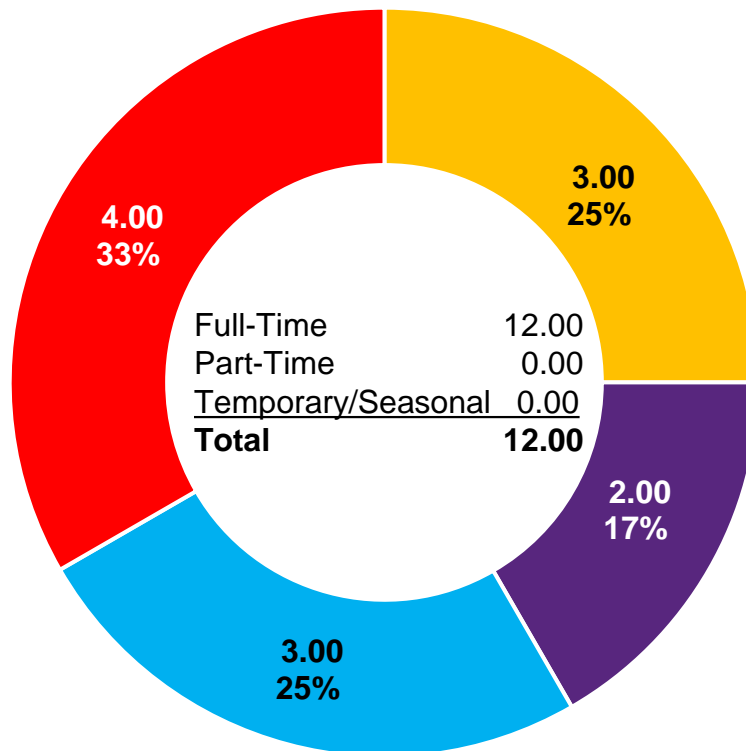


CAO Division **2019 Priorities**

- ❖ Development of Position papers.
- ❖ Development of research partnerships.
- ❖ Data collection to support Child Care Service System Plan and Housing and Homelessness Plan.
- ❖ Ontario Works Client Survey.



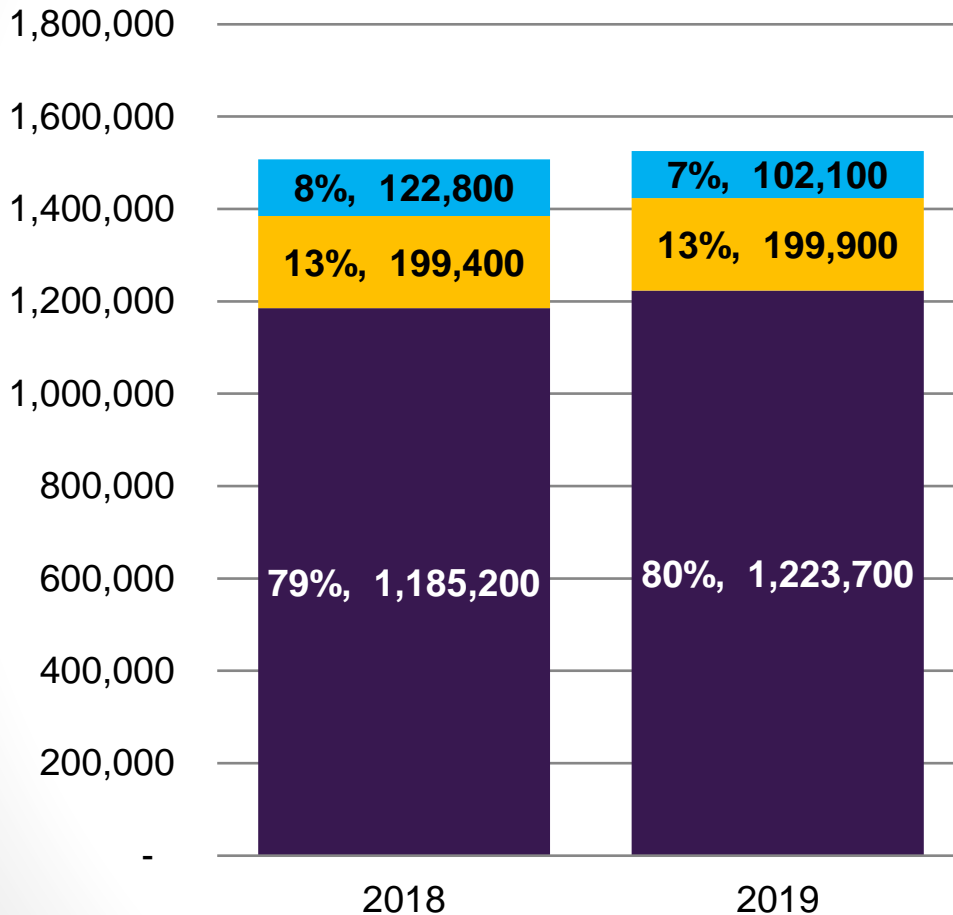
CAO Division 2019 Staff Complement



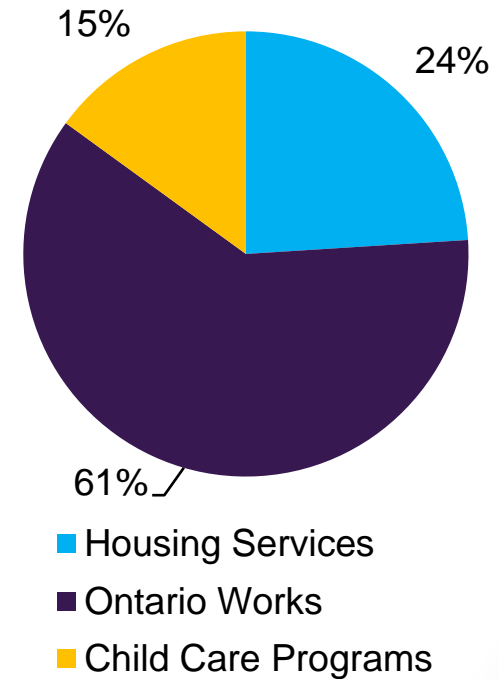
- Office of the CAO
- Communications and Engagement
- Policy and Research
- Human Resources



CAO Division 2019 Proposed Budget



Allocation



■ Contracted Services & Rents and Financial Services ■ Materials ■ Personnel Services



Thank you.

Questions?





**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

2019 Proposed Budget Corporate Services Division

Wednesday, February 20, 2019

Presented by:

**Georgina Daniels, FCPA, FCA
Director, Corporate Services**



Corporate Services Division

- ❖ **Finance**
- ❖ **Information Services**
- ❖ **Purchasing and Inventory Control**



Corporate Services Division

Goal and Strategic Outcome

- ❖ To establish and maintain an effective system of internal controls to safeguard the assets of the organization.



Corporate Services Division

Strategic Plan Deliverables

FINANCIAL SUSTAINABILITY AND TRANSPARENCY

- Internal review program.
- Performance-based budgeting.
- Enhanced internal and external financial reporting.
- Enterprise Risk Management system.
- Efficient and effective internal processes.

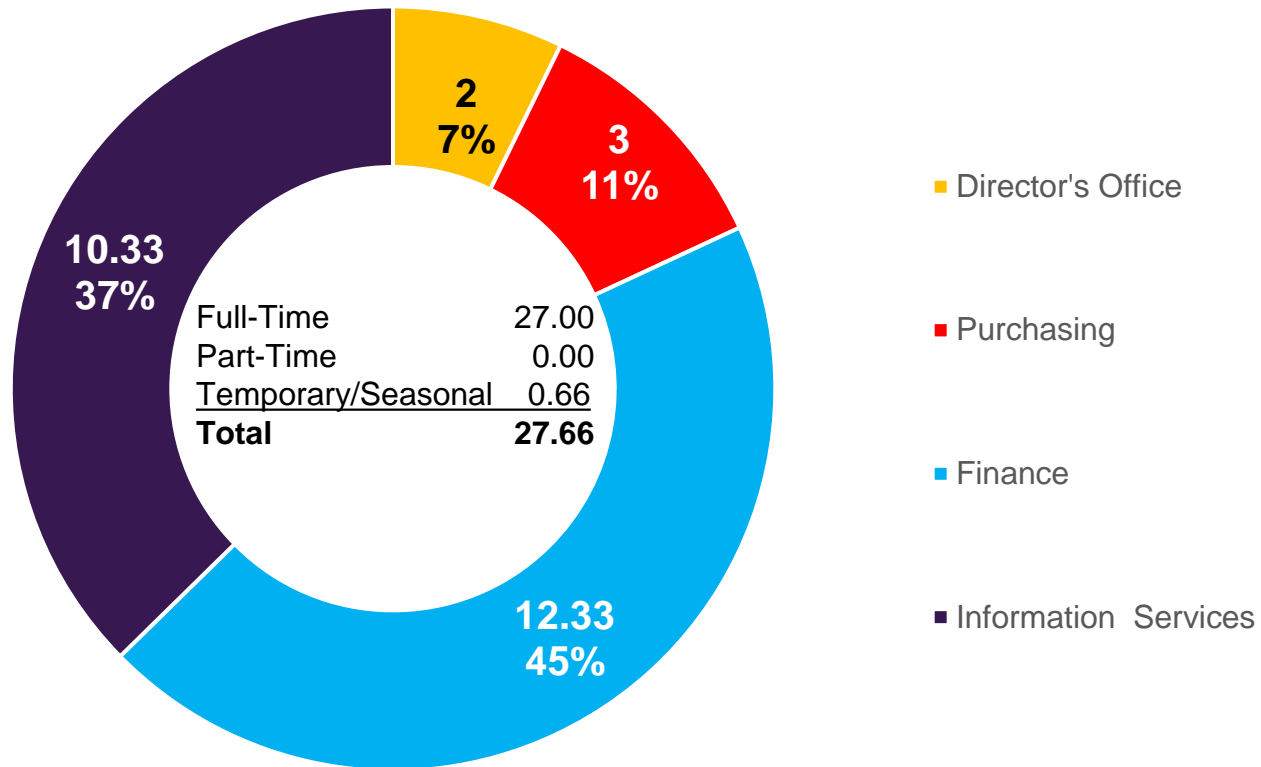


Corporate Services Division **2019 Division Priorities**

- ❖ Continuous process improvement.
- ❖ Enhanced communication.
- ❖ Enhanced management processes.



Corporate Services Division 2019 Staff Complement



Corporate Services Division
2019 Department Priorities

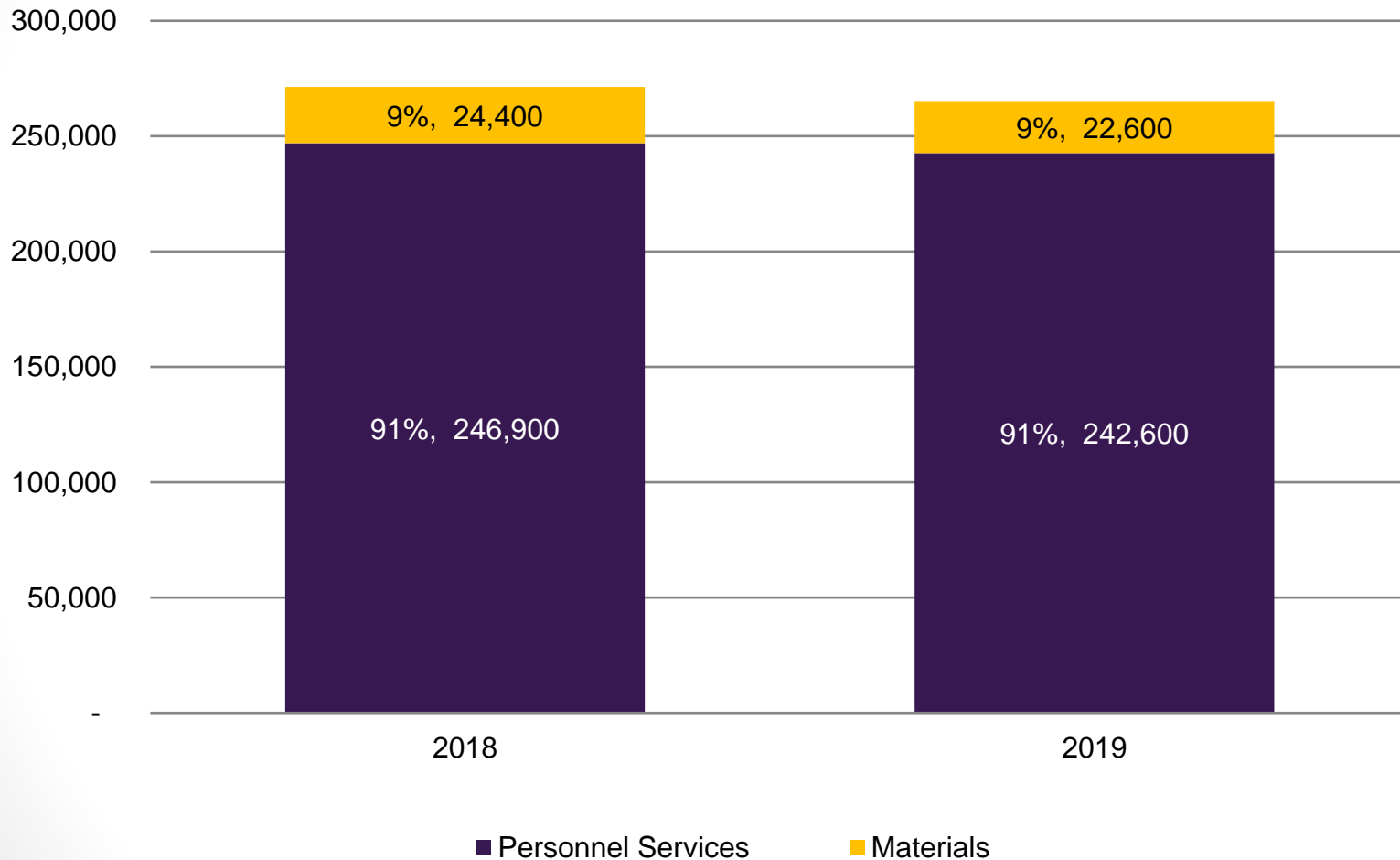
Director's Office

- ❖ Internal review program.
- ❖ Enterprise Risk Management framework.
- ❖ Quality assurance tool for child care.



Corporate Services Division: Director's Office

2019 Proposed Budget



Corporate Services Division

2019 Department Priorities

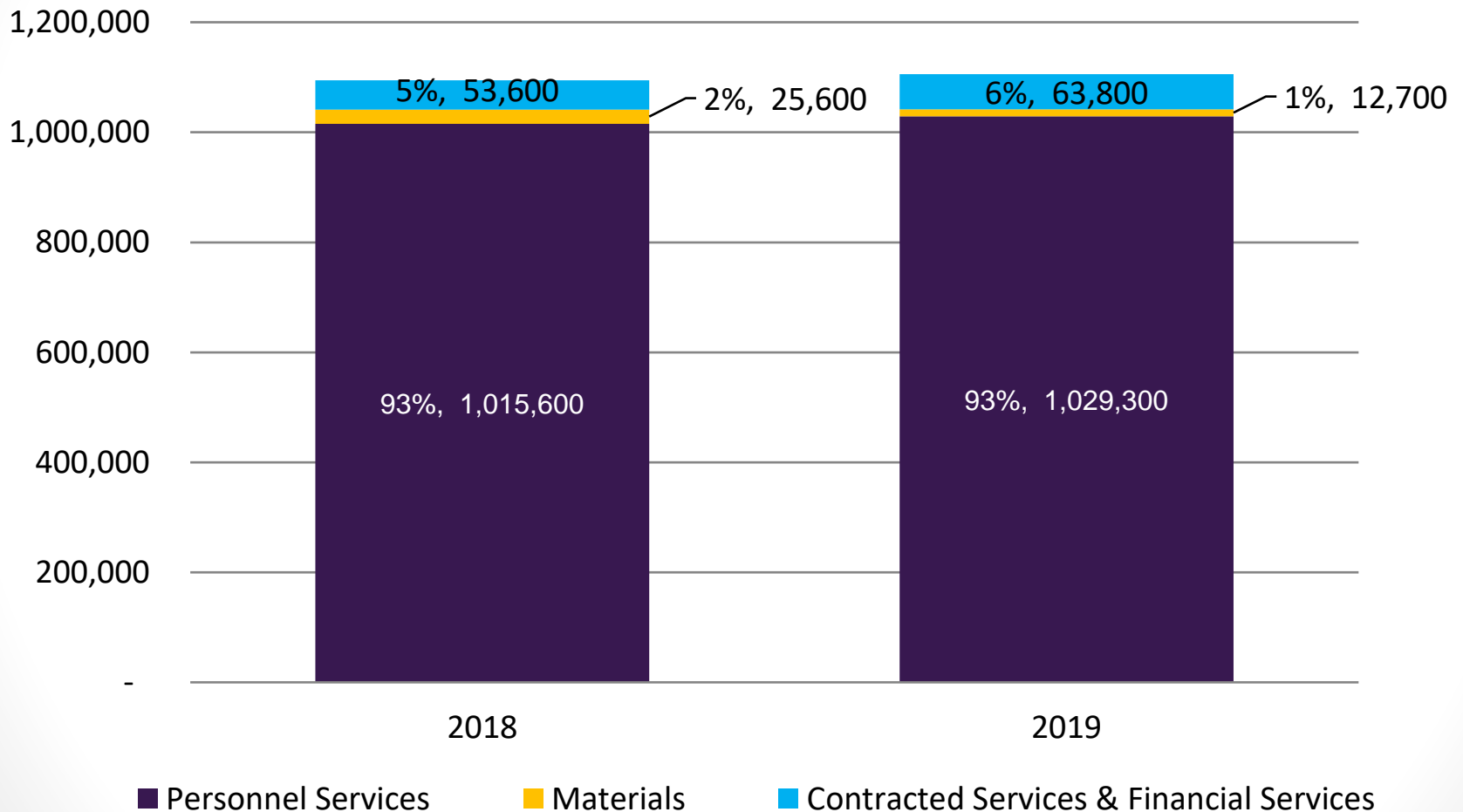
Finance

- ❖ Performance-based budgeting.
 - ❖ Budget developed based on the relationship between program funding levels and expected outcomes
- ❖ Social Assistance Modernization enhancements.
- ❖ Enhanced financial reporting and communication.



Corporate Services Division: Finance

2019 Proposed Budget



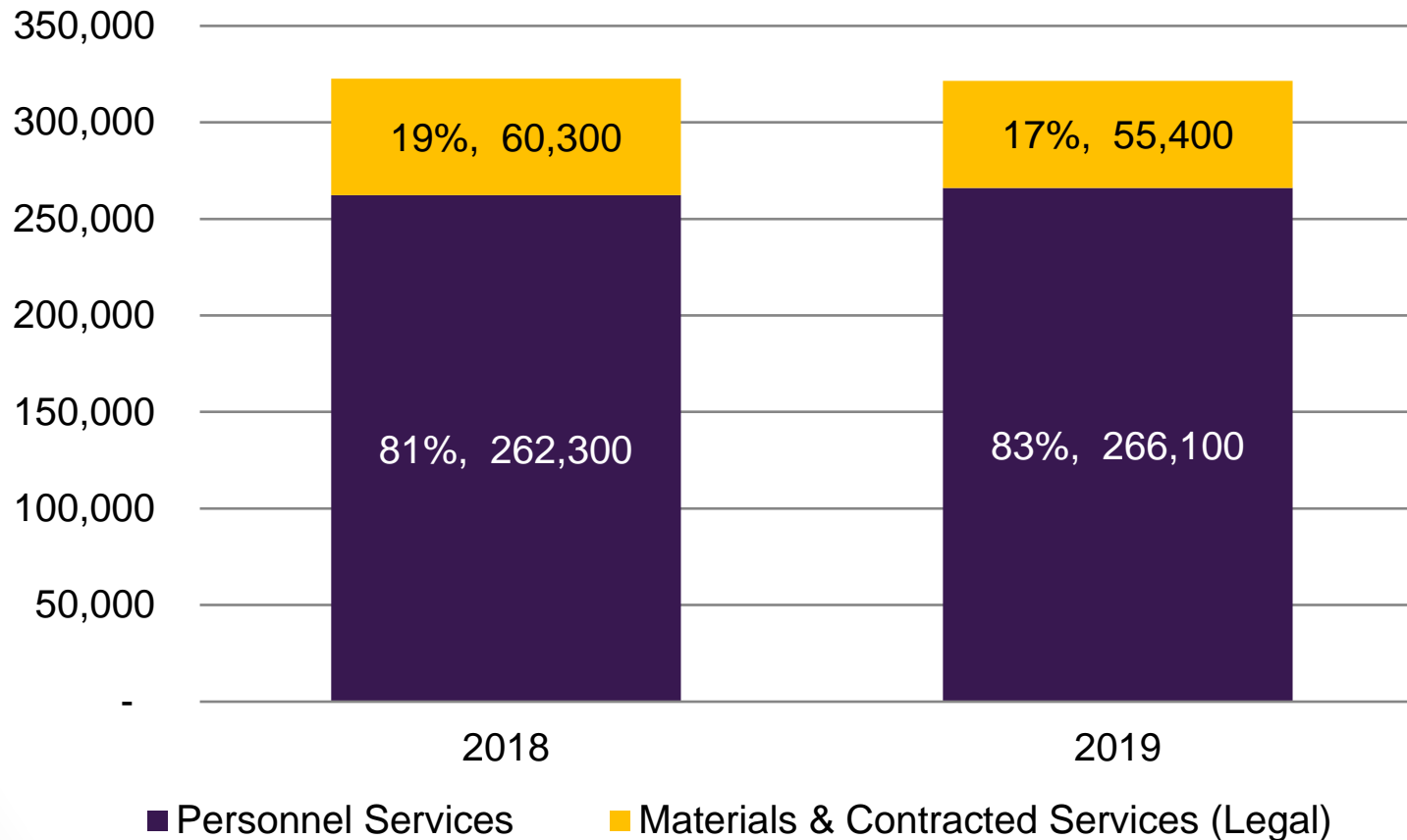
Corporate Services Division
2019 Department Priorities

Purchasing

- ❖ Procure to Pay.
- ❖ Inventory Control System.
- ❖ Fleet Management.



Corporate Services Division: Purchasing 2019 Proposed Budget



Corporate Services Division
2019 Department Priorities

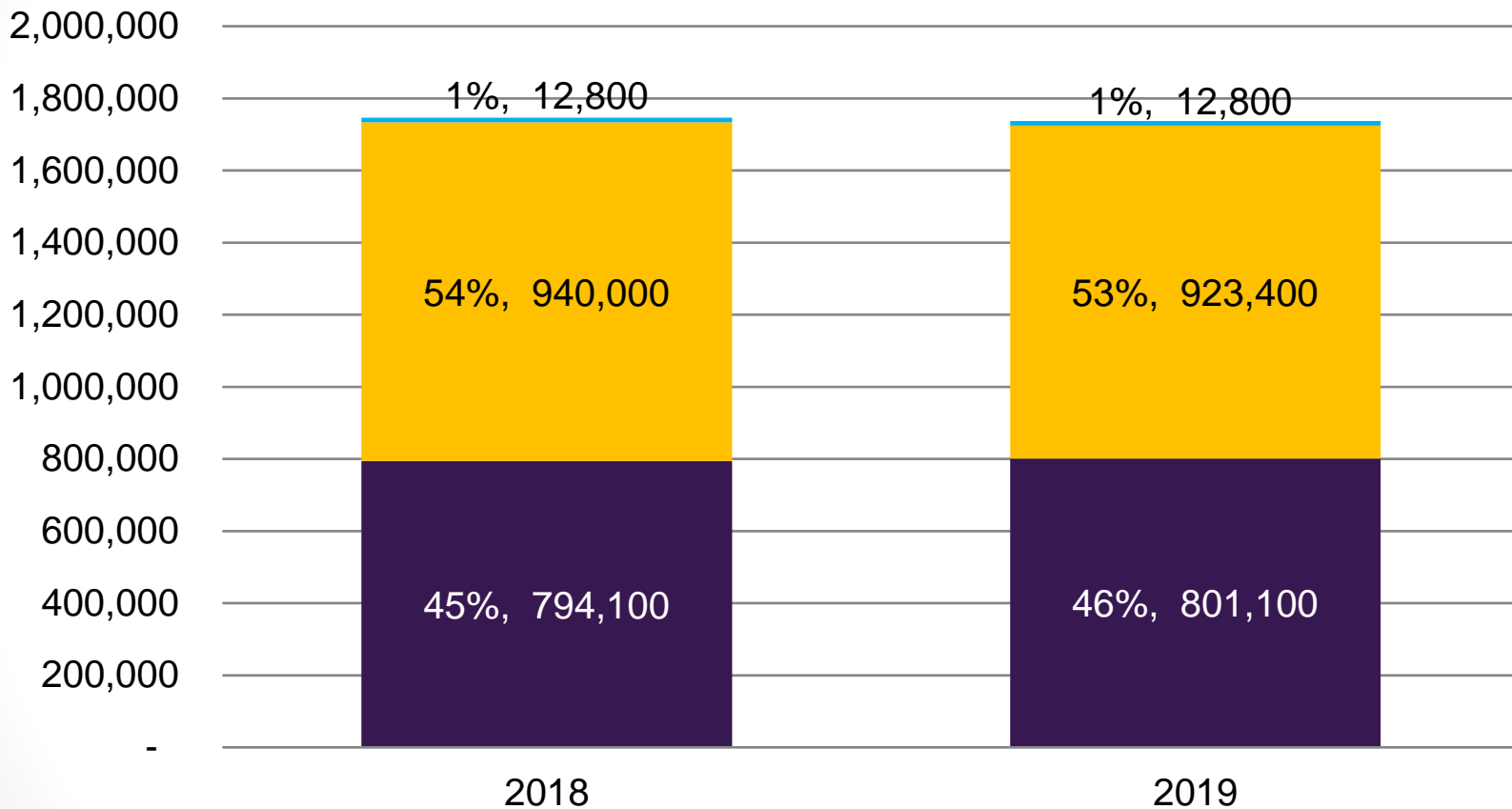
Information Services

- ❖ Records management review results
- ❖ Upgrade exchange email system
- ❖ Communication system at satellite office
- ❖ Develop and implement scheduling system
- ❖ Digital client records



Corporate Services Division: Information Services

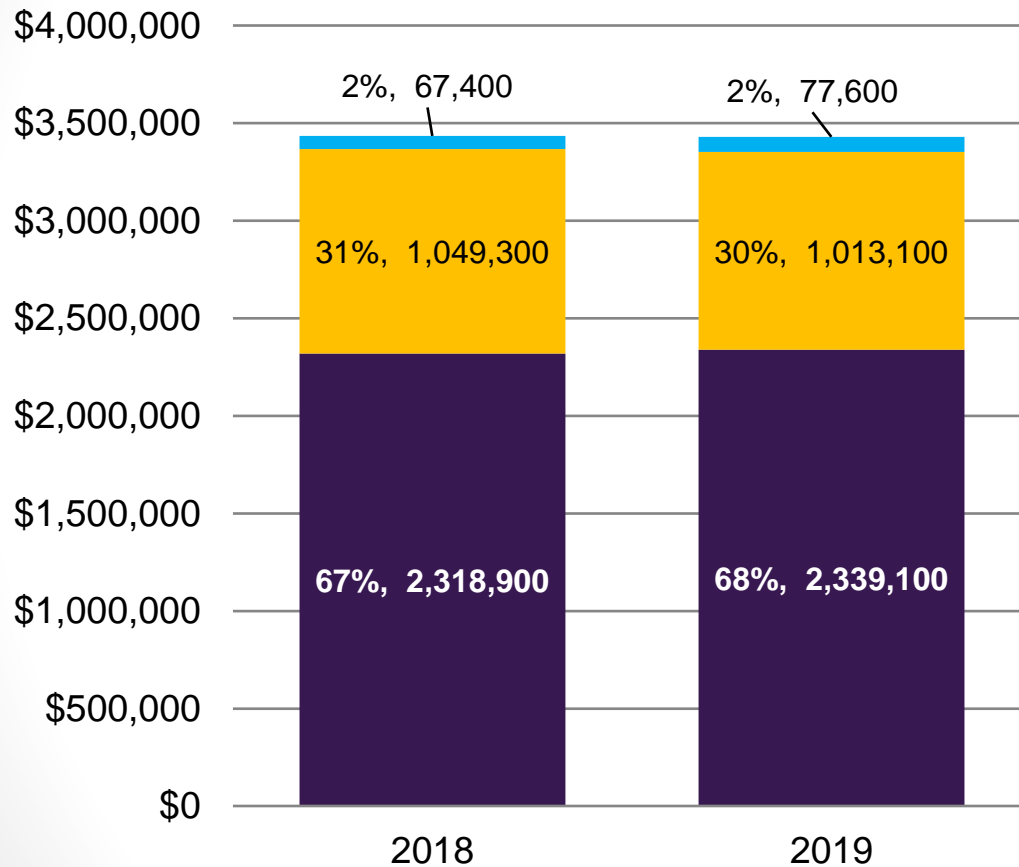
2019 Proposed Budget



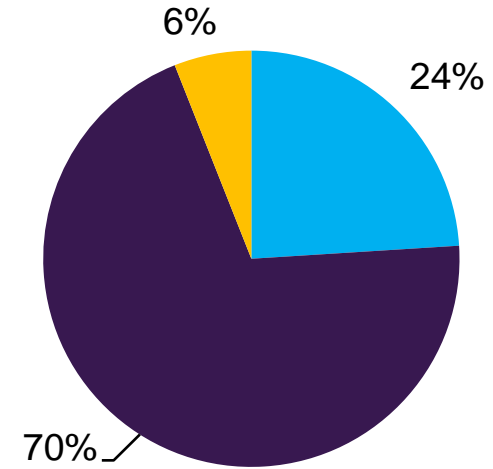
■ Contracted Services & Rents and Financial Services ■ Materials ■ Personnel Services



Corporate Services Division 2019 Proposed Budget



Allocation



■ Personnel Services ■ Materials ■ Contracted Services & Rents and Financial Services



Thank you.

Questions?





**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

2019 Proposed Budget Client Services Division

Wednesday, February 20, 2019

Presented by:

**William (Bill) Bradica
Chief Administrative Officer
Acting Director, Client Services**



Client Services Division

- ❖ **Integrated Intake Services**
- ❖ **Ontario Works (Financial and Employment Assistance)**
- ❖ **Child Care and Early Years' Programs**



Client Services Division

Goal and Strategic Outcome

- ❖ To provide sensitive, responsive and professional client services throughout all program areas, while recognizing and responding to the unique and individual needs of our diverse clients and communities.



Client Services Division

Strategic Plan Deliverables

RESPONSIVE FINANCIAL AND EMPLOYMENT SERVICES

- Workers knowledgeable about financial and employment services and opportunities.
- Tools which recognize client strengths, areas for growth, challenges, and barriers.
- Manageable caseloads, allowing more personal support.
- Partnerships with employers.



Client Services Division

Strategic Plan Deliverables

ENHANCED EARLY YEARS' PROGRAMS

- Affordable child care.
- 85% occupancy in all Child Care centres by 2020.
- Work groups with clear lines of communication.
- Positive relationships with the Ministry of Education.



Client Services Division

Strategic Plan Deliverables

PERSONAL WELL-BEING

- Personal empowerment with increased knowledge, participation, and reduced barriers.
- Timely and appropriate referrals and community connections.
- Business practices that reduce stigma.
- Staff trained in mental-health awareness and cultural diversity.



Client Services Division

Strategic Plan Deliverables

BALANCED SUPPORT FOR RURAL AND URBAN RESIDENTS

- Community partnerships established for all services.
- Comprehensive education plans.
- Clear communication.
- Regular analysis of discrepancies.



Client Services Division

Strategic Plan Deliverables

ENHANCED COMMUNITY PARTNERSHIPS

- A welcoming, informative environment.
- Enhanced community-development initiatives.
- Advisory and working groups of community partners and people we serve.
- Reduced duplication.



Client Services Division

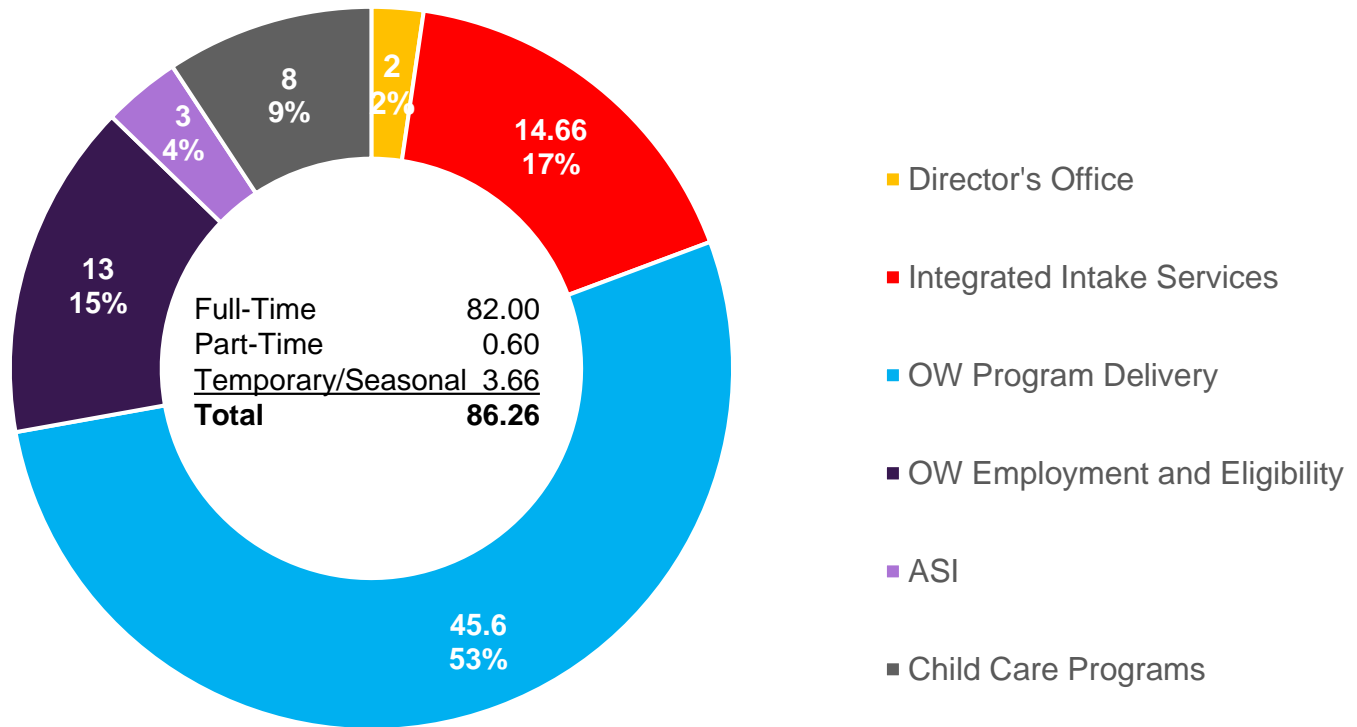
Strategic Plan Deliverables

RECOGNIZED CLIENT DIVERSITY

- Programs and services tailored to the diversity of those we serve.
- Variable access to programs and services.



Client Services Division 2019 Staff Complement



Client Services Division

2019 Department Priorities

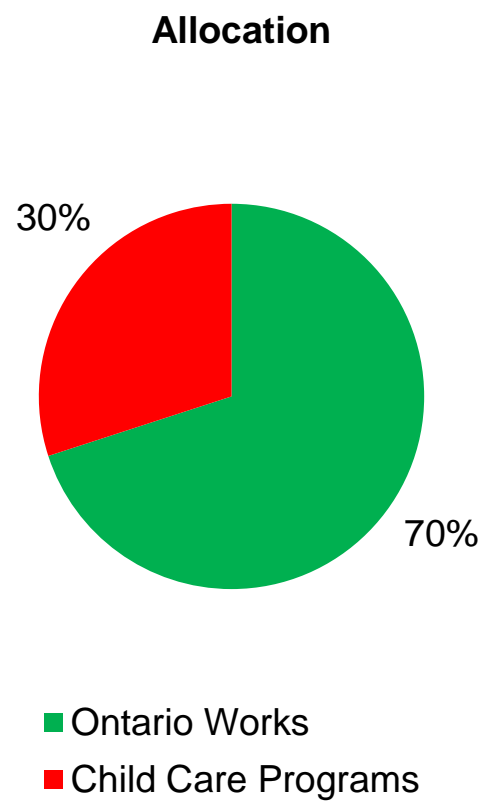
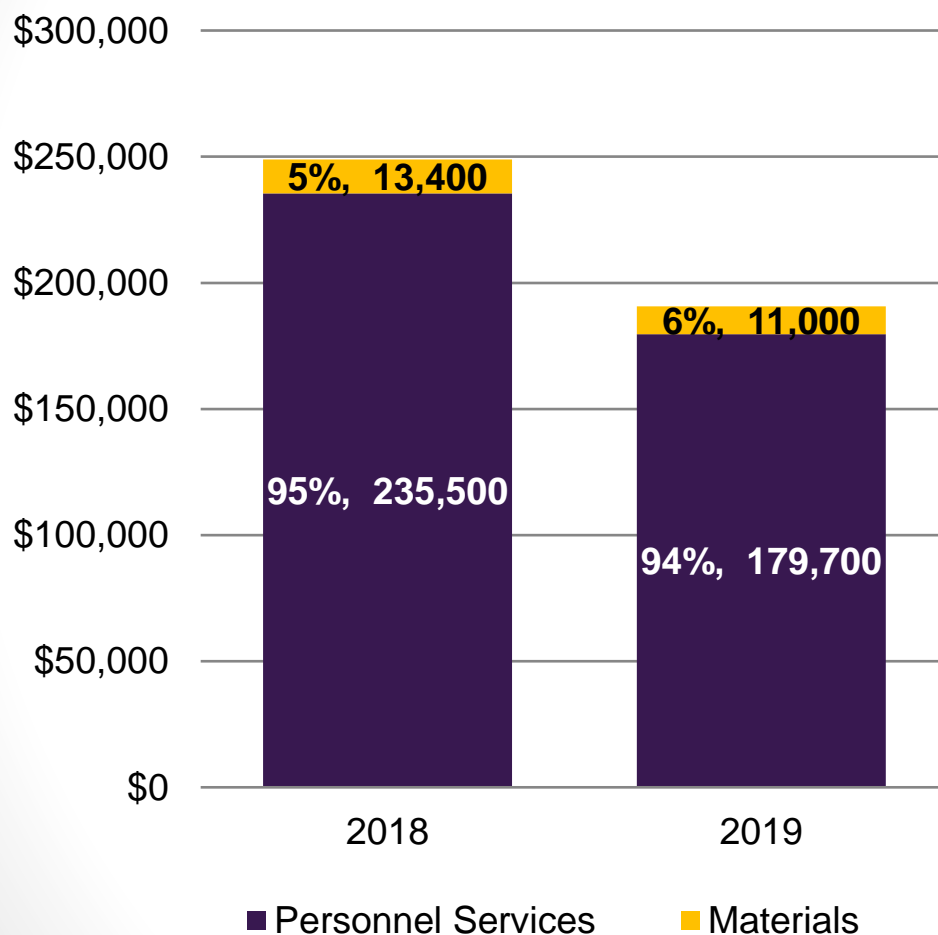
Director's Office

- ❖ Quality Management System infrastructure
- ❖ Enterprise Risk Management
- ❖ Process Reviews



Client Services Division: Director's Office

2019 Proposed Budget



Client Services Division

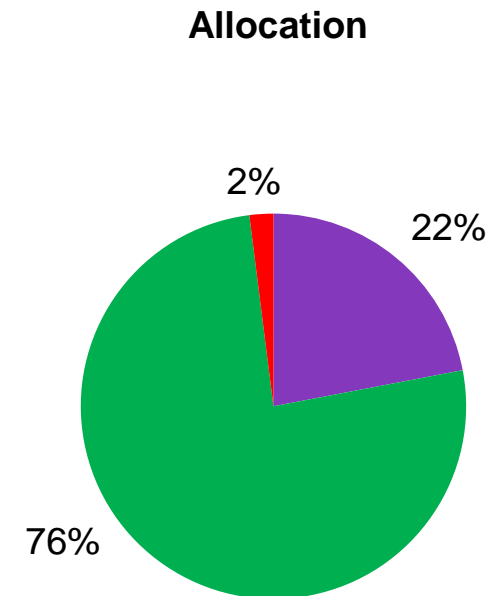
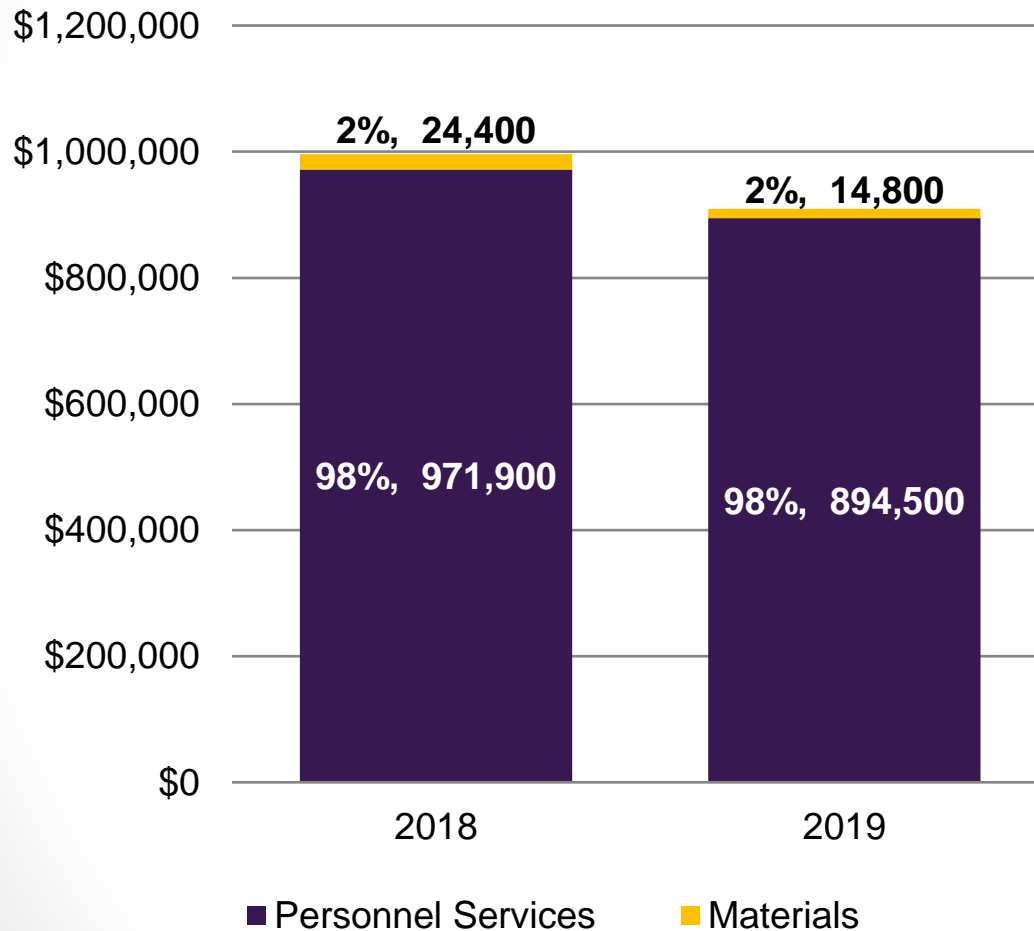
2019 Department Priorities

Integrated Client Services

- ❖ Client experience: one-door approach.
- ❖ Review Intake processes to ensure client-centred customer service.



Client Services Division: Integrated Client Services 2019 Proposed Budget



- Housing Services
- Ontario Works
- Child Care Programs



Thank you.

Questions?



Ontario Works (OW)



Client Services Division

2019 Department Priorities

Ontario Works (OW) Program Delivery

- ❖ System review in conjunction with Social Assistance Modernization Strategy.
- ❖ Enhanced intensive case management.



Client Services Division

2019 Department Priorities

OW Employment and Eligibility

- ❖ Employment Process Review.
- ❖ Improve OW recipients' employability factors.
- ❖ Continued implementation of Employment Review.
- ❖ Maximize employment delivery and training partnerships.



Client Services Division

2019 Department Priorities

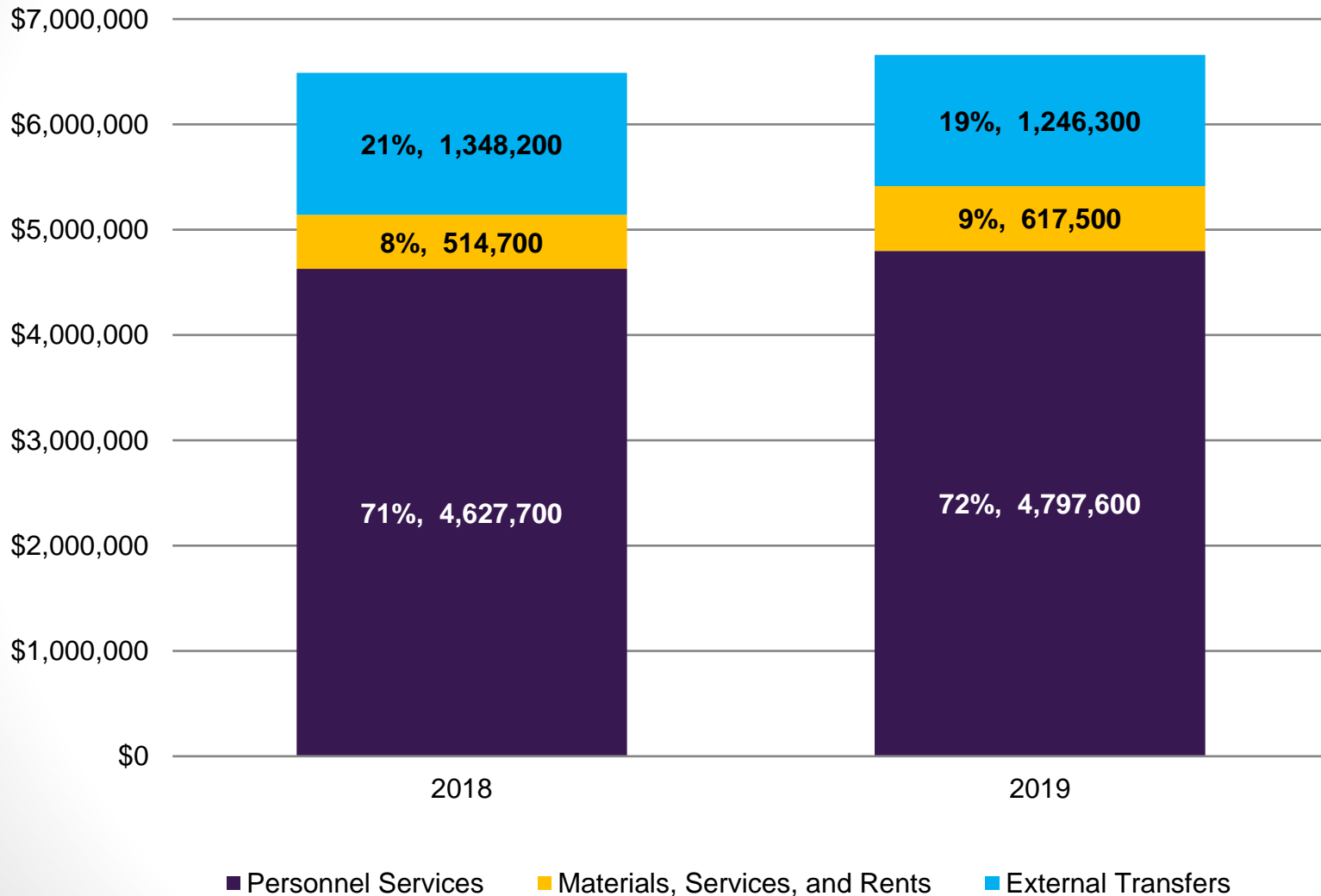
Addiction Services Initiative

- ❖ Enhance services to ASI Satellite Offices.
- ❖ Caseworker education regarding regional addictions issues and appropriate referrals.
- ❖ Review Ministry decision regarding ASI renewal, and plan ongoing services.



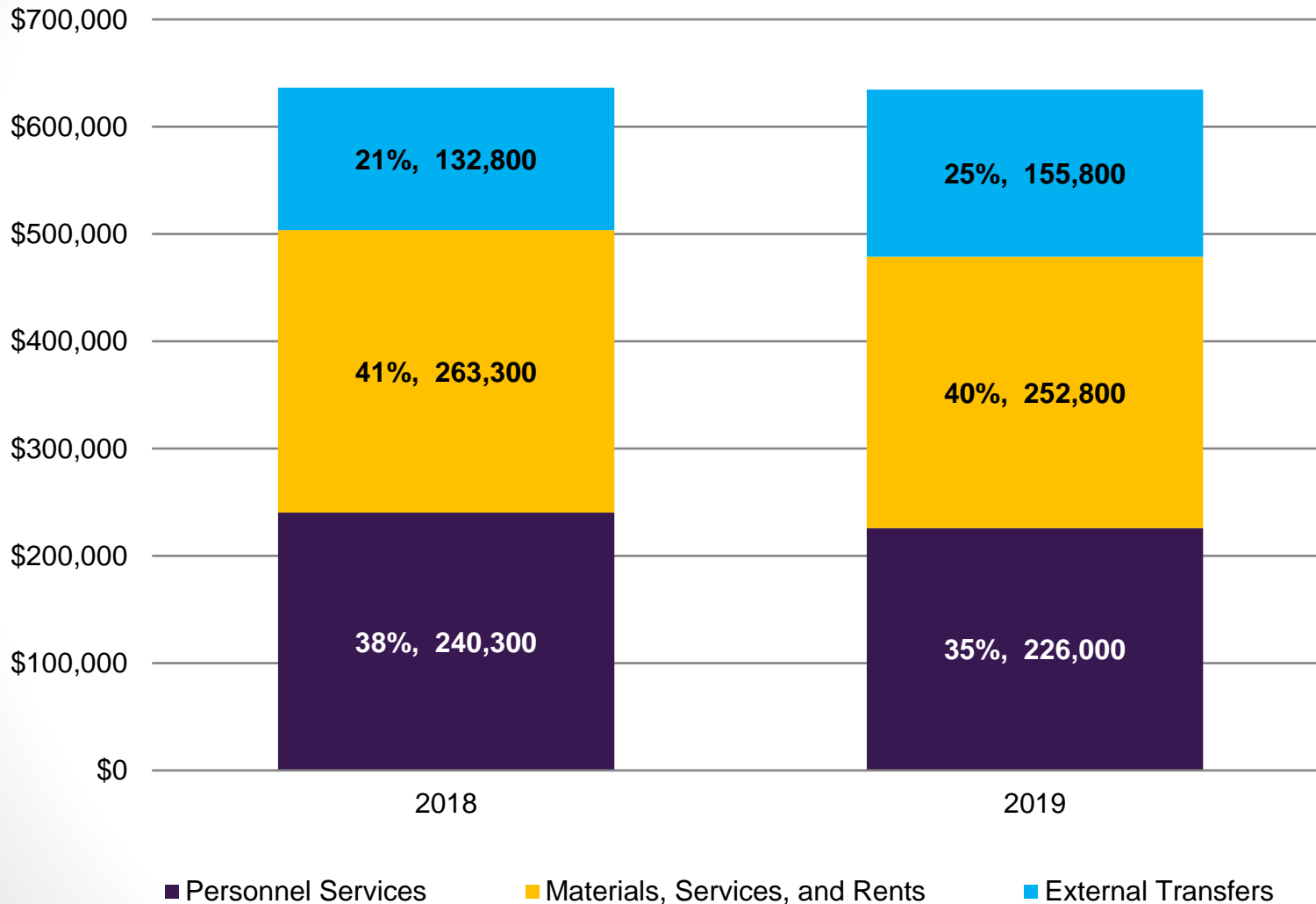
Client Services Division: OW Program Delivery and Employment Assistance

2019 Proposed Budget

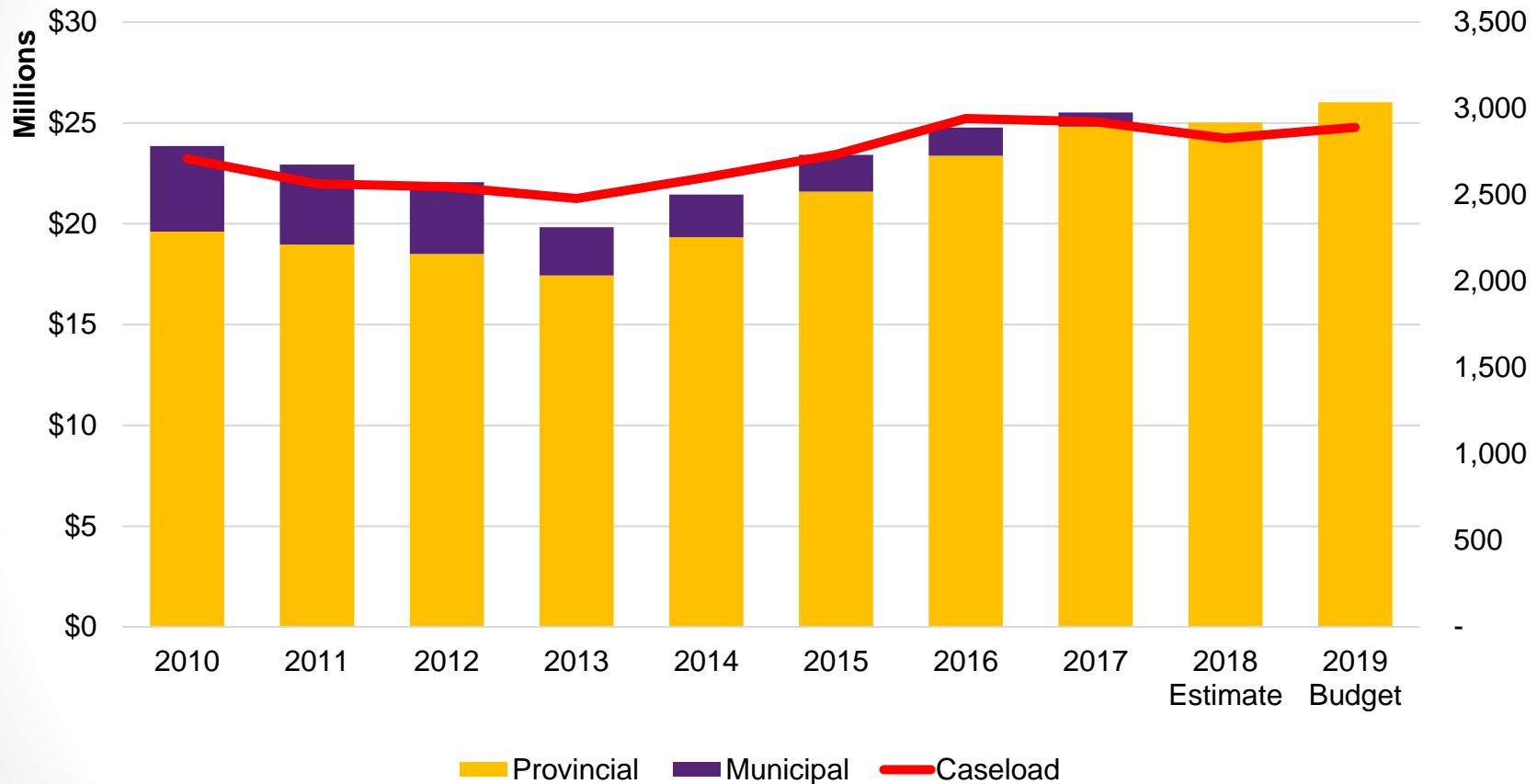


Client Services Division: OW Addiction Services Initiative

2019 Proposed Budget



Client Services Division: OW Client Allowances and Benefits 2019 Proposed Budget



Client Services Division: OW Overall

2019 Proposed Budget

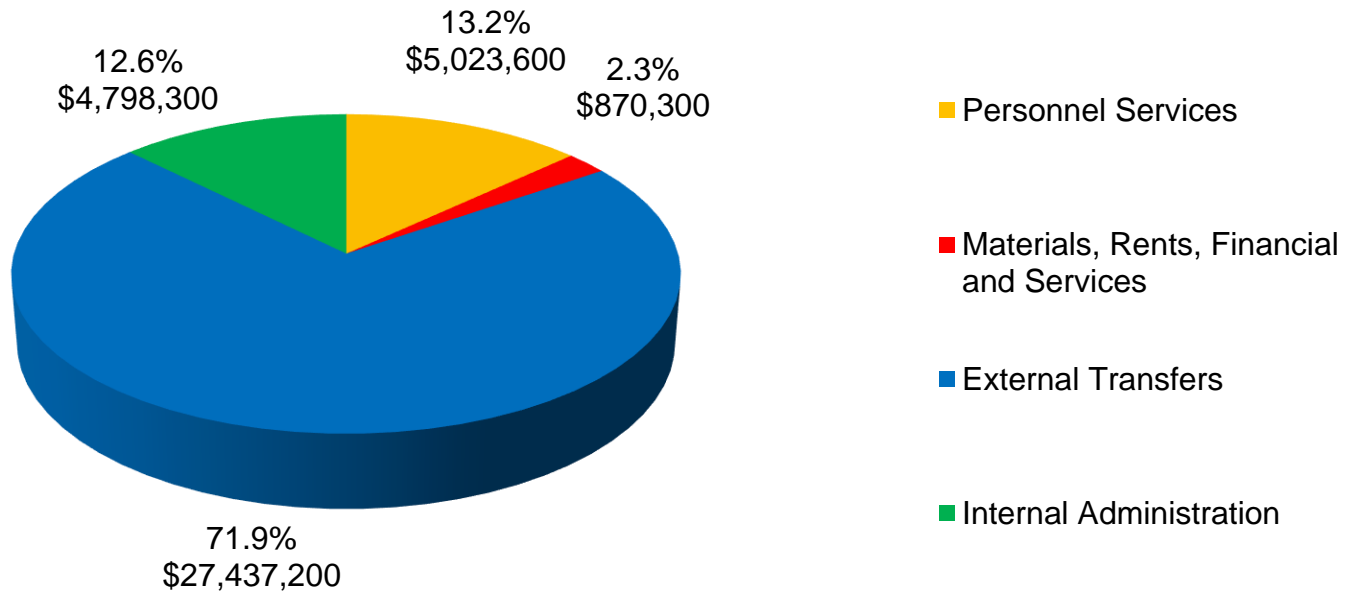
Description	2018		2019 Budget (\$)	2018 to 2019	
	Budget (\$)	Q3 Forecast (\$)		Change (\$)	Change (%)
Expenditures					
Client allowances and benefits	25,972,000	25,222,900	26,034,900	62,900	0.2%
Program delivery and employment assistance	11,187,100	10,565,100	11,384,000	196,900	1.8%
Addiction services initiative	710,300	619,600	710,500	200	0.0%
Total Expenditures	37,869,400	36,407,600	38,129,400	260,000	0.7%
Grants					
Provincial grants - OW	(33,696,900)	(32,560,400)	(33,854,300)	(157,400)	0.5%
Financing					
From Employment Compensation and Benefits Reserve Fund	(35,000)	-	-	35,000	-100.0%
From Levy Stabilization Reserve Fund	-	-	(24,600)	(24,600)	n/a
To Office Building Reserve Fund	82,900	137,900	53,700	(29,200)	-35.2%
Total Financing	(33,649,000)	(32,422,500)	(33,825,200)	(176,200)	0.5%
Cost to be Levied	4,220,400	4,220,400	4,304,200	83,800	2.0%

Estimated 2018 Operating Levy Surplus 235,300



Client Services Division: OW Expenditures 2019 Proposed Budget

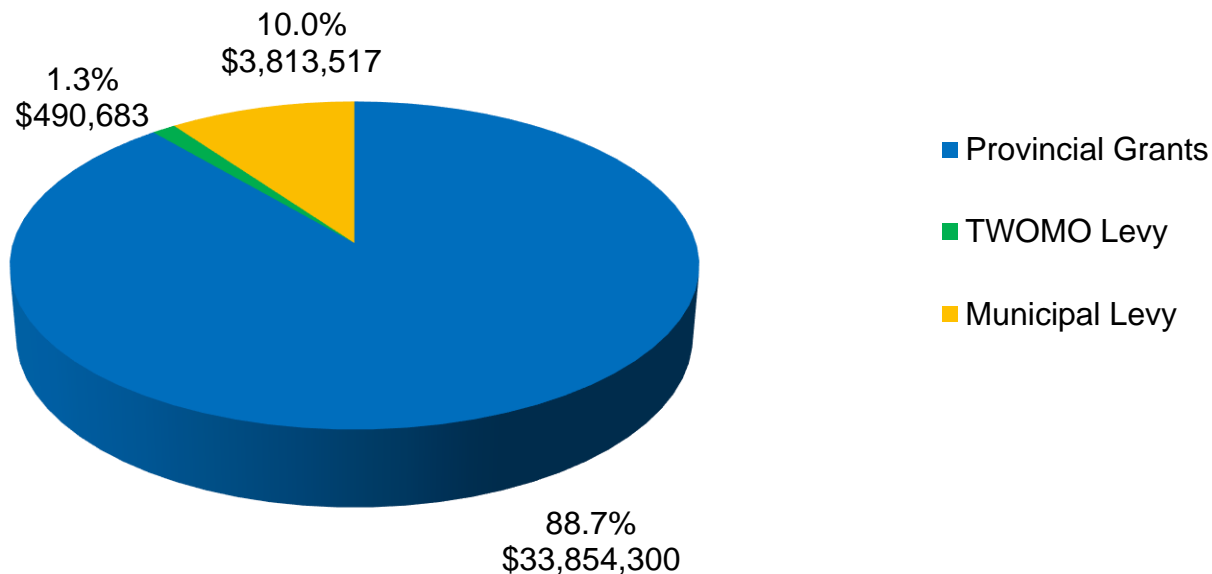
Expenditures by Type



Client Services Division: OW Revenues

2019 Proposed Budget

Revenues by Type



Community Social Re-Investment Program (CSRP)



Client Services Division: Community Social Reinvestment Program

2019 Proposed Budget

Description	2018 Budget (\$)	2019 Budget (\$)	2018 to 2019	
			Change (\$)	Change (%)
Expenditures				
Extraordinary needs	63,100	63,100	-	0.0%
Employment related expenses	27,800	27,800	-	0.0%
Reduce child poverty - nutrition	390,500	362,900	(27,600)	-7.1%
Reduce child poverty - recreation	108,500	108,500	-	0.0%
Internal administrative expense	-	-	-	n/a
Total Expenditures	589,900	562,300	(27,600)	-4.7%
Financing				
From CSRP Reserve Fund	(30,000)	-	30,000	-100.0%
Cost to be Levied	559,900	562,300	2,400	0.4%



Thank you.

Questions?



Child Care and Early Years



Client Services Division

2019 Department Priorities

Child Care and Early Years

- ❖ Update Child Care service system plan, integrate Early Years' service system plan
- ❖ Establish comprehensive process to manage central waiting list
- ❖ Implementation of Child Care and Early Years Advisory Table



Client Services Division: **Child Care and Early Years Expenditures**

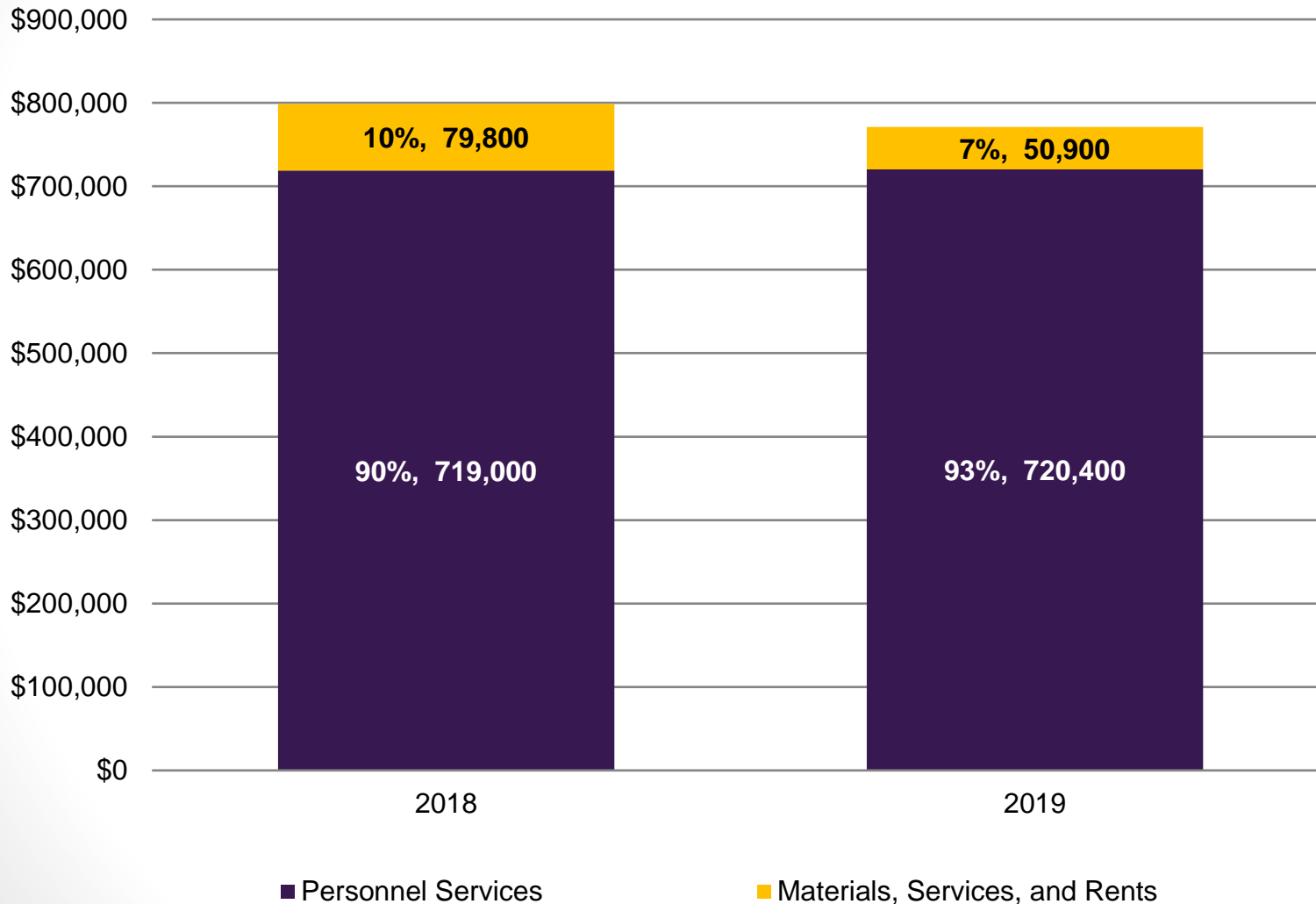
2019 Proposed Budget

Proposed Increase in TBDSSAB Child Care Maximum Daily Rates			
	Old Rates	Proposed Rates	Increase
Infant	\$68	\$69	1.5%
Toddler	\$51	\$52	2.0%
Pre-School	\$45	\$46	2.2%
Kindergarten	\$40	\$40	0.0%
School-Age	\$36	\$36	0.0%



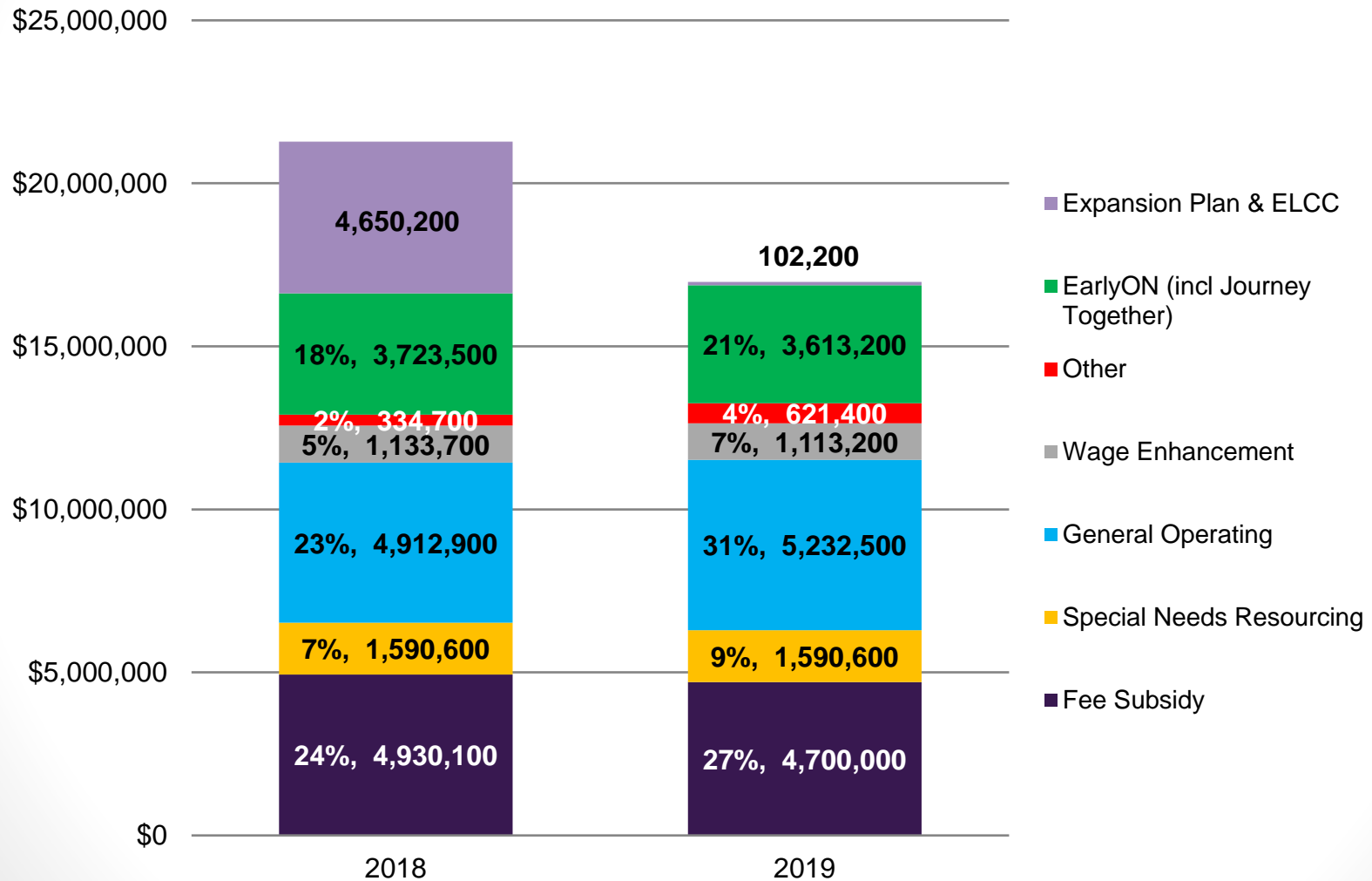
Client Services Division: Child Care and Early Years Administration

2019 Proposed Budget



Client Services Division: Child Care and Early Years External Transfers

2019 Proposed Budget



Client Services Division: Child Care and Early Years

2019 Proposed Budget

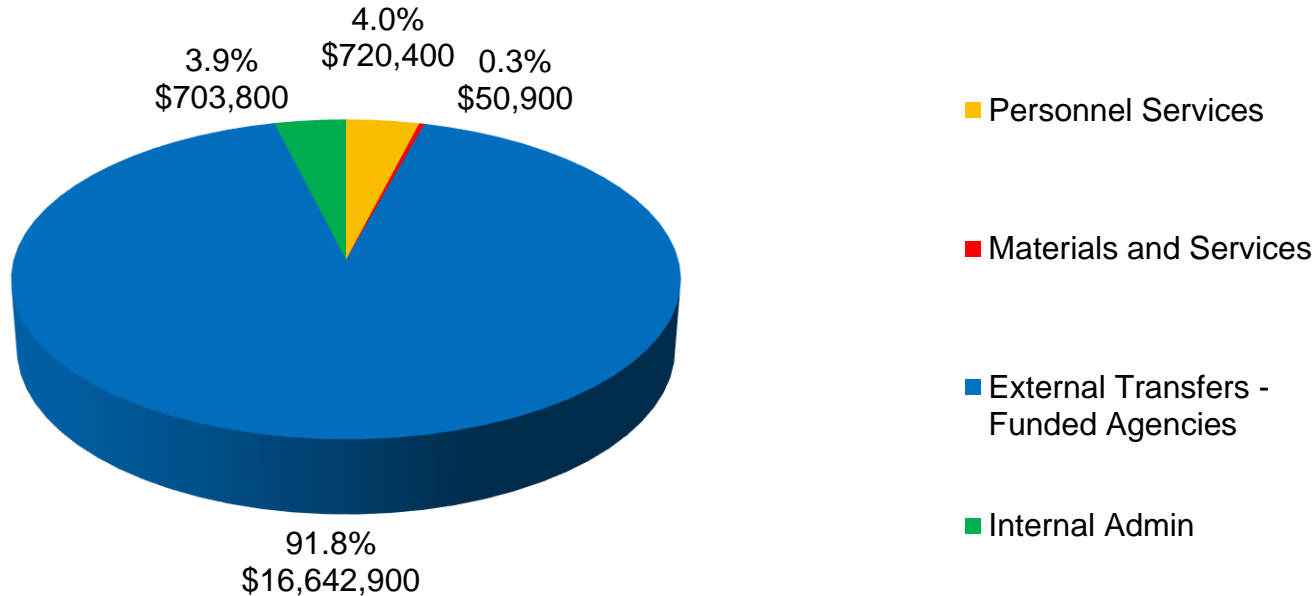
Description	2018		2019	2018 to 2019	
	Budget (\$)	Q3 Forecast (\$)	Budget (\$)	Change (\$)	Change (%)
Expenditures					
Fee subsidy	4,930,100	4,454,000	4,700,000	(230,100)	-4.7%
Special needs resource program	1,590,600	1,590,600	1,590,600	-	0.0%
General operating	4,612,900	4,963,900	4,932,500	319,600	6.9%
Occupancy incentive	300,000	300,000	300,000	-	0.0%
Fee stabilization support	81,400	13,100	325,600	244,200	300.0%
Wage enhancement	1,133,700	1,113,200	1,113,200	(20,500)	-1.8%
Expansion plan	3,346,100	200,000	-	(3,346,100)	-100.0%
Early learning child care (ELCC)	1,304,100	-	102,200	(1,201,900)	-92.2%
Base funding for licensed home child care	-	56,900	56,900	56,900	n/a
Other	253,300	287,300	238,900	(14,400)	-5.7%
EarlyON	3,723,500	4,044,500	3,613,200	(110,300)	-3.0%
Administration	1,219,500	1,112,200	1,144,900	(74,600)	-6.1%
Total Expenditures	22,495,200	18,135,700	18,118,000	(4,377,200)	-19.5%
Grants					
Provincial grants - child care	(11,912,800)	(11,967,700)	(12,286,400)	(373,600)	3.1%
Provincial grants - child care (EarlyON)	(3,723,500)	(4,044,500)	(3,613,200)	110,300	-3.0%
Provincial grants - child care (mitigation)	(378,400)	(196,000)	(374,800)	3,600	-1.0%
Provincial grants - child care (expansion)	(3,437,800)	(200,000)	-	3,437,800	-100.0%
Federal grants - child care (ELCC)	(1,304,100)	-	(104,600)	1,199,500	-92.0%
Financing					
From Employment Compensation and Benefits Reserve Fund	(4,800)	-	-	4,800	-100.0%
To Office Building Reserve Fund	6,600	12,900	4,300	(2,300)	-34.8%
Total Financing	(20,754,800)	(16,395,300)	(16,374,700)	4,380,100	-21.1%
Cost to be Levied	1,740,400	1,740,400	1,743,300	2,900	0.2%

Estimated 2018 Operating Levy Surplus 0



Client Services Division: Child Care and Early Years Expenditures 2019 Proposed Budget

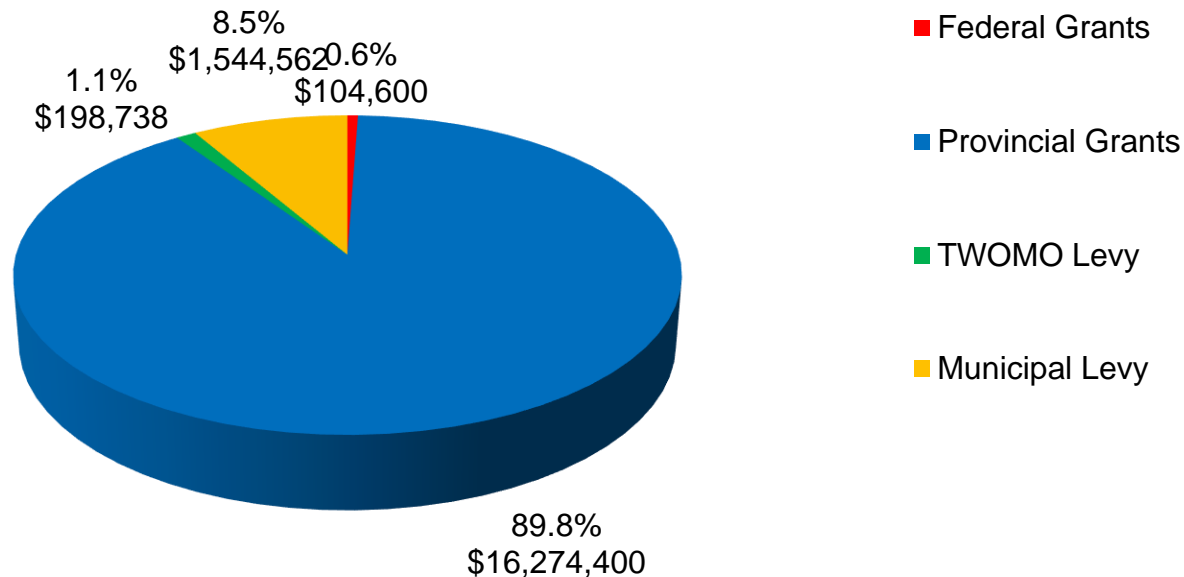
Expenditures by Type



Client Services Division: Child Care and Early Years Revenues

2019 Proposed Budget

Revenues by Type



Thank you.

Questions?





**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

2019 Proposed Budget Housing Services Division

Wednesday, February 20, 2019

Presented by:

**Ken Ranta
Director, Housing Services**



Housing Services Division

- ❖ **Social and Affordable Housing**
- ❖ **Direct-Owned Property Portfolio**
- ❖ **Homelessness Prevention**



Housing Services Division

Goal and Strategic Outcome

- ❖ To effectively address the provision of Social and Affordable Housing through Direct-Owned Properties, and relationships with Housing Providers and the community.
- ❖ To seek to meet the needs and well-being of tenants.
- ❖ To aim to reduce homelessness and eliminate chronic homelessness.



Housing Services Division

Strategic Plan Deliverables

INCREASED FLEXIBLE HOUSING PROGRAMS

- Sixty new rental units and ninety renovated homes by 2020.
- Healthy living, and lifestyle, with community supports.
- Reduction in the carbon footprint and operating costs.
- Increased awareness of District needs for people and buildings.



Housing Services Division

Strategic Plan Deliverables

PERSONAL WELL-BEING

- Personal empowerment with increased knowledge, participation and reduced barriers.
- Timely and appropriate referrals and community connections.
- Business practices that reduce stigma.
- Staff trained in mental health awareness and cultural diversity.



Housing Services Division

Strategic Plan Deliverables

ENHANCED COMMUNITY PARTNERSHIPS

- A welcoming, informative environment.
- Enhanced community-development initiatives.



Housing Services Division

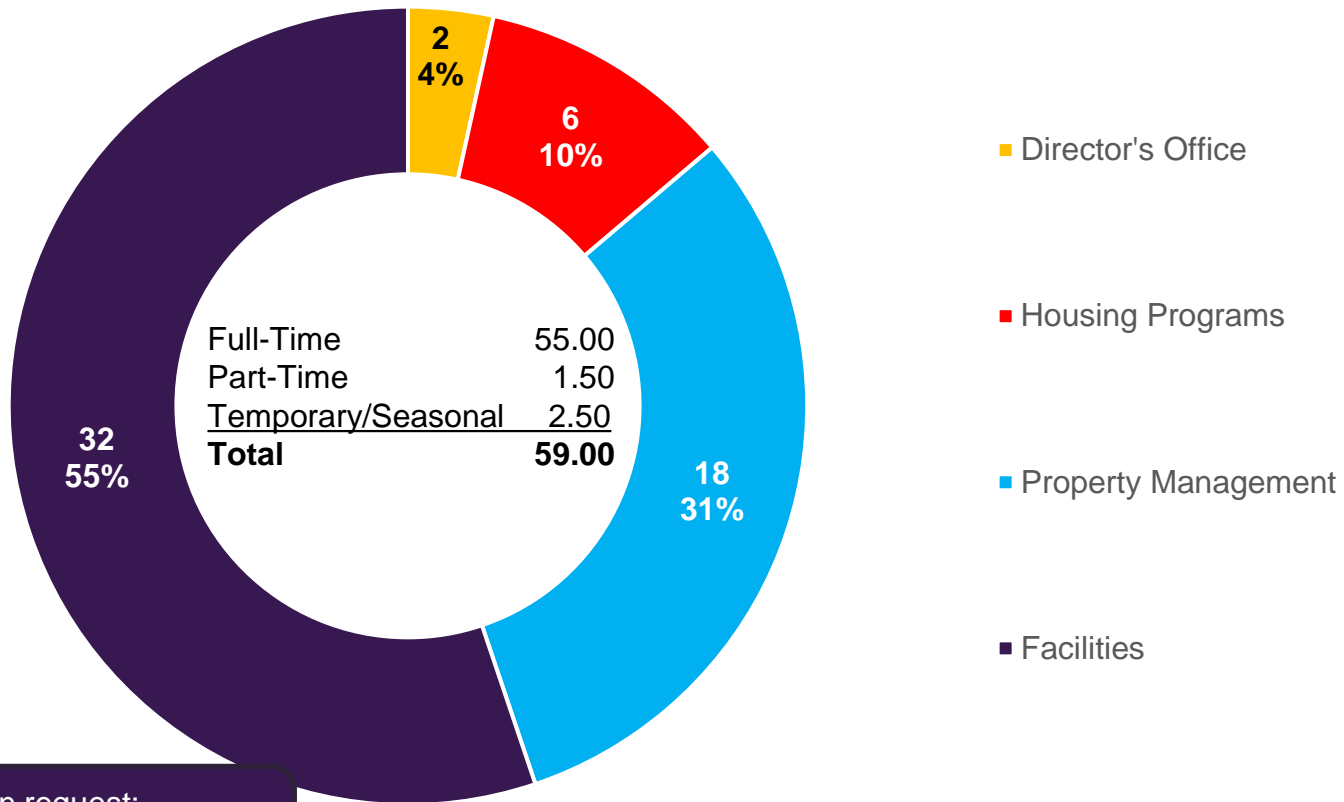
Strategic Plan Deliverables

RECOGNIZED CLIENT DIVERSITY

- Programs and services tailored to the diversity of those we serve.
- Variable access to programs and services.



Housing Services Division 2019 Staff Complement



2019 expansion request:
+ 1.0 FTE Asset and Risk Officer



Housing Services Division

2019 Department Priorities

Director's Office

- ❖ Quality Management System infrastructure.
- ❖ Maximize efficiency in Direct-Owned properties, including property divestment and regeneration.
- ❖ Community resources and partnerships.



Housing Services Division

2019 Department Priorities

Housing and Homelessness Prevention Programs

- ❖ Partnerships and programs to reduce, and prevent, homelessness.
- ❖ Participate in Coordinated Access system.
- ❖ Reaching Home
- ❖ Expansion of Rent Supplement and Portable Housing Benefit.



Housing Services Division

2019 Department Priorities

Property Management

- ❖ Sustain community partnerships.
- ❖ Arrears prevention efforts.
- ❖ Increase tenant engagement through programming.



Housing Services Division

2019 Department Priorities

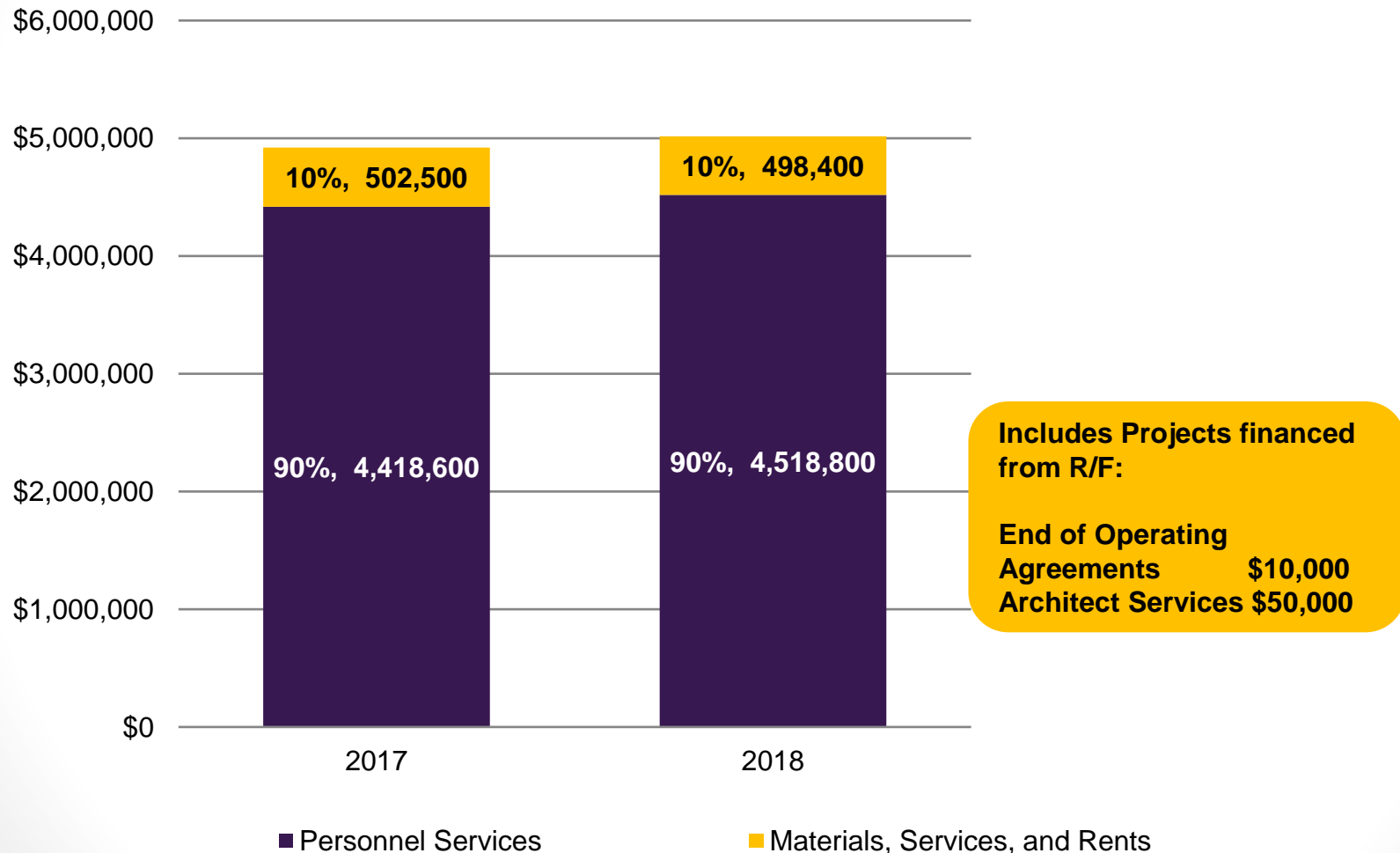
Facilities

- ❖ Optimal capital planning and improvements.
- ❖ Reduce vacant unit time.
- ❖ Efficient organization of Maintenance systems.
- ❖ Develop operational tender specifications for improved service and pricing.



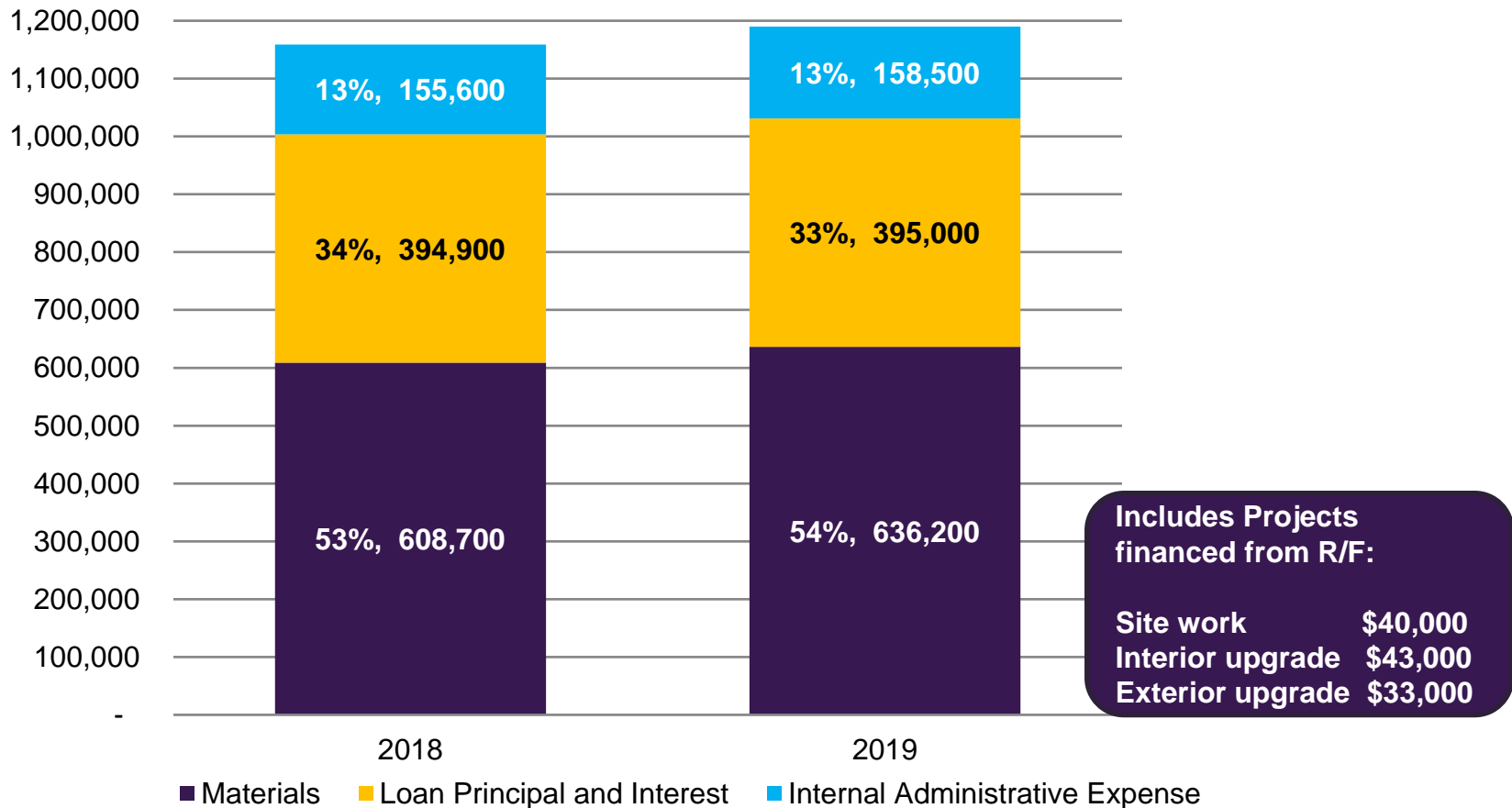
Housing Services Division: Housing Services Administration

2019 Proposed Budget



Housing Services Division: Headquarters (231 May Street South)

2019 Proposed Budget



Thank you.

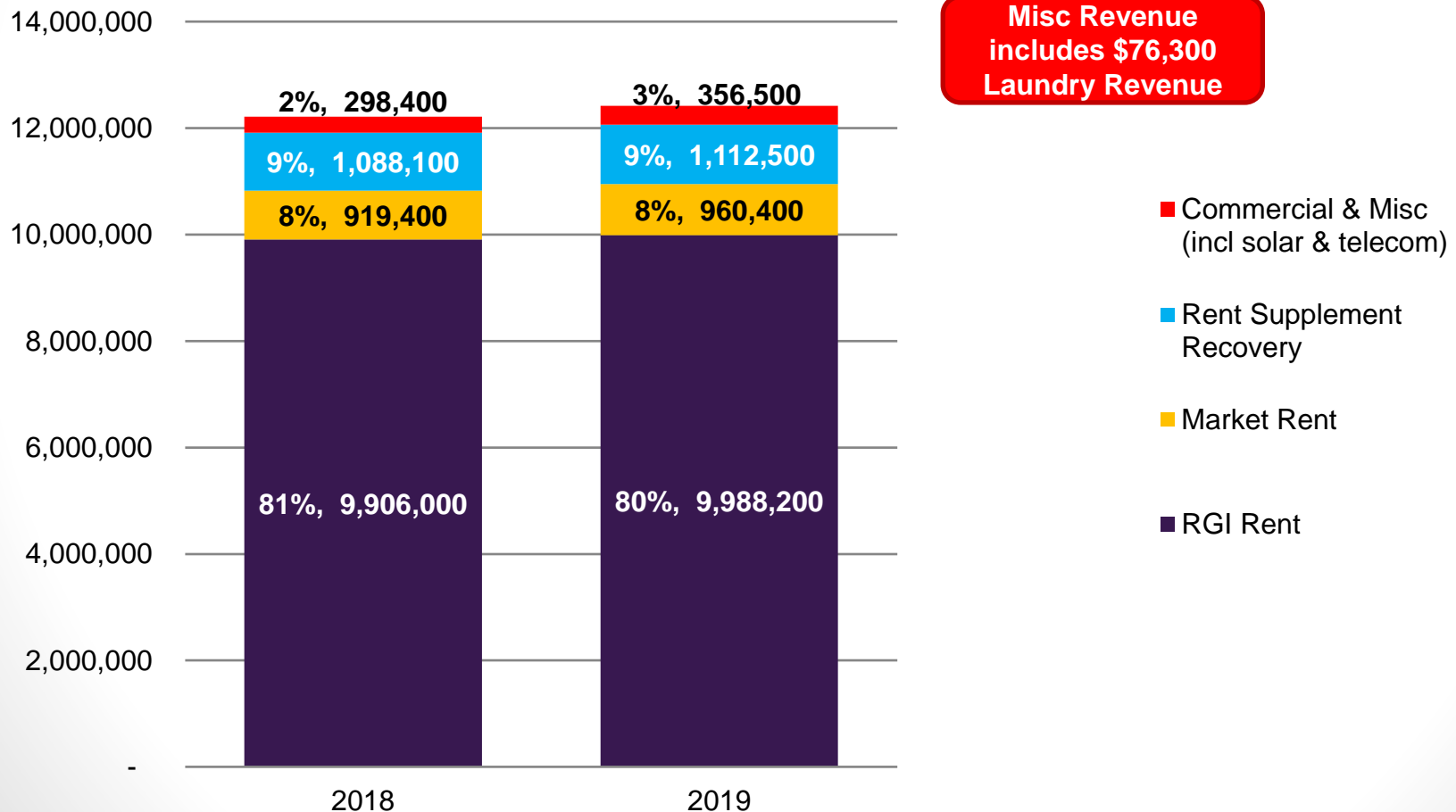
Questions?



Housing Services Division: Direct-Owned Housing Portfolio

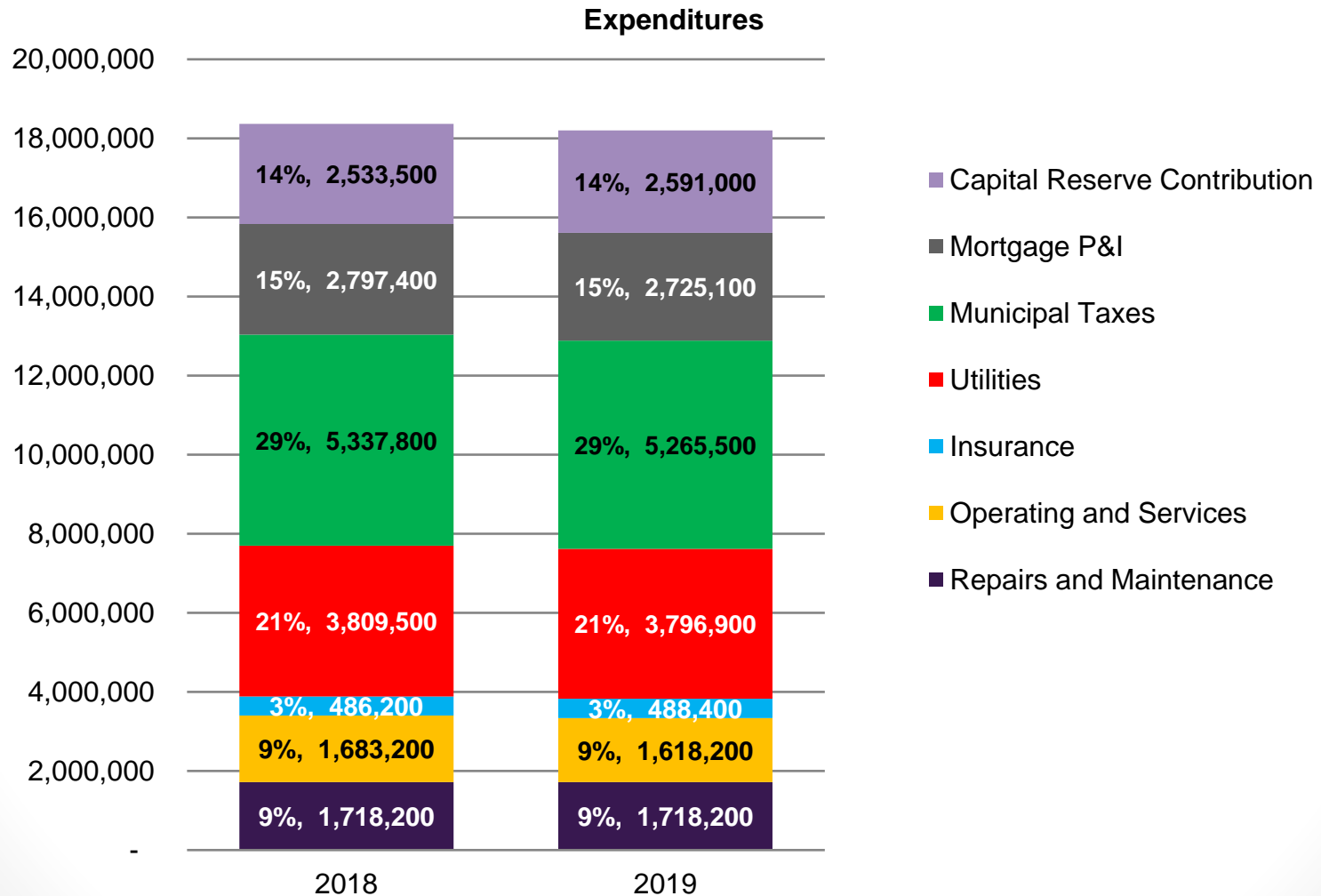
2019 Proposed BASE Budget

Revenues



Housing Services Division: Direct-Owned Housing Portfolio

2019 Proposed BASE Budget



Housing Services Division: Direct-Owned Housing Portfolio

2019 Proposed Budget

Description	2018 Budget (\$)	2019				
		Base (\$)	Change (%)	Expansions (\$)	Budget (\$)	Change (%)
Expenditures						
Bad debt	156,400	156,400	0.0%	-	156,400	0.0%
Repairs and maintenance	1,718,200	1,718,200	0.0%	239,600	1,957,800	13.9%
Operating services	1,683,200	1,618,200	-3.9%	139,500	1,757,700	4.4%
Insurance	486,200	488,400	0.5%	-	488,400	0.5%
Gas	664,500	683,100	2.8%	-	683,100	2.8%
Electricity	1,759,300	1,679,400	-4.5%	-	1,679,400	-4.5%
Water	1,385,700	1,434,400	3.5%	-	1,434,400	3.5%
Municipal taxes	5,337,800	5,265,500	-1.4%	-	5,265,500	-1.4%
Interest on long-term debt	410,400	356,500	-13.1%	-	356,500	-13.1%
Principal repayment	2,387,000	2,368,600	-0.8%	-	2,368,600	-0.8%
Total Expenditures	15,988,700	15,768,700	-1.4%	379,100	16,147,800	1.0%
Financing						
Tenant recovery	(98,000)	(98,000)		-	(98,000)	0.0%
From Direct-Owned Housing Portfolio Capital Replacement RF	(385,000)	(385,000)		-	(385,000)	0.0%
From Levy Stabilization RF (1X)	(65,000)	-		-	-	-100.0%
Net Cost	5,762,300	5,459,100		379,100	5,838,200	1.3%



Housing Services Division: Direct-Owned Housing Portfolio

2019 Proposed Budget Expansion Discussion Points

Account Description	Actuals 2016	Actuals 2017	Q3 Forecast 2018	Budget 2018	Proposed Expansion	Budget 2019	% Change
<u>Repairs & Maintenance</u>							
Life Safety	51,010	29,142	56,700	30,000	11,600	41,600	39%
Plumbing	247,625	256,362	295,000	208,600	53,400	262,000	26%
Equipment	104,958	101,307	113,000	48,300	21,800	70,100	45%
Move-outs	482,342	726,968	910,000	838,300	51,700	890,000	6%
Restoration Repairs	116,129	113,810	190,000	100,000	30,900	130,900	31%
Interior Repairs and Maintenance	57,173	62,705	35,000	30,000	24,700	54,700	82%
Exterior Repairs and Maintenance	14,534	23,004	10,900	20,000	2,600	22,600	13%
Sitework	23,734	10,432	43,000	-	12,700	12,700	n/a
Roofing	16,443	14,228	61,500	25,800	(800)	25,000	-3%
Windows	51,594	62,156	54,800	66,700	200	66,900	0%
Doors	73,172	88,830	80,300	80,300	2,100	82,400	3%
Flooring	46,810	17,944	25,000	20,000	4,000	24,000	20%
Elevators	32,080	47,125	83,000	41,400	5,900	47,300	14%
Electrical	76,728	78,833	74,200	63,100	8,500	71,600	13%
Mechanical	55,258	69,218	75,000	68,000	3,900	71,900	6%
Painting	12,936	7,154	14,000	7,700	6,400	14,100	83%
Miscellaneous	103,711	134	100	-	-	-	n/a
Accessibility Modifications	-	-	40,000	70,000	-	70,000	0%
Subtotal Repairs & Maintenance	1,566,237	1,709,353	2,161,500	1,718,200	239,600	1,957,800	14%



Housing Services Division: Direct-Owned Housing Portfolio

2019 Proposed Budget Expansion Discussion Points

Account Description	Actuals 2016	Actuals 2017	Q3 Forecast 2018	Budget 2018	Proposed Expansion	Budget 2019	% Change
<u>Operating Services</u>							
Janitorial & Janitorial Supplies	220,471	210,209	228,000	222,300	52,000	274,300	23%
Life Safety	89,507	99,461	120,000	89,700	21,400	111,100	24%
Pest Control	385,081	458,288	517,700	345,300	57,200	337,500	20%
1x from Levy Stabilization RF	-	-		(65,000)			
Communications	90,622	97,801	101,400	101,400	2,700	104,100	3%
Snow Removal	401,355	699,919	482,400	451,900	18,900	470,800	4%
Grounds Maintenance	64,082	70,623	55,000	71,500	(7,000)	64,500	-10%
Elevator	67,185	67,742	71,300	61,100	900	62,000	1%
Mechanical	21,646	16,222	12,000	11,600	800	12,400	7%
Plumbing	11,762	6,496	4,000	5,000	400	5,400	8%
Waste Removal	155,660	190,261	166,100	180,000	(1,400)	178,600	-1%
Building Security	124,650	123,967	140,000	143,400	(6,400)	137,000	-4%
Miscellaneous	5,788	232	700	-	-	-	n/a
Subtotal Operating Services	1,637,808	2,041,221	1,898,600	1,618,200	139,500	1,757,700	9%



Thank you.

Questions?

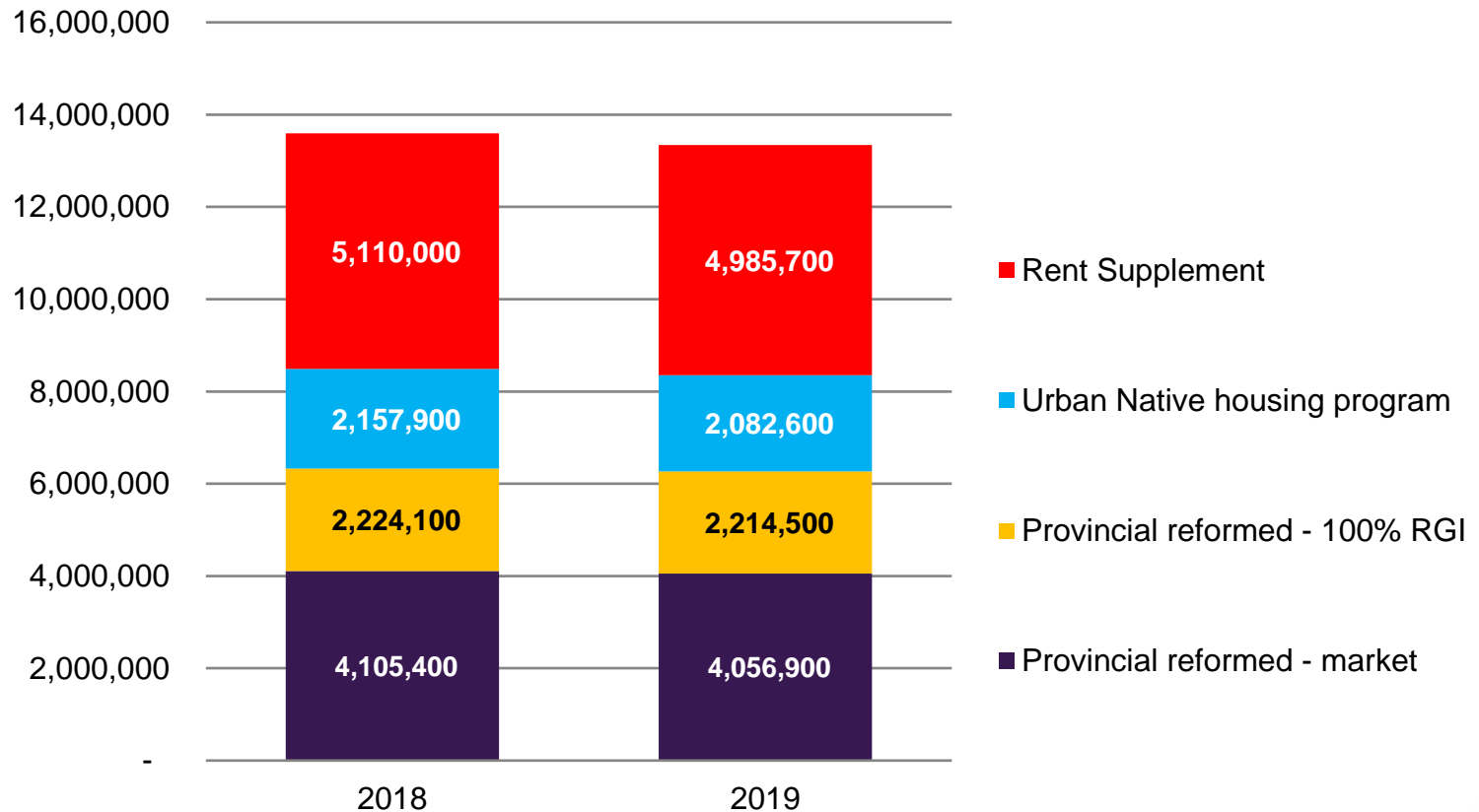


Social and Affordable Housing Programs



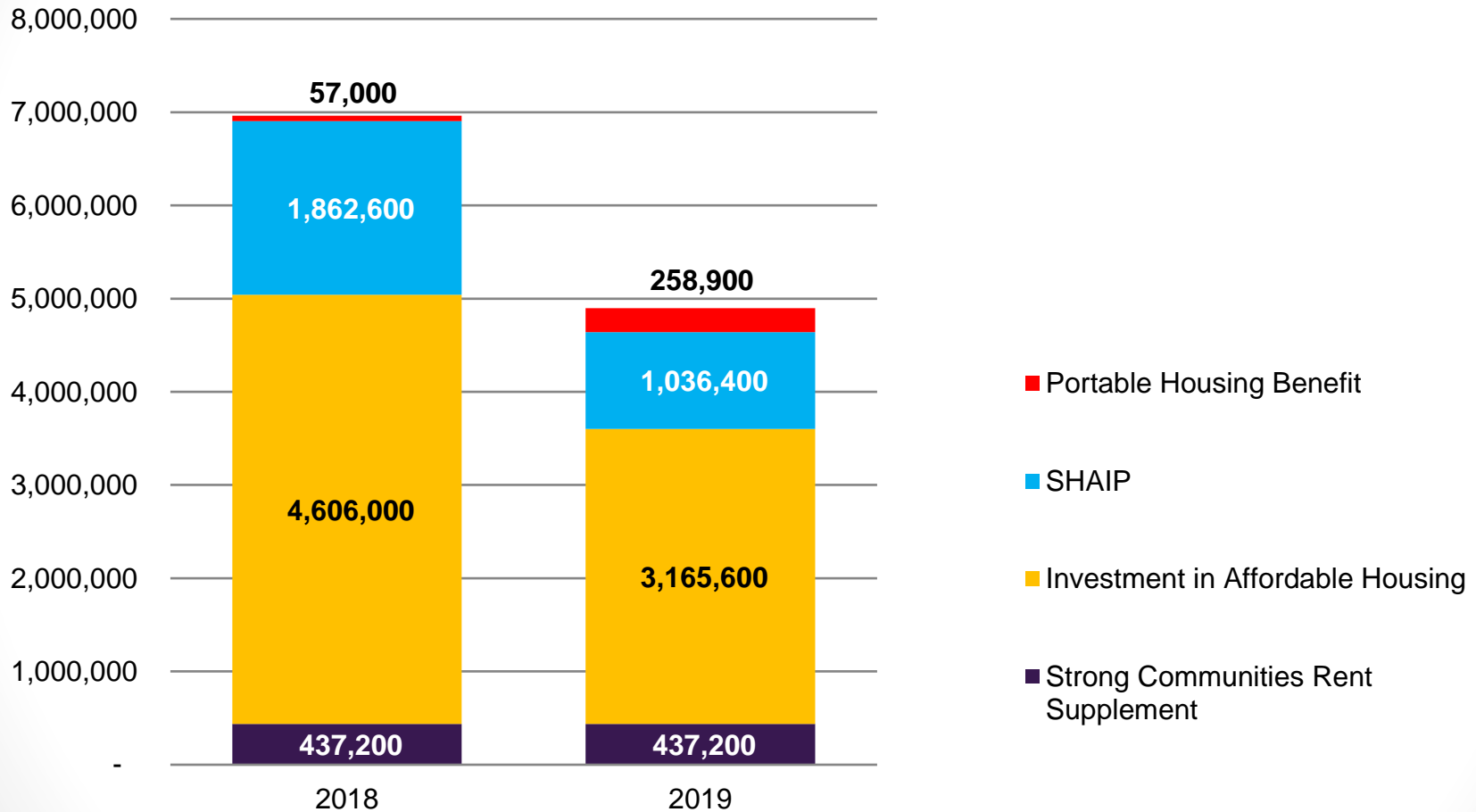
Housing Services Division: Legacy Social Housing Programs

2019 Proposed Budget



Housing Services Division: Affordable Housing Programs

2019 Proposed Budget



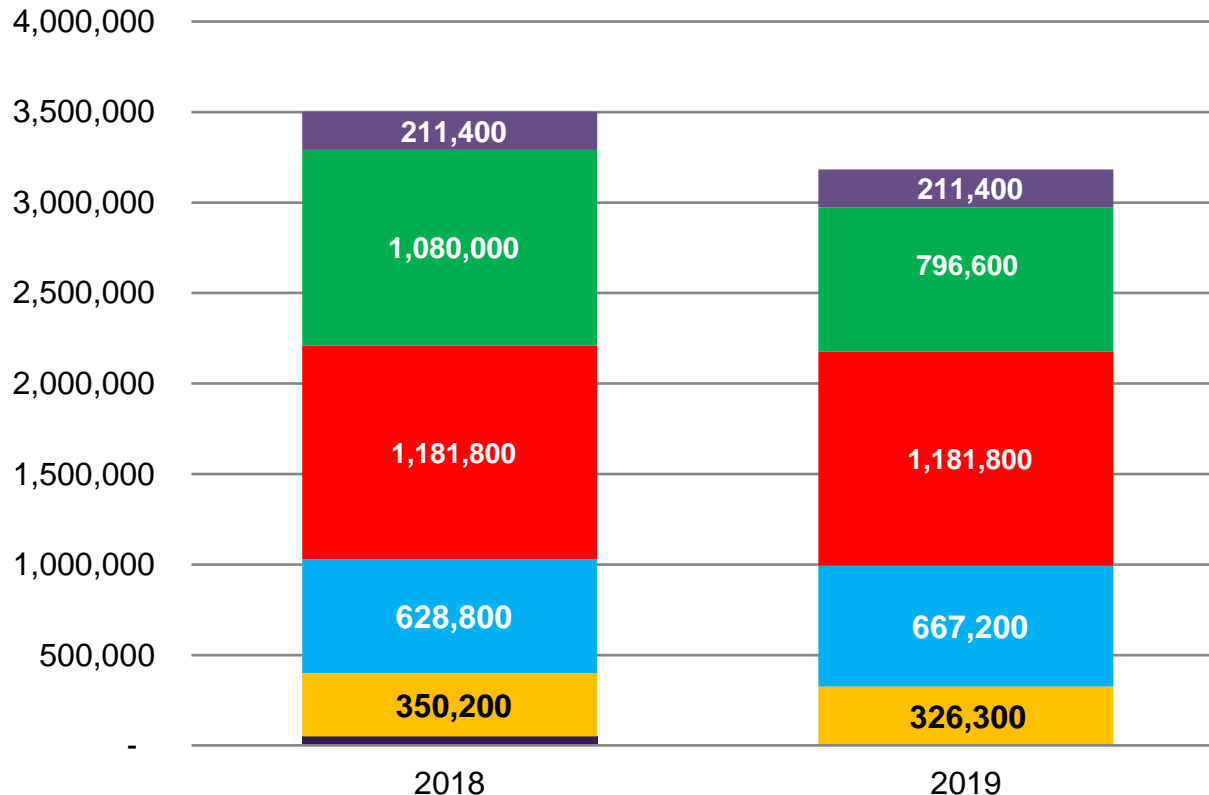
Homelessness-Prevention Programs



Housing Services Division: Homelessness-Prevention Programs

2019 Proposed Budget

Community Homelessness Prevention Initiative



■ Enumeration

■ Emergency Shelters

■ Internal Administration

■ Housing Security

■ Services and Supports

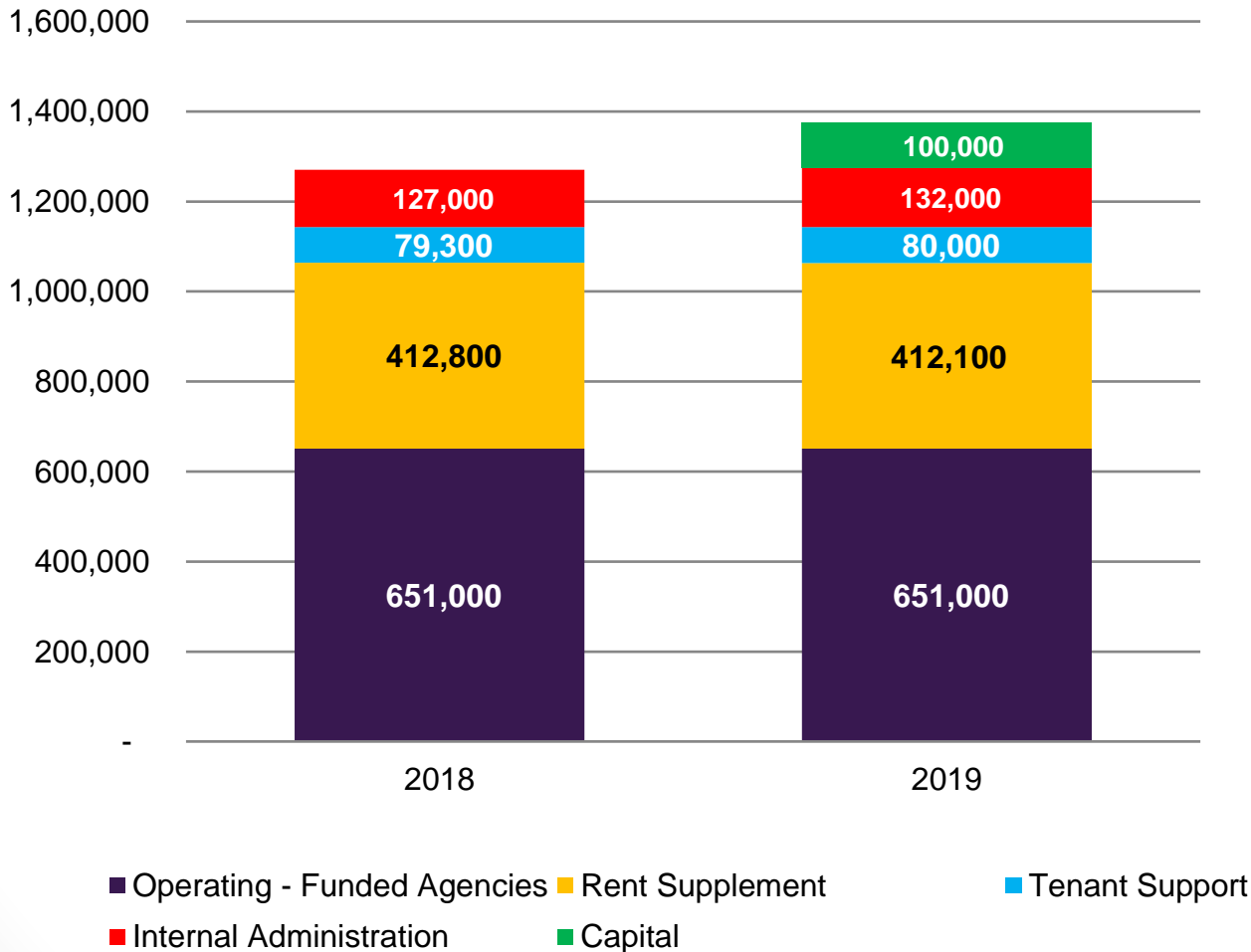
■ Housing with related supports



Housing Services Division: Homelessness-Prevention Programs

2019 Proposed Budget

Home for Good



Thank you.

Questions?



Housing Services Division: Overall (includes expansions)

2019 Proposed Budget

Description	2018		2019	2018 to 2019	
	Budget (\$)	Q3 Forecast (\$)	Budget (\$)	Change (\$)	Change (%)
Expenditures					
Non-profit housing providers	6,329,500	6,185,000	6,271,400	(58,100)	-0.9%
Urban native housing program	2,157,900	2,139,600	2,082,600	(75,300)	-3.5%
Rent supplement	5,604,200	5,154,400	5,681,800	77,600	1.4%
Investment in Affordable Housing	4,606,000	4,474,800	3,165,600	(1,440,400)	-31.3%
SHARP/SHAIP	1,862,600	3,277,000	1,036,400	(826,200)	-44.4%
Homelessness prevention	4,772,300	4,387,600	4,558,400	(213,900)	-4.5%
Direct-owned housing & administration	20,379,000	20,628,500	20,662,200	283,200	1.4%
Total Expenditures	45,711,500	46,246,900	43,458,400	(2,253,100)	-4.9%
Revenues					
Rents and other	(11,221,800)	(11,116,100)	(11,403,100)	(181,300)	1.6%
Grants					
Provincial grants - housing	(9,375,100)	(10,025,200)	(7,614,800)	1,760,300	-18.8%
Federal grants - housing	(2,303,000)	(2,556,000)	(1,582,800)	720,200	-31.3%
Federal block funding	(8,520,900)	(8,520,900)	(8,165,100)	355,800	-4.2%
Financing					
To Direct-Owned Housing Portfolio Capital Replacement Reserve Fund	2,148,500	2,218,500	2,206,000	57,500	2.7%
To Office Building Reserve Fund	21,000	33,100	13,600	(7,400)	-35.2%
From Capital Regeneration Reserve Fund	-	-	(50,000)	(50,000)	n/a
From Employment Compensation and Benefits Reserve Fund	(25,200)	-	-	25,200	-100.0%
From Levy Stabilization Reserve Fund	(65,000)	-	(176,700)	(111,700)	171.8%
From Social Housing Reserve Fund	-	-	(10,000)	(10,000)	n/a
Total Financing	(29,341,500)	(29,966,600)	(26,782,900)	2,558,600	-8.7%
Cost to be Levied	16,370,000	16,370,000	16,675,500	305,500	1.9%

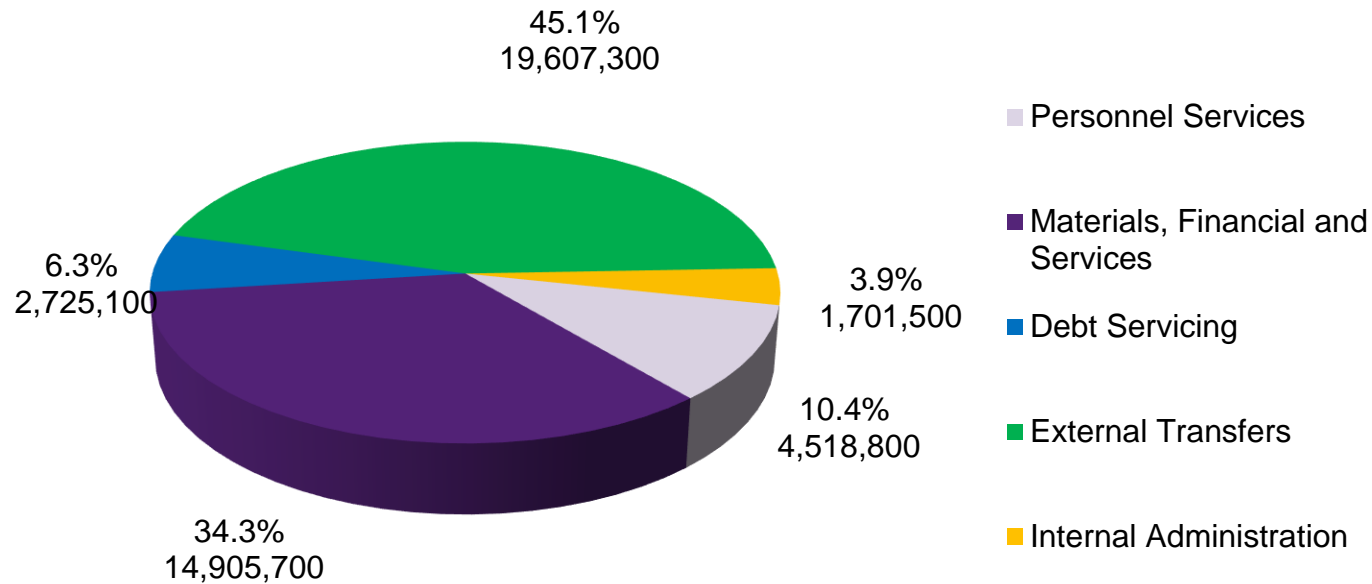
Estimated 2018 Operating Levy Surplus 89,700



Housing Services Division: Expenditures

2019 Proposed Budget

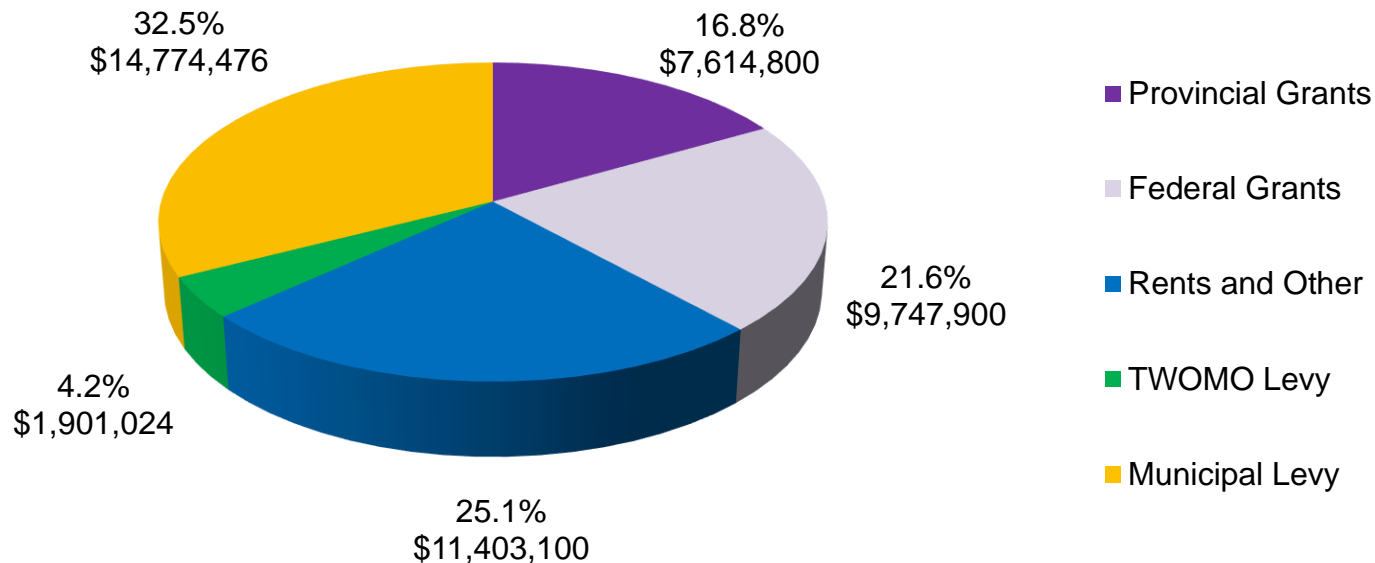
Expenditures by Type



Housing Services Division: Revenues

2019 Proposed Budget

Revenues by Type



Thank you.

Questions?





**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

2019 Proposed CAPITAL BUDGET Housing Services Division

Wednesday, February 20, 2019

Presented by:

**Ken Ranta
Director, Housing Services**



Housing Services Division: **CAPITAL PROJECTS**

2019 Proposed Capital Budget

Capital Projects

❖ 203 Projects: \$3,657,000



Housing Services Division: **CAPITAL PROJECTS LONG-TERM FORECAST**

2019 Proposed Capital Budget

Direct-Owned Capital Budget and Forecast	2018 Budget	2019 Budget	Forecast			
			2020	2021	2022	2023
Roofing	55,000	122,000	394,200	415,200	315,000	-
Windows	-	65,000	488,000	160,000	90,000	235,000
Doors	104,000	76,000	428,000	672,000	505,000	250,000
Sitework	650,000	375,000	715,700	389,600	311,000	212,000
Elevator	70,000	-	155,000	135,000	370,000	150,000
Flooring	166,000	61,000	310,000	711,000	290,000	501,000
Electrical	661,000	314,000	821,000	1,035,200	300,000	144,000
Mechanical	479,200	206,000	380,000	686,000	352,000	160,000
Life Safety	-	342,500	48,000	128,000	265,000	150,000
Plumbing	220,000	170,000	764,500	260,500	808,500	192,500
Painting	163,000	43,000	377,250	199,000	370,000	375,000
Appliances	90,000	108,000	130,000	114,000	203,000	205,000
Building Interior Upgrades	822,500	714,500	1,144,000	1,548,500	1,333,500	988,000
Building Exterior Repairs	86,000	75,000	655,600	683,000	482,000	1,210,000
Security	-	915,000	-	10,000	-	-
TOTAL	\$3,566,700	\$3,587,000	\$6,811,250	\$7,147,000	\$5,995,000	\$4,772,500

Insurance	70,000	70,000	70,000	70,000	70,000	70,000
Total	\$3,636,700	\$3,657,000	\$6,881,250	\$7,217,000	\$6,065,000	\$4,842,500



Housing Services Division: **CAPITAL PROJECTS LONG-TERM FORECAST**

2019 Proposed Capital Budget

Direct-Owned Capital Budget and Forecast	Forecast				
	2024	2025	2026	2027	2028
Roofing	230,000	462,000	8,000	361,400	415,115
Windows	445,000	247,000	340,000	735,000	177,000
Doors	234,000	177,000	90,000	54,000	5,000
Sitework	425,000	120,000	281,000	155,000	426,250
Elevator	40,000	-	50,000	-	177,500
Flooring	160,000	91,000	80,000	140,500	120,112
Electrical	622,000	45,000	140,000	250,000	31,000
Mechanical	74,000	410,000	115,000	28,000	493,000
Life Safety	341,000	5,000	30,000	72,000	425,800
Plumbing	163,000	160,000	24,000	210,000	585,150
Painting	470,000	175,000	90,000	52,000	1,768,201
Appliances	250,000	-	265,000	26,000	4,050
Building Interior Upgrades	702,000	270,000	102,000	846,000	91,300
Building Exterior Repairs	352,000	130,000	101,000	414,000	118,850
Security	-	-	-	-	-
TOTAL	\$ 4,508,000	\$ 2,292,000	\$ 1,716,000	\$ 3,343,900	\$ 4,838,328

Insurance	70,000	70,000	70,000	70,000	70,000
Total	\$ 4,578,000	\$ 2,362,000	\$ 1,786,000	\$ 3,413,900	\$ 4,908,328



Thank you.

Questions?

