



**MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 11/2020  
OF  
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

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**DATE OF MEETING:** July 16, 2020

**TIME OF MEETING:** 10:00 AM

**LOCATION OF MEETING:** Microsoft Teams  
TBDSSAB Headquarters  
231 May Street South, 3rd Floor Boardroom  
Thunder Bay, ON

**CHAIR:** Lucy Kloosterhuis

**PRESENT:**

Albert Aiello  
Kim Brown  
Shelby Ch'ng  
Jody Davis  
Andrew Foulds  
James Foulds  
Kevin Holland  
Lucy Kloosterhuis  
Ray Lake  
Elaine Mannisto  
Aldo Ruberto  
Wendy Wright

**OFFICIALS:**

William (Bill) Bradica, Chief Administrative  
Georgina Daniels, Director, Corporate Services Division  
Ken Ranta, Director, Integrated Social Services Division  
Glenda Flank, Recording Secretary

**GUESTS:**

Keri Greaves, Manager, Finance  
Shari Mackenzie, Acting Manager, Human Resources

**REGRETS:**

Brian Hamilton  
Rebecca Johnson

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Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

**BOARD MEETING**

DISCLOSURES OF INTEREST

None.

NEW BUSINESS

None.

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 20/53

Moved by: Albert Aiello  
Seconded by: Kevin Holland

THAT with respect to the agenda for the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for July 16, 2020, we approve the agendas as printed;

AND THAT we approve any additional information and new business.

CARRIED

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Board Meeting No. 10/2020 (Regular Session) of The District of Thunder Bay Social Services Administration Board, held on June 16, 2020, were presented for confirmation.

Resolution No. 20/54

Moved by: James Foulds  
Seconded by: Andrew Foulds

THAT the Minutes of Board Meeting No. 10/2020 (Regular Session), held on June 18, 2020, of TBDSSAB, be confirmed.

CARRIED

CLOSED SESSION

Administration recommended that the Board adjourn to a closed meeting relative to receipt of information with respect to identifiable individuals, including members of the Board regarding the Chief Administrative Officer evaluation.

Resolution No. 20/55

Moved by: Andrew Foulds  
Seconded by: Jody Davis

THAT the Board adjourns to Closed Session relative to receipt of information with respect to identifiable individuals including members of the Board regarding the Chief Administrative Officer evaluation.

CARRIED

At 10:04 a.m., Bill Bradica, CAO, Georgina Daniels, Director, Corporate Services Division, Ken Ranta, Director, Integrated Social Services Division, and Glenda Flank, Recording Secretary left the meeting.

At 10:34 a.m., the meeting reconvened in regular session with all members of the Board and Administration in attendance.

REPORTS OF ADMINISTRATION

Association of Municipalities of Ontario  
– Position Papers

Report No. 2020-31 (CAO Division) was presented to provide the Board with recommended position papers to be presented at the AMO conference, for review and consideration.

Memorandum dated July 13, 2020 from Bill Bradica, CAO was presented as additional information providing an amended resolution, for consideration.

Bill Bradica, CAO advised the Board Members that the Agenda incorrectly referenced the Board Report number and that the correct number was 2020-31. Bill Bradica provided an overview of the position papers, responded to questions and provided further information.

A discussion was held regarding adding additional information into one of the position papers. On consensus, Administration to include the broadband access information into the position paper prior to submission to the Ministry.

Resolution No. 20/56

Moved by: Kevin Holland  
Seconded by: Albert Aiello

THAT with respect to Report No. 2020-31 (CAO's Office), we, The District of Thunder Bay Social Services Administration Board (TBDSSAB or the Board), approve of the 2020 Association of Municipalities of Ontario (AMO) Conference Briefings Package, as presented;

AND THAT we direct the Chief Administrative Officer (CAO) to submit delegation requests to the appropriate provincial Ministries;

AND THAT a copy of the approved 2020 AMO Briefings Package be sent to Thunder Bay District municipal councils;

AND THAT the CAO attend the virtual 2020 AMO conference to provide support to Board Members in their meetings with provincial officials regarding these issues.

CARRIED

Northern Ontario Service Deliverers  
Association – Attendance 2020

Memorandum dated July 6, 2020 from Bill Bradica, CAO, was presented to the Board including a resolution to select two Members of the Board and alternates to be the voting delegates at the Northern Ontario Service Deliverers Associations (NOSDA) Annual General Meeting, for consideration.

Bill Bradica, CAO provided a brief explanation for the resolution to choose the voting delegates for the NOSDA Annual General Meeting.

Resolution No. 20/57

Moved by: Shelby Ch'ng  
Seconded by: Albert Aiello

THAT with respect to the Northern Ontario Service Deliverers Association 2020 Annual General Meeting, to be held virtually, the following Members of the Board are selected to attend as voting delegates:

1. Lucy Kloosterhuis
2. Kim Brown

AND THAT if any of the above Board Members are unable to attend the following Members will be contacted to attend as voting delegates in their place:

1. Kevin Holland
2. Jody Davis

CARRIED

Social Services Relief Fund and Child  
Care Update

Report No. 2020-32 (Integrated Social Services Division) was presented to provide the Board with updated information regarding the Ontario Social Services Relief Fund, the completion of the Emergency Child Care program and the re-opening of child care centres, for information only.

Ken Ranta, Director, Integrated Social Services Division responded to questions.

2020 Second Quarter Financial Report

Report No. 2020-33 (Corporate Services Division) was presented to the Board to provide the 2020 Second Quarter Financial Report and projections to year-end, for information only.

October 2020 Mortgage Renewal –  
Scattered Units

Report No. 2020-34 (Corporate Services Division) was presented under Additional Information to provide the Board with the upcoming mortgage renewal arrangements for the "Scattered" properties located in the City of Thunder Bay, for consideration.

Georgina Daniels, Director, Corporate Services Division, responded to questions.

Resolution No. 20/58

Moved by: Kim Brown  
Seconded by: Jody Davis

THAT with respect to Report No. 2020-34 (Corporate Services Division), we, The District of Thunder Bay Social Services Administration Board (TBDSSAB or the Board), approve the Ministry Resolution as attached, to be duly signed in accordance with TBDSSAB By-Law No. 01-2017 (Governance and Procedural);

AND THAT we authorize the Board Chair and Chief Administrative Officer to execute the mortgage financing documents related thereto.

CARRIED

CORRESPONDENCE

BY-LAWS

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, September 17, 2020, in the 3rd Floor Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario.

ADJOURNMENT

Resolution No. 20/59

Moved by: Elaine Mannisto  
Seconded by: Albert Aiello

THAT Board Meeting No. 11/2020 of The District of Thunder Bay Social Services Administration Board, held on July 16, 2020, be adjourned at 11:18 a.m.

CARRIED

  
Chair

  
Chief Administrative Officer