



**MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 09/2020
OF**

THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD

DATE OF MEETING: May 21, 2020

TIME OF MEETING: 10:00 AM

LOCATION OF MEETING: Microsoft Teams
TBDSSAB Headquarters
231 May Street South, 3rd Floor Boardroom
Thunder Bay, ON

CHAIR: Lucy Kloosterhuis

PRESENT:

Albert Aiello
Kim Brown
Shelby Ch'ng
Jody Davis
Andrew Foulds
Kevin Holland
Rebecca Johnson
Lucy Kloosterhuis
Ray Lake
Elaine Mannisto
Aldo Ruberto
Wendy Wright

OFFICIALS:

William (Bill) Bradica, Chief Administrative
Georgina Daniels, Director, Corporate Services Division
Ken Ranta, Director, Integrated Social Services Division
Glenda Flank, Recording Secretary

GUESTS:

Shari Mackenzie, Acting Manager, Human Resources
Kristyn Lovato-Day, Acting Supervisor, Communications
& Engagement

REGRETS:

Brian Hamilton
James Foulds

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None.

NEW BUSINESS

None.

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 20/41

Moved by: Kevin Holland
Seconded by: Rebecca Johnson

THAT with respect to the agenda for the Board Regular Session meeting of The District of Thunder Bay Social Services Administration Board for May 21, 2020, we approve the agenda as printed;

AND THAT we approve any additional information and new business.

CARRIED

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Board Meeting No. 07/2020 (Regular Session) and Board Special Meeting 08/2020 (Regular Session) of The District of Thunder Bay Social Services Administration Board, held on April 21, 2020 and May 5, 2020, respectively, were presented for confirmation.

Resolution No. 20/42

Moved by: Albert Aiello
Seconded by: Elaine Mannisto

THAT the Minutes of Board Meeting No. 07/2020 (Regular Session) held on April 16, 2020 and Board Special Meeting No. 08/2020 (Regular Session) held on May 5, 2020, of TBDSSAB, be confirmed.

CARRIED

Annual General Meeting

Draft Minutes of the Seventeenth Annual General Meeting (Regular Session) of TBDSSAB, held on April 16, 2020, were presented for information only.

Committee Meetings

Draft Minutes of the Code of Conduct Review Committee Meeting held on May 4, 2020, were presented for information only.

REPORTS OF ADMINISTRATION

TBDSSAB 1st Quarter Operational Report

Report No. 2020-22 (Integrated Social Services Division) relative to providing the Board with the trends within TBDSSAB programs and services, for information only.

COVID-19 Response Update

Report No. 2020-23 (Integrated Social Services Division) relative to providing the Board with an update regarding the response related to the COVID-19 pandemic, for information only.

Reaching Home Rural and Remote COVID-19 Funding

Report No. 2020-24 (Integrated Social Services Division) was presented to provide the Board with information regarding the Reaching Home – Ontario Rural and Remote COVID-19 Funding program and to seek approval to sign the Contribution Agreement, for confirmation.

Resolution No. 20/43

Moved by: Jody Davis
Seconded by: Andrew Foulds

THAT with respect to Report No. 2020-24 (Integrated Social Services Division) we, The District of Thunder Bay Social Services Administration Board (the Board), authorize the Chair and Chief Administrative Officer to execute a Contribution Agreement with the United Way of Simcoe Muskoka for the delivery of the Reaching Home – Ontario Rural and Remote COVID-19 Funding program;

AND THAT any necessary By-law be presented to the Board for consideration.

CARRIED

Child Care Sustainability Funding Approach

Report No. 2020-27 (Integrated Social Services Division) was presented to the Board to provide an overview of the details of Ontario's child care sustainability funding approach during the COVID-19 outbreak, for consideration.

Resolution No. 20/43A

Moved by: Kim Brown
Seconded by: Albert Aiello

THAT with respect to Report No. 2020-27 (Integrated Social Services Division), we, The District of Thunder Bay Social Services Administration Board (TBDSSAB), direct the Board Chair to submit a letter to the Minister of Education entreating that cost shared funding be maintained at originally approved levels for 2020, and that any changes to Child Care and Early Years funding be applied on a prospective, not retroactive, basis;

AND THAT if the Minister denies the Board's request to apply funding changes on a proactive basis, TBDSSAB allows Administration to exceed the 80/20 provincial municipal cost share for the 2020 year if required, with the total municipal dollar amount not to exceed the amount included in the 2020 approved TBDSSAB Operating Budget.

CARRIED

2021 Budget Schedule

Report No. 2020-25 (Corporate Services Division) was presented to the Board providing the proposed 2021 Budget Schedule, for confirmation.

Resolution No. 20/44

Moved by: Rebecca Johnson
Seconded by: Albert Aiello

THAT with respect to Report No. 2020-25 (Corporate Services Division), we, The District of Thunder Bay Social Services Administration Board, approve the 2021 Budget Schedule as presented.

CARRIED

TBDSSAB 2020 1st Quarter Financial Report

Report No. 2020-26 (Corporate Services Division) was presented to the Board to provide the 2020 1st Quarter Financial Report and projection to year-end, for information only.

Revised Board Code of Conduct Policy

At the January 9, 2020 Board Meeting a Committee was formed to review the Code of Conduct and to make revisions as recommended by legal counsel.

Memorandum from Bill Bradica, CAO dated May 12, 2020 was presented to the Board with a recommendation from the Code of Conduct Review Committee, for consideration.

Resolution No. 20/45

Moved by: Albert Aiello
Seconded by: Jody Davis

THAT with respect to the Memorandum from William Bradica, Chief Administrative Officer dated May 12, 2020, we The District of Thunder Bay Social Services Administration Board approve the revised Code of Conduct as presented;

AND THAT we authorize the Chief Administrative Officer to amend this policy with respect to housekeeping items, as may be required from time to time.

CARRIED

AMO – OPP Detachments Boards
Discussion Paper

Memorandum from Bill Bradica, CAO dated May 7, 2020 was presented to the Board providing the Association of Municipalities of Ontario (AMO) position paper regarding the Ontario Provincial Police (OPP) Detachments Boards, for discussion and consideration.

Resolution No. 20/45A

Moved by: Kim Brown
Seconded by: Jody Davis

THAT with respect to the Memorandum from William Bradica regarding OPP Detachment Boards, dated May 7, 2020, we The District of Thunder Bay Social Services Administration Board direct the Board Chair to send a letter to the President of the Association of Municipalities of Ontario and the Solicitor General for Ontario to indicate that the Board is not in agreement with TBDSSAB becoming a Police Detachment Board;

AND THAT the Heads of the fifteen municipal councils, the Territories Without Municipal Organization representative on the Board, the President of the Northwestern Ontario Municipal Association, the President of the Rural Ontario Municipal Association, the Chair of the Northern Ontario Service Deliverers Association, the Minister of Children, Community and Social Services and the Minister of Municipal Affairs and Housing are copied on the letter.

CARRIED

CORRESPONDENCE

BY-LAWS

First and Final Reading

Resolution No. 20/46

Moved by: Wendy Wright
Seconded by: Elaine Mannisto

THAT the following By-law be introduced and now be given First and Final Reading, engrossed, signed by the Chair and Chief Administrative Officer, sealed and numbered:

1. A By-law to authorize the execution of a Contribution Agreement between The District of Thunder Bay Social Services Administration Board and the United Way of Simcoe Muskoka for the delivery of the Reaching Home – Ontario Rural and Remote program.

Explanation: A By-law to authorize the execution of a Contribution Agreement between The District of Thunder Bay Social Services Administration Board and the United Way of Simcoe Muskoka.

Authorization: Board Meeting 2020Apr16

BY-LAW NUMBER 02-2020

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, June 18, 2020, in the 3rd Floor Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario.

ADJOURNMENT

Resolution No. 20/47

Moved by: Aldo Ruberto
Seconded by: Albert Aiello

THAT Board Meeting No. 09/2020 of The District of Thunder Bay Social Services Administration Board, held on May 21, 2020, be adjourned at 11:12 a.m..



Chair



Chief Administrative Officer