



**MINUTES OF THE SIXTEENTH ANNUAL GENERAL MEETING
OF THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: April 18, 2019

TIME OF MEETING: 10:28 a.m.

LOCATION OF MEETING: TBDSSAB Headquarters
231 May Street South, 3rd Floor Boardroom
Thunder Bay, ON

CHAIR: Lucy Kloosterhuis

PRESENT:

Albert Aiello
Kim Brown
Jody Davis
Andrew Foulds
James Foulds
Kevin Holland
Rebecca Johnson
Lucy Kloosterhuis
Elaine Mannisto
Aldo Ruberto
Wendy Wright

OFFICIALS:

William (Bill) Bradica, Chief Administrative Officer, Acting
Director – Client Services Division
Georgina Daniels, Director-Corporate Services Division
Ken Ranta, Director – Housing Services Division
Glenda Flank, Recording Secretary
Sarah Schoales, Administrative Assistant

GUESTS:

Brook Latimer, Supervisor, Communications &
Engagement Keri Greaves, Manager, Finance
Frank Lopez, CA, Partner, Grant Thornton LLP

REGRETS:

Shelby Ch'ng
Brian Hamilton
Ray Lake

ANNUAL GENERAL MEETING

DISCLOSURES OF INTEREST

None.

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 19/AGM01

Moved by: Kim Brown
Seconded by: Elaine Mannisto

THAT with respect to the agenda for the Annual General Meeting of The District of Thunder Bay Social Services Administration Board held on April 18, 2019, we approve the agenda as printed;

AND THAT we approve any additional information and new business.

CARRIED

REPORT OF THE CHAIR

In accordance with the Governance and Procedural By-law No. 01 - 2017, as amended, the message from the Chair is to be presented at the Annual General Meeting.

William Bradica, CAO, advised that the Report of the Chair, is contained in the 2018 TBDSSAB Annual Report which is presented in the regular Board meeting agenda.

William Bradica also responded to questions.

MINUTES OF PREVIOUS MEETING

Adoption of Minutes

Minutes of the Fifteenth Annual General Meeting of The District of Thunder Bay Social Services Administration Board, held on April 19, 2018, were confirmed.

The above noted Minutes were previously presented to Members of the Board, for information only, at the May 17, 2018 Board meeting.

Resolution No. 19/AGM02

Moved by: Kim Brown
Seconded by: Elaine Mannisto

THAT the Minutes of the Fifteenth Annual General Meeting of The District of Thunder Bay Social Services Administration Board, held on April 19, 2018, be confirmed.

CARRIED

REPORTS OF ADMINISTRATION

Year 2018 Audited Financial Statements
of The District of Thunder Bay Social
Services Administration Board

Report No. 2019-18AGM (Corporate Services Division) was presented to the Board to provide an overview of the year 2018 audited financial statements of The District of Thunder Bay Social Services Administration Board. The Financial Statement was presented as a separate document.

Resolution No. 18/AGM03

Moved by: Andrew Foulds
Seconded by: Jody Davis

THAT with respect to Report No. 2019-20AGM (Corporate Services Division), we, The District of Thunder Bay Social Services Administration Board (TBDSSAB), approve the audited consolidated financial statements of TBDSSAB for the year ended December 31, 2018 as presented.

CARRIED

Appointment of Auditors - 2019

The District of Thunder Bay Social Services Administration Board (TBDSSAB) appointed the Auditors for 2019 in accordance with the TBDSSAB Governance and Procedural By-law No. 01-2017, as amended.

Resolution No. 19/AGM04

Moved by: James Foulds
Seconded by: Jody Davis

THAT in accordance with The District of Thunder Bay Social Services Administration Board Governance By-law No. 01-2017, Section 9(2)(iii), we confirm the appointment of Grant Thornton LLP, as the Auditors for TBDSSAB for the 2019 fiscal year;

AND THAT the remuneration of the Auditors will be in the amount of \$30,500 plus the Harmonized Sales Tax, for the TBDSSAB 2019 Financial Audit.

CARRIED

ADJOURNMENT

Resolution No. 19/AGM05

Moved by: Jody Davis
Seconded by: James Foulds

THAT the Sixteenth Annual General Meeting of The District of Thunder Bay Social Services Administration Board held on April 18, 2019, be adjourned, at 10:32 a.m.

CARRIED

Chair

Chief Administrative Officer