



**MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 07/2020
OF**

THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD

DATE OF MEETING: April 16, 2020

TIME OF MEETING: 10:39 AM

LOCATION OF MEETING: Microsoft Teams
TBDSSAB Headquarters
231 May Street South, 3rd Floor Boardroom
Thunder Bay, ON

CHAIR: Lucy Kloosterhuis

PRESENT:

Albert Aiello
Kim Brown
Shelby Ch'ng
Jody Davis
Andrew Foulds
James Foulds
Brian Hamilton
Kevin Holland
Rebecca Johnson
Lucy Kloosterhuis
Ray Lake
Elaine Mannisto
Wendy Wright

OFFICIALS:

William (Bill) Bradica, Chief Administrative
Georgina Daniels, Director, Corporate Services Division
Ken Ranta, Director, Integrated Social Services Division
Glenda Flank, Recording Secretary

GUESTS:

Keri Greaves, Manager, Finance
Shari Mackenzie, Acting Manager, Human Resources
Kristyn Lovato-Day, Acting Supervisor, Communications
& Engagement

REGRETS:

Aldo Ruberto

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None.

NEW BUSINESS

None.

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 20/30

Moved by: Jody Davis
Seconded by: James Foulds

THAT with respect to the agendas for the Board Regular meeting of The District of Thunder Bay Social Services Administration Board for April 16, 2020, we approve the agenda as printed;

AND THAT we approve any additional information and new business.

CARRIED

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Board Meeting No. 05/2020 (Regular Session) and 06/2020 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on March 19, 2020, were presented for confirmation.

Resolution No. 20/31

Moved by: Rebecca Johnson
Seconded by: Kevin Holland

THAT the Minutes of Meeting No. 05/2020 (Regular Session) and Meeting No. 06/2020 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on March 19, 2020, respectively, be confirmed.

CARRIED

REPORTS OF ADMINISTRATION

TBDSSAB 2019 Fourth Quarter Financial
Report and Program Levy Operating
Surplus Disposition

Report No. 2020-15 (Corporate Services Division) was presented to the Board to provide the fourth quarter financial report, and Administration's recommendation regarding the disposition of the 2019 program levy operating surplus, for consideration.

William Bradica, CAO responded to questions and provided clarification.

Resolution No. 20/32

Moved by: Albert Aiello
Seconded by: Jody Davis

THAT with respect to Report No. 2020-15 (Corporate Services Division), we, The District of Thunder Bay Social Services Administration Board, approve Option 1 – Return the full \$206,004 levy surplus.

CARRIED

2019 Investment Portfolio Performance

Report No. 2020-16 (Corporate Services Division) was presented to the Board to provide information regarding the year 2019 performance of investments held by TBDSSAB, for information only

Carryforward of Capital Projects

Report No. 2020-17 (Corporate Services Division) was presented to the Board to provide the list of budgeted capital projects that the Chief Administrative Officer has approved to be carried forward and completed in the 2020 year including an additional capital project, for consideration.

Georgina Daniels, Director, Corporate Services Division responded to questions.

William Bradica, CAO responded to questions and provided clarification.

Resolution No. 20/33

Moved by: Kim Brown
Seconded by: Kevin Holland

THAT with respect to Report No. 2020-17 (Corporate Services Division) we, The District of Thunder Bay Social Services Administration Board, approve an additional 2020 capital project - Security System Server, totaling \$153,000, to finalize the 2019 security system project.

CARRIED

Reaching Home – Rural and Remote
Contribution Agreement

Report No. 2020-18 (Integrated Social Services Division) was presented to the Board to provide information regarding the Reaching Home – Ontario Rural and Remote program and to seek approval to sign the Contribution Agreement relative to the program, for consideration.

William Bradica, CAO provided a brief explanation of the Reaching Home funding

Resolution No. 20/34

Moved by: James Foulds
Seconded by: Elaine Mannisto

THAT with respect to Report No. 2020-18 (Integrated Social Services Division) we, The District of Thunder Bay Social Services Administration Board, authorize the Chair and Chief Administrative Officer to execute a Contribution Agreement with the United Way of Simcoe Muskoka for the delivery of the Reaching Home – Ontario Rural and Remote program;

AND THAT any necessary By-law be presented to the Board for consideration.

CARRIED

Social Services Relief Fund (SSRF)

Report No. 2020-19 (Integrated Social Services Division) was presented to provide the Board with information regarding the Ontario Social Services Relief Fund, for information only.

William Bradica, CAO provided a brief introduction and responded to questions.

Ken Ranta, Director, Integrated Social Services Division provided an overview and responded to questions.

William Bradica, CAO provided clarification.

Emergency Child Care Plan

Report No. 2020-20 (Integrated Social Services Division) was presented to the Board to provide information regarding the emergency child care plan for the COVID-19 emergency workers, developed by TBDSSAB, for information only.

William Bradica, CAO responded to questions.

Ken Ranta, Director, Integrated Social Services Division and Louise Piercey, Manager, Child Care and Early Years Programs also responded to questions.

TBDSSAB 2019 Annual Report

Report No. 2020-21 (CAO Division), which includes the Board Chair and CAO messages, was presented to the Board, on the date of the meeting, to provide the final draft of the 2019 Annual Report, for review and consideration.

William Bradica, CAO advised that there would be some photographs in the draft Annual Report that would be changed and the Board Member photographs would be inserted, prior to printing the Annual Report.

Resolution No. 20/35

Moved by: James Foulds
Seconded by: Kevin Holland

THAT The District of Thunder Bay Social Services Administration Board, approve the 2019 Annual Report, as presented, for printing;

AND THAT the 2019 Annual Report be posted to the TBDSSAB website.

CARRIED

CORRESPONDENCE

TBDSSAB Social Services Relief Fund (SSRF) Allocation

Letter from the Honourable Steve Clark, Minister of Municipal Affairs and Housing dated April 1, 2020 regarding the confirmation of TBDSSAB's SSRF funding allocation, was presented for information only.

BY-LAWS

First and Final Reading

Resolution No. 20/36

Moved by: Andrew Foulds
Seconded by: Rebecca Johnson

THAT the following By-law be introduced and now be given First and Final Reading, engrossed, signed by the Chair and Chief Administrative Officer, sealed and numbered:

1. A By-law to authorize the execution of a Transfer Payment Agreement between The District of Thunder Bay Social Services Administration Board and Her Majesty the Queen in Right of Ontario as represented by the Minister of Municipal Affairs and Housing and the Minister of Finance, collectively, for the administration of the Canada-Ontario Housing Benefit program.

Explanation: A By-law to authorize the execution of a Transfer Payment Agreement between The District of Thunder Bay Social Services Administration Board and Her Majesty the Queen in Right of Ontario as represented by the Minister of Municipal Affairs and Housing and the Minister of Finance, collectively.

Authorization: Board Meeting 2020Mar19

BY-LAW NUMBER 01-2020

CARRIED

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, May 21, 2020 at 10:00 a.m., through Microsoft Teams, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario.

ADJOURNMENT

Resolution No. 20/37

Moved by: Shelby Ch'ng
Seconded by: Jody Davis

THAT Board Meeting No. 07/2020 of The District of Thunder Bay Social Services Administration Board, held on April 16, 2020, be adjourned at 11:34 a.m.

CARRIED



Chair

Chief Administrative Officer