



Memorandum

Date: February 12, 2020
To: Members of the Board
From: Ken Ranta, Director, Integrated Social Services
Subject: **Community Homelessness Prevention Initiative (CHPI) Investment Plan – Ministry Template**

Further to Board Report **2020-06 Community Homelessness Prevention Initiative – 2020/21 Investment Plan**, TBDSSAB Administration received the attached CHPI Investment Plan template on February 11, 2020 from the Ministry of Municipal Affairs and Housing. This template is the format that is to be uploaded electronically to the Ministry's Transfer Payment system.

The allocations included in this template meet the criteria of the CHPI program and were supported by a recommendation from the CHPI Advisory Table.

This template replaces the Attachment #1 of Report 2020-06.

Sincerely,

Ken Ranta
Director, Integrated Social Services

KR/gf

Attachment



CHPI Investment Plan

CHPI Investment Plan (IP) 2020-21

Case Number #: 2020-01-THU-1-1428380808

Section A - CHPI Reporting

CHPI Reporting Deadlines

Report Type	Due Date for Submission to Ministry
IP-Initial	02/21/2020
IP-Mid-Year	11/02/2020
IP-Quarter 3	02/01/2021
IP-Year End	05/31/2021

Service Managers are asked to submit all completed CHPI Reports to Grants Ontario:

- Step 1) Review Program Information
- Step 2) Upload the completed fillable form
- Step 3) Attach a signed PDF version as a supporting document
- Step 4) Confirm submission

Section B - Service Manager Contact Information and Attestation

Service Manager Contact Information

Organization: Thunder Bay DSSAB-AIMS

Attestation and Signature

I certify that, to the best of my knowledge, the information in the Community Homelessness Prevention Initiative (CHPI) 2020-21 Projected Use of Funds Financial Report is correct. I certify that I have the delegated authority to approve this Report.

Prepared By (Name and Title): Ken Ranta, Director, Integrated Social S	Signature:	Date: 02/13/2020
Approved By (Delegated Service Manager Authority): William Bradica, CAO	Signature:	Date: 02/13/2020



CHPI Investment Plan

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Section C - Projected Use of CHPI Funds Financial Report

Projected Use of CHPI Funds Financial Report

The projected use of CHPI funds should reflect a sound financial plan and forecast of expenditures in the four service categories and administration for the fiscal year April 1, 2020 to March 31, 2021. Please refer to the CHPI Program Guidelines released in January 2020 for details about eligible program expenses, program administration and financial reporting requirements.

PROJECTED USE OF CHPI FUNDING BY QUARTER

Total Planned CHPI Allocation for 2020-21					\$3,542,466
Service Categories	Quarter 1	Quarter 2	Quarter 3	Quarter 4	TOTAL
	Apr - Jun	Jul - Sep	Oct - Dec	Jan - Mar	
	Planned	Planned	Planned	Planned	
Emergency Shelter Solutions	289,300	289,300	289,300	289,300	1,157,200
Homelessness Prevention	282,404	282,404	282,404	282,404	1,129,616
Housing with Related Supports	99,275	99,275	99,275	99,275	397,100
Program Administration	66,421.25	66,421.25	66,421.25	66,421.25	265,685
Services and Supports	148,216.25	148,216.25	148,216.25	148,216.25	592,865
Total	885,616.5	885,616.5	885,616.5	885,616.5	3,542,466
Variance					0

*Contingent on provincial budget approvals

Homelessness Enumeration

Do you plan to use a portion of your CHPI program administration allotment for homeless enumeration activities as outlined in the CHPI Program Guidelines?

Yes No

If yes, what is the total amount of CHPI funding that you plan to use for homeless enumeration?

\$40,000



CHPI Investment Plan

CHPI Investment Plan (IP) 2020-21

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Business Cases for Housing Allowances

Will you be using CHPI funds this fiscal year for Housing Allowances as outlined in the CHPI Program Guidelines?

Yes No

If yes, what is the total amount of CHPI funding you plan to use for Housing Allowances?

Note: If you plan to use CHPI funds for housing allowances and/or minor home repairs this fiscal year, please complete and submit a Business Case with your Investment Plan submission. The template can be found in Grants Ontario. SMs who have received approval in prior years must submit a Business Case each year.

Business Cases for Minor Home Repairs

Will you be using CHPI funds this fiscal year for Housing Allowances and/or Minor Home Repairs as outlined in the CHPI Program Guidelines?

Yes No

If yes, what is the total amount of CHPI funding you plan to use for Minor Home Repairs?

Note: If you plan to use CHPI funds for housing allowances and/or minor home repairs this fiscal year, please complete and submit a Business Case with your Investment Plan submission. The template can be found in Grants Ontario. SMs who have received approval in prior years must submit a Business Case each year.