



**MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 05/2020
OF**

THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD

DATE OF MEETING: March 19, 2020

TIME OF MEETING: 10:00 AM

LOCATION OF MEETING: TBDSSAB Headquarters
231 May Street South, 3rd Floor Boardroom
Thunder Bay, ON

CHAIR: Lucy Kloosterhuis

PRESENT:

Albert Aiello
Kim Brown
Jody Davis– via T/C
Andrew Foulds – via T/C
James Foulds– via T/C
Brian Hamilton
Kevin Holland
Rebecca Johnson– via T/C
Lucy Kloosterhuis
Elaine Mannisto– via T/C
Aldo Ruberto
Wendy Wright– via T/C

OFFICIALS:

William (Bill) Bradica, Chief Administrative
Georgina Daniels, Director, Corporate Services Division
Ken Ranta, Director, Integrated Social Services Division
Diana Hannel, Administrative Assistant
Glenda Flank, Recording Secretary

GUESTS:

Barry Caland, Manager, Infrastructure & Asset
Management
Shari Mackenzie, Acting Manager, Human Resources
Kristyn Lovato-Day, Acting Supervisor, Communications
& Engagement

REGRETS:

Shelby Ch'ng
Ray Lake

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None.

NEW BUSINESS

None.

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 20/22

Moved by: Kim Brown
Seconded by: Kevin Holland

THAT with respect to the agendas for the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for March 19, 2020, we approve the agendas as printed;

AND THAT we approve any additional information and new business.

CARRIED

PRESENTATION

TBDSSAB Meeting Procedures

William Bradica, CAO advised the Board that due to the current COVID-19 Pandemic being declared and the amount of time and resources that have been spent and continue to be spent on this issue, the presentation regarding TBDSSAB Meeting Procedures will be deferred to another meeting.

William Bradica, CAO provided a verbal update on the strategies and processes that have been put into place to continue the operations of TBDSSAB, providing safe and efficient assistance to clients and the most vulnerable members of our District and the safety precautions which have been put into place to protect staff as well as the people that are being assisted.

William Bradica, CAO responded to questions and provided further information and clarification.

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Board Meeting No. 03/2020 (Regular Session) and 04/2020 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on February 13, 2020, were presented for confirmation.

Resolution No. 20/23

Moved by: Kim Brown
Seconded by: Albert Aiello

THAT the Minutes of Board Meeting No. 03/2020 and Meeting No. 04/2020 (Regular and Closed Session) of The District of Thunder Bay Social Services Administration Board, held on February 13, 2020, be confirmed.

CARRIED

CLOSED SESSION

Administration recommended that the Board adjourn to a closed meeting relative to receipt of information with respect to security of the property of the Board regarding an update on provincial funding negotiations.

Resolution No. 20/24

Moved by: Kim Brown
Seconded by: Kevin Holland

THAT the Board adjourns to Closed Session relative to the receipt of information with respect to security of the property of the Board regarding an update on provincial funding negotiations.

CARRIED

At 10:39 a.m. the meeting reconvened in regular session with all Board Members and Administration in attendance.

REPORTS OF ADMINISTRATION

Green Energy Initiatives Annual
Report 2020

At the January 23, 2014, Board meeting, the Board requested that a report outlining the green energy initiatives and potential energy savings be presented annually.

Report No. 2020-09 (Corporate Services Division) was presented to the Board to provide information on the green energy initiatives undertaken in 2019, for information only.

Barry Caland, Manager, Infrastructure & Asset Management entered the meeting at 10:40 a.m.

Georgina Daniels, Director, Corporate Services responded to questions.

William Bradica, CAO responded to questions.

At 10:46 a.m., Barry Caland, Manager, Infrastructure & Asset Management left the meeting.

**10 Year Housing & Homelessness Plan
Annual Progress Report**

Report No. 2020-10 (Integrated Social Services Division) providing information related to the TBDSSAB 10 Year Housing and Homelessness Plan Annual Progress Report, was presented to the Board for consideration.

Ken Ranta, Director, Integrated Social Services responded to questions.

William Bradica, CAO and Georgina Daniels, Director, Corporate Services also responded to questions.

Resolution No. 20/25

Moved by: Kim Brown
Seconded by: Albert Aiello

THAT with respect to Report No. 2020-10 (Integrated Social Services Division) we, The District of Thunder Bay Social Services Administration Board (TBDSSAB), approve the TBDSSAB 10 Year Housing and Homelessness Plan Annual Progress Report as presented;

AND THAT the Board authorizes TBDSSAB Administration to submit the TBDSSAB 10 Year Housing and Homelessness Annual Progress Report to the Ministry of Municipal Affairs and Housing.

CARRIED

**TBDSSAB Recommendations
Re: Ontario's Poverty Reduction Strategy**

Report No. 2020-11 (Integrated Social Services Division) providing information and Administration's recommendation with respect to Ontario's renewed Poverty Reduction Strategy, was presented to the Board for information and confirmation.

William Bradica, CAO responded to questions and provided further information.

Ken Ranta, Director, Integrated Social Services responded to questions.

Resolution No. 20/26

Moved by: Kevin Holland
Seconded by: Albert Aiello

THAT with respect to Report No. 2020-11 (Integrated Social Services Division), we approve the submission in relation to Ontario's renewed Poverty Reduction Strategy as presented;

AND THAT the Board authorizes The District of Thunder Bay Social Services Administration Board (TBDSSAB) Administration to submit the approved TBDSSAB recommendations to the Ministry of Children, Community and Social Services.

CARRIED

Canadian Housing Sector Bank Update
on Investment

Report No. 2020-12 (Integrated Social Services Division) relative to providing the Board with an update on the Canadian Housing Sector Bank feasibility study investment, and the current status of the established financing corporation, for information only.

William Bradica, CAO provided a brief overview and responded to questions.

Canada-Ontario Housing Benefit Transfer
Payment Agreement

Administration presented Report No. 2020-13 (Integrated Social Services Division) to provide the Board with information regarding the Canada-Ontario Housing Benefit program, and to seek authorization to sign the Transfer Payment Agreement with the Ministry of Municipal Affairs and Housing and the Ministry of Finance, for confirmation.

Ken Ranta, Director, Integrated Social Services responded to questions.

Resolution No. 20/27

Moved by: Albert Aiello
Seconded by: Kevin Holland

THAT with respect to Report No. 2020-13 (Integrated Social Services Division) we, The District of Thunder Bay Social Services Administration Board, authorize the Chair and CAO to execute a Transfer Payment Agreement with the Ministry

of Municipal Affairs and Housing and with the Ministry of Finance for the delivery of the Canada-Ontario Housing Benefit;

AND THAT any necessary By-law be presented to the Board for consideration.

CARRIED

TBDHC Fourteenth Annual Shareholder's Meeting – Confirmation of Proxy

Memorandum from William Bradica, CAO dated March 10, 2020, providing Administration's recommendation for appointment of a Board Member as proxy at the TBDHC Fourteenth Annual Shareholder's Meeting was presented to the Board for consideration.

Resolution No. 20/28

Moved by: Kevin Holland
Seconded by: Albert Aiello

THAT with respect to the Thunder Bay District Housing Corporation (TBDHC) Fourteenth Annual Shareholder's Meeting, to be held on April 16, 2020 at The District of Thunder Bay Social Services Headquarters, we, The District of Thunder Bay Social Services Administration Board appoint the Board Chair, Lucy Kloosterhuis, to be the designated Proxy.

CARRIED

CORRESPONDENCE

BY-LAWS

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, April 19, 2020 at 10:00 a.m., in the 3rd Floor Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario.

ADJOURNMENT

Resolution No. 20/29

Moved by: Albert Aiello
Seconded by: Kevin Holland

THAT Board Meeting No. 05/2020 of The District of Thunder Bay Social Services Administration Board, held on March 19, 2020, be adjourned at 11:48 a.m.

CARRIED


Chair


Chief Administrative Officer