



**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

BOARD MINUTES

**MINUTES OF BOARD (CLOSED SESSION) MEETING NO. 04/2020
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: February 13, 2020

TIME OF MEETING: 10:03 a.m.

LOCATION OF MEETING: 3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Lucy Kloosterhuis

PRESENT:

Albert Aiello
Kim Brown
Jody Davis
James Foulds
Kevin Holland
Rebecca Johnson
Lucy Kloosterhuis
Ray Lake
Aldo Ruberto

OFFICIALS:

William (Bill) Bradica, Chief Administrative Officer
Ken Ranta, Director, Integrated Social Services Division
Georgina Daniels, Director, Corporate Services Division
Glenda Flank, Recording Secretary
Diana Hennel, Administrative Assistant

GUESTS:

Louise Piercey, Manager, Child Care & Early Years Programs
Shari MacKenzie, Acting Manager, Human Resources

REGRETS:

Shelby Ch'ng
Andrew Foulds
Brian Hamilton
Elaine Mannisto
Wendy Wright

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

REPORTS OF ADMINISTRATION

Chief Administrative Officer Evaluation

Lucy Kloosterhuis, Chair provided a verbal update of the 2018 Chief Administrative Officer 360 performance evaluation results, the process for the 2019 performance evaluation and next steps were clarified.

A discussion was held regarding additions to the 2021 Chief Administrative Officer performance evaluation process.

At 10:20 a.m. Shari Mackenzie, Acting Manager, Human Resources left the meeting room and all remaining members of Administration entered the meeting room.

Child Care Provider Update

Ken Ranta, Director, Integrated Social Services provided an update regarding the concerns that have arisen regarding a TBDSSAB funded Child Care provider and responded to questions.

Louise Piercey, Manager, Child Care & Early Years Programs, provided background information regarding the Child Care provider, provided further information relative to the concerns relating to the operations of the provider and responded to questions.

William Bradica, CAO provided further information, advised that a contingency plan was being developed and responded to questions.

Georgina Daniels, Director, Corporate Service Division responded to questions.

At 11:20 a.m. Louise Piercey, Manager, Child Care & Early Years Programs left the meeting room.

NEW BUSINESS

ADJOURNMENT

Resolution No. 20/CS02

Moved by: Kevin Holland
Seconded by: Jody Davis

THAT the Board (Closed Session) Meeting No. 04/2020 of The District of Thunder Bay Social Services Administration Board, held on February 13, 2020, be adjourned at 11:21 a.m., to reconvene in Open Session to consider the remaining agenda items.

CARRIED



Chair



Chief Administrative Officer