



**MINUTES OF BOARD (CLOSED SESSION) MEETING NO. 02/2020
OF**

THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD

DATE OF MEETING: January 9, 2020

TIME OF MEETING: 11:03 a.m.

LOCATION OF MEETING: 3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Lucy Kloosterhuis

PRESENT:

Albert Aiello
Kim Brown
Shelby Ch'ng
Jody Davis
Andrew Foulds
Kevin Holland
Rebecca Johnson
Lucy Kloosterhuis
Aldo Ruberto
Wendy Wright

OFFICIALS:

William (Bill) Bradica, Chief Administrative Officer & Acting
Director – Client Services Division
Ken Ranta, Director – Housing Services Division
Georgina Daniels, Director – Corporate Services Division
Glenda Flank, Recording Secretary
Diana Hannel, Administrative Assistant

GUESTS:

Shari Mackenzie, Acting Manager, Human Resources

REGRETS:

James Foulds
Brian Hamilton
Ray Lake
Elaine Mannisto

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None.

REPORTS OF ADMINISTRATION

Code of Conduct & Integrity Obligations

A legal opinion, provided by Ruberto Aburto, Gowling WLG, relative to The District of Thunder Bay Social Services Administration Board's Code of Conduct and Integrity Obligations was presented to the Board, for information and discussion.

William Bradica, CAO provided a verbal update relative to the reason a legal opinion was obtained, an overview of the opinion provided and advised that the legal opinion recommended that TBDSSAB's Code of Conduct be updated.

A discussion was held and on consensus, the Board directed that an ad hoc committee be implemented to review the Board Code of Conduct.

NEW BUSINESS

William Bradica, CAO updated the Board on personal matters about an identifiable individual, including employees of the board in relation to a management reorganization.

ADJOURNMENT

Resolution No. 20/CS01

Moved by: Andrew Foulds
Seconded by: Jody Davis

THAT the Board (Closed Session) Meeting No. 02/2020 of The District of Thunder Bay Social Services Administration Board, held on January 9, 2020, be adjourned at 11:25 a.m., to reconvene in Open Session to consider the remaining agenda items.

CARRIED



Chair



Chief Administrative Officer