



**MINUTES OF BOARD (CLOSED SESSION) MEETING NO. 25/2019  
OF**

**THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

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**DATE OF MEETING:** December 12, 2019

**TIME OF MEETING:** 10:07 a.m.

**LOCATION OF MEETING:** TBDSSAB Headquarters  
231 May Street South  
3rd Floor Boardroom  
Thunder Bay, ON

**CHAIR:** Lucy Kloosterhuis

**PRESENT:**

Albert Aiello  
Kim Brown  
Shelby Ch'ng  
Jody Davis  
James Foulds  
Kevin Holland  
Lucy Kloosterhuis  
Ray Lake  
Aldo Ruberto  
Wendy Wright

**OFFICIALS:**

William (Bill) Bradica, Chief Administrative Officer  
Georgina Daniels, Director – Corporate Services Division  
Ken Ranta, Director – Housing Services Division  
Glenda Flank, Recording Secretary  
Diana Hennel, Administrative Assistant

**GUESTS:**

Kristyn Lovato-Day, Acting Supervisor Communications &  
Engagement  
Crystal Simeoni, Manager, Property Management  
Barry Caland, Manager, Facilities  
Aaron Park, Manager, Housing & Homelessness Programs

**REGRETS:**

Andrew Foulds  
Brian Hamilton  
Rebecca Johnson  
Elaine Mannisto

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Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

**BOARD MEETING**

**DISCLOSURES OF INTEREST**

None.

## REPORTS OF ADMINISTRATION

### TBDSSAB Proposed 2020 Operating and Strategies to Deter Criminal Activity

At the November 20, 2019 Board Special Meeting, on consensus, the Board directed Administration to prepare a report relative to the above noted to be presented at the December meeting in Closed Session.

Report No. 2019CS-04 (Housing Services Division) was presented providing the Board with information on Administration's efforts to promote safety and ensure the security of tenants, property and staff.

William Bradica, CAO provided an overview of the report outlining the steps that have been taken by Administration and responded to questions.

Ken Ranta, Director – Housing Services responded to questions and provided further information.

William Bradica, CAO provided clarification.

Crystal Simeoni, Manager, Property Management provided further information.

## ADJOURNMENT

Resolution No. 19/CS11

Moved by: Albert Aiello  
Seconded by: Wendy Wright

THAT the Board (Closed Session) Meeting No. 25/2019 of The District of Thunder Bay Social Services Administration Board, held on December 12, 2019, be adjourned at 10:44 a.m., to reconvene in Open Session to consider the remaining agenda items.

CARRIED

  
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Chair

  
\_\_\_\_\_  
Chief Administrative Officer