



	<b>REPORT No.: 2019-53</b>
<b>MEETING DATE: NOVEMBER 21, 2019</b>	<b>DATE PREPARED: OCTOBER 31, 2019</b>
<b>SUBJECT: THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD PROPOSED 2020 OPERATING AND CAPITAL BUDGETS</b>	

### **RECOMMENDATION**

For information only.

### **REPORT SUMMARY**

To present The District of Thunder Bay Social Services Administration Board (TBDSSAB or the Board) proposed 2020 Operating Budget for the Board's review and discussion.

The proposed 2020 TBDSSAB Operating Budget, as presented, totals \$98,011,700 (2019: \$100,124,900), a decrease of \$2,113,200, or 2.1%, from the 2019 approved Budget.

The impact on the levy to Municipalities and Territories Without Municipal Organization (TWOMO) would be an increase of \$231,000, from \$22,281,500 to \$22,512,500, or 1.0% more than 2019.

This Report also presents the proposed 2020 TBDSSAB Capital Budget, for the Board's review and discussion. The proposed 2020 Capital Budget, as presented, totals \$3,573,000 (2019: \$3,657,000), representing those projects which are capital in nature and financed from the Housing Portfolio Capital Reserve Fund.

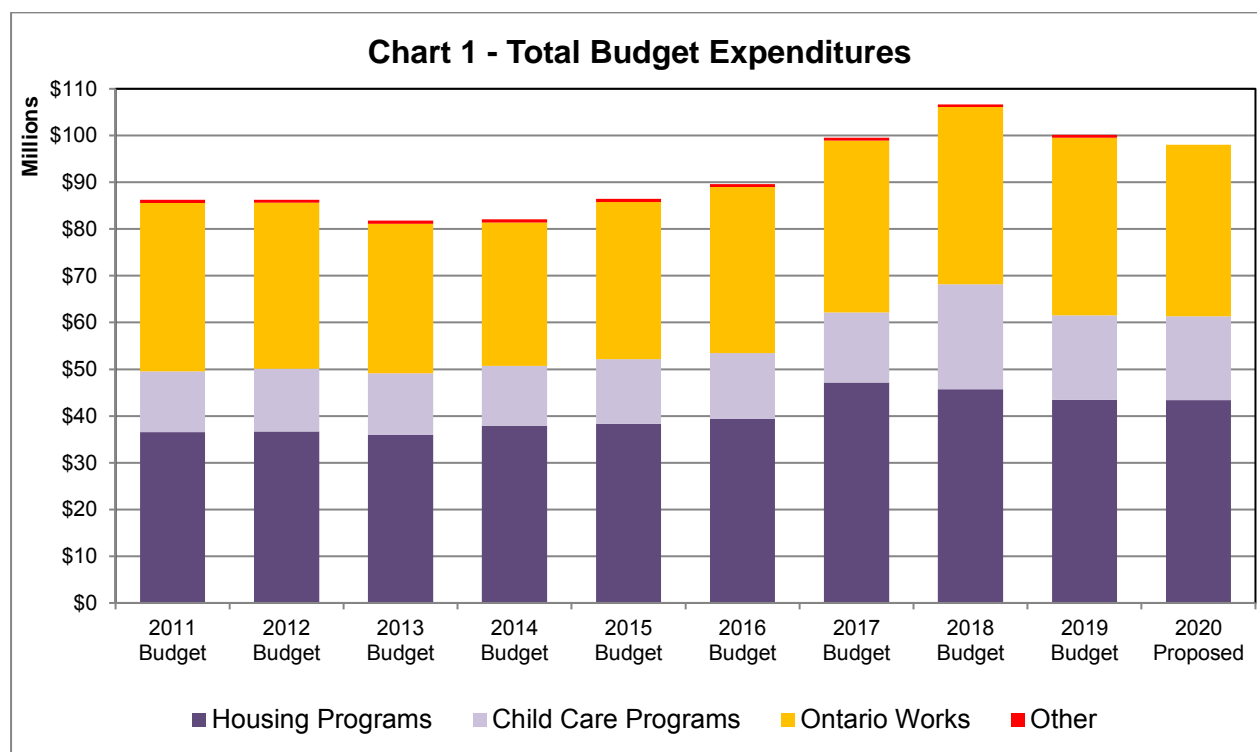
### **BACKGROUND**

Each year, Administration prepares a Budget for the programs administered by TBDSSAB, including Ontario Works (OW), Child Care and Early Years, and Community Housing and Homelessness Prevention. The cost-sharing formulae of the various programs is presented in the table below:

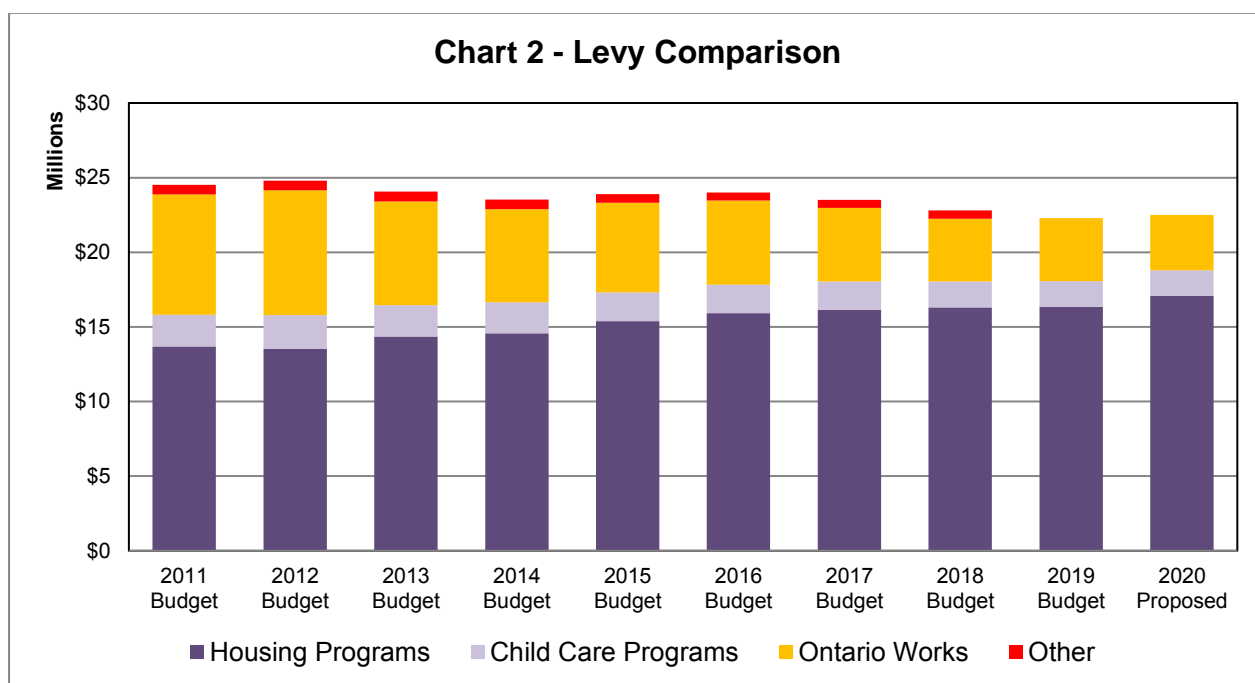
Program	Cost-Sharing
<b>Ontario Works</b>	
Financial Assistance	100% Provincially funded.
OW Program Delivery Funding	A portion is 100% Provincially funded, and a portion is cost-shared 50%/50% Provincial/Municipal.
<b>Child Care and Early Years</b>	
Child Care Program	A portion is 100% Provincially funded, and a portion is cost-shared 80%/20% Provincial/Municipal.
Expansion Plan	Cost-shared 80%/20% Provincial/Municipal.
Early Learning and Child Care (ELCC)	100% Federally funded.
EarlyON	100% Provincially funded.
Administration	Cost-shared 50%/50% Provincial/Municipal, up to the established benchmark.  The remainder is 100% Provincially funded.
<b>Community Housing</b>	
Legacy Social Housing	Federal “block” funding toward the cost of Provincial Reformed, Urban Native Housing Program, Private Market and Non-Profit Rent Supplement, and the Direct-Owned Housing Portfolio and Administration.  Strong Communities Rent Supplement is 100% Provincially funded.
Portable Housing Benefit (PHB)	100% Municipally funded.
Investment in Affordable Housing (IAH)	Cost-shared 50%/50% Federal/Provincial.
Social Housing Apartment Improvement Program (SHAIP)	100% Provincially funded.
Ontario Priorities Housing Initiative (OPHI)	Cost-shared 50%/50% Federal/Provincial.
Canada-Ontario Community Housing Initiative (COCHI)	100% Federally funded.
<b>Homelessness Prevention</b>	
Community Homelessness Prevention Initiative (CHPI)	100% Provincially funded.
Home for Good (HFG)	100% Provincially funded.

The proposed 2020 TBDSSAB Operating Budget is \$98,011,700 (2019: \$100,124,900), and represents a decrease of \$2,113,200, or 2.1%, from the prior year. This decrease is primarily due to the cancellation of the Addiction Services Initiative (ASI) in 2019, the reduction of the maximum OW Program Delivery Funding (PDF), the discontinuation of the Community Social Reinvestment Program (CSRP), and the winding-down of the IAH and the SHAP.

Chart 1 – Total Budget Expenditures (below) identifies the Operating Expenditure Budget for the years 2011, through to the proposed 2020 Budget, across the program areas: OW, Child Care and Early Years, Housing and Homelessness Prevention Programs, and Other (CSRP).



The proposed 2020 Levy to Municipalities and TWOMO is \$22,512,500 (2019: \$22,281,500). Chart 2 – Levy Comparison (below) compares the approved Municipal Levy for the years 2011 through to the proposed 2020 Levy. This chart illustrates the overall levy decrease of 8.2% since 2011. From 2011 to mid-2019, the Consumer Price Index in Ontario has increased 13.24%, or, on average, 1.6% per year. Assuming similar CPI increases for the remainder of 2019 and 2020, the total Ontario CPI increase from 2011 through 2020 could be estimated to be approximately 16.0%.

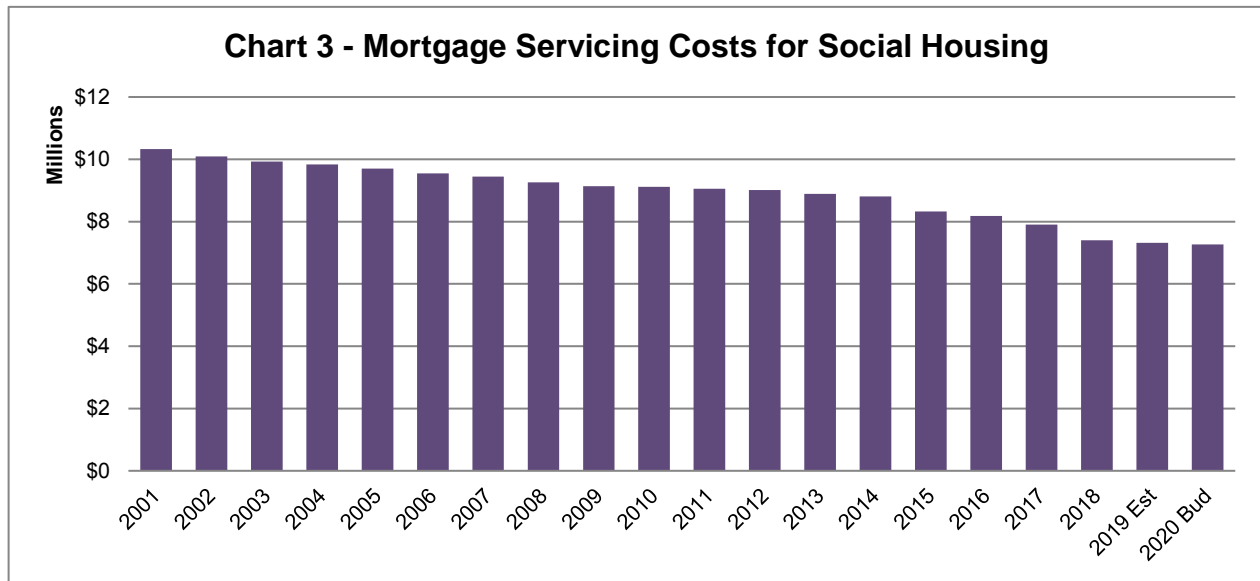


Beginning in the 2008 Budget year, the Province began uploading the cost of certain Provincially-delivered programs that had been part of the TBDSSAB levy since 1999. The cost of Ontario Disability Support Program (ODSP) was fully uploaded to the Province, effective January 1, 2011, and the cost of OW financial and employment assistance was fully uploaded to the Province, effective January 1, 2018.

The favourable impact on the Municipal Levy is partially offset by increases in Legacy Social Housing costs. Unlike OW and Child Care and Early Years Programs, there is no cost-sharing funding framework, based on operating expenditures, for Legacy Social Housing. The Federal Government provides block funding through the Provincial Government. This block funding is based on the subsidies that were paid to Federal Housing providers and Federal/Provincial Housing program providers prior to devolution.

The impact of rising Legacy Social Housing costs has been mitigated by mortgages renewing at more favourable rates since the devolution of administrative responsibility in 2001. Also, in recent years, certain mortgages have fully matured, further lowering the mortgage-servicing costs.

The cost of mortgage principal and interest payments has decreased from \$10.3 million at point of administrative responsibility transfer in 2001, to \$7.3 million estimated in 2020, as shown in Chart 3 – Mortgage Servicing Costs for Social Housing (below), excluding Urban Native Housing Programs:



In accordance with the Budget Policy CS-02:83, Administration presents the annual proposed TBDSSAB Operating and Capital Budgets for the Board's review at the November Board meeting. Board Members have the opportunity to ask questions, and provide direction to Administration to make any revisions. Administration will reflect the Board's consensus changes in revised Operating and Capital Budget documents that will be presented for approval at the December Board meeting.

### **COMMENTS**

The proposed 2020 TBDSSAB Operating Budget totals \$98,011,700 and represents a decrease of \$2,113,200, or 2.1%, from the 2019 approved Budget of \$100,124,900. Changes within each program area are outlined below. Attachment 1 provides the complete proposed 2020 TBDSSAB Operating and Capital Budget Summary.

The proposed 2020 TBDSSAB Operating Budget results in a total increase to the Municipal Levy of \$231,000 or 1.0%, compared to the Board-approved 2019 Levy.

The proposed 2020 Budget Levy, by program area, is provided in Table 1 – Total Change in Proposed Levy by Program Funding Area (below):

<b>Table 1 – Total Change in Proposed Levy by Program Funding Area</b>				
Program	2019 Budget Levy (\$)	2020 Proposed Levy(\$)	Increase / (Decrease) (\$)	% Change
Ontario Works	4,244,100	3,740,000	(504,100)	(11.9%)
Child Care Programs	1,743,300	1,741,200	(2,100)	(0.1%)
Housing Programs	16,469,100	17,206,300	737,200	4.5%
Interest Revenue	(175,000)	(175,000)	-	0.0%
<b>Total Levy</b>	<b>22,281,500</b>	<b>22,512,500</b>	<b>231,000</b>	<b>1.0%</b>

Attachments 2, 3, and 4, provide the Proposed 2020 Estimated Levy Calculation (using the 2019 Weighted Assessment calculation), the Comparison of the Estimated Levy relative to 2019, and the Estimated Distribution, by Program, of the Proposed 2020 Budget Levy, respectively.

### **STAFFING RESOURCES**

The proposed Full-Time-Equivalent (FTE) staffing resources for 2020 total 177.43, a net decrease of 7.49 FTE from the 2019 budget; the Divisional totals are provided in Attachment 5. The details of the staffing changes for 2020 are outlined in Attachment 6.

Administration negotiated an employee benefits contract with a new provider during 2019 with premium rates that are lower than the previous contract. The benefits package provides the same coverage and the estimated cost avoidance for 2020 resulting from this new contract is \$177,300 gross, \$119,500 net.

### **THE BOARD**

The Budget for the Board includes Board member honorariums, travel and meeting expenses, insurance, and legal fees. The proposed 2020 Budget of \$121,500 is \$18,900 less than the 2019-approved budget (\$143,500) as the prior-year budget had included \$21,000 in consulting fees related to the development of the Board's strategic plan. Board costs are allocated across the portfolio of TBDSSAB Programs.

### **OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER**

The proposed Office of the Chief Administrative Officer (CAO) Budget totals \$1,483,200 in 2020, a decrease of \$41,900 (2.7%) from the 2019-approved Budget of \$1,525,100. This Budget includes costs related to the strategic leadership, communications, policy analysis and human resources support for TBDSSAB, and is allocated across the portfolio of programs to reflect the support provided by these areas. In recent years, additional resources have been approved to help establish TBDSSAB's branding strategy, and enhance data collection and reporting to support informed decision-making. The decrease in 2020 is due, primarily, to expected temporary vacancies during the year.

#### **Office of the CAO Staff Expansion/Reduction**

Administration is proposing an expansion of 1.0 FTE Process Review Lead as part of the Human Resources Department. This position would lead process reviews and continuous improvement for the organization.

## **CORPORATE SERVICES DIVISION**

The Corporate Services Division supports the organization through the Finance, Purchasing and Information Services functions, with the goal of establishing and maintaining an effective system of internal controls to safeguard the assets of TBDSSAB. The proposed 2020 Budget for the Corporate Services Division totals \$3,309,600, a decrease of \$120,200 (3.5%) over the 2019-approved Budget of \$3,429,800. The Corporate Services Division Budget includes various corporate-wide costs, for example, insurance premiums, audit fees, computer hardware costs, computer software licenses and maintenance, records management, and postage and courier costs. Based on the nature of the Division's costs, they are allocated across the portfolio of programs.

### Corporate Services Staff Expansion/Reduction

As a result of digitization, and continuous process improvement, Administration will reduce 1.33 FTE Accounts Clerks and 1.33 FTE File Clerks.

## **CLIENT SERVICES DIVISION**

The total Client Services Division Budget of \$54,642,600 (2019: \$56,687,900) includes the Director's Office, Integrated Client Services Intake, Ontario Works, and Child Care and Early Years.

### Director, Client Services, and Integrated Client Services (Intake)

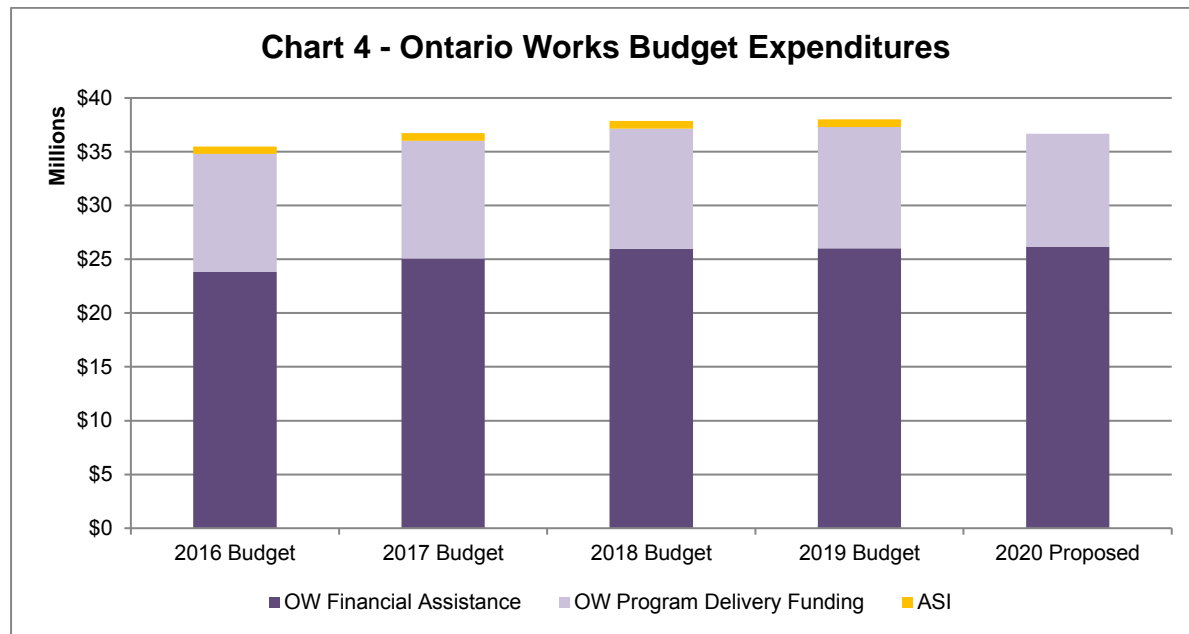
The proposed Director, Client Services, Budget is \$83,100 (2019: \$190,700). The decrease in 2020 is due, primarily, to expected temporary vacancies during the year. The Director's Office is responsible for the strategic oversight of the Division.

The proposed Integrated Client Services Budget totals \$835,900 in 2020 (2019: \$847,200). This area is responsible for the integrated Intake area, the area that serves those accessing TBDSSAB services, providing positive customer service experience to clients, tenants and the general public who attend the Headquarters office. The decrease in 2020 is due to a proposed reduction of two temporary (summer) Intake Worker positions, as detailed in Attachment 6.

### Ontario Works

Social Assistance Modernization, through legislative and technological changes and internal process improvements, will continue through 2020. TBDSSAB is participating in the "My Benefits" pilot, which is an online service through which participants can report income or address changes, view payment information, and access letters and other communications. As well, TBDSSAB now offers Reloadable Payment Cards (RPCs) as an alternate electronic method of payment for OW recipients unable to use direct bank deposit. TBDSSAB continues to undertake process reviews to streamline services, maximize value for money, and support clients to achieve the desired outcomes.

OW Programs, including OW Financial Assistance, OW PDF, and the Addiction Services Initiative (which was cancelled, effective July 2019) represents the largest component of the total Client Services Division Budget. Total 2020 OW Budget expenditures of \$36,676,300 are \$1,332,800 (3.5%) lower than the 2019-approved Budget (\$38,009,100). The breakdown is depicted in Chart 4 – Ontario Works Budget Expenditures (below). As OW PDF costs are shared between the Province and the Municipal Levy, the proposed 2020 Levy attributable to OW, of \$3,740,000, is \$504,100 (11.9%) lower than the prior year (2019: \$4,244,100).



#### *OW Financial Assistance*

The largest component of the Ontario Works Budget is OW Financial Assistance provided directly to, or on behalf of, eligible individuals and families. The 2019 caseload has increased about 3% year-to-date in 2019, which is consistent with Administration's 2019 Budget estimate. Part of the increase was due to clients returning to OW after the Province ended the Basic Income Guarantee pilot in April 2019.

For 2020, Administration anticipates the caseload to be relatively static. Although the OW caseload is trending higher, Administration will be increasing efforts to achieve more exits to employment, which would have an offsetting impact on the caseload. The Province has not announced any increases to financial assistance rates for OW recipients for 2020.

The proposed 2020 OW client allowances and Benefits Budget of \$26,170,200 is \$135,300 higher than the 2019-approved budget. As the full cost of OW client allowances and benefits was uploaded by the Province in 2018, there is no impact on the Municipal Levy.



*Program Delivery Funding*

The Ministry of Children, Community and Social Services (MCCSS) has announced that the 2020 OW Program Delivery Funding (PDF) allocation will be equal to 2018 actuals. Total expenditures for OW PDF of \$10,506,100 are \$757,600 (6.7%) lower than the 2019- Board approved budget (\$11,263,700). The proposed OW PDF Budget maximizes the full Provincial funding allocation for 2020. To meet this funding level, and considering concerns expressed by MCCSS officials about the allocation of central costs, Administration has reviewed the methodology by which corporate management and support functions are allocated to each program. As a result of this review, certain costs have been reallocated between OW and Housing programs to better reflect the respective cost drivers. In addition, Administration is eliminating two full-time permanent positions.

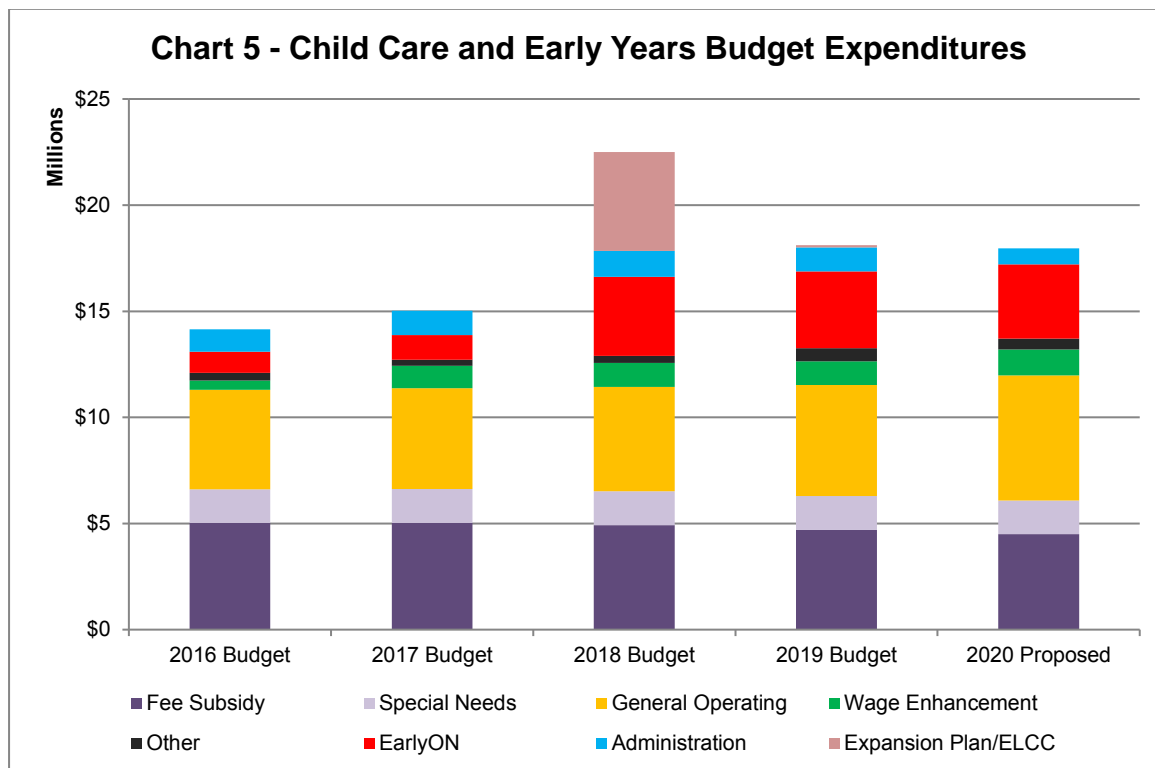
*Addiction Services Initiative*

The Province announced the cancellation of the Addiction Services Initiative (ASI), effective July 2019. In 2019, recovery of corporate management, program support, and imputed rent recovery, totaling \$77,500, was allocated to ASI. In 2020, this has been redistributed to other TBDSSAB programs. The cancellation of ASI results in total expenditures being \$710,500 less than the 2019-approved budget, but since ASI was 100% Provincially funded, there is no impact on the Municipal Levy.

Child Care and Early Years

In 2019, the Province announced that it would be reviewing and updating the Child Care Funding Formula. The updates will help ensure more equitable, predictable, transparent, and responsive distribution of child care funding across Ontario. Administration expects the new funding formula to be implemented in 2021.

Total 2020 Child Care and Early Years Budget expenditures of \$17,966,300 are \$150,200 (0.8%) less than the 2019-approved budget (\$18,116,500). The proposed budget maximizes the 2020 Child Care and Early Years planning allocation provided to the Board in October 2019. The breakdown is depicted in Chart 5 – Child Care and Early Years Budget Expenditures (below). The proposed 2020 Levy attributable to Child Care and Early Years, of \$1,741,200, is \$2,100 (0.1%) less than the prior year (2019: \$1,743,300).



The following are the components of the Child Care and Early Years Budget:

### *Fee Subsidy*

TBDSSAB provides Fee Subsidy to Child Care Operators to cover the difference between what the client (family) can pay, based on their income, and the established child care rate. TBDSSAB calculates the amount that an eligible parent or legal guardian can pay for child care. This amount is paid by the parent or legal guardian directly to the Child Care Operator. The difference between the actual daily rate charged by the Child Care Operator and the amount that the parent or legal guardian can pay is provided directly to the Child Care Operator by TBDSSAB. Fee Subsidy is paid based upon the lower of the child care centre's rate or the TBDSSAB maximum rate.

Child Care Operators determine their per diem child care rates based on their own internal business model; however, TBDSSAB sets maximum per diem rates upon which it will provide a fee subsidy.

At the September 26, 2019, meeting, the Board approved an increase to the TBDSSAB's maximum rates (Report No. 2019-46 – Increase to Maximum Daily Rates for Child Care Fee Subsidy).

Despite this increase, the proposed Fee Subsidy Budget for 2020, of \$4,500,000, is \$200,000 (4.3%) less than the 2019-approved budget. This decrease reflects recent trends in Fee Subsidy expenditures. These funds are being redirected to enhance the General Operating funding provided to Child Care Operators.

### *Special Needs Resource Program*

TBDSSAB has engaged Children's Centre Thunder Bay and George Jeffrey Children's Centre as the third-party administrators for Special Needs Resource Programs throughout the District of Thunder Bay. Through these partnerships, Administration works with the service providers to ensure that goals and deliverables are met, and further enhance the Program offering. The proposed Special Needs Resource Program Budget for 2020 is the same as the 2019-approved budget.

### *General Operating*

TBDSSAB provides General Operating funding to Child Care Operators to subsidize child care operations. In 2020, Administration will continue working with Child Care Operators to gain a better understanding of the financial challenges Operators face and ensure that the General Operating formula is responsive to these challenges. The proposed General Operating 2020 Budget of \$5,575,900 is \$643,400 (13.0%) higher than the 2019-approved budget. This increase reflects the re-direction of Fee Subsidy funds to General Operating as outlined above, as well as changes in the approach to Child Care Administration, outlined below.

The Occupancy Incentive, established by TBDSSAB to assist Service Providers during the transition to an occupancy-based funding model, will continue in 2020. In accordance with Report No. 2015-59 – Child Care Mitigation Funding, \$300,000 will be provided to Operators from 100% Provincial mitigation funding. As well, mitigation funding (\$74,800) will be used in 2020 to supplement the rural component of the General Operating funding model.

### *Wage Enhancement*

Wage Enhancement funding, designed to support an increase of up to \$2 per hour plus 17.5% benefits for eligible child care professionals working in licensed child care settings, continues in 2020. The proposed 2020 Wage Enhancement Budget of \$1,225,200 is \$112,000 (10.1%) higher than the 2019-approved budget. This maximizes the 100% Provincial allocation for Wage Enhancement.

### *Other*

Other child care program expenditures include Base Funding for Licensed Home Child Care, Repairs and Maintenance, Capacity Building, and other smaller funding components. In total, these proposed expenditures of \$503,000 are \$118,400 (19.1%) lower than the 2019-approved budget. This decrease reflects changes in the approach to Child Care Administration, to be discussed below.

### *EarlyON*

TBDSSAB provides EarlyON funding to Centres to offer free, high quality, drop-in programs for families and children, from birth to six years old. The proposed EarlyON Budget of \$3,505,300 is \$107,900 less than the 2019-approved budget. This Program is 100% Provincially funded. Of the decrease, \$60,400 relates to a capital carry-forward grant in the previous year, for an Indigenous-led child and family program.

### *Administration*

The Province had announced in April 2019 that, effective April 1, 2019, all Administration costs would be cost-shared 50/50 with Municipalities, and the total Administration benchmark would be reduced from 10% to 5% of the total Provincial allocation. Subsequently, the Province announced that the Administration cost-sharing change has been deferred to 2021, and the reduction to the Administration benchmark has been deferred to 2022.

However, in preparation for these upcoming changes, Administration has taken steps to realign its resources. Administration has proposed a Pedagogist Model in which pedagogists work in close collaboration with Child Care Operator Program staff to co-create sustainable professional learning dialogues grounded in pedagogical thinking. This will shift these TBDSSAB resources to Capacity-Building Program expenses.

In addition, as discussed above, Administration has reviewed the methodology by which corporate management and support functions are allocated to each program. Because of this review, certain costs have been reallocated from Child Care and Early Years to Housing programs to better reflect the respective cost drivers.

As a result, total expenditures for Child Care Administration of \$766,300 are \$377,100 (33.0%) lower than the 2019-approved budget (\$1,143,400).

### Other – Community Social Reinvestment Program (CSRP)

In accordance with Report No. 2019-38 – Continuation of the Community Social Reinvestment Fund, this Program will not continue in 2020. Organizations that have any unspent CSRP funds as at December 31, 2019, are allowed to utilize those funds by June 30, 2020. In 2019, the CSRP (\$562,300) was financed using the Levy Stabilization Reserve Fund, so the discontinuation of this Program will not impact the year 2020 Levy.

### Client Services Staff Expansion/Reduction

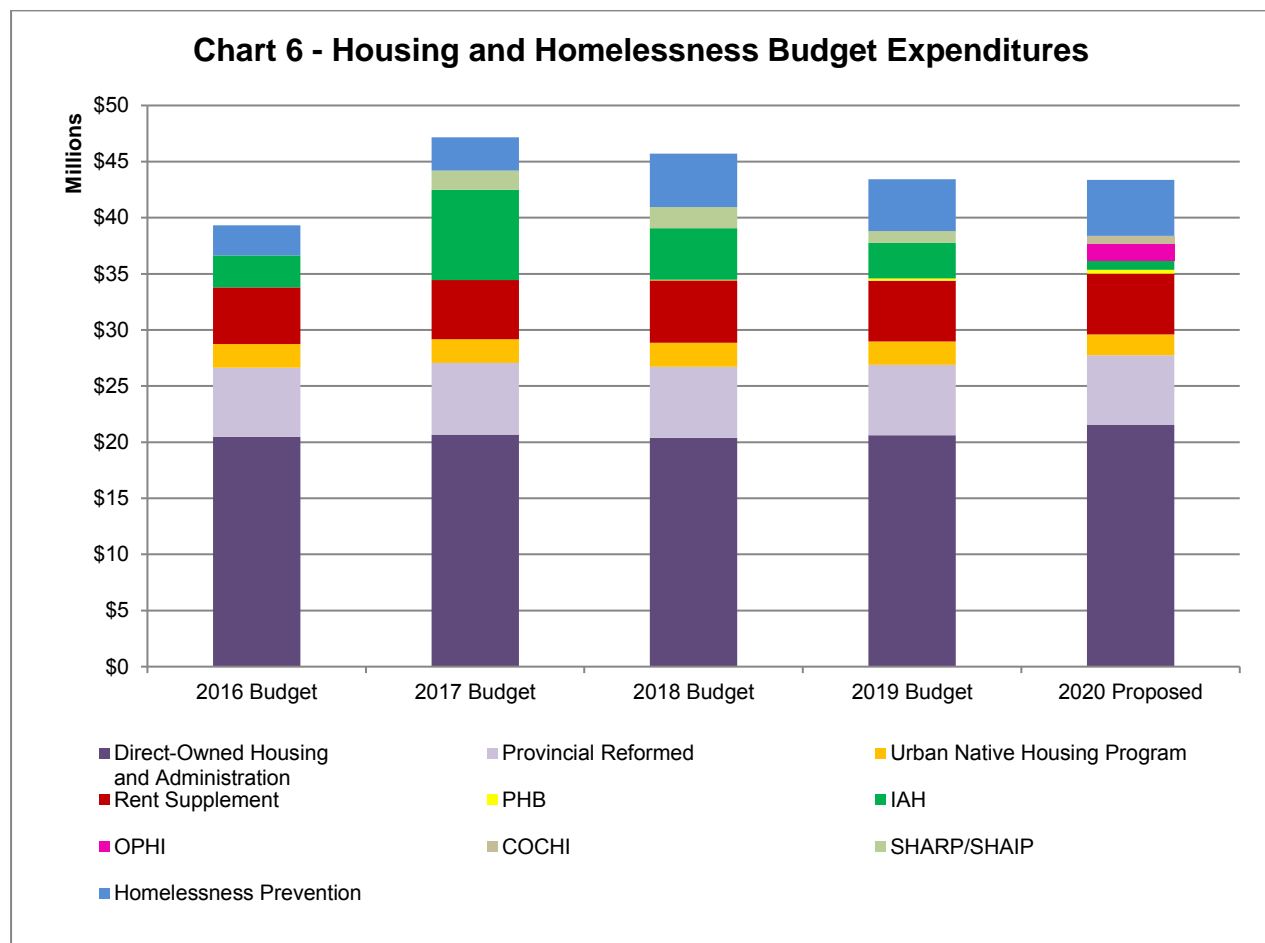
Due to the cancellation of ASI, Administration is proposing the reduction of the 3.0 FTE Addiction Counsellors from its approved FTEs. Because of changes in OW legislation, (child support is no longer considered income, therefore, pursuit of child support is not mandatory), Administration is eliminating 1.0 FTE Family Support Worker.

As a result of process improvements, Administration is reducing 0.66 FTE Intake Workers, which were temporary summer-relief positions.

### HOUSING SERVICES DIVISION

In 2019, the Province provided details related to two new housing programs: OPHI, which effectively replaces the IAH, and COCHI. These new programs are included in the 2020 Budget.

The total proposed 2020 Housing Services Division Budget of \$43,369,100 is \$67,900 less than the 2019-approved budget of \$43,437,000. The breakdown is provided in Chart 6 – Housing and Homelessness Budget Expenditures (below). The proposed 2020 Levy attributable to Housing and Homelessness Programs of \$17,206,300, is \$737,200 (4.5%) higher than the prior year (2019: \$16,469,100).



The Proposed Budget includes costs related to supporting Housing Providers, various Housing and Homelessness Prevention programming, and operating the Direct-Owned Housing portfolio:

### Provincial Reformed (100% RGI and Market Component)

The *Housing Services Act, 2011*, requires Service Managers to use benchmark indices, provided by the Ministry of Municipal Affairs and Housing (MMAH), to calculate the operating budgets for social housing providers. Estimated RGI revenue also factors into the calculation, as do mortgage payments and property taxes, which are settled on actuals. In recent years, annual settlements with Housing Providers have resulted in significant subsidies being returned to TBDSSAB, resulting in an in-year operating surplus.

Administration has carefully reviewed the housing provider estimates for property taxes and RGI revenue, and made adjustments, as necessary, to better reflect recent trends. For 2020, the estimated subsidy to Provincial Reformed housing providers of \$6,210,000 is \$61,400 less than the 2019-approved Budget (\$6,271,400).

### Urban Native Housing Program

During the 2020 year, Operating Agreements for 31 Urban Native Housing Units will expire, resulting in a corresponding decrease in Federal block funding. As the Federal subsidy for these Units is eliminated, the operating budgets for the Urban Native Housing Providers are decreased accordingly, on a pro-rated basis. For 2019, there is a decrease of \$226,100 in subsidy to these providers to \$1,856,500 (2019: \$2,082,600). However, under the new COCHI Program, one of the priorities is to ensure continuation of urban Native housing units through rent supplement agreements (COCHI is described below).

### Rent Supplement (Private Landlord, Non-Profit, and Strong Communities)

The total proposed 2020 Rent Supplement Budget (including Private Landlord, Non-Profit, and Strong Communities Rent Supplement) of \$5,413,400 is \$9,500 less than the 2019-approved budget (\$5,422,900). The budget allows for an average of 797 rent supplement units per month, an increase of 14 over the estimated 2019 average units (783).

### Portable Housing Benefit

Unlike rent supplements, which are tied to the landlord, the Portable Housing Benefit (PHB) is a financial benefit tied to the applicant to help pay rent. Applicants continue to receive the PHB, even if they move. TBDSSAB continues to expand the utilization of the PHB, where appropriate. For 2020, PHB expenditures of \$329,700 are \$130,800 higher than the 2019-approved budget (\$198,900) and support an average of 69 PHBs per month, an increase of 23 over the estimated 2019 average PHBs (46).

### Investment in Affordable Housing (IAH)

There are three components to the 100% Federally/Provincially-funded IAH Program (IAH, IAH Extension, IAH Social Infrastructure Fund). Through the three (3) Program components, \$841,900 will be spent in 2020, including \$643,700 towards the construction of affordable rental housing units (Salvation Army). The 2020 Budget also includes funding for rent supplement (\$72,000) and housing allowance (\$55,200).

### Social Housing Apartment Improvement Program (SHAIP)

The SHAIP was a 100% Provincially-funded Program, financed from proceeds from the carbon market, resulting from the Province's Climate Change Action Plan. SHAIP was cancelled in 2018, and the remaining retrofit projects will be completed in 2019.

### Ontario Priorities Housing Initiative (OPHI)

The OPHI, announced in 2019 under Ontario's Community Housing Renewal Strategy, is modeled after the previous Affordable Housing Programs. The proposed 2020 Budget of \$1,520,200 includes \$1,000,000 toward converting space at Mclvor Court into six (6) accessible units (\$750,000 from OPHI and \$250,000 from the Capital Regeneration Reserve Fund), and \$456,800 to be invested under the Ontario Renovates Program in Year 3 of the current programming period, if approved by the MMAH.

### Canada-Ontario Community Housing Initiative (COCHI)

As social housing mortgages mature and operating agreements expire, there is a corresponding reduction in Federal block funding provided to Service Managers. Through the COCHI, the Federal government is redirecting funding for Service Managers to stabilize the supply of community housing through repairs, renovations, and operating support.

The proposed 2020 COCHI Budget of \$678,600 includes \$499,200 that will be provided to non-profit housing providers to undertake necessary repairs, and \$145,500 to support urban Native housing (operating agreements expired in 2019-20) with rent supplement.

### Homelessness Prevention

#### *Community Homelessness Prevention Initiative (CHPI)*

CHPI funding is used to help prevent homelessness and to assist individuals in advancing along the housing continuum. The 2020 Budget assumes confirmation of the 2020-21 CHPI planning allocation. The proposed Budget of \$3,606,600 is \$343,300 (10.5%) higher than the 2019-approved Budget. The increase will be used to establish the District Food Security Program (\$350,000) to support organizations that provide food programs for individuals and families that are at risk of homelessness.

#### *Home for Good (HFG)*

HFG funding is used to provide housing assistance and support services to people who are homeless or at imminent risk of homelessness. The 2020 HFG Budget of \$1,370,100 assumes funding for the Program will be consistent with the previous year's allocation.

### Direct-Owned Housing and Administration

The proposed 2020 Budget for Direct-Owned Housing and Administration totals \$21,542,100 (2019: \$20,620,800), and includes costs associated with operating and maintaining the direct-owned housing projects, as well as administering the various housing and homelessness programs. Costs include certain elements over which TBDSSAB has limited control, including \$5,361,800 (2019: \$5,265,500) for Municipal property taxes, and \$3,799,200 (2019: \$3,796,900) in utility costs (natural gas, water and electricity). These areas continue to be the largest components of the Direct-Owned Housing Operating Budget.

Overall, the proposed 2020 Budget for repairs and maintenance of \$1,933,700 is consistent with the 2019-approved budget (\$1,957,800). The proposed 2020 Operating Services Budget of \$1,696,000 is slightly higher than the 2019-approved budget (\$1,653,600), due to higher security coverage, and elevator-testing requirements. The proposed 2020 Budget includes Rent-Geared-to-Income (RGI), paid by tenants, of \$10,044,500, which is \$88,100 less than the 2019-approved budget. This decrease reflects the actual rent revenues earned in 2019 which have been lower than budget.

As discussed above, Administration has reviewed the methodology by which corporate management and support functions are allocated to each program. Because of this review, certain costs have been reallocated from Ontario Works and Child Care and Early Years to Housing programs to better reflect the respective cost drivers.

### Office Headquarters

TBDSSAB owns and operates its office Headquarters in the City of Thunder Bay. The budget for 2020 totals \$1,139,700 (2019: \$1,189,700) and covers all of the expenditures related to the Headquarters building operations and maintenance.

### Housing Services Expansion/Reduction

The 2020 Budget includes a conversion of an existing 1.0 FTE Custodian position to a Custodian with certain credentials in pest control. This position would operate heat treatment equipment and perform heat treatment duties at the various buildings. In addition, Administration is will reduce the summer student complement by of 1.17 FTE to reflect actual recent staffing levels.

## **CAPITAL BUDGET**

The Capital Budget, as presented, includes the planned expenditures that are capital in nature and are to be financed from the Direct-Owned Housing Portfolio Capital Replacement Reserve Fund. Capital expenditures of \$3,573,000 (2019: \$3,657,000) are planned through a review of the Housing portfolio and the Building Condition Assessment (BCA) Reports. A listing of all planned projects is outlined in Attachment 7, including the forecast of planned capital expenditures for the following nine (9) years. Confidential Attachment 8 provides the budgeted amounts for these planned projects.



## RESERVE FUNDS

In accordance with Report No. 2019-49 – 2019 Reserve and Reserve Fund Strategy Update, and certain one-time expenditures highlighted above, the proposed 2020 Budget includes strategic uses of various Reserve Funds, as follows:

### Operating Budget

- Capital Regeneration Reserve Fund - up to \$300,000 to finance:
  - a. consultant costs (\$50,000) for the development of plans and specifications for the new direct-owned housing units in accordance with the TBDSSAB Property Portfolio Action Plan; and
  - b. contribute \$250,000 to convert space at McIvor Court into six (6) accessible units.
- Community Housing Reserve Fund: finance up to \$10,000 for consultant costs related to End-of-Operating discussions with Non-Profit Housing Providers.
- Housing Portfolio Capital Reserve Fund:
  - a. contribute \$2,652,000 in accordance with the various Social Housing funding models, for the Direct-Owned Housing portfolio; and
  - b. finance up to \$385,000 for expenditures related to tenant move-outs and accessibility modification.
- Office Building Reserve Fund:
  - a. contribute \$191,300 in accordance with the BCA plan for future capital requirements to the Headquarters Office, and
  - b. finance up to \$80,000 in expenditures, of a capital nature, at the TBDSSAB office headquarters.

### Capital Budget

- Housing Portfolio Capital Reserve Fund: up to \$3,573,000 to finance the planned 2020 Capital Expenditure Budget.

## **FINANCIAL IMPLICATIONS**

The overall proposed 2020 TBDSSAB Budget, as presented, would result in a total Operating Budget of \$98,011,700, and includes a Municipal and TWOMO Levy of \$22,512,500, which represents an increase in the levy of \$231,000, or 1.0%, relative to the 2019 approved level.

The proposed 2020 Housing Portfolio Capital Budget expenditures total \$3,573,000, to be financed from the Housing Portfolio Capital Reserve Fund, consistent with the Reserve and Reserve Fund Strategy.



**CONCLUSION**

It is concluded that the proposed 2020 TBDSSAB Operating Budget, which totals \$98,011,700, provides for all core programs, 177.43 FTE staff resources, and includes financing from the Municipal and TWOMO Levy of \$22,512,500.

It is also concluded that the proposed 2020 Housing Portfolio Capital Budget, as presented, would result in total expenditures of \$3,573,000.

**REFERENCE MATERIALS ATTACHED**

Attachment #1	Proposed 2020 Operating Budget
Attachment #2	Estimated Levy Calculation for Proposed 2020 Budget
Attachment #3	Comparison of Estimated Levy for Proposed 2020 Budget with 2019 Budget
Attachment #4	Estimated Distribution, by Program, of Proposed 2020 Budget Levy
Attachment #5	Proposed 2020 Staff Complement
Attachment #6	2020 Staff Expansion/Reduction Request Form
Attachment #7	Proposed 2020 Capital Budget Summary
Attachment #8	Confidential Proposed 2020 Capital Budget Summary (Presented in Closed Session only)

<b>PREPARED BY:</b>	Keri Greaves, CPA, CMA, Manager, Finance The District of Thunder Bay Social Services Administration Board
<b>APPROVED / SIGNATURE:</b>	 Georgina Daniels, FCPA, FCA, Director - Corporate Services Division The District of Thunder Bay Social Services Administration Board
<b>SUBMITTED / SIGNATURE:</b>	 William (Bill) Bradica, Chief Administrative Officer The District of Thunder Bay Social Services Administration Board



**THE DISTRICT OF THUNDER BAY  
SOCIAL SERVICES ADMINISTRATION BOARD**

**Proposed 2020 Operating Budget**

## The District of Thunder Bay Social Services Administration Board

### Operating Budget Summary

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020 Budget (\$)	2019 to 2020	
					Change (\$)	Change (%)
<b>Grants</b>						
Ontario Works	33,696,900	33,794,100	33,275,900	33,013,100	(781,000)	-2.3%
Child care	20,756,600	16,377,500	16,255,700	16,230,700	(146,800)	-0.9%
Housing and homelessness	20,199,000	17,442,700	17,401,172	16,765,900	(676,800)	-3.9%
<b>Total Grants</b>	<b>74,652,500</b>	<b>67,614,300</b>	<b>66,932,772</b>	<b>66,009,700</b>	<b>(1,604,600)</b>	<b>-2.4%</b>
<b>Income Earned</b>						
Income earned on unrestricted funds	84,000	175,000	175,000	175,000	-	0.0%
Income earned on reserve funds	200,000	200,000	200,000	200,000	-	0.0%
<b>Total Income Earned</b>	<b>284,000</b>	<b>375,000</b>	<b>375,000</b>	<b>375,000</b>	<b>-</b>	<b>0.0%</b>
Rents and other revenues	11,221,800	11,508,100	11,536,800	11,382,800	(125,300)	-1.1%
Levy to municipalities and TWOMO	22,806,700	22,281,500	22,281,500	22,512,500	231,000	1.0%
From (to) CSRP Reserve Fund	30,000	-	-	-	-	n/a
From (to) Capital Regeneration Reserve Fund	-	50,000	-	300,000	250,000	500.0%
From (to) Community Housing Reserve Fund	-	10,000	-	10,000	-	0.0%
From (to) Employment Compensation and Benefits Reserve Fund	65,000	-	-	-	-	n/a
From (to) Housing Portfolio Capital Reserve Fund	(2,148,500)	(2,206,000)	(2,591,000)	(2,267,000)	(61,000)	-2.8%
From (to) Levy Stabilization Reserve Fund	65,000	763,600	562,300	-	(763,600)	-100.0%
From (to) Office Building Reserve Fund	(110,500)	(71,600)	(158,500)	(111,300)	(39,700)	-55.4%
From (to) reserve funds	(200,000)	(200,000)	(200,000)	(200,000)	-	0.0%
<b>Total Financing</b>	<b>106,666,000</b>	<b>100,124,900</b>	<b>98,738,872</b>	<b>98,011,700</b>	<b>(2,113,200)</b>	<b>-2.1%</b>
<b>Expenditures</b>						
Ontario Works	37,869,400	38,009,100	37,261,400	36,676,300	(1,332,800)	-3.5%
Child care programs	22,495,200	18,116,500	17,996,100	17,966,300	(150,200)	-0.8%
Housing and homelessness programs	45,711,500	43,437,000	42,757,872	43,369,100	(67,900)	-0.2%
Other	589,900	562,300	562,300	-	(562,300)	-100.0%
<b>Total Expenditures</b>	<b>106,666,000</b>	<b>100,124,900</b>	<b>98,577,672</b>	<b>98,011,700</b>	<b>(2,113,200)</b>	<b>-2.1%</b>
<i>Estimated 2019 Operating Levy Surplus/(Deficit)</i>			161,200			

## The District of Thunder Bay Social Services Administration Board Staffing Summary

	2019	2020			
Description	Budget	Base	Reductions	Expansions	Budget
<b>Staff Resources</b>					
Full-time budget	176.00	176.00	(7.00)	2.00	171.00
Temporary/part-time	8.92	8.92	(2.49)		6.43
<b>Total FTEs</b>	184.92	184.92	(9.49)	2.00	177.43



**THE DISTRICT OF THUNDER BAY  
SOCIAL SERVICES ADMINISTRATION BOARD**

**Proposed 2020 Board Budget Summary**

**The District of Thunder Bay Social Services Administration Board**  
**Board Budget Summary**

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020				2019 to 2020	
				Base (\$)	Reductions (\$)	Expansions (\$)	Budget (\$)	Change (\$)	Change (%)
<b>Expenditures</b>									
Personnel services	51,100	53,400	59,800	53,400	-	-	<b>53,400</b>	-	0.0%
Interest on long-term debt	-	-	-	-	-	-	-	-	n/a
Materials	60,300	60,000	59,200	62,100	-	-	<b>62,100</b>	2,100	3.5%
Contracted services	6,000	27,000	24,500	6,000	-	-	<b>6,000</b>	(21,000)	-77.8%
Rents and financial expenses	-	-	-	-	-	-	-	-	n/a
External transfers - funded agencies	-	-	-	-	-	-	-	-	n/a
External transfers - persons	-	-	-	-	-	-	-	-	n/a
<b>Total Expenditures</b>	<b>117,400</b>	<b>140,400</b>	<b>143,500</b>	<b>121,500</b>	-	-	<b>121,500</b>	<b>(18,900)</b>	<b>-13.5%</b>
<b>Allocation</b>									
Housing operations	(5,900)	(7,000)	(7,200)	(24,300)	-	-	<b>(24,300)</b>	(17,300)	247.1%
Ontario Works	(58,600)	(70,200)	(71,700)	(48,600)	-	-	<b>(48,600)</b>	21,600	-30.8%
Addiction Services Initiative	-	-	-	-	-	-	-	-	n/a
Child care	(29,400)	(35,100)	(35,900)	(24,300)	-	-	<b>(24,300)</b>	10,800	-30.8%
Social housing	(23,500)	(28,100)	(28,700)	(24,300)	-	-	<b>(24,300)</b>	3,800	-13.5%
<b>Unallocated</b>	-	-	-	-	-	-	-	-	<b>n/a</b>

**The District of Thunder Bay Social Services Administration Board  
Cost Centre Summary**

Division: Board

Cost Center: 11010 - Board

Account Description	2018	2019		2020				% Change
	Budget	Budget	Est Actuals	Base	Reductions	Expansions	Budget	
<b>Expenditures</b>								
511200 Honorariums	48,600	50,900	57,300	50,900	-	-	50,900	0.0%
512150 Payroll remittances	2,500	2,500	2,500	2,500	-	-	2,500	0.0%
531150 Training	2,500	2,500	-	2,500	-	-	2,500	0.0%
531200 Mileage	16,300	15,400	17,400	15,600	-	-	15,600	1.3%
531220 Travel (Board)	4,000	3,900	4,500	3,900	-	-	3,900	0.0%
531220 Travel (conference)	5,500	5,100	3,900	2,700	-	-	2,700	-47.1%
531230 Registration fees	1,100	1,200	1,400	1,000	-	-	1,000	-16.7%
531240 Paid meals	2,000	2,000	1,300	2,100	-	-	2,100	5.0%
531250 Meeting expense	4,900	5,200	6,100	9,300	-	-	9,300	78.8%
531510 Office supplies	300	-	-	-	-	-	-	n/a
531530 Printing external	1,600	1,900	2,800	2,200	-	-	2,200	15.8%
531550 Corporate memberships	7,000	8,700	8,300	8,800	-	-	8,800	1.1%
532110 Communications	1,400	200	200	200	-	-	200	0.0%
532320 Insurance - public liability	13,700	13,900	13,300	13,800	-	-	13,800	-0.7%
541120 Consultant fees	-	21,000	21,000	-	-	-	-	-100.0%
541130 Legal fees	6,000	6,000	3,500	6,000	-	-	6,000	0.0%
<b>Total Expenditures</b>	<b>117,400</b>	<b>140,400</b>	<b>143,500</b>	<b>121,500</b>	<b>-</b>	<b>-</b>	<b>121,500</b>	<b>-13.5%</b>
<b>Allocation</b>								
481210 Housing operations	(5,900)	(7,000)	(7,200)	(24,300)	-	-	(24,300)	247.1%
481210 Ontario Works	(58,600)	(70,200)	(71,700)	(48,600)	-	-	(48,600)	-30.8%
481210 Addiction Services Initiative	-	-	-	-	-	-	-	n/a
481210 Child care	(29,400)	(35,100)	(35,900)	(24,300)	-	-	(24,300)	-30.8%
481210 Social housing	(23,500)	(28,100)	(28,700)	(24,300)	-	-	(24,300)	-13.5%
<b>Total Allocation</b>	<b>(117,400)</b>	<b>(140,400)</b>	<b>(143,500)</b>	<b>(121,500)</b>	<b>-</b>	<b>-</b>	<b>(121,500)</b>	<b>-13.5%</b>
<b>Unallocated</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>n/a</b>





**THE DISTRICT OF THUNDER BAY  
SOCIAL SERVICES ADMINISTRATION BOARD**

**Proposed 2020 Office of the Chief  
Administrative Officer Budget Summary**

**The District of Thunder Bay Social Services Administration Board**  
**Office of the Chief Administrative Officer Budget Summary**

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020				2019 to 2020	
				Base (\$)	Reductions (\$)	Expansions (\$)	Budget (\$)	Change (\$)	Change (%)
<b>Expenditures</b>									
Personnel services	1,185,200	1,223,700	975,400	1,102,400	-	96,300	<b>1,198,700</b>	(25,000)	-2.0%
Interest on long-term debt	-	-	-	-	-	-	-	-	n/a
Materials	199,400	199,300	191,100	193,200	-	-	<b>193,200</b>	(6,100)	-3.1%
Contracted services	122,800	102,100	79,500	91,300	-	-	<b>91,300</b>	(10,800)	-10.6%
Rents and financial expenses	-	-	-	-	-	-	-	-	n/a
External transfers - funded agencies	-	-	-	-	-	-	-	-	n/a
External transfers - persons	-	-	-	-	-	-	-	-	n/a
<b>Total Expenditures</b>	<b>1,507,400</b>	<b>1,525,100</b>	<b>1,246,000</b>	<b>1,386,900</b>	-	<b>96,300</b>	<b>1,483,200</b>	<b>(41,900)</b>	<b>-2.7%</b>
<b>Revenue and Recoveries</b>									
Other revenue	(20,000)	(20,000)	(27,200)	(53,700)	-	-	<b>(53,700)</b>	(33,700)	168.5%
From child care programs (EarlyON)	(92,700)	(92,700)	(92,700)	(92,700)	-	-	<b>(92,700)</b>	-	0.0%
From homelessness programs	(14,000)	(13,000)	(18,900)	-	-	-	-	13,000	-100.0%
<b>Allocation</b>									
Housing operations	(160,800)	(143,500)	(123,900)	(242,700)	-	(9,600)	<b>(252,300)</b>	(108,800)	75.8%
Ontario Works	(818,800)	(853,000)	(700,700)	(602,100)	-	(38,500)	<b>(640,600)</b>	212,400	-24.9%
Addiction Services Initiative	(6,100)	(6,100)	(2,900)	-	-	-	-	6,100	-100.0%
Child care	(216,800)	(215,000)	(150,300)	(186,400)	-	(19,300)	<b>(205,700)</b>	9,300	-4.3%
Social housing	(178,200)	(181,800)	(129,400)	(209,300)	-	(28,900)	<b>(238,200)</b>	(56,400)	31.0%
<b>Unallocated</b>	-	-	-	-	-	-	-	-	<b>n/a</b>

**The District of Thunder Bay Social Services Administration Board  
Cost Centre Summary**

**Division:** Office of the Chief Administrative Officer

**Cost Center:** 11020 - Chief Administrative Office

	2018	2019		2020				
Account Description	Budget	Budget	Est Actuals	Base	Reductions	Expansions	Budget	% Change
<b>Expenditures</b>								
511110 Salary regular	301,100	305,200	181,200	257,500	-	-	257,500	-15.6%
512150 Payroll remittances	16,700	17,200	48,300	13,100	-	-	13,100	-23.8%
512160 OMERS expense	34,400	35,200		30,900	-	-	30,900	-12.2%
512170 Group benefits	11,200	11,100		6,800	-	-	6,800	-38.7%
512180 Insured benefits	20,500	17,200		11,900	-	-	11,900	-30.8%
531150 Employee training	600	600	-	600	-	-	600	0.0%
531200 Mileage	200	200	100	200	-	-	200	0.0%
531210 Parking	500	500	600	-	-	-	-	-100.0%
531220 Travel	13,500	11,700	12,100	11,700	-	-	11,700	0.0%
531230 Registration fees	2,200	2,900	2,400	3,800	-	-	3,800	31.0%
531240 Paid meals	2,700	2,200	1,800	2,000	-	-	2,000	-9.1%
531250 Meeting expense	900	700	2,000	600	-	-	600	-14.3%
531510 Office supplies	1,500	1,000	500	1,000	-	-	1,000	0.0%
531545 Association dues	1,000	1,000	1,000	1,100	-	-	1,100	10.0%
531550 Corporate memberships	15,100	14,100	15,600	16,100	-	-	16,100	14.2%
532110 Communications	1,000	1,000	700	1,000	-	-	1,000	0.0%
533250 Furniture	500	-	-	-	-	-	-	n/a
<b>Total Expenditures</b>	<b>423,600</b>	<b>421,800</b>	<b>266,300</b>	<b>358,300</b>	<b>-</b>	<b>-</b>	<b>358,300</b>	<b>-15.1%</b>
<b>Recoveries</b>								
481240 Recovery from homelessness programs (CHPI)	(14,000)	(13,000)	(18,900)	-	-	-	-	-100.0%
<b>Allocation</b>								
481210 Housing operations	(20,500)	(20,400)	(11,900)	(35,800)	-	-	(35,800)	75.5%
481210 Ontario Works	(204,800)	(204,400)	(124,100)	(143,300)	-	-	(143,300)	-29.9%
481210 Addiction Services Initiative	-	-	-	-	-	-	-	n/a
481210 Child care	(102,400)	(102,200)	(61,900)	(71,700)	-	-	(71,700)	-29.8%
481210 Social housing	(81,900)	(81,800)	(49,500)	(107,500)	-	-	(107,500)	31.4%
<b>Total Allocation</b>	<b>(409,600)</b>	<b>(408,800)</b>	<b>(247,400)</b>	<b>(358,300)</b>	<b>-</b>	<b>-</b>	<b>(358,300)</b>	<b>-12.4%</b>
<b>Unallocated</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>n/a</b>

**The District of Thunder Bay Social Services Administration Board  
Cost Centre Summary**

**Division:** Office of the Chief Administrative Officer

**Cost Center:** 11025 - Data Analysis Services

	2018	2019		2020				
Account Description	Budget	Budget	Est Actuals	Base	Reductions	Expansions	Budget	% Change
<b>Expenditures</b>								
511110 Salary regular	219,700	229,800	168,000	236,300	-	-	236,300	2.8%
512150 Payroll remittances	15,100	16,200		16,700	-	-	16,700	3.1%
512160 OMERS expense	22,600	23,700	45,000	24,400	-	-	24,400	3.0%
512170 Group benefits	11,000	11,100		10,200	-	-	10,200	-8.1%
512180 Insured benefits	15,100	13,000		11,000	-	-	11,000	-15.4%
531150 Employee training	1,400	1,400	1,400	1,400	-	-	1,400	0.0%
531200 Mileage	200	200	100	200	-	-	200	0.0%
531220 Travel	4,700	4,700	1,700	4,200	-	-	4,200	-10.6%
531230 Registration fees	1,500	1,500	1,800	1,500	-	-	1,500	0.0%
531240 Paid meals	500	500	200	600	-	-	600	20.0%
531250 Meeting expense	100	100	100	500	-	-	500	400.0%
531360 Software maintenance	3,200	5,200	6,900	5,300	-	-	5,300	1.9%
531510 Office supplies	400	400	400	400	-	-	400	0.0%
531520 Postage and courier	900	900	900	900	-	-	900	0.0%
531545 Association dues	900	900	900	900	-	-	900	0.0%
<b>Total Expenditures</b>	<b>297,300</b>	<b>309,600</b>	<b>227,400</b>	<b>314,500</b>	<b>-</b>	<b>-</b>	<b>314,500</b>	<b>1.6%</b>
<b>Recoveries</b>								
Recovery from child care program (EarlyON)	(92,700)	(92,700)	(92,700)	(92,700)	-	-	(92,700)	0.0%
<b>Revenues</b>								
Other revenue (HIFIS)	(20,000)	(20,000)	(27,200)	(53,700)	-	-	(53,700)	168.5%
<b>Allocation</b>								
481210 Housing operations	(9,200)	(9,800)	(5,400)	(16,800)	-	-	(16,800)	71.4%
481210 Ontario Works	(92,300)	(98,500)	(53,700)	(67,300)	-	-	(67,300)	-31.7%
481210 Addiction Services Initiative	-	-	-	-	-	-	-	n/a
481210 Child care	(46,200)	(49,200)	(26,900)	(42,000)	-	-	(42,000)	-14.6%
481210 Social housing	(36,900)	(39,400)	(21,500)	(42,000)	-	-	(42,000)	6.6%
<b>Total Allocation</b>	<b>(184,600)</b>	<b>(196,900)</b>	<b>(107,500)</b>	<b>(168,100)</b>	<b>-</b>	<b>-</b>	<b>(168,100)</b>	<b>-14.6%</b>
<b>Unallocated</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>n/a</b>

**The District of Thunder Bay Social Services Administration Board  
Cost Centre Summary**

**Division:** Office of the Chief Administrative Officer

**Cost Center:** 11027 - Communications

	2018	2019		2020				
<b>Account Description</b>	<b>Budget</b>	<b>Budget</b>	<b>Est Actuals</b>	<b>Base</b>	<b>Reductions</b>	<b>Expansions</b>	<b>Budget</b>	<b>% Change</b>
<b>Expenditures</b>								
511110 Salary regular	120,800	125,900	127,700	131,700	-	-	131,700	4.6%
512150 Payroll remittances	9,500	9,900		10,300	-	-	10,300	4.0%
512160 OMERS expense	11,600	12,200	37,200	12,900	-	-	12,900	5.7%
512170 Group benefits	7,200	7,400		6,800	-	-	6,800	-8.1%
512180 Insured benefits	8,300	7,100		6,100	-	-	6,100	-14.1%
531150 Employee training	1,500	1,500	500	1,500	-	-	1,500	0.0%
531200 Mileage	100	500	200	500	-	-	500	0.0%
531220 Travel	2,700	2,700	300	1,600	-	-	1,600	-40.7%
531230 Registration fees	400	400	-	400	-	-	400	0.0%
531240 Paid meals	600	600	100	600	-	-	600	0.0%
531250 Meeting expense	500	500	1,000	1,000	-	-	1,000	100.0%
531360 Computer services	5,000	2,500	2,500	2,500	-	-	2,500	0.0%
531510 Office supplies	2,200	2,200	1,200	200	-	-	200	-90.9%
531530 Printing - external	1,200	1,200	1,200	3,200	-	-	3,200	166.7%
531570 Subscriptions	500	500	300	500	-	-	500	0.0%
531580 Promotions	2,000	4,000	4,000	4,000	-	-	4,000	0.0%
532110 Communications	900	1,500	1,500	1,500	-	-	1,500	0.0%
<b>Total Expenditures</b>	<b>175,000</b>	<b>180,600</b>	<b>177,700</b>	<b>185,300</b>	<b>-</b>	<b>-</b>	<b>185,300</b>	<b>2.6%</b>
<b>Allocation</b>								
481210 Housing operations	(8,800)	(9,000)	(8,900)	(31,500)	-	-	(31,500)	250.0%
481210 Ontario Works	(87,400)	(90,300)	(88,900)	(74,100)	-	-	(74,100)	-17.9%
481210 Addiction Services Initiative	-	-	-	-	-	-	-	n/a
481210 Child care	(43,800)	(45,200)	(44,400)	(46,300)	-	-	(46,300)	2.4%
481210 Social housing	(35,000)	(36,100)	(35,500)	(33,400)	-	-	(33,400)	-7.5%
<b>Total Allocation</b>	<b>(175,000)</b>	<b>(180,600)</b>	<b>(177,700)</b>	<b>(185,300)</b>	<b>-</b>	<b>-</b>	<b>(185,300)</b>	<b>2.6%</b>
<b>Unallocated</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>n/a</b>

**The District of Thunder Bay Social Services Administration Board  
Cost Centre Summary**

**Division:** Office of the Chief Administrative Officer

**Cost Center:** 11030 - Human Resources

Account Description	2018	2019		2020				% Change
	Budget	Budget	Est Actuals	Base	Reductions	Expansions	Budget	
<b>Expenditures</b>								
511110 Salary regular	276,800	296,600	288,500	245,200	-	76,100	321,300	8.3%
512150 Payroll remittances	19,700	21,200		17,700	-	5,500	23,200	9.4%
512160 OMERS expense	27,900	30,500	79,500	24,300	-	7,800	32,100	5.2%
512170 Group benefits	14,700	14,800		13,600	-	3,400	17,000	14.9%
512180 Insured benefits	18,900	16,800		15,000	-	3,500	18,500	10.1%
513110 Employee tuition reimbursement	2,400	1,600	-	-	-	-	-	-100.0%
531110 Health & safety	5,700	9,800	18,000	11,200	-	-	11,200	14.3%
531120 Wellness	33,600	31,600	31,600	31,300	-	-	31,300	-0.9%
531130 Recruitment	17,100	21,900	16,900	16,900	-	-	16,900	-22.8%
531140 Corporate training	14,900	21,400	23,100	22,900	-	-	22,900	7.0%
531150 Employee training	3,500	3,500	-	2,800	-	-	2,800	-20.0%
531200 Mileage	300	300	100	200	-	-	200	-33.3%
531210 Parking	500	500	500	1,100	-	-	1,100	120.0%
531220 Travel	5,000	3,500	2,500	3,000	-	-	3,000	-14.3%
531230 Registration fees	5,900	4,900	4,100	5,300	-	-	5,300	8.2%
531240 Paid meals	900	800	500	700	-	-	700	-12.5%
531250 Meeting expense	500	200	200	200	-	-	200	0.0%
531360 Computer services	16,000	7,500	7,500	7,500	-	-	7,500	0.0%
531425 Ergo assessment service	8,000	8,000	6,000	6,000	-	-	6,000	-25.0%
531510 Office supplies	4,000	2,500	2,500	2,500	-	-	2,500	0.0%
531520 Postage and courier	100	100	100	100	-	-	100	0.0%
531530 Printing expense - external	5,000	4,000	4,800	1,000	-	-	1,000	-75.0%
531545 Association dues	300	700	700	700	-	-	700	0.0%
531570 Subscriptions	6,600	7,900	7,900	7,900	-	-	7,900	0.0%
532110 Communications	400	400	100	400	-	-	400	0.0%
541120 Consultant fees	97,000	76,300	73,500	71,300	-	-	71,300	-6.6%
541130 Legal fees	25,800	25,800	6,000	20,000	-	-	20,000	-22.5%
<b>Total Expenditures</b>	<b>611,500</b>	<b>613,100</b>	<b>574,600</b>	<b>528,800</b>	<b>-</b>	<b>96,300</b>	<b>625,100</b>	<b>2.0%</b>
<b>Allocation</b>								
481210 Housing operations	(122,300)	(104,300)	(97,700)	(158,600)	-	(9,600)	(168,200)	61.3%
481210 Ontario Works	(434,300)	(459,800)	(434,000)	(317,400)	-	(38,500)	(355,900)	-22.6%
481210 Addiction Services Initiative	(6,100)	(6,100)	(2,900)	-	-	-	-	-100.0%
481210 Child care	(24,400)	(18,400)	(17,100)	(26,400)	-	(19,300)	(45,700)	148.4%
481210 Social housing	(24,400)	(24,500)	(22,900)	(26,400)	-	(28,900)	(55,300)	125.7%
<b>Total Allocation</b>	<b>(611,500)</b>	<b>(613,100)</b>	<b>(574,600)</b>	<b>(528,800)</b>	<b>-</b>	<b>(96,300)</b>	<b>(625,100)</b>	<b>2.0%</b>
<b>Unallocated</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>n/a</b>



**THE DISTRICT OF THUNDER BAY  
SOCIAL SERVICES ADMINISTRATION BOARD**

**Proposed 2020 Corporate Services Division  
Budget Summary**

**The District of Thunder Bay Social Services Administration Board**  
**Corporate Services Division Budget Summary**

Description	2018 Budget (\$)	2019 Base (\$)	2019 Est Actuals (\$)	2020				2019 to 2020	
				Base (\$)	Reductions (\$)	Expansions (\$)	Budget (\$)	Change (\$)	Change (%)
<b>Expenditures</b>									
Personnel services	2,318,900	2,339,100	2,255,500	2,354,800	(157,800)	-	<b>2,197,000</b>	(142,100)	-6.1%
Interest on long-term debt	-	-	-	-	-	-	-	-	n/a
Materials	1,049,300	1,013,100	1,104,400	1,038,600	-	-	<b>1,038,600</b>	25,500	2.5%
Contracted services	49,900	60,900	54,300	54,500	-	-	<b>54,500</b>	(6,400)	-10.5%
Rents and financial expenses	17,500	16,700	19,200	19,500	-	-	<b>19,500</b>	2,800	16.8%
External transfers - funded agencies	-	-	-	-	-	-	-	-	n/a
External transfers - persons	-	-	-	-	-	-	-	-	n/a
<b>Total Expenditures</b>	<b>3,435,600</b>	<b>3,429,800</b>	<b>3,433,400</b>	<b>3,467,400</b>	<b>(157,800)</b>	-	<b>3,309,600</b>	<b>(120,200)</b>	<b>-3.5%</b>
<b>Revenues and Recoveries</b>									
Other Revenue	-	-	(3,700)	(19,300)	-	-	<b>(19,300)</b>	(19,300)	n/a
From homelessness programs (CHPI)	(12,300)	(11,500)	(10,900)	(4,800)	-	-	<b>(4,800)</b>	6,700	-58.3%
From homelessness programs (HFG)	(6,400)	(6,400)	(6,200)	(4,800)	-	-	<b>(4,800)</b>	1,600	-25.0%
From housing programs	(12,600)	(8,400)	(9,100)	(19,200)	-	-	<b>(19,200)</b>	(10,800)	128.6%
<b>Allocation</b>									
Housing operations	(617,700)	(620,700)	(616,900)	(1,056,300)	43,600	-	<b>(1,012,700)</b>	(392,000)	63.2%
Ontario Works	(2,326,400)	(2,341,000)	(2,358,400)	(2,000,000)	94,000	-	<b>(1,906,000)</b>	435,000	-18.6%
Addiction Services Initiative	(28,000)	(28,200)	(23,100)	-	-	-	-	28,200	-100.0%
Child care	(226,200)	(201,400)	(197,400)	(162,000)	8,900	-	<b>(153,100)</b>	48,300	-24.0%
Social housing	(206,000)	(212,200)	(207,700)	(201,000)	11,300	-	<b>(189,700)</b>	22,500	-10.6%
<b>Unallocated</b>	-	-	-	-	-	-	-	-	n/a



**The District of Thunder Bay Social Services Administration Board  
Cost Centre Summary**

**Division:** Corporate Services

**Cost Center:** 11040 - Corporate Services (Director)

	2018	2019		2020				
<b>Account Description</b>	<b>Budget</b>	<b>Budget</b>	<b>Est Actuals</b>	<b>Base</b>	<b>Reductions</b>	<b>Expansions</b>	<b>Budget</b>	<b>% Change</b>
<b>Expenditures</b>								
511110 Salary regular	193,400	191,400	195,600	194,700	-	-	194,700	1.7%
512150 Payroll remittances	11,000	11,500		11,700	-	-	11,700	1.7%
512160 OMERS expense	21,900	21,500	45,300	21,900	-	-	21,900	1.9%
512170 Group benefits	7,400	7,400		6,800	-	-	6,800	-8.1%
512180 Insured benefits	13,200	10,800		9,000	-	-	9,000	-16.7%
531150 Employee training	400	2,400	1,600	2,200	-	-	2,200	-8.3%
531210 Parking	500	500	600	-	-	-	-	-100.0%
531220 Travel	3,000	1,700	1,700	2,200	-	-	2,200	29.4%
531230 Registration fees	2,800	800	800	300	-	-	300	-62.5%
531240 Paid meals	700	400	100	500	-	-	500	25.0%
531250 Meeting expense	300	200	100	200	-	-	200	0.0%
531510 Office supplies	400	300	300	200	-	-	200	-33.3%
531545 Association dues	1,500	1,500	1,500	1,500	-	-	1,500	0.0%
531570 Subscriptions	300	300	300	300	-	-	300	0.0%
532110 Communications	1,400	1,400	1,300	1,400	-	-	1,400	0.0%
532320 Insurance - public liability	13,100	13,100	11,200	11,700	-	-	11,700	-10.7%
<b>Total Expenditures</b>	<b>271,300</b>	<b>265,200</b>	<b>260,400</b>	<b>264,600</b>	<b>-</b>	<b>-</b>	<b>264,600</b>	<b>-0.2%</b>
<b>Allocation</b>								
481210 Housing operations	(13,600)	(15,900)	(15,700)	(79,400)	-	-	(79,400)	399.4%
481210 Ontario Works	(217,000)	(212,100)	(208,200)	(158,800)	-	-	(158,800)	-25.1%
481210 Addiction Services Initiative	-	-	-	-	-	-	-	n/a
481210 Child care	(27,100)	(18,600)	(18,200)	(13,200)	-	-	(13,200)	-29.0%
481210 Social housing	(13,600)	(18,600)	(18,300)	(13,200)	-	-	(13,200)	-29.0%
<b>Total Allocation</b>	<b>(271,300)</b>	<b>(265,200)</b>	<b>(260,400)</b>	<b>(264,600)</b>	<b>-</b>	<b>-</b>	<b>(264,600)</b>	<b>-0.2%</b>
<b>Unallocated</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>n/a</b>

**The District of Thunder Bay Social Services Administration Board  
Cost Centre Summary**

**Division:** Corporate Services

**Cost Center:** 11045 - Purchasing

	2018	2019		2020				
Account Description	Budget	Budget	Est Actuals	Base	Reductions	Expansions	Budget	% Change
<b>Expenditures</b>								
511110 Salary regular	202,900	207,500	208,300	211,200	-	-	211,200	1.8%
512150 Payroll remittances	14,100	15,000	58,900	15,500	-	-	15,500	3.3%
512160 OMERS expense	20,800	21,100		21,500	-	-	21,500	1.9%
512170 Group benefits	11,000	11,100		10,200	-	-	10,200	-8.1%
512180 Insured benefits	13,500	11,400		9,500	-	-	9,500	-16.7%
531150 Employee training	500	1,500	1,500	1,500	-	-	1,500	0.0%
531200 Mileage	200	300	300	300	-	-	300	0.0%
531220 Travel	2,100	1,300	1,300	1,300	-	-	1,300	0.0%
531230 Registration fees	2,100	500	500	500	-	-	500	0.0%
531240 Paid meals	300	200	200	200	-	-	200	0.0%
531250 Meeting expense	100	100	-	100	-	-	100	0.0%
531500 Advertising	2,500	2,000	-	2,000	-	-	2,000	0.0%
531510 Office supplies	39,300	39,300	39,300	39,300	-	-	39,300	0.0%
531545 Association dues	1,200	700	500	700	-	-	700	0.0%
532110 Communications	1,000	1,000	700	900	-	-	900	-10.0%
533250 Furniture	10,000	7,500	10,900	7,500	-	-	7,500	0.0%
541130 Legal fees	1,000	1,000	-	2,500	-	-	2,500	150.0%
<b>Total Expenditures</b>	<b>322,600</b>	<b>321,500</b>	<b>322,400</b>	<b>324,700</b>	-	-	<b>324,700</b>	<b>1.0%</b>
<b>Allocation</b>								
481210 Housing operations	(161,300)	(160,700)	(161,200)	(259,900)	-	-	(259,900)	61.7%
481210 Ontario Works	(129,100)	(128,600)	(129,000)	(58,400)	-	-	(58,400)	-54.6%
481210 Addiction Services Initiative	-	-	-	-	-	-	-	n/a
481210 Child care	(16,100)	(16,100)	(16,100)	(3,200)	-	-	(3,200)	-80.1%
481210 Social housing	(16,100)	(16,100)	(16,100)	(3,200)	-	-	(3,200)	-80.1%
<b>Total Allocation</b>	<b>(322,600)</b>	<b>(321,500)</b>	<b>(322,400)</b>	<b>(324,700)</b>	-	-	<b>(324,700)</b>	<b>1.0%</b>
<b>Unallocated</b>	-	-	-	-	-	-	-	n/a

The District of Thunder Bay Social Services Administration Board  
Cost Centre Summary

Division: Corporate Services  
Cost Center: 11050 - Finance

Account Description	2018	2019		2020			Budget	% Change
	Budget	Budget	Est Actuals	Base	Reductions	Expansions		
<b>Expenditures</b>								
511110 Salary regular	770,300	787,000	781,200	803,400	(52,500)	-	750,900	-4.6%
511170 Temporary hourly	15,700	16,800		17,300	(17,300)	-	-	-100.0%
511190 Overtime	1,000	-		-	-	-	-	n/a
512150 Payroll remittances	56,600	59,500	204,300	61,500	(4,700)	-	56,800	-4.5%
512155 Payroll remittances temp	1,200	1,400		1,400	(1,500)	-	(100)	-107.1%
512160 OMERS expense	76,400	77,900		79,500	(4,700)	-	74,800	-4.0%
512170 Group benefits	44,000	44,700	35,100	40,800	(3,300)	-	37,500	-16.1%
512180 Insured benefits	49,700	42,000		35,100	(2,100)	-	33,000	-21.4%
513110 Employee tuition reimbursement	700	-		-	-	-	-	n/a
531150 Employee training	7,500	400	-	2,000	-	-	2,000	400.0%
531200 Mileage	100	-	-	-	-	-	-	n/a
531220 Travel	2,400	1,000	300	1,400	-	-	1,400	40.0%
531230 Registration fees	-	800	800	1,000	-	-	1,000	25.0%
531240 Paid meals	300	100	100	200	-	-	200	100.0%
531250 Meeting expense	200	100	-	100	-	-	100	0.0%
531360 Computer services	5,000	-	-	-	-	-	-	n/a
531410 Deposit service	1,700	1,700	3,100	3,200	-	-	3,200	88.2%
531510 Office supplies	4,100	4,400	5,400	4,400	-	-	4,400	0.0%
531520 Postage and courier	100	200	200	200	-	-	200	0.0%
531530 Printing - external	100	900	-	900	-	-	900	0.0%
531545 Association dues	2,000	2,100	2,000	2,000	-	-	2,000	-4.8%
531570 Subscriptions	200	200	200	200	-	-	200	0.0%
532110 Communications	900	800	800	700	-	-	700	-12.5%
533250 Furniture	1,000	-	-	-	-	-	-	n/a
541110 Audit fees	33,100	33,100	29,000	33,100	-	-	33,100	0.0%
541120 Consultant fees	1,000	12,000	12,600	1,000	-	-	1,000	-91.7%
541130 Legal fees	2,000	2,000	200	1,000	-	-	1,000	-50.0%
551120 Bank service charges	17,500	16,700	19,200	19,500	-	-	19,500	16.8%
<b>Total Expenditures</b>	<b>1,094,800</b>	<b>1,105,800</b>	<b>1,059,500</b>	<b>1,109,900</b>	<b>(86,100)</b>	<b>-</b>	<b>1,023,800</b>	<b>-7.4%</b>
<b>Revenue</b>								
451120 Other revenue (MasterCard rebate)	-	-	(3,500)	(3,000)	-	-	(3,000)	n/a
<b>Recoveries</b>								
481240 Recovery from homelessness programs (CHPI)	(12,300)	(11,500)	(10,900)	(4,800)	-	-	(4,800)	-58.3%
481240 Recovery from homelessness programs (HFG)	(6,400)	(6,400)	(6,200)	(4,800)	-	-	(4,800)	-25.0%
481240 Recovery from housing programs (IAH Ext)	(4,200)	(4,200)	(4,200)	(4,800)	-	-	(4,800)	14.3%
481240 Recovery from housing programs (SIF)	(4,000)	(1,600)	(2,100)	(4,800)	-	-	(4,800)	200.0%
481240 Recovery from housing programs (OPHI)	-	-	-	(4,800)	-	-	(4,800)	n/a
481240 Recovery from housing programs (COCHI)	-	-	-	(4,800)	-	-	(4,800)	n/a
481240 Recovery from housing programs (SHAIP)	(4,400)	(2,600)	(2,800)	-	-	-	-	-100.0%
<b>Allocation</b>								
481210 Housing operations	(180,800)	(183,500)	(174,100)	(366,600)	29,300	-	(337,300)	83.8%
481210 Ontario Works	(670,000)	(680,000)	(655,700)	(539,000)	43,100	-	(495,900)	-27.1%
481210 Addiction Services Initiative	(10,600)	(10,800)	(5,400)	-	-	-	-	-100.0%
481210 Child care	(95,700)	(97,200)	(92,200)	(75,500)	6,000	-	(69,500)	-28.5%
481210 Social housing	(106,400)	(108,000)	(102,400)	(97,000)	7,700	-	(89,300)	-17.3%
<b>Total Allocation</b>	<b>(1,063,500)</b>	<b>(1,079,500)</b>	<b>(1,029,800)</b>	<b>(1,078,100)</b>	<b>86,100</b>	<b>-</b>	<b>(992,000)</b>	<b>-8.1%</b>
<b>Unallocated</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>n/a</b>

**The District of Thunder Bay Social Services Administration Board  
Cost Centre Summary**

**Division:** Corporate Services  
**Cost Center:** 11060 - Information Systems

	2018	2019		2020				
Account Description	Budget	Budget	Est Actuals	Base	Reductions	Expansions	Budget	% Change
<b>Expenditures</b>								
511110 Salary regular	596,300	606,500	598,000	615,700	(43,900)	-	571,800	-5.7%
511170 Temporary hourly	13,100	13,100		13,600	(13,600)	-	-	-100.0%
511190 Overtime	5,000	5,000	5,500	5,000	-	-	5,000	0.0%
512150 Payroll remittances	43,200	45,900		47,300	(3,900)	-	43,400	-5.4%
512155 Payroll remittances temp	1,000	1,000		1,100	(1,100)	-	-	-100.0%
512160 OMERS expense	59,500	60,000	157,900	60,900	(4,000)	-	56,900	-5.2%
512170 Group benefits	36,600	37,100		34,000	(3,400)	-	30,600	-17.5%
512180 Insured benefits	37,300	31,400		26,200	(1,800)	-	24,400	-22.3%
513110 Employee tuition reimbursement	2,100	1,100	400	-	-	-	-	-100.0%
531130 Recruitment	300	300	200	-	-	-	-	-100.0%
531150 Employee training	12,300	5,400	5,400	5,400	-	-	5,400	0.0%
531200 Mileage	800	700	500	700	-	-	700	0.0%
531220 Travel	7,000	3,900	3,900	3,900	-	-	3,900	0.0%
531230 Registration fees	6,000	4,800	1,500	3,600	-	-	3,600	-25.0%
531240 Paid meals	800	600	500	500	-	-	500	-16.7%
531250 Meeting expense	200	200	100	100	-	-	100	-50.0%
531300 Computer leases	170,800	174,800	174,800	183,400	-	-	183,400	4.9%
531310 Computer software	79,100	60,000	60,000	65,700	-	-	65,700	9.5%
531320 Software maintenance	202,600	272,300	272,300	356,200	-	-	356,200	30.8%
531330 Computer hardware	77,100	34,800	34,800	15,000	-	-	15,000	-56.9%
531340 Hardware maintenance	76,900	95,900	186,600	92,100	-	-	92,100	-4.0%
531350 Computer supplies	11,700	15,800	15,800	14,800	-	-	14,800	-6.3%
531360 Computer services	109,100	67,600	67,600	18,600	-	-	18,600	-72.5%
531400 Record management services	25,200	25,200	25,200	27,800	-	-	27,800	10.3%
531510 Office supplies	3,000	2,300	2,800	2,300	-	-	2,300	0.0%
531520 Postage and courier	107,600	109,900	109,900	109,600	-	-	109,600	-0.3%
531540 Printing and photocopy	35,000	35,000	45,000	35,000	-	-	35,000	0.0%
531545 Association dues	1,800	1,800	500	1,800	-	-	1,800	0.0%
532110 Communications	7,100	7,100	5,500	7,100	-	-	7,100	0.0%
533240 Equipment miscellaneous	3,800	3,900	3,900	3,900	-	-	3,900	0.0%
533250 Furniture	1,800	1,100	-	-	-	-	-	-100.0%
541130 Legal fees	300	300	-	3,500	-	-	3,500	1066.7%
541140 Administrative services	12,500	12,500	12,500	13,400	-	-	13,400	7.2%
<b>Total Expenditures</b>	<b>1,746,900</b>	<b>1,737,300</b>	<b>1,791,100</b>	<b>1,768,200</b>	<b>(71,700)</b>	<b>-</b>	<b>1,696,500</b>	<b>-2.3%</b>
451120 Other revenue (HIFIS)	-	-	(200)	(16,300)	-	-	(16,300)	n/a
<b>Allocation</b>								
481210 Housing operations	(262,000)	(260,600)	(265,900)	(350,400)	14,300	-	(336,100)	29.0%
481210 Ontario Works	(1,310,300)	(1,320,300)	(1,365,500)	(1,243,800)	50,900	-	(1,192,900)	-9.6%
481210 Addiction Services Initiative	(17,400)	(17,400)	(17,700)	-	-	-	-	-100.0%
481210 Child care	(87,300)	(69,500)	(70,900)	(70,100)	2,900	-	(67,200)	-3.3%
481210 Social housing	(69,900)	(69,500)	(70,900)	(87,600)	3,600	-	(84,000)	20.9%
<b>Total Allocation</b>	<b>(1,746,900)</b>	<b>(1,737,300)</b>	<b>(1,790,900)</b>	<b>(1,751,900)</b>	<b>71,700</b>	<b>-</b>	<b>(1,680,200)</b>	<b>-3.3%</b>
<b>Unallocated</b>	<b>-</b>	<b>36</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>n/a</b>



**THE DISTRICT OF THUNDER BAY  
SOCIAL SERVICES ADMINISTRATION BOARD**

**Proposed 2020 Client Services Division  
Budget Summary**

**The District of Thunder Bay Social Services Administration Board  
Cost Centre Summary**

**Division:** Client Services

**Cost Center:** 11070 -Client Services (Director)

Account Description	2018	2019		2020				% Change
	Budget	Budget	Est Actuals	Base	Reductions	Expansions	Budget	
<b>Expenditures</b>								
511110 Salary regular	184,200	141,100	156,600	57,200	-	-	57,200	-59.5%
512150 Payroll remittances	10,800	9,100	41,600	5,000	-	-	5,000	-45.1%
512160 OMERS expense	20,600	15,300		5,200	-	-	5,200	-66.0%
512170 Group benefits	7,300	6,200		3,300	-	-	3,300	-46.8%
512180 Insured benefits	12,600	8,000		2,700	-	-	2,700	-66.3%
531150 Employee training	500	500	-	500	-	-	500	0.0%
531200 Mileage	300	300	-	300	-	-	300	0.0%
531210 Parking	500	500	500	-	-	-	-	-100.0%
531220 Travel	5,400	3,800	2,300	5,500	-	-	5,500	44.7%
531230 Registration fees	1,800	1,300	-	1,300	-	-	1,300	0.0%
531240 Paid meals	800	700	300	1,000	-	-	1,000	42.9%
531250 Meeting expense	800	600	100	600	-	-	600	0.0%
531430 Miscellaneous services	1,000	1,000	-	-	-	-	-	-100.0%
531510 Office supplies	500	500	-	500	-	-	500	0.0%
531530 Printing - external	1,000	1,000	-	-	-	-	-	-100.0%
532110 Communications	800	800	700	-	-	-	-	-100.0%
<b>Total Expenditures</b>	<b>248,900</b>	<b>190,700</b>	<b>202,100</b>	<b>83,100</b>	<b>-</b>	<b>-</b>	<b>83,100</b>	<b>-56.4%</b>
<b>Allocation</b>								
481210 Housing operations	-	-	-	-	-	-	-	n/a
481210 Ontario Works	(174,200)	(133,500)	(141,500)	(58,200)	-	-	(58,200)	-56.4%
481210 Addiction Services Initiative	-	-	-	-	-	-	-	n/a
481210 Child care	(74,700)	(57,200)	(60,600)	(24,900)	-	-	(24,900)	-56.5%
481210 Social housing	-	-	-	-	-	-	-	n/a
<b>Unallocated</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>n/a</b>

**The District of Thunder Bay Social Services Administration Board  
Cost Centre Summary**

**Division:** Client Services

**Cost Center:** 11080 - Integrated Client Services (Intake)

Account Description	2018	2019		2020				% Change
	Budget	Budget	Est Actuals	Base	Reductions	Expansions	Budget	
<b>Expenditures</b>								
511110 Salary regular	677,100	616,400	655,500	603,500	-	-	603,500	-2.1%
511170 Temporary hourly	74,800	28,000		72,500	(28,800)	-	43,700	56.1%
511190 Overtime	5,000	-		-	-	-	-	n/a
512150 Payroll remittances	51,700	48,600	163,500	47,700	-	-	47,700	-1.9%
512155 Payroll remittances (temp)	6,100	2,300		6,100	(2,300)	-	3,800	65.2%
512160 OMERS expense	65,600	59,300		58,400	-	-	58,400	-1.5%
512170 Group benefits	47,700	44,500		39,100	-	-	39,100	-12.1%
512180 Insured benefits	42,500	31,900		25,800	-	-	25,800	-19.1%
513110 Employee tuition reimbursement	1,400	1,400	1,400	1,400	-	-	1,400	0.0%
531150 Employee training	4,100	1,500	1,500	1,300	-	-	1,300	-13.3%
531200 Mileage	1,000	300	300	300	-	-	300	0.0%
531220 Travel	5,400	3,100	3,100	2,000	-	-	2,000	-35.5%
531230 Registration fees	1,400	1,300	1,300	1,000	-	-	1,000	-23.1%
531240 Paid meals	1,200	700	700	300	-	-	300	-57.1%
531250 Meeting expense	400	100	100	100	-	-	100	0.0%
531430 Miscellaneous services	1,000	1,000	1,900	-	-	-	-	-100.0%
531510 Office supplies	4,400	4,200	3,300	4,200	-	-	4,200	0.0%
531530 Printing - external	3,900	1,000	1,000	1,700	-	-	1,700	70.0%
531570 Subscriptions	300	300	300	300	-	-	300	0.0%
532110 Communications	1,300	1,300	1,300	1,300	-	-	1,300	0.0%
<b>Total Expenditures</b>	<b>996,300</b>	<b>847,200</b>	<b>835,200</b>	<b>867,000</b>	<b>(31,100)</b>	<b>-</b>	<b>835,900</b>	<b>-1.3%</b>
<b>Recoveries</b>								
481240 Recovery from homelessness programs (CHPI)	(26,900)	(25,100)	(23,800)	-	-	-	-	-100.0%
<b>Allocation</b>								
481210 Housing operations	(66,800)	(180,900)	(178,500)	(95,400)	3,400	-	(92,000)	-49.1%
481210 Ontario Works	(659,200)	(608,400)	(608,300)	(589,500)	21,200	-	(568,300)	-6.6%
481210 Addiction Services Initiative	(16,700)	(16,400)	(8,400)	-	-	-	-	-100.0%
481210 Child care	(41,700)	(16,400)	(16,200)	(8,700)	300	-	(8,400)	-48.8%
481210 Social housing	(185,000)	-	-	(173,400)	6,200	-	(167,200)	n/a
<b>Total Allocation</b>	<b>(969,400)</b>	<b>(822,100)</b>	<b>(811,400)</b>	<b>(867,000)</b>	<b>31,100</b>	<b>-</b>	<b>(835,900)</b>	<b>1.7%</b>
<b>Unallocated</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>n/a</b>

## The District of Thunder Bay Social Services Administration Board

### Ontario Works Budget Summary

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020 Budget (\$)	2019 to 2020	
					Change (\$)	Change (%)
<b>Expenditures</b>						
Financial assistance	25,972,000	26,034,900	26,092,300	26,170,200	135,300	0.5%
Program Delivery Funding	11,187,100	11,263,700	10,820,900	10,506,100	(757,600)	-6.7%
Addiction Services Initiative	710,300	710,500	348,200	-	(710,500)	-100.0%
<b>Total Expenditures</b>	<b>37,869,400</b>	<b>38,009,100</b>	<b>37,261,400</b>	<b>36,676,300</b>	<b>(1,332,800)</b>	<b>-3.5%</b>
<b>Grants</b>						
Provincial grants - OW	(33,696,900)	(33,794,100)	(33,275,900)	(33,013,100)	781,000	-2.3%
<b>Financing</b>						
From Employment Compensation and Benefits Reserve Fund	(35,000)	-	-	-	-	n/a
From Levy Stabilization Reserve Fund	-	(24,600)	-	-	24,600	-100.0%
To Office Building Reserve Fund	82,900	53,700	117,300	76,800	23,100	43.0%
<b>Total Financing</b>	<b>(33,649,000)</b>	<b>(33,765,000)</b>	<b>(33,158,600)</b>	<b>(32,936,300)</b>	<b>828,700</b>	<b>-2.5%</b>
<b>Cost to be Levied</b>	<b>4,220,400</b>	<b>4,244,100</b>	<b>4,244,100</b>	<b>3,740,000</b>	<b>(504,100)</b>	<b>-11.9%</b>
<i>Estimated 2019 Operating Levy Surplus/(Deficit)</i>			<i>141,300</i>			



## The District of Thunder Bay Social Services Administration Board

### OW Financial Assistance Budget Summary

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020 Budget (\$)	2019 to 2020	
					Change (\$)	Change (%)
<b>Expenditures</b>						
Basic allowance	13,914,900	14,046,300	14,339,600	<b>14,339,200</b>	292,900	2.1%
Shelter	12,408,700	12,058,200	12,115,500	<b>12,114,800</b>	56,600	0.5%
Start-up benefits	175,800	173,500	156,300	<b>141,900</b>	(31,600)	-18.2%
Health-related benefits	351,600	347,000	361,400	<b>354,700</b>	7,700	2.2%
Mandatory special necessities	316,400	485,900	493,400	<b>496,600</b>	10,700	2.2%
Special assistance	984,500	1,075,800	932,700	<b>922,300</b>	(153,500)	-14.3%
Transitional child benefit	105,500	69,400	60,500	<b>70,900</b>	1,500	2.2%
<b>Total Expenditures</b>	<b>28,257,400</b>	<b>28,256,100</b>	<b>28,459,400</b>	<b>28,440,400</b>	<b>184,300</b>	<b>0.7%</b>
<b>Client Revenue and Recovery</b>						
Income revenue	(1,265,800)	(1,214,700)	(1,205,400)	<b>(1,206,000)</b>	8,700	-0.7%
OW recovery	(597,700)	(520,600)	(683,400)	<b>(674,000)</b>	(153,400)	29.5%
Repayments and reimbursements	(421,900)	(485,900)	(478,300)	<b>(390,200)</b>	95,700	-19.7%
<b>Total Client Revenue &amp; Recovery</b>	<b>(2,285,400)</b>	<b>(2,221,200)</b>	<b>(2,367,100)</b>	<b>(2,270,200)</b>	<b>(49,000)</b>	<b>2.2%</b>
<b>Gross Cost For Cost Sharing</b>	<b>25,972,000</b>	<b>26,034,900</b>	<b>26,092,300</b>	<b>26,170,200</b>	<b>135,300</b>	<b>0.5%</b>
<b>Grants</b>						
Provincial grants - OW	(25,972,000)	(26,034,900)	(26,092,300)	(26,170,200)	(135,300)	0.5%
<b>Cost to be Levied</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>n/a</b>

**The District of Thunder Bay Social Services Administration Board**  
**Ontario Works Program Delivery Funding Budget Summary**

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020			Budget (\$)	2019 to 2020	
				Base (\$)	Reductions (\$)	Expansions (\$)		Change (\$)	Change (%)
<b>Expenditures</b>									
Personnel services	4,627,700	4,733,400	4,377,400	4,700,700	(82,600)	-	<b>4,618,100</b>	(115,300)	-2.4%
Materials and services	426,500	518,100	543,700	734,800	-	-	<b>734,800</b>	216,700	41.8%
Rents and financial expenses	88,200	89,400	92,100	88,200	-	-	<b>88,200</b>	(1,200)	-1.3%
External transfers - persons	1,348,200	1,246,300	1,243,100	1,230,100	-	-	<b>1,230,100</b>	(16,200)	-1.3%
Internal administrative expense	4,156,200	4,126,100	4,000,600	3,457,500	(115,200)	-	<b>3,342,300</b>	(783,800)	-19.0%
Imputed rent recovery	963,400	964,500	975,700	938,200	-	-	<b>938,200</b>	(26,300)	-2.7%
<b>Total Expenditures</b>	<b>11,610,200</b>	<b>11,677,800</b>	<b>11,232,600</b>	<b>11,149,500</b>	<b>(197,800)</b>	-	<b>10,951,700</b>	<b>(726,100)</b>	<b>-6.2%</b>
<b>Recoveries</b>									
From homelessness programs	(303,200)	(288,700)	(278,100)	(291,400)	-	-	<b>(291,400)</b>	(2,700)	0.9%
From child care programs	-	(13,300)	(13,300)	-	-	-	-	13,300	-100.0%
Other revenues and recoveries	(119,900)	(112,100)	(120,300)	(154,200)	-	-	<b>(154,200)</b>	(42,100)	37.6%
<b>Total Expenditures Less Recoveries</b>	<b>11,187,100</b>	<b>11,263,700</b>	<b>10,820,900</b>	<b>10,703,900</b>	<b>(197,800)</b>	-	<b>10,506,100</b>	<b>(757,600)</b>	<b>-6.7%</b>
<b>Grants</b>									
Provincial grants - OW	(7,011,300)	(7,045,600)	(6,833,600)	(6,941,800)	98,900	-	<b>(6,842,900)</b>	202,700	-2.9%
<b>Financing</b>									
From Employment Compensation and Benefits Reserve Fund	(35,000)			-	-	-	-	-	n/a
From Levy Stabilization Reserve Fund	-	(24,600)	-	-	-	-	-	24,600	-100.0%
To Office Building Reserve Fund	79,600	50,600	115,500	76,800	-	-	<b>76,800</b>	26,200	51.8%
<b>Cost to be Levied</b>	<b>4,220,400</b>	<b>4,244,100</b>	<b>4,244,100</b>	<b>3,838,900</b>	<b>(98,900)</b>	-	<b>3,740,000</b>	<b>(504,100)</b>	<b>-11.9%</b>
<i>Estimated 2019 Operating Levy Surplus/(Deficit)</i>			<b>141,300</b>						

**The District of Thunder Bay Social Services Administration Board  
Cost Centre Summary**

Division: n/a

Cost Center: 12010 - OW Allocated

	2018	2019		2020				
Account Description	Budget	Budget	Est Actuals	Base	Reductions	Expansions	Budget	% Change
<b>Expenditures</b>								
581110 Internal admin - Board	35,300	46,900	44,500	28,500	-	-	28,500	-39.2%
581110 <i>Unsubsidizable Board</i>	23,300	23,300	27,200	20,100	-	-	20,100	-13.7%
581110 Internal admin - CAO	818,800	853,000	700,700	640,600	-	-	640,600	-24.9%
581110 Internal admin - Corporate Services	2,326,400	2,341,000	2,358,400	2,000,000	(94,000)	-	1,906,000	-18.6%
581110 Internal admin - Client Services	833,400	741,900	749,800	647,700	(21,200)	-	626,500	-15.6%
551110 Imputed rent recovery	963,400	964,500	975,700	938,200	-	-	938,200	-2.7%
<b>Total Expenditures</b>	<b>5,000,600</b>	<b>4,970,600</b>	<b>4,856,300</b>	<b>4,275,100</b>	<b>(115,200)</b>	<b>-</b>	<b>4,159,900</b>	<b>-16.3%</b>
<b>Grants</b>								
421110 Provincial Grants - OW	(2,488,600)	(2,473,600)	(2,414,600)	(2,127,400)	57,600	-	(2,069,800)	-16.3%
Other revenue and recoveries (imputed rent adjustment)	(119,900)	(112,100)	(120,300)	(154,200)	-	-	(154,200)	37.6%
To Office Building Reserve Fund	79,600	50,600	115,500	76,800	-	-	76,800	51.8%
From Levy Stabilization Reserve Fund	-	(24,600)	-	-	-	-	-	-100.0%
From Employment Compensation and Benefits Reserve Fund	(35,000)	-	-	-	-	-	-	n/a
<b>Net Cost</b>	<b>2,436,700</b>	<b>2,410,900</b>	<b>2,436,900</b>	<b>2,070,300</b>	<b>(57,600)</b>	<b>-</b>	<b>2,012,700</b>	<b>-16.5%</b>

**The District of Thunder Bay Social Services Administration Board  
Cost Centre Summary**

**Division:** Client Services  
**Cost Center:** 12020 - OW Services

Account Description	2018	2019		2020				% Change
	Budget	Budget	Est Actuals	Base	Reductions	Expansions	Budget	
<b>Expenditures</b>								
511110 Salary regular	2,159,100	2,646,500	2,500,900	2,600,700	(64,800)	-	2,535,900	-4.2%
511170 Temporary hourly	114,600	57,300		118,400	-	-	118,400	106.6%
511190 Overtime	1,000	-		-	-	-	-	n/a
512150 Payroll remittances	162,800	208,400	686,600	209,800	(5,300)	-	204,500	-1.9%
512155 Payroll remittances (temp)	9,500	5,000		10,400	-	-	10,400	108.0%
512160 OMERS expense	215,800	255,300		257,800	(6,100)	-	251,700	-1.4%
512170 Group benefits	128,500	155,500		142,600	(3,400)	-	139,200	-10.5%
512180 Insured benefits	138,500	135,200		113,700	(3,000)	-	110,700	-18.1%
513110 Employee tuition reimbursement	1,400	1,400	1,400	1,400	-	-	1,400	0.0%
531140 Corporate training	8,200	-	-	-	-	-	-	n/a
531150 Employee training	3,800	3,900	2,000	3,900	-	-	3,900	0.0%
531200 Mileage	3,200	3,800	3,800	3,800	-	-	3,800	0.0%
531220 Travel	13,300	11,600	10,800	9,900	-	-	9,900	-14.7%
531230 Registration fees	1,400	1,000	3,900	1,600	-	-	1,600	60.0%
531240 Paid meals	2,600	2,300	2,200	2,500	-	-	2,500	8.7%
531250 Meeting expense	100	2,700	4,400	200	-	-	200	-92.6%
531320 Software maintenance	-	-	4,000	4,000	-	-	4,000	n/a
531420 Collection service	3,000	3,000	900	3,000	-	-	3,000	0.0%
531430 Miscellaneous services	32,600	32,600	33,000	32,600	-	-	32,600	0.0%
531460 Dental services admin fee	9,600	9,600	7,400	8,400	-	-	8,400	-12.5%
531510 Office supplies	15,500	15,500	15,600	15,500	-	-	15,500	0.0%
531520 Postage and courier	300	800	800	800	-	-	800	0.0%
531530 Printing - external	3,000	3,000	3,000	3,000	-	-	3,000	0.0%
531555 User licenses	300	300	300	300	-	-	300	0.0%
532110 Communications	4,000	3,600	3,600	6,700	-	-	6,700	86.1%
532140 Electrical expense	1,200	1,200	1,200	1,200	-	-	1,200	0.0%
533250 Furniture	-	-	500	-	-	-	-	n/a
533270 Vehicle - fuel	900	900	900	900	-	-	900	0.0%
534140 Building janitorial	2,400	2,400	2,400	2,400	-	-	2,400	0.0%
541130 Legal fees	10,000	10,000	16,800	10,000	-	-	10,000	0.0%
551110 Building rent	8,700	9,500	9,500	9,000	-	-	9,000	-5.3%
551120 Bank service charges	18,000	18,000	21,000	18,000	-	-	18,000	0.0%
561120 Employment related expenses	-	15,400	7,000	15,900	-	-	15,900	3.2%
561150 LEAP incentive	-	4,000	-	4,000	-	-	4,000	0.0%
581112 Internal admin allocation (tenant support)	119,000	120,000	120,000	120,600	-	-	120,600	0.5%
<b>Total Expenditures</b>	<b>3,192,300</b>	<b>3,739,700</b>	<b>3,463,900</b>	<b>3,733,000</b>	<b>(82,600)</b>	<b>-</b>	<b>3,650,400</b>	<b>-2.4%</b>
<b>Recoveries</b>								
481240 Recovery from homelessness programs (CHPI)	(52,200)	(48,600)	(48,600)	(211,000)	-	-	(211,000)	334.2%
481240 Recovery from homelessness programs (CHPI)	(79,300)	(80,000)	(80,000)	(80,400)	-	-	(80,400)	0.5%
481240 Recovery from child care (team clerk 20%)	-	(13,300)	(13,300)	-	-	-	-	-100.0%
<b>Grants</b>								
421110 Ontario Works (Upload)	(349,700)	(783,200)	(1,039,200)	(763,800)	-	-	(763,800)	-2.5%
421110 Ontario Works (Admin 50/50)	(1,355,600)	(1,407,300)	(1,033,400)	(1,338,900)	41,300	-	(1,297,600)	-7.8%
<b>Net Cost</b>	<b>1,355,500</b>	<b>1,467,800</b>	<b>1,249,400</b>	<b>1,338,900</b>	<b>(41,300)</b>	<b>-</b>	<b>1,297,600</b>	<b>-7.8%</b>

**The District of Thunder Bay Social Services Administration Board  
Cost Centre Summary**

**Division:** Client Services

**Cost Center:** 12025 - OW Employment

Account Description	2018	2019		2020				% Change
	Budget	Budget	Est Actuals	Base	Reductions	Expansions	Budget	
<b>Expenditures</b>								
511110 Salary regular	783,300	452,500	422,100	440,600	-	-	440,600	-2.6%
512150 Payroll remittances	61,300	35,600		34,800	-	-	34,800	-2.2%
512160 OMERS expense	74,600	43,700		42,400	-	-	42,400	-3.0%
512170 Group benefits	47,700	25,900	97,600	22,100	-	-	22,100	-14.7%
512180 Insured benefits	47,800	22,900		18,400	-	-	18,400	-19.7%
513110 Employee tuition reimbursement	2,800	2,800	2,800	2,800	-	-	2,800	0.0%
531150 Employee training	2,600	3,900	3,900	3,900	-	-	3,900	0.0%
531200 Mileage	300	500	500	400	-	-	400	-20.0%
531210 Parking	200	100	100	100	-	-	100	0.0%
531220 Travel	7,500	6,300	6,300	6,400	-	-	6,400	1.6%
531230 Registration fees	3,900	2,400	2,200	3,000	-	-	3,000	25.0%
531240 Paid meals	1,600	1,400	1,400	1,500	-	-	1,500	7.1%
531250 Meeting expense	300	2,200	2,200	200	-	-	200	-90.9%
531310 Computer software	-	-	20,000	-	-	-	-	n/a
531350 Computer supplies	-	-	4,100	-	-	-	-	n/a
531430 Miscellaneous services	1,200	1,200	2,700	1,200	-	-	1,200	0.0%
531450 Food services	75,600	86,200	80,800	99,700	-	-	99,700	15.7%
531490 Employment services	91,000	190,500	181,700	341,000	-	-	341,000	79.0%
531510 Office supplies	500	500	1,300	500	-	-	500	0.0%
531530 Printing - external	1,400	1,100	1,100	700	-	-	700	-36.4%
531555 User licenses	400	400	400	40,000	-	-	40,000	9900.0%
532110 Communications	900	900	1,000	900	-	-	900	0.0%
532330 Insurance - fleet	2,300	2,400	2,400	3,500	-	-	3,500	45.8%
533260 Vehicle	2,900	2,900	7,000	4,700	-	-	4,700	62.1%
533270 Vehicle - fuel	1,900	1,900	1,000	2,300	-	-	2,300	21.1%
551110 Building rent	600	600	600	600	-	-	600	0.0%
561120 Employment related expenses	1,319,400	1,202,100	1,211,300	1,185,400	-	-	1,185,400	-1.4%
561130 Client transportation	24,800	24,800	24,800	24,800	-	-	24,800	0.0%
561150 LEAP incentive	4,000	-	-	-	-	-	-	n/a
<b>Total Expenditures</b>	<b>2,560,800</b>	<b>2,115,700</b>	<b>2,079,300</b>	<b>2,281,900</b>	<b>-</b>	<b>-</b>	<b>2,281,900</b>	<b>7.9%</b>
<b>Recoveries</b>								
481240 Recovery from homelessness programs	(171,700)	(160,100)	(149,500)	-	-	-	-	-100.0%
<b>Grants</b>								
421110 Ontario Works (Upload)	(2,389,100)	(1,955,600)	(1,929,800)	(2,281,900)	-	-	(2,281,900)	16.7%
421110 Ontario Works (Admin 50/50)	-	-	-	-	-	-	-	n/a
<b>Net Cost</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>n/a</b>

**The District of Thunder Bay Social Services Administration Board  
Cost Centre Summary**

**Division:** Client Services

**Cost Center:** 12030 OW Satellite Services

Account Description	2018	2019		2020			Budget	% Change
	Budget	Budget	Est Actuals	Base	Reductions	Expansions		
<b>Expenditures</b>								
511110 Salary regular	523,000	531,400	523,800	536,500	-	-	536,500	1.0%
511170 Temporary hourly	-	-		-	-	-	-	n/a
511190 Overtime	1,000	500	-	1,000	-	-	1,000	100.0%
512150 Payroll remittances	40,400	42,500	142,200	43,200	-	-	43,200	1.6%
512155 Payroll remittances (temp)	-	-		-	-	-	-	n/a
512160 OMERS expense	50,300	50,600		51,000	-	-	51,000	0.8%
512170 Group benefits	33,000	33,400		30,600	-	-	30,600	-8.4%
512180 Insured benefits	31,300	26,200	-	21,800	-	-	21,800	-16.8%
513110 Employee tuition reimbursement	-	800	-	700	-	-	700	-12.5%
531110 Health and safety	2,600	-	-	-	-	-	-	n/a
531150 Employee training	1,100	1,300	1,300	1,200	-	-	1,200	-7.7%
531200 Mileage	6,300	2,900	5,300	4,300	-	-	4,300	48.3%
531220 Travel	7,200	8,300	8,300	8,000	-	-	8,000	-3.6%
531230 Registration	-	2,700	400	-	-	-	-	-100.0%
531240 Paid meals	5,800	6,100	6,100	4,000	-	-	4,000	-34.4%
531400 Record management service	1,800	500	500	600	-	-	600	20.0%
531510 Office supplies	1,500	1,500	2,000	2,000	-	-	2,000	33.3%
531520 Postage and courier	4,500	5,600	5,000	5,400	-	-	5,400	-3.6%
531530 Printing - external	500	500	500	-	-	-	-	-100.0%
531540 Printing and photocopy	3,800	3,400	1,300	1,800	-	-	1,800	-47.1%
531570 Subscriptions	100	100	100	100	-	-	100	0.0%
532110 Communications	40,200	39,800	43,300	46,300	-	-	46,300	16.3%
532120 Natural gas	1,000	700	2,400	2,400	-	-	2,400	242.9%
532140 Electrical expense	3,700	2,400	2,000	2,400	-	-	2,400	0.0%
532330 Insurance - fleet	3,200	3,300	3,300	2,200	-	-	2,200	-33.3%
533260 Vehicle	10,300	7,900	6,500	1,600	-	-	1,600	-79.7%
533270 Vehicle - fuel	7,200	7,200	4,800	3,800	-	-	3,800	-47.2%
533360 Exterior repairs and maintenance	5,000	-	-	-	-	-	-	n/a
534110 Snow removal	800	800	1,400	1,200	-	-	1,200	50.0%
534140 Building janitorial	9,900	10,000	10,000	10,200	-	-	10,200	2.0%
534240 Janitorial supplies	100	100	100	100	-	-	100	0.0%
551110 Building rent	60,900	61,300	61,000	60,600	-	-	60,600	-1.1%
571140 Vehicle lease	-	-	1,500	16,500	-	-	16,500	n/a
<b>Total Expenditures</b>	<b>856,500</b>	<b>851,800</b>	<b>833,100</b>	<b>859,500</b>	<b>-</b>	<b>-</b>	<b>859,500</b>	<b>0.9%</b>
<b>Grants</b>								
421110 Ontario Works (Admin 50/50)	(428,300)	(425,900)	(416,600)	(429,800)	-	-	(429,800)	0.9%
<b>Net Cost</b>	<b>428,200</b>	<b>425,900</b>	<b>416,500</b>	<b>429,700</b>	<b>-</b>	<b>-</b>	<b>429,700</b>	<b>0.9%</b>

**The District of Thunder Bay Social Services Administration Board**  
**Addiction Services Initiative Budget Summary**

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020				2019 to 2020	
				Base (\$)	Reductions (\$)	Expansions (\$)	Budget (\$)	Change (\$)	Change (%)
<b>Expenditures</b>									
Personnel services	240,300	226,000	123,100	-	-	-	-	(226,000)	-100.0%
Materials and services	263,300	252,800	145,200	-	-	-	-	(252,800)	-100.0%
External transfers - persons	132,800	157,300	31,700	-	-	-	-	(157,300)	-100.0%
Internal administrative expense	50,800	50,700	34,400	-	-	-	-	(50,700)	-100.0%
Imputed rent recovery	26,400	26,800	15,600	-	-	-	-	(26,800)	-100.0%
<b>Total Expenditures</b>	<b>713,600</b>	<b>713,600</b>	<b>350,000</b>	-	-	-	-	<b>(713,600)</b>	<b>-100.0%</b>
<b>Recoveries</b>									
Other revenues and recoveries	(3,300)	(3,100)	(1,800)	-	-	-	-	3,100	-100.0%
<b>Total Expenditures Less Recoveries</b>	<b>710,300</b>	<b>710,500</b>	<b>348,200</b>	-	-	-	-	<b>(710,500)</b>	<b>-100.0%</b>
<b>Grants</b>									
Provincial grants - OW	(713,600)	(713,600)	(350,000)	-	-	-	-	713,600	-100.0%
<b>Financing</b>									
To Office Building Reserve Fund	3,300	3,100	1,800	-	-	-	-	(3,100)	-100.0%
<b>Cost to be Levied</b>	-	-	-	-	-	-	-	-	<b>n/a</b>

**The District of Thunder Bay Social Services Administration Board  
Cost Centre Summary**

**Division:** n/a

**Cost Center:** 12040 - ASI Allocated

Account Description	2018	2019		2020				% Change
	Budget	Budget	Est Actuals	Base	Reductions	Expansions	Budget	
<b>Expenditures</b>								
581110 Internal admin - Board	-	-	-	-	-	-	-	n/a
581110 <i>Unsubsidizable Board</i>	-	-	-	-	-	-	-	n/a
581110 Internal admin - CAO	6,100	6,100	2,900	-	-	-	-	-100.0%
581110 Internal admin - Corporate Services	28,000	28,200	23,100	-	-	-	-	-100.0%
581110 Internal admin - Client Services	16,700	16,400	8,400	-	-	-	-	-100.0%
551110 Imputed rent recovery	26,400	26,800	15,600	-	-	-	-	-100.0%
<b>Total Expenditures</b>	<b>77,200</b>	<b>77,500</b>	<b>50,000</b>	-	-	-	-	<b>-100.0%</b>
<b>Grants</b>								
421120 Provincial grants - ASI	(77,200)	(77,500)	(50,000)	-	-	-	-	-100.0%
Other revenue and recoveries (imputed rent adjustment)	(3,300)	(3,100)	(1,800)	-	-	-	-	-100.0%
To Office Building Reserve Fund	3,300	3,100	1,800	-	-	-	-	-100.0%
<b>Net Cost</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>n/a</b>



**The District of Thunder Bay Social Services Administration Board  
Cost Centre Summary**

**Division:** Client Services

**Cost Center:** 12050 - Addiction Services

	2018	2019		2020				
Account Description	Budget	Budget	Est Actuals	Base	Reductions	Expansions	Budget	% Change
<b>Expenditures</b>								
511110 Salary regular	183,900	175,400	94,600	-	-	-	-	-100.0%
511190 Overtime	2,400	-	-	-	-	-	-	n/a
512150 Payroll remittances	14,600	14,600	26,300	-	-	-	-	-100.0%
512160 OMERS expense	17,400	16,200		-	-	-	-	-100.0%
512170 Group benefits	11,000	11,100		-	-	-	-	-100.0%
512180 Insured benefits	11,000	8,700		-	-	-	-	-100.0%
531110 Employee tuition reimbursement	-	-	2,200	-	-	-	-	n/a
531150 Employee training	2,200	2,400	-	-	-	-	-	-100.0%
531220 Travel	4,100	2,300	600	-	-	-	-	-100.0%
531230 Registration fees	1,000	1,000	500	-	-	-	-	-100.0%
531240 Paid meals	1,100	700	200	-	-	-	-	-100.0%
531250 Meeting expense	400	200	200	-	-	-	-	-100.0%
531450 Food services	18,000	10,800	6,700	-	-	-	-	-100.0%
531495 Addiction services	233,600	233,600	136,300	-	-	-	-	-100.0%
531510 Office supplies	500	500	-	-	-	-	-	-100.0%
531530 Printing - external	500	500	-	-	-	-	-	-100.0%
532110 Communications	1,900	800	500	-	-	-	-	-100.0%
533270 Vehicle-fuel	-	-	200	-	-	-	-	n/a
561120 Employment related expenses	130,800	155,300	30,800	-	-	-	-	-100.0%
561130 Client transportation	2,000	2,000	900	-	-	-	-	-100.0%
<b>Total Expenditures</b>	<b>636,400</b>	<b>636,100</b>	<b>300,000</b>	-	-	-	-	<b>-100.0%</b>
<b>Grants</b>								
421120 Provincial grants - ASI	(636,400)	(636,100)	(300,000)	-	-	-	-	-100.0%
<b>Net Cost</b>	-	-	-	-	-	-	-	<b>n/a</b>

**The District of Thunder Bay Social Services Administration Board**  
**Child Care Programs Budget Summary**

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020 Budget (\$)	2019 to 2020	
					Change (\$)	Change (%)
<b>Expenditures</b>						
Fee subsidy	4,930,100	4,700,000	4,484,000	4,500,000	(200,000)	-4.3%
Special needs resource program	1,590,600	1,590,600	1,590,600	1,590,600	-	0.0%
General operating	4,612,900	4,932,500	5,416,500	5,575,900	643,400	13.0%
Occupancy incentive	300,000	300,000	300,000	300,000	-	0.0%
Wage enhancement	1,133,700	1,113,200	1,172,900	1,225,200	112,000	10.1%
Expansion plan	3,346,100	-	-	-	-	n/a
Early Learning Child Care (ELCC)	1,304,100	102,200	-	-	(102,200)	-100.0%
Other	334,700	621,400	339,000	503,000	(118,400)	-19.1%
EarlyON	3,723,500	3,613,200	3,613,200	3,505,300	(107,900)	-3.0%
Administration	1,219,500	1,143,400	1,079,900	766,300	(377,100)	-33.0%
<b>Total Expenditures</b>	<b>22,495,200</b>	<b>18,116,500</b>	<b>17,996,100</b>	<b>17,966,300</b>	<b>(150,200)</b>	<b>-0.8%</b>
<b>Grants</b>						
Provincial grants - child care	(11,912,800)	(12,284,900)	(12,267,700)	(12,350,600)	(65,700)	0.5%
Provincial grants - child care (EarlyON)	(3,723,500)	(3,613,200)	(3,613,200)	(3,505,300)	107,900	-3.0%
Provincial grants - child care (mitigation)	(378,400)	(374,800)	(374,800)	(374,800)	-	0.0%
Provincial grants - child care (expansion)	(3,437,800)	-	-	-	-	n/a
Federal grants - child care (ELCC)	(1,304,100)	(104,600)	-	-	104,600	-100.0%
<b>Financing</b>						
From Employment Compensation and Benefits Reserve Fund	(4,800)	-	-	-	-	n/a
To Office Building Reserve Fund	6,600	4,300	9,500	5,600	1,300	30.2%
<b>Total Financing</b>	<b>(20,754,800)</b>	<b>(16,373,200)</b>	<b>(16,246,200)</b>	<b>(16,225,100)</b>	<b>148,100</b>	<b>-0.9%</b>
<b>Cost to be Levied</b>	<b>1,740,400</b>	<b>1,743,300</b>	<b>1,743,300</b>	<b>1,741,200</b>	<b>(2,100)</b>	<b>-0.1%</b>

## The District of Thunder Bay Social Services Administration Board

### Child Care Base Budget Summary

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020 Budget (\$)	2019 to 2020	
					Change (\$)	Change (%)
<b>Expenditures</b>						
Fee subsidy	4,930,100	4,700,000	4,484,000	4,500,000	(200,000)	-4.3%
Special needs resourcing	1,590,600	1,590,600	1,590,600	1,590,600	-	0.0%
General operating	4,612,900	4,932,500	5,416,500	5,575,900	643,400	13.0%
Occupancy incentive	300,000	300,000	300,000	300,000	-	0.0%
Wage enhancement	1,133,700	1,113,200	1,172,900	1,225,200	112,000	10.1%
Expansion plan	3,346,100	-	-	-	-	n/a
Early Learning Child Care (ELCC)	1,304,100	102,200	-	-	(102,200)	-100.0%
Other	334,700	621,400	339,000	503,000	(118,400)	-19.1%
<b>Total Expenditures</b>	<b>17,552,200</b>	<b>13,359,900</b>	<b>13,303,000</b>	<b>13,694,700</b>	<b>334,800</b>	<b>2.5%</b>
<b>Grants</b>						
Provincial grants - child care	(11,120,700)	(11,480,000)	(11,525,300)	(11,917,000)	(437,000)	3.8%
Provincial grants - child care (mitigation)	(378,400)	(374,800)	(374,800)	(374,800)	-	0.0%
Provincial grants - child care (expansion)	(3,346,100)	-	-	-	-	n/a
Federal grants - child care (ELCC)	(1,304,100)	(102,200)	-	-	102,200	-100.0%
<b>Total Financing</b>	<b>(16,149,300)</b>	<b>(11,957,000)</b>	<b>(11,900,100)</b>	<b>(12,291,800)</b>	<b>(334,800)</b>	<b>2.8%</b>
<b>Cost to be Levied</b>	<b>1,402,900</b>	<b>1,402,900</b>	<b>1,402,900</b>	<b>1,402,900</b>	<b>-</b>	<b>0.0%</b>

## The District of Thunder Bay Social Services Administration Board

### EarlyON Budget Summary

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020 Budget (\$)	2019 to 2020	
					Change (\$)	Change (%)
<b>Expenditures</b>						
Ontario early years centres	1,987,800	1,987,800	1,992,500	1,857,200	(130,600)	-6.6%
Early child development planning	57,400	57,400	52,700	57,400	-	0.0%
Data analysis services	92,700	92,700	92,700	92,700	-	0.0%
Early Years Officer	-	-	-	87,800	87,800	n/a
Internal administrative expense	237,500	237,500	237,500	232,800	(4,700)	-2.0%
Indigenous-Led Child and Family Programs	1,348,100	1,237,800	1,237,800	1,177,400	(60,400)	-4.9%
<b>Total Expenditures</b>	<b>3,723,500</b>	<b>3,613,200</b>	<b>3,613,200</b>	<b>3,505,300</b>	<b>(107,900)</b>	<b>-3.0%</b>
<b>Grants</b>						
Provincial grants - child care (EarlyON)	(3,723,500)	(3,613,200)	(3,613,200)	(3,505,300)	107,900	-3.0%
<b>Total Financing</b>	<b>(3,723,500)</b>	<b>(3,613,200)</b>	<b>(3,613,200)</b>	<b>(3,505,300)</b>	<b>107,900</b>	<b>-3.0%</b>
<b>Cost to be Levied</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>n/a</b>

**The District of Thunder Bay Social Services Administration Board**  
**Child Care Programs Administration Budget Summary**

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020				2019 to 2020	
				Base (\$)	Reductions (\$)	Expansions (\$)	Budget (\$)	Change (\$)	Change (%)
<b>Expenditures</b>									
Personnel services	719,000	720,400	724,600	744,900	-	-	<b>744,900</b>	24,500	3.4%
Materials	76,800	49,900	47,600	49,100	-	-	<b>49,100</b>	(800)	-1.6%
Contracted services	3,000	1,000	1,000	1,000	-	-	<b>1,000</b>	-	0.0%
Internal administrative expense	588,800	538,400	473,700	406,300	(9,200)	19,300	<b>416,400</b>	(122,000)	-22.7%
Imputed rent recovery	79,200	80,400	80,400	68,000	-	-	<b>68,000</b>	(12,400)	-15.4%
<b>Total Expenditures</b>	<b>1,466,800</b>	<b>1,390,100</b>	<b>1,327,300</b>	<b>1,269,300</b>	<b>(9,200)</b>	<b>19,300</b>	<b>1,279,400</b>	<b>(110,700)</b>	<b>-8.0%</b>
<b>Recoveries</b>									
From EarlyON	(237,500)	(237,500)	(237,500)	(232,800)	-	-	<b>(232,800)</b>	4,700	-2.0%
From EarlyON (Early Years Officer)	-	-	-	(87,800)	-	-	<b>(87,800)</b>	(87,800)	n/a
From capacity building (Child Care Program Officers)	-	-	-	(181,300)	-	-	<b>(181,300)</b>	(181,300)	n/a
Other revenues and recoveries	(9,800)	(9,200)	(9,900)	(11,200)	-	-	<b>(11,200)</b>	(2,000)	21.7%
<b>Total Expenditures Less Recoveries</b>	<b>1,219,500</b>	<b>1,143,400</b>	<b>1,079,900</b>	<b>756,200</b>	<b>(9,200)</b>	<b>19,300</b>	<b>766,300</b>	<b>(377,100)</b>	<b>-33.0%</b>
<b>Grants</b>									
Provincial grants - child care	(792,100)	(804,900)	(742,400)	(423,500)	9,200	(19,300)	<b>(433,600)</b>	371,300	-46.1%
Provincial grants - child care (expansion plan)	(91,700)	-	-	-	-	-	-	-	n/a
Federal grants - child care (ELCC)	-	(2,400)	-	-	-	-	-	2,400	-100.0%
<b>Financing</b>									
From Employment Compensation and Benefits Reserve Fund	(4,800)	-	-	-	-	-	-	-	n/a
To Office Building Reserve Fund	6,600	4,300	9,500	5,600	-	-	<b>5,600</b>	1,300	30.2%
<b>Cost to be Levied</b>	<b>337,500</b>	<b>340,400</b>	<b>340,400</b>	<b>338,300</b>	<b>-</b>	<b>-</b>	<b>338,300</b>	<b>(2,100)</b>	<b>-0.6%</b>
			<i>Estimated 2019 Operating Levy Surplus/(Deficit)</i>						
			<i>(6,600)</i>						

**The District of Thunder Bay Social Services Administration Board  
Cost Centre Summary**

**Division:** n/a

**Cost Center:** 13010 - Child Care Allocated

	2018	2019		2020				
<b>Account Description</b>	<b>Budget</b>	<b>Budget</b>	<b>Est Actuals</b>	<b>Base</b>	<b>Reductions</b>	<b>Expansions</b>	<b>Budget</b>	<b>% Change</b>
<b>Expenditures</b>								
581110 Internal admin - Board	17,700	23,600	22,400	14,200	-	-	14,200	-39.8%
581110 <i>Unsubsidizable Board</i>	11,700	11,500	13,500	10,100	-	-	10,100	-12.2%
581110 Internal admin - CAO	216,800	215,000	150,300	186,400	-	19,300	205,700	-4.3%
581110 Internal admin - Corporate Services	226,200	201,400	197,400	162,000	(8,900)	-	153,100	-24.0%
581110 Internal admin - Client Services	116,400	73,600	76,800	33,600	(300)	-	33,300	-54.8%
551110 Imputed rent recovery	79,200	80,400	80,400	68,000	-	-	68,000	-15.4%
<b>Total Expenditures</b>	<b>668,000</b>	<b>605,500</b>	<b>540,800</b>	<b>474,300</b>	<b>(9,200)</b>	<b>19,300</b>	<b>484,400</b>	<b>-20.0%</b>
<b>Grants</b>								
421130 Provincial grants - child care (50/50%)	(130,300)	(92,700)	(90,600)	(218,500)	-	-	(218,500)	135.7%
421130 Provincial grants - child care (100% core)	(395,800)	(408,600)	(346,100)	(27,200)	9,200	(19,300)	(37,300)	-90.9%
Other revenue and recoveries (imputed rent adjustment)	(9,800)	(9,200)	(9,900)	(11,200)	-	-	(11,200)	21.7%
To Office Building Reserve Fund	6,600	4,300	9,500	5,600	-	-	5,600	30.2%
From Employment Compensation and Benefits Reserve Fund	(4,800)	-	-	-	-	-	-	n/a
<b>Net Cost</b>	<b>133,900</b>	<b>99,300</b>	<b>103,700</b>	<b>223,000</b>	<b>-</b>	<b>-</b>	<b>223,000</b>	<b>124.6%</b>

**The District of Thunder Bay Social Services Administration Board  
Cost Centre Summary**

**Division:** Client Services

**Cost Center:** 13020 - Child Care and Early Years Services

Account Description	2018	2019		2020				% Change
	Budget	Budget	Est Actuals	Base	Reductions	Expansions	Budget	
<b>Expenditures</b>								
511110 Salary regular	557,100	562,200	568,500	533,200	-	-	533,200	-5.2%
511170 Temporary hourly	-	-		65,500	-	-	65,500	n/a
512150 Payroll remittances	39,800	41,300		38,700	-	-	38,700	-6.3%
512155 Payroll remittances (temp)	-	-	156,100	5,400	-	-	5,400	n/a
512160 OMERS expense	56,100	56,700		54,300	-	-	54,300	-4.2%
512170 Group benefits	29,400	29,700		23,800	-	-	23,800	-19.9%
512180 Insured benefits	36,600	30,500		24,000	-	-	24,000	-21.3%
531150 Employee training	1,600	1,600	1,100	1,600	-	-	1,600	0.0%
531200 Mileage	5,100	5,100	4,000	5,000	-	-	5,000	-2.0%
531220 Travel	8,800	6,700	5,500	7,100	-	-	7,100	6.0%
531230 Registration fees	1,200	600	1,100	800	-	-	800	33.3%
531240 Paid meals	1,500	1,200	900	1,200	-	-	1,200	0.0%
531250 Meeting expense	12,100	1,400	2,000	100	-	-	100	-92.9%
531360 Computer services	34,400	24,400	24,300	24,400	-	-	24,400	0.0%
531430 Miscellaneous services	2,600	2,700	2,500	2,700	-	-	2,700	0.0%
531510 Office supplies	500	300	500	300	-	-	300	0.0%
531530 Printing - external	1,000	1,000	1,000	1,000	-	-	1,000	0.0%
531545 Association dues	200	-	-	-	-	-	-	n/a
532110 Communications	7,800	4,900	4,700	4,900	-	-	4,900	0.0%
541130 Legal fees	3,000	1,000	1,000	1,000	-	-	1,000	0.0%
581110 Internal admin expense	-	13,300	13,300	-	-	-	-	-100.0%
<b>Total Expenditures</b>	<b>798,800</b>	<b>784,600</b>	<b>786,500</b>	<b>795,000</b>	<b>-</b>	<b>-</b>	<b>795,000</b>	<b>1.3%</b>
<b>Recoveries</b>								
481240 Recovery from EarlyON	(237,500)	(237,500)	(237,500)	(232,800)	-	-	(232,800)	-2.0%
481240 Recovery from EarlyON (Early Years Officer)	-	-	-	(87,800)	-	-	(87,800)	n/a
481240 Recovery from capacity building	-	-	-	(181,300)	-	-	(181,300)	n/a
<b>Grants</b>								
421130 Provincial grants - child care (wage enhancement)	(62,400)	(62,400)	(62,400)	(62,400)	-	-	(62,400)	0.0%
421130 Provincial grants - child care (50/50%)	(203,600)	(241,200)	(243,300)	(115,400)	-	-	(115,400)	-52.2%
421130 Provincial grants - child care (expansion plan)	(91,700)	-	-	-	-	-	-	n/a
421135 Federal grants - child care (ELCC)	-	(2,400)	-	-	-	-	-	-100.0%
<b>Net Cost</b>	<b>203,600</b>	<b>241,100</b>	<b>243,300</b>	<b>115,300</b>	<b>-</b>	<b>-</b>	<b>115,300</b>	<b>-52.2%</b>

## The District of Thunder Bay Social Services Administration Board

### Community Social Reinvestment Program Budget Summary

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020 Budget (\$)	2019 to 2020	
					Change (\$)	Change (%)
<b>Expenditures</b>						
Extraordinary needs	63,100	63,100	102,100	-	(63,100)	-100.0%
Employment related expenses	27,800	27,800	28,700	-	(27,800)	-100.0%
Reduce child poverty - nutrition	390,500	362,900	371,700	-	(362,900)	-100.0%
Reduce child poverty - recreation	108,500	108,500	59,800	-	(108,500)	-100.0%
Internal administrative expense	-	-	-	-	-	n/a
<b>Total Expenditures</b>	<b>589,900</b>	<b>562,300</b>	<b>562,300</b>	<b>-</b>	<b>(562,300)</b>	<b>-100.0%</b>
<b>Financing</b>						
From CSRP Reserve Fund	(30,000)	-	-	-	-	n/a
From Levy Stabilization Reserve Fund	-	(562,300)	(562,300)	-	562,300	-100.0%
<b>Cost to be Levied</b>	<b>559,900</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>n/a</b>





**THE DISTRICT OF THUNDER BAY  
SOCIAL SERVICES ADMINISTRATION BOARD**

**Proposed 2020 Housing Services Division  
Budget Summary**

## The District of Thunder Bay Social Services Administration Board

### Housing and Homelessness Prevention Budget Summary

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020 Budget (\$)	2019 to 2020	
					Change (\$)	Change (%)
<b>Expenditures</b>						
Provincial Reformed (with market component)	4,105,400	4,056,900	3,813,746	4,022,500	(34,400)	-0.8%
Provincial Reformed (100% RGI)	2,223,000	2,214,500	2,132,354	2,187,500	(27,000)	-1.2%
NHA Section 95 (Provincial non-profit and Municipal non-profit)	1,100	-	-	-	-	n/a
Urban Native housing program	2,157,900	2,082,600	2,082,600	1,856,500	(226,100)	-10.9%
Private landlord rent supplement	3,338,800	3,236,700	3,146,700	3,203,400	(33,300)	-1.0%
Non-profit rent supplement	1,771,200	1,749,000	1,711,900	1,772,800	23,800	1.4%
Strong Communities rent supplement	437,200	437,200	416,100	437,200	-	0.0%
Portable Housing Benefit	57,000	198,900	172,800	329,700	130,800	65.8%
Investment in Affordable Housing	4,606,000	3,165,600	3,246,500	841,900	(2,323,700)	-73.4%
Ontario Priorities Housing Initiative	-	-	2,100	1,520,200	1,520,200	n/a
Canada-Ontario Community Housing Initiative	-	-	25,300	678,600	678,600	n/a
Social Housing Apartment Improvement Program	1,862,600	1,036,400	1,147,700	-	(1,036,400)	-100.0%
Homelessness prevention	4,772,300	4,638,400	4,398,372	4,976,700	338,300	7.3%
Direct-owned housing and administration	20,379,000	20,620,800	20,461,700	21,542,100	921,300	4.5%
<b>Total Expenditures</b>	<b>45,711,500</b>	<b>43,437,000</b>	<b>42,757,872</b>	<b>43,369,100</b>	<b>(67,900)</b>	<b>-0.2%</b>
<b>Revenues</b>						
Rents and other	(11,221,800)	(11,508,100)	(11,536,800)	(11,382,800)	125,300	-1.1%
<b>Grants</b>						
Provincial grants - housing	(9,375,100)	(7,694,800)	(7,586,472)	(6,469,950)	1,224,850	-15.9%
Federal grants - housing	(2,303,000)	(1,582,800)	(1,649,600)	(1,734,650)	(151,850)	9.6%
Federal block funding	(8,520,900)	(8,165,100)	(8,165,100)	(8,561,300)	(396,200)	4.9%
<b>Financing</b>						
To Housing Portfolio Capital Reserve Fund	2,148,500	2,206,000	2,591,000	2,267,000	61,000	2.8%
To Office Building Reserve Fund	21,000	13,600	31,700	28,900	15,300	112.5%
From Capital Regeneration Reserve Fund	-	(50,000)	-	(300,000)	(250,000)	500.0%
From Employment Compensation and Benefits Reserve Fund	(25,200)	-	-	-	-	n/a
From Levy Stabilization Reserve Fund	(65,000)	(176,700)	-	-	176,700	-100.0%
From Community Housing Reserve Fund	-	(10,000)	-	(10,000)	-	0.0%
<b>Total Financing</b>	<b>(29,341,500)</b>	<b>(26,967,900)</b>	<b>(26,315,272)</b>	<b>(26,162,800)</b>	<b>805,100</b>	<b>-3.0%</b>
<b>Cost to be Levied</b>	<b>16,370,000</b>	<b>16,469,100</b>	<b>16,469,100</b>	<b>17,206,300</b>	<b>737,200</b>	<b>4.5%</b>
<i>Estimated 2019 Operating Levy Surplus/(Deficit)</i>			26,500			

## The District of Thunder Bay Social Services Administration Board Provincial Reformed (With Market Component) Budget Summary

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020 Budget (\$)	2019 to 2020	
					Change (\$)	Change (%)
Indexed operating costs	1,643,720	1,684,027	1,684,027	<b>1,784,506</b>	100,479	6.0%
Utilities	953,955	896,212	896,212	<b>916,853</b>	20,641	2.3%
Capital reserve allocation	459,863	470,566	470,566	<b>481,623</b>	11,057	2.3%
Mortgage payments	2,603,660	2,616,035	2,616,035	<b>2,612,130</b>	(3,905)	-0.1%
<b>Total costs (A)</b>	<b>5,661,198</b>	<b>5,666,840</b>	<b>5,666,840</b>	<b>5,795,112</b>	<b>128,272</b>	<b>2.3%</b>
<b>Less:</b>						
Indexed benchmarked market rents	4,363,833	4,441,824	4,441,824	<b>4,539,168</b>	97,344	2.2%
Less: indexed benchmarked vacancy loss	(39,056)	(39,815)	(39,815)	<b>(40,678)</b>	(863)	2.2%
Add: benchmarked non-rental revenue	35,097	35,097	35,097	<b>35,097</b>	-	0.0%
<b>Total indexed benchmarked revenue (B)</b>	<b>4,359,874</b>	<b>4,437,106</b>	<b>4,437,106</b>	<b>4,533,587</b>	<b>96,481</b>	<b>2.2%</b>
<b>Operating subsidy (A-B)</b>	1,301,324	1,229,734	<b>1,229,734</b>	<b>1,261,525</b>	31,791	2.6%
Benchmarked market rent for RGI Units	3,296,964	3,349,920	3,349,920	<b>3,383,742</b>	33,822	1.0%
Less: RGI rent revenue	(1,593,825)	(1,653,497)	(1,653,497)	<b>(1,663,561)</b>	(10,064)	0.6%
<b>Rent subsidy</b>	<b>1,703,139</b>	<b>1,696,423</b>	<b>1,696,423</b>	<b>1,720,181</b>	<b>23,758</b>	<b>1.4%</b>
<b>Property taxes</b>	982,162	947,218	947,241	<b>923,669</b>	(23,549)	-2.5%
<b>Settlements</b>	-	-	(222,862)	-	-	n/a
<b>Additional subsidy / adjustment</b>	110,175	169,125	161,397	<b>113,925</b>	(55,200)	-32.6%
<b>Estimated mortgage increase / (savings)</b>	8,600	14,400	1,813	<b>3,200</b>	(11,200)	-77.8%
<b>Total Subsidy from TBDSSAB</b>	<b>4,105,399</b>	<b>4,056,900</b>	<b>3,813,746</b>	<b>4,022,500</b>	<b>(34,400)</b>	<b>-0.8%</b>

## The District of Thunder Bay Social Services Administration Board Provincial Reformed (With Market Component) Budget

**Housing Provider:** Chateaulac Inc.

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020 Budget (\$)	2019 to 2020	
					Change (\$)	Change (%)
Indexed operating costs	52,578	53,887	53,887	55,739	1,852	3.4%
Utilities	37,912	35,910	35,910	37,184	1,274	3.5%
Capital reserve allocation	12,057	12,331	12,331	12,623	292	2.4%
Mortgage payments	67,399	67,399	67,399	67,164	(235)	-0.3%
<b>Total costs (A)</b>	<b>169,946</b>	<b>169,527</b>	<b>169,527</b>	<b>172,710</b>	<b>3,183</b>	<b>1.9%</b>
<b>Less:</b>						
Indexed benchmarked market rents	101,424	103,200	103,200	105,408	2,208	2.1%
Less: indexed benchmarked vacancy loss	(811)	(826)	(826)	(843)	(17)	2.1%
Add: benchmarked non-rental revenue	640	640	640	640	-	0.0%
<b>Total indexed benchmarked revenue (B)</b>	<b>101,253</b>	<b>103,014</b>	<b>103,014</b>	<b>105,205</b>	<b>2,191</b>	<b>2.1%</b>
<b>Operating subsidy (A-B)</b>	<b>68,693</b>	<b>66,513</b>	<b>66,513</b>	<b>67,505</b>	<b>992</b>	<b>1.5%</b>
Benchmarked market rent for RGI Units*	80,892	82,392	82,392	84,180	1,788	2.2%
Less: RGI rent revenue	(39,000)	(48,005)	(48,005)	(49,000)	(995)	2.1%
<b>Rent subsidy</b>	<b>41,892</b>	<b>34,387</b>	<b>34,387</b>	<b>35,180</b>	<b>793</b>	<b>2.3%</b>
<b>Property taxes</b>	<b>14,215</b>	<b>11,300</b>	<b>11,300</b>	<b>11,015</b>	<b>(285)</b>	<b>-2.5%</b>
<b>Settlements</b>	<b>-</b>	<b>-</b>	<b>(11,572)</b>	<b>-</b>	<b>-</b>	<b>n/a</b>
<b>Additional subsidy / adjustment</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>n/a</b>
<b>Estimated mortgage increase / (savings)</b>	<b>-</b>	<b>1,800</b>	<b>1,800</b>	<b>-</b>	<b>(1,800)</b>	<b>-100.0%</b>
<b>Total Subsidy from TBDSSAB</b>	<b>124,800</b>	<b>114,000</b>	<b>102,428</b>	<b>113,700</b>	<b>(300)</b>	<b>-0.3%</b>

\* Lesser of RGI units at Benchmark Rent or Market Rent.

## The District of Thunder Bay Social Services Administration Board Provincial Reformed (With Market Component) Budget

**Housing Provider:** Fort William Legion Branch #6

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020 Budget (\$)	2019 to 2020	
					Change (\$)	Change (%)
Indexed operating costs	120,315	123,166	123,166	<b>126,686</b>	3,520	2.9%
Utilities	86,384	79,553	79,553	<b>81,796</b>	2,243	2.8%
Capital reserve allocation	33,847	34,615	34,615	<b>35,435</b>	820	2.4%
Mortgage payments	145,500	145,500	145,500	<b>145,500</b>	-	0.0%
<b>Total costs (A)</b>	<b>386,046</b>	<b>382,834</b>	<b>382,834</b>	<b>389,417</b>	<b>6,583</b>	<b>1.7%</b>
<b>Less:</b>						
Indexed benchmarked market rents	402,384	409,620	409,620	<b>418,728</b>	9,108	2.2%
Less: indexed benchmarked vacancy loss	(6,037)	(6,146)	(6,146)	<b>(6,281)</b>	(135)	2.2%
Add: benchmarked non-rental revenue	-	-	-	-	-	n/a
<b>Total indexed benchmarked revenue (B)</b>	<b>396,347</b>	<b>403,474</b>	<b>403,474</b>	<b>412,447</b>	<b>8,973</b>	<b>2.2%</b>
<b>Operating subsidy (A-B)</b>	(10,301)	(20,640)	<b>(20,640)</b>	<b>(23,030)</b>	(2,390)	11.6%
Benchmarked market rent for RGI Units*	283,080	275,172	275,172	<b>258,108</b>	(17,064)	-6.2%
Less: RGI rent revenue	(140,879)	(145,000)	(145,000)	<b>(139,300)</b>	5,700	-3.9%
<b>Rent subsidy</b>	<b>142,201</b>	<b>130,172</b>	<b>130,172</b>	<b>118,808</b>	<b>(11,364)</b>	<b>-8.7%</b>
<b>Property taxes</b>	111,100	104,368	<b>104,368</b>	<b>100,522</b>	(3,846)	-3.7%
<b>Settlements</b>	-	-	(33,648)	-	-	n/a
<b>Additional subsidy / adjustment</b>	-	-	-	-	-	n/a
<b>Estimated mortgage increase / (savings)</b>	-	-	-	<b>1,800</b>	1,800	n/a
<b>Total Subsidy from TBDSSAB</b>	<b>243,000</b>	<b>213,900</b>	<b>180,252</b>	<b>198,100</b>	<b>(15,800)</b>	<b>-7.4%</b>

\* Lesser of RGI units at Benchmark Rent or Market Rent.

## The District of Thunder Bay Social Services Administration Board Provincial Reformed (With Market Component) Budget

**Housing Provider:** Holy Protection Millennium Home

Description	2018	2019	2019	2020	2019 to 2020	
	Budget (\$)	Budget (\$)	Est Actuals (\$)	Budget (\$)	Change (\$)	Change (%)
Indexed operating costs	100,989	103,368	103,368	<b>106,254</b>	2,886	2.8%
Utilities	56,084	53,143	53,143	<b>55,090</b>	1,947	3.7%
Capital reserve allocation	26,034	26,625	26,625	<b>27,256</b>	631	2.4%
Mortgage payments	174,275	174,275	174,275	<b>175,499</b>	1,224	0.7%
<b>Total costs (A)</b>	<b>357,382</b>	<b>357,411</b>	<b>357,411</b>	<b>364,099</b>	<b>6,688</b>	<b>1.9%</b>
<b>Less:</b>						
Indexed benchmarked market rents	298,968	304,296	304,296	<b>311,064</b>	6,768	2.2%
Less: indexed benchmarked vacancy loss	(2,965)	(3,018)	(3,018)	<b>(3,084)</b>	(66)	2.2%
Add: benchmarked non-rental revenue	-	-	-	-	-	n/a
<b>Total indexed benchmarked revenue (B)</b>	<b>296,003</b>	<b>301,278</b>	<b>301,278</b>	<b>307,980</b>	<b>6,702</b>	<b>2.2%</b>
<b>Operating subsidy (A-B)</b>	61,379	56,133	56,133	<b>56,119</b>	(14)	0.0%
Benchmarked market rent for RGI Units*	203,532	215,280	215,280	<b>211,740</b>	(3,540)	-1.6%
Less: RGI rent revenue	(138,500)	(138,500)	(138,500)	<b>(134,659)</b>	3,841	-2.8%
<b>Rent subsidy</b>	<b>65,032</b>	<b>76,780</b>	<b>76,780</b>	<b>77,081</b>	<b>301</b>	<b>0.4%</b>
<b>Property taxes</b>	72,389	67,387	<b>67,387</b>	<b>64,200</b>	(3,187)	-4.7%
<b>Settlements</b>	-	-	(16,888)	-	-	n/a
<b>Additional subsidy / adjustment</b>	-	-	-	-	-	n/a
<b>Estimated mortgage increase / (savings)</b>	-	4,500	4,500	-	(4,500)	-100.0%
<b>Total Subsidy from TBDSSAB</b>	<b>198,800</b>	<b>204,800</b>	<b>187,912</b>	<b>197,400</b>	<b>(7,400)</b>	<b>-3.6%</b>

\* Lesser of RGI units at Benchmark Rent or Market Rent.

## The District of Thunder Bay Social Services Administration Board Provincial Reformed (With Market Component) Budget

**Housing Provider:** Kakabeka Legion Seniors Development Corporation

Description	2018	2019	2019	2020	2019 to 2020	
	Budget (\$)	Budget (\$)	Est Actuals (\$)	Budget (\$)	Change (\$)	Change (%)
Indexed operating costs	45,000	46,120	46,120	<b>47,704</b>	1,584	3.4%
Utilities	21,458	19,649	19,649	<b>20,360</b>	711	3.6%
Capital reserve allocation	8,621	8,817	8,817	<b>9,026</b>	209	2.4%
Mortgage payments	61,014	61,014	61,014	<b>61,014</b>	-	0.0%
<b>Total costs (A)</b>	<b>136,093</b>	<b>135,600</b>	<b>135,600</b>	<b>138,104</b>	<b>2,504</b>	<b>1.8%</b>
<b>Less:</b>						
Indexed benchmarked market rents	85,800	87,312	87,312	<b>89,184</b>	1,872	2.1%
Less: indexed benchmarked vacancy loss	(1,210)	(1,232)	(1,232)	<b>(1,259)</b>	(27)	2.2%
Add: benchmarked non-rental revenue	-	-	-	-	-	n/a
<b>Total indexed benchmarked revenue (B)</b>	<b>84,590</b>	<b>86,080</b>	<b>86,080</b>	<b>87,925</b>	<b>1,845</b>	<b>2.1%</b>
<b>Operating subsidy (A-B)</b>	51,503	49,520	<b>49,520</b>	<b>50,179</b>	659	1.3%
Benchmarked market rent for RGI Units*	67,296	68,472	68,472	<b>69,936</b>	1,464	2.1%
Less: RGI rent revenue	(42,600)	(43,200)	(43,200)	<b>(43,215)</b>	(15)	0.0%
<b>Rent subsidy</b>	<b>24,696</b>	<b>25,272</b>	<b>25,272</b>	<b>26,721</b>	<b>1,449</b>	<b>5.7%</b>
<b>Property taxes</b>	6,551	6,908	<b>6,908</b>	<b>7,300</b>	392	5.7%
<b>Settlements</b>	-	-	(5,669)	-	-	n/a
<b>Additional subsidy / adjustment**</b>	31,250	31,700	<b>31,700</b>	<b>34,000</b>	2,300	7.3%
<b>Estimated mortgage increase / (savings)</b>	-	-	-	-	-	n/a
<b>Total Subsidy from TBDSSAB</b>	<b>114,000</b>	<b>113,400</b>	<b>107,731</b>	<b>118,200</b>	<b>4,800</b>	<b>4.2%</b>

\* Lesser of RGI units at Benchmark Rent or Market Rent.

\*\* Well-water testing to be settled on actual.

## The District of Thunder Bay Social Services Administration Board Provincial Reformed (With Market Component) Budget

**Housing Provider:** Kay Bee Seniors Non-Profit Housing Corporation

Description	2018	2019	2019	2020	2019 to 2020	
	Budget (\$)	Budget (\$)	Est Actuals (\$)	Budget (\$)	Change (\$)	Change (%)
Indexed operating costs	114,553	117,364	117,364	<b>121,188</b>	3,824	3.3%
Utilities	77,441	70,225	70,225	<b>72,401</b>	2,176	3.1%
Capital reserve allocation	30,069	30,752	30,752	<b>31,481</b>	729	2.4%
Mortgage payments	139,534	146,168	146,168	<b>146,168</b>	-	0.0%
<b>Total costs (A)</b>	<b>361,597</b>	<b>364,509</b>	<b>364,509</b>	<b>371,238</b>	<b>6,729</b>	<b>1.8%</b>
<b>Less:</b>						
Indexed benchmarked market rents	260,280	264,888	264,888	<b>270,576</b>	5,688	2.1%
Less: indexed benchmarked vacancy loss	(4,480)	(4,561)	(4,561)	<b>(4,661)</b>	(100)	2.2%
Add: benchmarked non-rental revenue	-	-	-	-	-	n/a
<b>Total indexed benchmarked revenue (B)</b>	<b>255,800</b>	<b>260,327</b>	<b>260,327</b>	<b>265,915</b>	<b>5,588</b>	<b>2.1%</b>
<b>Operating subsidy (A-B)</b>	105,797	104,182	104,182	<b>105,323</b>	1,141	1.1%
Benchmarked market rent for RGI Units*	108,756	120,072	120,072	<b>122,640</b>	2,568	2.1%
Less: RGI rent revenue	(79,300)	(80,854)	(80,854)	<b>(80,263)</b>	591	-0.7%
<b>Rent subsidy</b>	<b>29,456</b>	<b>39,218</b>	<b>39,218</b>	<b>42,377</b>	<b>3,159</b>	<b>8.1%</b>
<b>Property taxes</b>	20,547	21,500	<b>21,500</b>	<b>21,700</b>	200	0.9%
<b>Settlements</b>	-	-	5,437	-	-	n/a
<b>Additional subsidy / adjustment**</b>	38,000	38,500	<b>38,500</b>	<b>39,000</b>	500	1.3%
<b>Estimated mortgage increase / (savings)</b>	5,000	-	-	-	-	n/a
<b>Total Subsidy from TBDSSAB</b>	<b>198,800</b>	<b>203,400</b>	<b>208,837</b>	<b>208,400</b>	<b>5,000</b>	<b>2.5%</b>

\* Lesser of RGI units at Benchmark Rent or Market Rent.

\*\* Well water testing to be settled on actual.



## The District of Thunder Bay Social Services Administration Board Provincial Reformed (With Market Component) Budget

**Housing Provider:** Lakehead Christian Senior Citizens Apartments, Inc.

Description	2018	2019	2019	2020	2019 to 2020	
	Budget (\$)	Budget (\$)	Est Actuals (\$)	Budget (\$)	Change (\$)	Change (%)
Indexed operating costs	86,347	88,448	88,448	<b>91,245</b>	2,797	3.2%
Utilities	58,879	54,786	54,786	<b>56,395</b>	1,609	2.9%
Capital reserve allocation	26,033	26,624	26,624	<b>27,255</b>	631	2.4%
Mortgage payments	124,612	124,612	124,612	<b>124,612</b>	-	0.0%
<b>Total costs (A)</b>	<b>295,871</b>	<b>294,470</b>	<b>294,470</b>	<b>299,507</b>	<b>5,037</b>	<b>1.7%</b>
<b>Less:</b>						
Indexed benchmarked market rents	302,160	307,560	307,560	<b>314,400</b>	6,840	2.2%
Less: indexed benchmarked vacancy loss	(2,146)	(2,185)	(2,185)	<b>(2,233)</b>	(48)	2.2%
Add: benchmarked non-rental revenue	-	-	-	-	-	n/a
<b>Total indexed benchmarked revenue (B)</b>	<b>300,014</b>	<b>305,375</b>	<b>305,375</b>	<b>312,167</b>	<b>6,792</b>	<b>2.2%</b>
<b>Operating subsidy (A-B)</b>	5,738	(10,905)	(10,905)	<b>(12,660)</b>	(1,755)	16.1%
Benchmarked market rent for RGI Units*	226,620	241,152	241,152	<b>236,592</b>	(4,560)	-1.9%
Less: RGI rent revenue	(163,570)	(172,947)	(172,947)	<b>(169,100)</b>	3,847	-2.2%
<b>Rent subsidy</b>	<b>63,050</b>	<b>68,205</b>	<b>68,205</b>	<b>67,492</b>	<b>(713)</b>	<b>-1.0%</b>
<b>Property taxes</b>	73,193	67,500	67,500	<b>63,868</b>	(3,632)	-5.4%
<b>Settlements</b>	-	-	4,455	-	-	n/a
<b>Additional subsidy / adjustment</b>	-	-	-	-	-	n/a
<b>Estimated mortgage increase / (savings)</b>	-	1,600	-	-	(1,600)	-100.0%
<b>Total Subsidy from TBDSSAB</b>	<b>141,981</b>	<b>126,400</b>	<b>129,255</b>	<b>118,700</b>	<b>(7,700)</b>	<b>-6.1%</b>

\* Lesser of RGI units at Benchmark Rent or Market Rent.

## The District of Thunder Bay Social Services Administration Board Provincial Reformed (With Market Component) Budget

**Housing Provider:** Lutheran Community Housing Corporation

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020 Budget (\$)	2019 to 2020	
					Change (\$)	Change (%)
Indexed operating costs	329,060	336,788	336,788	<b>397,615</b>	60,827	18.1%
Utilities	150,466	144,145	144,145	<b>149,416</b>	5,271	3.7%
Capital reserve allocation	94,588	96,735	96,735	<b>99,028</b>	2,293	2.4%
Mortgage payments	597,053	597,053	597,053	<b>597,053</b>	-	0.0%
<b>Total costs (A)</b>	<b>1,171,167</b>	<b>1,174,721</b>	<b>1,174,721</b>	<b>1,243,112</b>	<b>68,391</b>	<b>5.8%</b>
<b>Less:</b>						
Indexed benchmarked market rents	1,053,696	1,072,764	1,072,764	<b>1,096,476</b>	23,712	2.2%
Less: indexed benchmarked vacancy loss	(5,386)	(5,483)	(5,483)	<b>(5,604)</b>	(121)	2.2%
Add: benchmarked non-rental revenue	12,264	12,264	12,264	<b>12,264</b>	-	0.0%
<b>Total indexed benchmarked revenue (B)</b>	<b>1,060,574</b>	<b>1,079,545</b>	<b>1,079,545</b>	<b>1,103,136</b>	<b>23,591</b>	<b>2.2%</b>
<b>Operating subsidy (A-B)</b>	110,593	95,176	<b>95,176</b>	<b>139,976</b>	44,800	47.1%
Benchmarked market rent for RGI Units*	946,884	964,008	964,008	<b>1,020,048</b>	56,040	5.8%
Less: RGI rent revenue	(264,777)	(270,584)	(270,584)	<b>(310,424)</b>	(39,840)	14.7%
<b>Rent subsidy</b>	<b>682,107</b>	<b>693,424</b>	<b>693,424</b>	<b>709,624</b>	<b>16,200</b>	<b>2.3%</b>
<b>Property taxes</b>	295,300	267,200	<b>267,200</b>	<b>256,100</b>	(11,100)	-4.2%
<b>Settlements</b>	-	-	(55,978)	-	-	n/a
<b>Additional subsidy / adjustment</b>	-	58,000	50,272	-	(58,000)	-100.0%
<b>Estimated mortgage increase / (savings)</b>	-	-	-	<b>1,400</b>	1,400	n/a
<b>Total Subsidy from TBDSSAB</b>	<b>1,088,000</b>	<b>1,113,800</b>	<b>1,050,094</b>	<b>1,107,100</b>	<b>(6,700)</b>	<b>-0.6%</b>

\* Lesser of RGI units at Benchmark Rent or Market Rent.

## The District of Thunder Bay Social Services Administration Board Provincial Reformed (With Market Component) Budget

**Housing Provider:** Manitouwadge Municipal Housing Corporation

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020 Budget (\$)	2019 to 2020	
					Change (\$)	Change (%)
Indexed operating costs	226,993	232,347	232,347	<b>238,891</b>	6,544	2.8%
Utilities	60,474	54,087	54,087	<b>55,258</b>	1,171	2.2%
Capital reserve allocation	65,624	67,114	67,114	<b>68,705</b>	1,591	2.4%
Mortgage payments	387,051	387,051	387,051	<b>387,051</b>	-	0.0%
<b>Total costs (A)</b>	<b>740,142</b>	<b>740,599</b>	<b>740,599</b>	<b>749,905</b>	<b>9,306</b>	<b>1.3%</b>
<b>Less:</b>						
Indexed benchmarked market rents	415,368	422,796	422,796	<b>432,600</b>	9,804	2.3%
Less: indexed benchmarked vacancy loss	(3,468)	(3,530)	(3,530)	<b>(3,608)</b>	(78)	2.2%
Add: benchmarked non-rental revenue	-	-	-	-	-	n/a
<b>Total indexed benchmarked revenue (B)</b>	<b>411,900</b>	<b>419,266</b>	<b>419,266</b>	<b>428,992</b>	<b>9,726</b>	<b>2.3%</b>
<b>Operating subsidy (A-B)</b>	328,242	321,333	<b>321,333</b>	<b>320,913</b>	(420)	-0.1%
Benchmarked market rent for RGI Units*	331,872	338,388	338,388	<b>345,804</b>	7,416	2.2%
Less: RGI rent revenue	(124,000)	(135,000)	(135,000)	<b>(138,317)</b>	(3,317)	2.5%
<b>Rent subsidy</b>	<b>207,872</b>	<b>203,388</b>	<b>203,388</b>	<b>207,487</b>	<b>4,099</b>	<b>2.0%</b>
<b>Property taxes</b>	108,286	129,679	129,679	<b>132,500</b>	2,821	2.2%
<b>Settlements</b>	-	-	(15,409)	-	-	n/a
<b>Additional subsidy / adjustment**</b>	12,800	12,800	12,800	<b>12,800</b>	-	0.0%
<b>Estimated mortgage increase / (savings)</b>	-	700	-	-	(700)	-100.0%
<b>Total Subsidy from TBDSSAB</b>	<b>657,200</b>	<b>667,900</b>	<b>651,791</b>	<b>673,700</b>	<b>5,800</b>	<b>0.9%</b>

\* Lesser of RGI units at Benchmark Rent or Market Rent.

\*\* Water cost not included in Benchmark utilities above. To be settled on actual.

## The District of Thunder Bay Social Services Administration Board Provincial Reformed (With Market Component) Budget

**Housing Provider:** Marathon Municipal Housing Corporation

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020 Budget (\$)	2019 to 2020	
					Change (\$)	Change (%)
Indexed operating costs	247,000	252,882	252,882	<b>260,272</b>	7,390	2.9%
Utilities	179,422	172,420	172,420	<b>176,910</b>	4,490	2.6%
Capital reserve allocation	75,376	77,087	77,087	<b>78,914</b>	1,827	2.4%
Mortgage payments	381,932	381,932	381,932	<b>381,932</b>	-	0.0%
<b>Total costs (A)</b>	<b>883,730</b>	<b>884,321</b>	<b>884,321</b>	<b>898,028</b>	<b>13,707</b>	<b>1.6%</b>
<b>Less:</b>						
Indexed benchmarked market rents	442,500	450,204	450,204	<b>460,284</b>	10,080	2.2%
Less: indexed benchmarked vacancy loss	(2,395)	(2,438)	(2,438)	<b>(2,492)</b>	(54)	2.2%
Add: benchmarked non-rental revenue	14,387	14,387	14,387	<b>14,387</b>	-	0.0%
<b>Total indexed benchmarked revenue (B)</b>	<b>454,492</b>	<b>462,153</b>	<b>462,153</b>	<b>472,179</b>	<b>10,026</b>	<b>2.2%</b>
<b>Operating subsidy (A-B)</b>	429,238	422,168	<b>422,168</b>	<b>425,849</b>	3,681	0.9%
Benchmarked market rent for RGI Units*	350,124	356,220	356,220	<b>358,572</b>	2,352	0.7%
Less: RGI rent revenue	(140,062)	(144,788)	(144,788)	<b>(135,021)</b>	9,767	-6.7%
<b>Rent subsidy</b>	<b>210,062</b>	<b>211,432</b>	<b>211,432</b>	<b>223,551</b>	<b>12,119</b>	<b>5.7%</b>
<b>Property taxes</b>	44,000	43,400	43,400	<b>43,300</b>	(100)	-0.2%
<b>Settlements</b>	-	-	(26,562)	-	-	n/a
<b>Additional subsidy / adjustment</b>	-	-	-	-	-	n/a
<b>Estimated mortgage increase / (savings)</b>	-	2,600	2,600	-	(2,600)	-100.0%
<b>Total Subsidy from TBDSSAB</b>	<b>683,300</b>	<b>679,600</b>	<b>653,038</b>	<b>692,700</b>	<b>13,100</b>	<b>1.9%</b>

\* Lesser of RGI units at Benchmark Rent or Market Rent.

## The District of Thunder Bay Social Services Administration Board Provincial Reformed (With Market Component) Budget

**Housing Provider:** Red Rock Municipal Non-Profit Housing Corporation

Description	2018	2019	2019	2020	2019 to 2020	
	Budget (\$)	Budget (\$)	Est Actuals (\$)	Budget (\$)	Change (\$)	Change (%)
Indexed operating costs	44,947	46,061	46,061	<b>47,618</b>	1,557	3.4%
Utilities	30,822	28,469	28,469	<b>29,302</b>	833	2.9%
Capital reserve allocation	10,347	10,582	10,582	<b>10,833</b>	251	2.4%
Mortgage payments	58,513	58,513	58,513	<b>58,513</b>	-	0.0%
<b>Total costs (A)</b>	<b>144,629</b>	<b>143,625</b>	<b>143,625</b>	<b>146,266</b>	<b>2,641</b>	<b>1.8%</b>
<b>Less:</b>						
Indexed benchmarked market rents	103,344	105,168	105,168	<b>107,424</b>	2,256	2.1%
Less: indexed benchmarked vacancy loss	(1,217)	(1,239)	(1,239)	<b>(1,266)</b>	(27)	2.2%
Add: benchmarked non-rental revenue	835	835	835	<b>835</b>	-	0.0%
<b>Total indexed benchmarked revenue (B)</b>	<b>102,962</b>	<b>104,764</b>	<b>104,764</b>	<b>106,993</b>	<b>2,229</b>	<b>2.1%</b>
<b>Operating subsidy (A-B)</b>	<b>41,667</b>	<b>38,861</b>	<b>38,861</b>	<b>39,273</b>	<b>412</b>	<b>1.1%</b>
Benchmarked market rent for RGI Units*	49,752	50,616	50,616	<b>51,696</b>	1,080	2.1%
Less: RGI rent revenue	(38,000)	(34,000)	(34,000)	<b>(36,100)</b>	(2,100)	6.2%
<b>Rent subsidy</b>	<b>11,752</b>	<b>16,616</b>	<b>16,616</b>	<b>15,596</b>	<b>(1,020)</b>	<b>-6.1%</b>
<b>Property taxes</b>	<b>12,181</b>	<b>11,723</b>	<b>11,723</b>	<b>11,831</b>	<b>108</b>	<b>0.9%</b>
<b>Settlements</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>n/a</b>
<b>Additional subsidy / adjustment</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>n/a</b>
<b>Estimated mortgage increase / (savings)</b>	<b>-</b>	<b>600</b>	<b>-</b>	<b>-</b>	<b>(600)</b>	<b>-100.0%</b>
<b>Total Subsidy from TBDSSAB</b>	<b>65,600</b>	<b>67,800</b>	<b>67,200</b>	<b>66,700</b>	<b>(1,100)</b>	<b>-1.6%</b>

\* Lesser of RGI units at Benchmark Rent or Market Rent.

## The District of Thunder Bay Social Services Administration Board Provincial Reformed (With Market Component) Budget

**Housing Provider:** St. Paul's United Church Non-Profit Housing Corporation

Description	2018	2019	2019	2020	2019 to 2020	
	Budget (\$)	Budget (\$)	Est Actuals (\$)	Budget (\$)	Change (\$)	Change (%)
Indexed operating costs	113,077	115,772	115,772	<b>119,163</b>	3,391	2.9%
Utilities	63,436	59,247	59,247	<b>61,192</b>	1,945	3.3%
Capital reserve allocation	26,034	26,625	26,625	<b>27,256</b>	631	2.4%
Mortgage payments	174,667	180,408	180,408	<b>180,408</b>	-	0.0%
<b>Total costs (A)</b>	<b>377,214</b>	<b>382,052</b>	<b>382,052</b>	<b>388,019</b>	<b>5,967</b>	<b>1.6%</b>
<b>Less:</b>						
Indexed benchmarked market rents	298,869	304,296	304,296	<b>311,064</b>	6,768	2.2%
Less: indexed benchmarked vacancy loss	(2,950)	(3,003)	(3,003)	<b>(3,069)</b>	(66)	2.2%
Add: benchmarked non-rental revenue	-	-	-	-	-	n/a
<b>Total indexed benchmarked revenue (B)</b>	<b>295,919</b>	<b>301,293</b>	<b>301,293</b>	<b>307,995</b>	<b>6,702</b>	<b>2.2%</b>
<b>Operating subsidy (A-B)</b>	81,295	80,759	<b>80,759</b>	<b>80,024</b>	(735)	-0.9%
Benchmarked market rent for RGI Units*	214,668	216,840	216,840	<b>221,664</b>	4,824	2.2%
Less: RGI rent revenue	(126,088)	(131,300)	(131,300)	<b>(131,346)</b>	(46)	0.0%
<b>Rent subsidy</b>	<b>88,580</b>	<b>85,540</b>	<b>85,540</b>	<b>90,318</b>	<b>4,778</b>	<b>5.6%</b>
<b>Property taxes</b>	79,900	77,576	77,576	<b>76,333</b>	(1,243)	-1.6%
<b>Settlements</b>	-	-	(14,298)	-	-	n/a
<b>Additional subsidy / adjustment**</b>	28,125	28,125	28,125	<b>28,125</b>	-	0.0%
<b>Estimated mortgage increase / (savings)</b>	3,600	-	-	-	-	n/a
<b>Total Subsidy from TBDSSAB</b>	<b>281,500</b>	<b>272,000</b>	<b>257,702</b>	<b>274,800</b>	<b>2,800</b>	<b>1.0%</b>

\* Lesser of RGI units at Benchmark Rent or Market Rent.

\*\* Land lease agreement.

## The District of Thunder Bay Social Services Administration Board Provincial Reformed (With Market Component) Budget

**Housing Provider:** Suomi Koti of Thunder Bay Inc.

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020 Budget (\$)	2019 to 2020	
					Change (\$)	Change (%)
Indexed operating costs	162,861	167,824	167,824	<b>172,131</b>	4,307	2.6%
Utilities	131,177	124,578	124,578	<b>121,549</b>	(3,029)	-2.4%
Capital reserve allocation	51,233	52,659	52,659	<b>53,811</b>	1,152	2.2%
Mortgage payments	292,110	292,110	292,110	287,216	(4,894)	-1.7%
<b>Total costs (A)</b>	<b>637,381</b>	<b>637,171</b>	<b>637,171</b>	<b>634,707</b>	<b>(2,464)</b>	<b>-0.4%</b>
<b>Less:</b>						
Indexed benchmarked market rents	599,040	609,720	609,720	<b>621,960</b>	12,240	2.0%
Less: indexed benchmarked vacancy loss	(5,991)	(6,154)	(6,154)	<b>(6,278)</b>	(124)	2.0%
Add: benchmarked non-rental revenue	6,971	6,971	6,971	<b>6,971</b>	-	0.0%
<b>Total indexed benchmarked revenue (B)</b>	<b>600,020</b>	<b>610,537</b>	<b>610,537</b>	<b>622,653</b>	<b>12,116</b>	<b>2.0%</b>
<b>Operating subsidy (A-B)</b>	37,361	26,634	<b>26,634</b>	<b>12,054</b>	(14,580)	-54.7%
Benchmarked market rent for RGI Units*	433,488	421,308	421,308	<b>402,762</b>	(18,546)	-4.4%
Less: RGI rent revenue	(297,049)	(309,319)	(309,319)	<b>(296,816)</b>	12,503	-4.0%
<b>Rent subsidy</b>	<b>136,439</b>	<b>111,989</b>	<b>111,989</b>	<b>105,946</b>	<b>(6,043)</b>	<b>-5.4%</b>
<b>Property taxes</b>	144,500	138,677	138,700	<b>135,000</b>	(3,677)	-2.7%
<b>Settlements</b>	-	-	(52,730)	-	-	n/a
<b>Additional subsidy / adjustment</b>	-	-	-	-	-	n/a
<b>Estimated mortgage increase / (savings)</b>	-	2,600	(7,087)	-	(2,600)	-100.0%
<b>Total Subsidy from TBDSSAB</b>	<b>318,300</b>	<b>279,900</b>	<b>217,506</b>	<b>253,000</b>	<b>(26,900)</b>	<b>-9.6%</b>

\* Lesser of RGI units at Benchmark Rent or Market Rent.

The fiscal year-end for Suomi Koti of Thunder Bay Inc. is June 30th. The Budget figures are estimates.

**The District of Thunder Bay Social Services Administration Board**  
**Provincial Reformed (100% RGI) Budget Summary**

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020 Budget (\$)	2019 to 2020	
					Change (\$)	Change (%)
Indexed operating costs	750,257	768,000	768,000	791,383	23,383	3.0%
Utilities	357,375	347,471	347,471	359,517	12,046	3.5%
Capital reserve allocation	179,804	183,727	183,727	188,009	4,282	2.3%
<b>Total operating costs</b>	<b>1,287,436</b>	<b>1,299,198</b>	<b>1,299,198</b>	<b>1,338,909</b>	<b>39,711</b>	<b>3.1%</b>
Less: non-rental revenue	(6,080)	(5,930)	(5,930)	(5,880)	50	-0.8%
Less: RGI rent revenue	(602,870)	(621,994)	(625,576)	(655,966)	(33,972)	5.5%
<b>Operating subsidy (A)</b>	<b>678,486</b>	<b>671,274</b>	<b>667,692</b>	<b>677,063</b>	<b>5,789</b>	<b>0.9%</b>
<b>Mortgage payments (B)</b>	1,055,581	1,055,581	1,055,581	1,055,581	-	0.0%
<b>Property taxes (C)</b>	472,933	471,645	473,917	436,961	(34,684)	-7.4%
<b>Settlement</b>	-	-	(80,836)	-	-	n/a
<b>Additional subsidy / adjustment</b>	16,000	16,000	16,000	16,000	-	0.0%
<b>Estimated mortgage increase / (savings)</b>	-	-	-	1,895	1,895	n/a
<b>Total Subsidy from TBDSSAB</b>	<b>2,223,000</b>	<b>2,214,500</b>	<b>2,132,354</b>	<b>2,187,500</b>	<b>(27,000)</b>	<b>-1.2%</b>



## The District of Thunder Bay Social Services Administration Board Provincial Reformed (100% RGI) Budget

**Housing Provider:** Beendigen Inc.

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020 Budget (\$)	2019 to 2020	
					Change (\$)	Change (%)
Indexed operating costs	125,523	128,263	128,263	<b>132,135</b>	3,872	3.0%
Utilities	30,895	31,699	31,699	<b>32,709</b>	1,010	3.2%
Capital reserve allocation	25,578	26,066	26,066	<b>26,615</b>	549	2.1%
<b>Total operating costs</b>	<b>181,996</b>	<b>186,028</b>	<b>186,028</b>	<b>191,459</b>	<b>5,431</b>	<b>2.9%</b>
Less: non-rental revenue	-	-	-	-	-	n/a
Less: RGI rent revenue	(58,130)	(62,000)	(68,782)	<b>(69,443)</b>	(7,443)	12.0%
<b>Operating subsidy (A)</b>	<b>123,866</b>	<b>124,028</b>	<b>117,246</b>	<b>122,016</b>	<b>(2,012)</b>	<b>-1.6%</b>
<b>Mortgage payments (B)</b>	167,184	167,184	167,184	<b>167,184</b>	-	0.0%
<b>Property taxes (C)</b>	52,250	53,488	55,800	<b>55,800</b>	2,312	4.3%
<b>Settlement</b>	-	-	(10,728)	-	-	n/a
<b>Additional subsidy / adjustment</b>	-	-	-	-	-	n/a
<b>Estimated mortgage increase / (savings)</b>	-	-	-	-	-	n/a
<b>Total Subsidy from TBDSSAB</b>	<b>343,300</b>	<b>344,700</b>	<b>329,502</b>	<b>345,000</b>	<b>300</b>	<b>0.1%</b>

The fiscal year-end for Beendigen Inc. is March 31st. The Budget figures are estimates.

## The District of Thunder Bay Social Services Administration Board Provincial Reformed (100% RGI) Budget

**Housing Provider:** Geraldton Municipal Non-Profit Housing

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020 Budget (\$)	2019 to 2020	
					Change (\$)	Change (%)
Indexed operating costs	109,148	111,831	111,831	<b>115,492</b>	3,661	3.3%
Utilities	122,028	115,833	115,833	<b>120,005</b>	4,172	3.6%
Capital reserve allocation	24,079	24,626	24,626	<b>25,210</b>	584	2.4%
<b>Total operating costs</b>	<b>255,255</b>	<b>252,290</b>	<b>252,290</b>	<b>260,707</b>	<b>8,417</b>	<b>3.3%</b>
Less: non-rental revenue	(780)	(780)	(780)	<b>(780)</b>	-	0.0%
Less: RGI rent revenue	(71,000)	(77,500)	(77,500)	<b>(88,000)</b>	(10,500)	13.5%
<b>Operating subsidy (A)</b>	<b>183,475</b>	<b>174,010</b>	<b>174,010</b>	<b>171,927</b>	<b>(2,083)</b>	<b>-1.2%</b>
<b>Mortgage payments (B)</b>	156,660	156,660	156,660	<b>156,660</b>	-	0.0%
<b>Property taxes (C)</b>	28,565	30,730	30,730	<b>32,913</b>	2,183	7.1%
<b>Settlement</b>	-	-	(32,132)	-	-	n/a
<b>Additional subsidy / adjustment</b>	-	-	-	-	-	n/a
<b>Estimated mortgage increase / (savings)</b>	-	-	-	-	-	n/a
<b>Total Subsidy from TBDSSAB</b>	<b>368,700</b>	<b>361,400</b>	<b>329,268</b>	<b>361,500</b>	<b>100</b>	<b>0.0%</b>

## The District of Thunder Bay Social Services Administration Board Provincial Reformed (100% RGI) Budget

**Housing Provider:** Greek Orthodox Community of the Holy Trinity Non-Profit Housing Corporation

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020 Budget (\$)	2019 to 2020	
					Change (\$)	Change (%)
Indexed operating costs	162,015	165,930	165,930	<b>171,027</b>	5,097	3.1%
Utilities	60,555	61,706	61,706	<b>63,789</b>	2,083	3.4%
Capital reserve allocation	42,618	43,585	43,585	<b>44,618</b>	1,033	2.4%
<b>Total operating costs</b>	<b>265,188</b>	<b>271,221</b>	<b>271,221</b>	<b>279,434</b>	<b>8,213</b>	<b>3.0%</b>
Less: non-rental revenue	-	-	-	-	-	n/a
Less: RGI rent revenue	(125,100)	(112,194)	(112,194)	<b>(123,607)</b>	(11,413)	10.2%
<b>Operating subsidy (A)</b>	<b>140,088</b>	<b>159,027</b>	<b>159,027</b>	<b>155,827</b>	<b>(3,200)</b>	<b>-2.0%</b>
<b>Mortgage payments (B)</b>	289,373	289,373	289,373	<b>289,373</b>	-	0.0%
<b>Property taxes (C)</b>	153,539	163,700	163,700	<b>137,000</b>	(26,700)	-16.3%
<b>Settlement</b>	-	-	1,939	-	-	n/a
<b>Additional subsidy / adjustment</b>	-	-	-	-	-	n/a
<b>Estimated mortgage increase / (savings)</b>	-	-	-	-	-	n/a
<b>Total Subsidy from TBDSSAB</b>	<b>583,000</b>	<b>612,100</b>	<b>614,039</b>	<b>582,200</b>	<b>(29,900)</b>	<b>-4.9%</b>

## The District of Thunder Bay Social Services Administration Board Provincial Reformed (100% RGI) Budget

**Housing Provider:** Holy Cross Villa of Thunder Bay

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020 Budget (\$)	2019 to 2020	
					Change (\$)	Change (%)
Indexed operating costs	108,542	111,161	111,161	114,563	3,402	3.1%
Utilities	67,720	62,840	62,840	64,684	1,844	2.9%
Capital reserve allocation	25,725	26,309	26,309	26,933	624	2.4%
<b>Total operating costs</b>	<b>201,987</b>	<b>200,310</b>	<b>200,310</b>	<b>206,180</b>	<b>5,870</b>	<b>2.9%</b>
Less: non-rental revenue	-	-	-	-	-	n/a
Less: RGI rent revenue	(176,227)	(198,500)	(198,500)	<b>(208,920)</b>	(10,420)	5.2%
<b>Operating subsidy (A)</b>	<b>25,760</b>	<b>1,810</b>	<b>1,810</b>	<b>(2,740)</b>	<b>(4,550)</b>	<b>-251.4%</b>
<b>Mortgage payments (B)</b>	108,540	108,540	108,540	<b>108,540</b>	-	0.0%
<b>Property taxes (C)</b>	72,600	67,250	67,250	<b>63,600</b>	(3,650)	-5.4%
<b>Settlement</b>	-	-	(33,664)	-	-	n/a
<b>Additional subsidy / adjustment*</b>	16,000	16,000	16,000	<b>16,000</b>	-	0.0%
<b>Estimated mortgage increase / (savings)</b>	-	-	-	-	-	n/a
<b>Total Subsidy from TBDSSAB</b>	<b>222,900</b>	<b>193,600</b>	<b>159,936</b>	<b>185,400</b>	<b>(8,200)</b>	<b>-4.2%</b>

\* Land lease agreement

## The District of Thunder Bay Social Services Administration Board Provincial Reformed (100% RGI) Budget

**Housing Provider:** Matawa Non-Profit Housing Corporation

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020 Budget (\$)	2019 to 2020	
					Change (\$)	Change (%)
Indexed operating costs	48,150	49,260	49,260	<b>50,824</b>	1,564	3.2%
Utilities	11,230	11,701	11,701	<b>12,110</b>	409	3.5%
Capital reserve allocation	11,081	11,267	11,267	<b>11,530</b>	263	2.3%
<b>Total operating costs</b>	<b>70,461</b>	<b>72,228</b>	<b>72,228</b>	<b>74,464</b>	<b>2,236</b>	<b>3.1%</b>
Less: non-rental revenue	-	-	-	-	-	n/a
Less: RGI rent revenue	(40,093)	(39,600)	(36,400)	<b>(35,496)</b>	4,104	-10.4%
<b>Operating subsidy (A)</b>	<b>30,368</b>	<b>32,628</b>	<b>35,828</b>	<b>38,968</b>	<b>6,340</b>	<b>19.4%</b>
<b>Mortgage payments (B)</b>	85,632	85,632	85,632	<b>85,632</b>	-	0.0%
<b>Property taxes (C)</b>	25,000	24,940	24,900	<b>25,000</b>	60	0.2%
<b>Settlement</b>	-	-	3,021	-	-	n/a
<b>Additional subsidy / adjustment</b>	-	-	-	-	-	n/a
<b>Estimated mortgage increase / (savings)</b>	-	-	-	-	-	n/a
<b>Total Subsidy from TBDSSAB</b>	<b>141,000</b>	<b>143,200</b>	<b>149,381</b>	<b>149,600</b>	<b>6,400</b>	<b>4.5%</b>

The fiscal year-end for Matawa is March 31st. The Budget figures are estimates.

## The District of Thunder Bay Social Services Administration Board Provincial Reformed (100% RGI) Budget

**Housing Provider:** Thunder Bay Deaf Housing Inc.

Description	2018	2019	2019	2020	2019 to 2020	
	Budget (\$)	Budget (\$)	Est Actuals (\$)	Budget (\$)	Change (\$)	Change (%)
Indexed operating costs	43,121	44,189	44,189	<b>45,673</b>	1,484	3.4%
Utilities	13,800	13,391	13,391	<b>13,914</b>	523	3.9%
Capital reserve allocation	7,941	8,121	8,121	<b>8,313</b>	192	2.4%
<b>Total operating costs</b>	<b>64,862</b>	<b>65,701</b>	<b>65,701</b>	<b>67,900</b>	<b>2,199</b>	<b>3.3%</b>
Less: non-rental revenue	-	-	-	-	-	n/a
Less: RGI rent revenue	(14,320)	(15,200)	(15,200)	<b>(14,800)</b>	400	-2.6%
<b>Operating subsidy (A)</b>	<b>50,542</b>	<b>50,501</b>	<b>50,501</b>	<b>53,100</b>	<b>2,599</b>	<b>5.1%</b>
<b>Mortgage payments (B)</b>	39,252	39,252	39,252	<b>39,252</b>	-	0.0%
<b>Property taxes (C)</b>	19,806	19,847	19,847	<b>17,248</b>	(2,599)	-13.1%
<b>Settlement</b>	-	-	-	-	-	n/a
<b>Additional subsidy / adjustment</b>	-	-	-	-	-	n/a
<b>Estimated mortgage increase / (savings)</b>	-	-	-	-	-	n/a
<b>Total Subsidy from TBDSSAB</b>	<b>109,600</b>	<b>109,600</b>	<b>109,600</b>	<b>109,600</b>	-	<b>0.0%</b>

## The District of Thunder Bay Social Services Administration Board Provincial Reformed (100% RGI) Budget

**Housing Provider:** Thunder Bay Metro Lions Housing Corporation

Description	2018	2019	2019	2020	2019 to 2020	
	Budget (\$)	Budget (\$)	Est Actuals (\$)	Budget (\$)	Change (\$)	Change (%)
Indexed operating costs	153,758	157,366	157,366	<b>161,669</b>	4,303	2.7%
Utilities	51,147	50,301	50,301	<b>52,306</b>	2,005	4.0%
Capital reserve allocation	42,782	43,753	43,753	<b>44,790</b>	1,037	2.4%
<b>Total operating costs</b>	<b>247,687</b>	<b>251,420</b>	<b>251,420</b>	<b>258,765</b>	<b>7,345</b>	<b>2.9%</b>
Less: non-rental revenue	(5,300)	(5,150)	(5,150)	<b>(5,100)</b>	50	-1.0%
Less: RGI rent revenue	(118,000)	(117,000)	(117,000)	<b>(115,700)</b>	1,300	-1.1%
<b>Operating subsidy (A)</b>	<b>124,387</b>	<b>129,270</b>	<b>129,270</b>	<b>137,965</b>	<b>8,695</b>	<b>6.7%</b>
<b>Mortgage payments (B)</b>	208,940	208,940	208,940	<b>208,940</b>	-	0.0%
<b>Property taxes (C)</b>	121,173	111,690	111,690	<b>105,400</b>	(6,290)	-5.6%
<b>Settlement</b>	-	-	(9,272)	-	-	n/a
<b>Additional subsidy / adjustment</b>	-	-	-	-	-	n/a
<b>Estimated mortgage increase / (savings)</b>	-	-	-	<b>1,895</b>	1,895	n/a
<b>Total Subsidy from TBDSSAB</b>	<b>454,500</b>	<b>449,900</b>	<b>440,628</b>	<b>454,200</b>	<b>4,300</b>	<b>1.0%</b>

**The District of Thunder Bay Social Services Administration Board**  
**NHA Section 95 (Provincial Non-Profit and Municipal Non-Profit) - 2% Writedown Budget Summary**

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020 Budget (\$)	2019 to 2020	
					Change (\$)	Change (%)
Lakehead Christian Seniors	1,100	-	-	-	-	n/a
<b>Total Subsidy from TBDSSAB</b>	<b>1,100</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>n/a</b>



**The District of Thunder Bay Social Services Administration Board**  
**Urban Native Housing Program Budget Summary**

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020 Budget (\$)	2019 to 2020	
					Change (\$)	Change (%)
Geraldton Native Housing Corporation	395,300	401,200	401,200	<b>405,900</b>	4,700	1.2%
Native People of Thunder Bay Development Corporation	1,762,600	1,681,400	1,681,400	<b>1,450,600</b>	(230,800)	-13.7%
<b>Total Subsidy from TBDSSAB</b>	<b>2,157,900</b>	<b>2,082,600</b>	<b>2,082,600</b>	<b>1,856,500</b>	<b>(226,100)</b>	<b>-10.9%</b>

## The District of Thunder Bay Social Services Administration Board Urban Native Housing Program Budget

**Housing Provider:** Geraldton Native Housing Corporation

Description	2018	2019	2019	2020	2019 to 2020	
	Budget (\$)	Budget (\$)	Est Actuals (\$)	Budget (\$)	Change (\$)	Change (%)
<b>Expenditures</b>						
Materials and services	54,000	50,000	50,000	<b>50,600</b>	600	1.2%
Administration	81,400	83,100	83,100	<b>84,100</b>	1,000	1.2%
Utilities*	160,000	157,900	157,900	<b>157,900</b>	-	0.0%
Insurance	14,300	14,000	14,000	<b>15,200</b>	1,200	8.6%
Property taxes*	66,400	65,500	65,500	<b>66,200</b>	700	1.1%
Mortgage payments	209,220	209,200	209,200	<b>209,200</b>	-	0.0%
Capital reserve allocation	14,850	26,400	26,400	<b>26,400</b>	-	0.0%
Contingency	4,400	4,400	4,400	<b>4,400</b>	-	0.0%
<b>Total Expenditure</b>	<b>604,570</b>	<b>610,500</b>	<b>610,500</b>	<b>614,000</b>	<b>3,500</b>	<b>0.6%</b>
<b>Revenue</b>						
Rent	(209,270)	(209,300)	(209,300)	<b>(210,000)</b>	(700)	0.3%
<b>Total Revenue</b>	<b>(209,270)</b>	<b>(209,300)</b>	<b>(209,300)</b>	<b>(210,000)</b>	<b>(700)</b>	<b>0.3%</b>
Settlement	-	-	-	-	-	n/a
Estimated mortgage increase / (savings)	-	-	-	<b>1,900</b>	1,900	n/a
<b>Total Subsidy from TBDSSAB</b>	<b>395,300</b>	<b>401,200</b>	<b>401,200</b>	<b>405,900</b>	<b>4,700</b>	<b>1.2%</b>

\*Utilities and property taxes to be settled at actual.

The fiscal year-end for Geraldton Native Housing Corporation is March 31st. The Budget figures are estimates.

## The District of Thunder Bay Social Services Administration Board Urban Native Housing Program Budget

**Housing Provider:** Native People of Thunder Bay Development Corporation

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020 Budget (\$)	2019 to 2020	
					Change (\$)	Change (%)
<b>Expenditures</b>						
Materials & services	459,500	452,100	452,100	428,100	(24,000)	-5.3%
Administration	530,100	521,200	521,200	476,100	(45,100)	-8.7%
Utilities *	699,000	661,700	661,700	607,800	(53,900)	-8.1%
Insurance	47,200	42,000	42,000	42,400	400	1.0%
Property taxes*	381,900	389,300	389,300	373,100	(16,200)	-4.2%
Mortgage payments	732,400	714,900	714,900	677,700	(37,200)	-5.2%
Capital reserve allocation	140,000	134,700	134,700	131,300	(3,400)	-2.5%
Contingency	31,100	30,600	30,600	20,600	(10,000)	-32.7%
<b>Total Expenditures</b>	<b>3,021,200</b>	<b>2,946,500</b>	<b>2,946,500</b>	<b>2,757,100</b>	<b>(189,400)</b>	<b>-6.4%</b>
<b>Revenue</b>						
Rent	(1,258,600)	(1,265,100)	(1,265,100)	(1,310,800)	(45,700)	3.6% n/a
<b>Total Revenue</b>	<b>(1,258,600)</b>	<b>(1,265,100)</b>	<b>(1,265,100)</b>	<b>(1,310,800)</b>	<b>(45,700)</b>	<b>3.6%</b>
Settlement	-	-	-	-	-	n/a
Estimated mortgage increase/(savings)	-	-	-	<b>4,300</b>	4,300	n/a
<b>Total Subsidy from TBDSSAB</b>	<b>1,762,600</b>	<b>1,681,400</b>	<b>1,681,400</b>	<b>1,450,600</b>	<b>(230,800)</b>	<b>-13.7%</b>

## The District of Thunder Bay Social Services Administration Board

### Private Landlord Rent Supplement Budget Summary

**Delivery Agent:** TBDSSAB

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020 Budget (\$)	2019 to 2020	
					Change (\$)	Change (%)
Payments to landlords - RGI subsidy	3,323,800	3,221,700	3,141,700	<b>3,188,400</b>	(33,300)	-1.0%
Payments to landlords - Tenant damages	15,000	15,000	5,000	<b>15,000</b>	-	0.0%
<b>Total Subsidy from TBDSSAB</b>	<b>3,338,800</b>	<b>3,236,700</b>	<b>3,146,700</b>	<b>3,203,400</b>	<b>(33,300)</b>	<b>-1.0%</b>

**The District of Thunder Bay Social Services Administration Board**  
**Non-Profit Rent Supplement Budget Summary**

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020 Budget (\$)	2019 to 2020	
					Change (\$)	Change (%)
Lakehead Christian Seniors	64,600	74,700	70,000	<b>71,900</b>	(2,800)	-3.7%
Native People of Thunder Bay Development Corporation	314,700	272,200	299,600	<b>325,500</b>	53,300	19.6%
St. Joseph's Care Group	324,200	315,000	314,300	<b>324,300</b>	9,300	3.0%
Internal Allocation Rent Supplement	1,067,700	1,087,100	1,028,000	<b>1,051,100</b>	(36,000)	-3.3%
<b>Total Subsidy from TBDSSAB</b>	<b>1,771,200</b>	<b>1,749,000</b>	<b>1,711,900</b>	<b>1,772,800</b>	<b>23,800</b>	<b>1.4%</b>

## The District of Thunder Bay Social Services Administration Board

### Non-Profit Rent Supplement Budget

**Housing Provider:** Lakehead Christian Seniors

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020 Budget (\$)	2019 to 2020	
					Change (\$)	Change (%)
Rent subsidy	63,520	73,620	68,920	<b>70,820</b>	(2,800)	-3.8%
Administration fee	1,080	1,080	1,080	<b>1,080</b>	-	0.0%
<b>Total Subsidy from TBDSSAB</b>	<b>64,600</b>	<b>74,700</b>	<b>70,000</b>	<b>71,900</b>	<b>(2,800)</b>	<b>-3.7%</b>

## The District of Thunder Bay Social Services Administration Board Non-Profit Rent Supplement Budget

**Housing Provider:** Native People of Thunder Bay Development Corporation

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020 Budget (\$)	2019 to 2020	
					Change (\$)	Change (%)
Rent subsidy	313,080	270,580	297,872	<b>323,556</b>	52,976	19.6%
Administration fee	1,620	1,620	1,728	<b>1,944</b>	324	20.0%
<b>Total Subsidy from TBDSSAB</b>	<b>314,700</b>	<b>272,200</b>	<b>299,600</b>	<b>325,500</b>	<b>53,300</b>	<b>19.6%</b>

## The District of Thunder Bay Social Services Administration Board Non-Profit Rent Supplement Budget

**Housing Provider:** St. Joseph's Care Group

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020 Budget (\$)	2019 to 2020	
					Change (\$)	Change (%)
<b>PR Cook Apartments</b>						
Rent subsidy	160,260	160,406	159,560	<b>164,960</b>	4,554	2.8%
Administration fee	3,240	3,294	3,240	<b>3,240</b>	(54)	-1.6%
<b>Sister Leila Greco Apartments</b>						
Rent subsidy	158,864	149,518	149,664	<b>154,264</b>	4,746	3.2%
Administration fee	1,836	1,782	1,836	<b>1,836</b>	54	3.0%
<b>Total Subsidy from TBDSSAB</b>	<b>324,200</b>	<b>315,000</b>	<b>314,300</b>	<b>324,300</b>	<b>9,300</b>	<b>3.0%</b>



## The District of Thunder Bay Social Services Administration Board Strong Communities Rent Supplement Budget Summary

**Delivery Agent:** TBDSSAB

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020 Budget (\$)	2019 to 2020	
					Change (\$)	Change (%)
Payments to landlords	427,500	427,500	406,220	<b>427,500</b>	-	0.0%
Administration fee	9,700	9,700	9,880	<b>9,700</b>	-	0.0%
<b>Total Expenditures</b>	<b>437,200</b>	<b>437,200</b>	416,100	<b>437,200</b>	-	<b>0.0%</b>
<b>Grants</b>						
Provincial grants - housing	(437,200)	(437,200)	(416,100)	<b>(437,200)</b>	-	0.0%
<b>Cost to be Levied</b>	-	-	-	-	-	<b>0.0%</b>

## The District of Thunder Bay Social Services Administration Board

### Portable Housing Benefit Budget Summary

**Delivery Agent:** TBDSSAB

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020 Budget (\$)	2019 to 2020	
					Change (\$)	Change (%)
Portable Housing Benefit	57,000	198,900	172,800	<b>329,700</b>	130,800	65.8%
<b>Cost to be Levied</b>	<b>57,000</b>	<b>198,900</b>	<b>172,800</b>	<b>329,700</b>	<b>130,800</b>	<b>65.8%</b>

## The District of Thunder Bay Social Services Administration Board

### Investment in Affordable Housing Budget Summary

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020 Budget (\$)	2019 to 2020	
					Change (\$)	Change (%)
<b>IAH</b>						
Rent Supplement	90,000	111,500	71,800	<b>63,000</b>	(48,500)	-43.5%
Internal Allocation Rent Supplement	-	8,500	9,000	<b>9,000</b>	500	5.9%
Reinvested Ontario Renovates	-	200,000	200,000	-	(200,000)	-100.0%
<b>IAH Extension</b>						
Rental Housing	2,098,800	1,282,100	1,167,500	<b>114,000</b>	(1,168,100)	-91.1%
Ontario Renovates	227,200	761,800	799,900	-	(761,800)	-100.0%
Housing Allowance	225,600	53,400	61,500	-	(53,400)	-100.0%
Internal Allocation Housing Allowance	20,400	25,400	12,200	-	(25,400)	-100.0%
Internal administrative expense	84,300	84,100	84,100	<b>40,200</b>	(43,900)	-52.2%
<b>IAH - Social Infrastructure Fund</b>						
Ontario Renovates	569,400	-	248,500	-	-	n/a
Housing Allowance	-	77,200	16,100	<b>38,200</b>	(39,000)	-50.5%
Internal Allocation Housing Allowance	-	-	4,000	<b>17,000</b>	17,000	n/a
Rental Housing	1,147,900	529,700	529,700	<b>529,700</b>	-	0.0%
Survivors of Domestic Violence	47,300	-	-	-	-	n/a
Internal administrative expense	95,100	31,900	42,200	<b>30,800</b>	(1,100)	-3.4%
<b>Total Expenditures</b>	<b>4,606,000</b>	<b>3,165,600</b>	<b>3,246,500</b>	<b>841,900</b>	<b>(2,323,700)</b>	<b>-73.4%</b>
<b>Grants</b>						
Provincial grants - housing	(2,303,000)	(1,582,800)	(1,623,250)	(420,950)	1,161,850	-73.4%
Federal grants - housing	(2,303,000)	(1,582,800)	(1,623,250)	(420,950)	1,161,850	-73.4%
<b>Cost to be Levied</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>

## The District of Thunder Bay Social Services Administration Board

### Ontario Priorities Housing Initiative Budget Summary

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020 Budget (\$)	2019 to 2020	
					Change (\$)	Change (%)
<b>OPHI</b>						
Rental Housing	-	-	2,100	<b>1,000,000</b>	1,000,000	n/a
Ontario Renovates	-	-	-	<b>456,700</b>	456,700	n/a
Internal administrative expense	-	-	-	<b>63,500</b>	63,500	n/a
<b>Total Expenditures</b>	-	-	<b>2,100</b>	<b>1,520,200</b>	<b>1,520,200</b>	<b>0.0%</b>
<b>Financing</b>						
From Capital Regeneration Reserve Fund	-	-	-	<b>(250,000)</b>	(250,000)	0.0%
<b>Grants</b>						
Provincial grants - housing	-	-	(1,050)	<b>(635,100)</b>	(635,100)	0.0%
Federal grants - housing	-	-	(1,050)	<b>(635,100)</b>	(635,100)	0.0%
<b>Cost to be Levied</b>	-	-	-	-	-	<b>0.0%</b>

## The District of Thunder Bay Social Services Administration Board

### Canada-Ontario Community Housing Initiative Budget Summary

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020 Budget (\$)	2019 to 2020	
					Change (\$)	Change (%)
<u>Capital Component:</u>						
Repairs	-	-	-	499,200	499,200	n/a
<u>Operating Component:</u>						
Rent Supplement	-	-	25,300	145,500	- 145,500	n/a n/a
Internal administrative expense	-	-	-	33,900	- 33,900	n/a
<b>Total Expenditures</b>	-	-	25,300	678,600	678,600	0.0%
<b>Grants</b>						
Federal grants - housing	-	-	(25,300)	(678,600)	(678,600)	0.0%
<b>Cost to be Levied</b>	-	-	-	-	-	0.0%

## The District of Thunder Bay Social Services Administration Board

### Social Housing Apartment Investment Program Budget Summary

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020 Budget (\$)	2019 to 2020	
					Change (\$)	Change (%)
Construction	1,773,900	984,600	1,092,500	-	(984,600)	-100.0%
Administration	88,700	51,800	55,200	-	(51,800)	-100.0%
<b>Total Expenditures</b>	<b>1,862,600</b>	<b>1,036,400</b>	<b>1,147,700</b>	<b>-</b>	<b>(1,036,400)</b>	<b>-100.0%</b>
<b>Grants</b>						
Provincial grants - housing	(1,862,600)	(1,036,400)	(1,147,700)	-	1,036,400	-100.0%
<b>Cost to be Levied</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>

## The District of Thunder Bay Social Services Administration Board

### Homelessness Prevention Budget Summary

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020 Budget (\$)	2019 to 2020	
					Change (\$)	Change (%)
Community Homelessness Prevention Initiative	3,502,200	3,263,300	3,097,972	<b>3,606,600</b>	343,300	10.5%
Home for Good	1,270,100	1,375,100	1,300,400	<b>1,370,100</b>	(5,000)	-0.4%
<b>Total Expenditures</b>	<b>4,772,300</b>	<b>4,638,400</b>	4,398,372	<b>4,976,700</b>	<b>338,300</b>	<b>7.3%</b>
<b>Grants</b>						
Provincial grants - homelessness	(4,772,300)	(4,638,400)	(4,398,372)	<b>(4,976,700)</b>	(338,300)	7.3%
<b>Cost to be Levied</b>	-	-	-	-	-	n/a

## The District of Thunder Bay Social Services Administration Board

### Community Homelessness Prevention Initiative Budget

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020 Budget (\$)	2019 to 2020	
					Change (\$)	Change (%)
<b>Expenditures</b>						
<b>Housing with related supports</b>						
Salvation Army Habitat	211,400	211,400	211,400	<b>211,400</b>	-	0.0%
<b>Services and supports</b>						
Lutheran Community Care Centre	156,000	192,000	192,000	<b>192,000</b>	-	0.0%
Canadian Mental Health Association	-	-	-	-	-	n/a
Shelter House - SOS	100,000	100,000	100,000	<b>100,000</b>	-	0.0%
Tenant Support	198,300	200,000	200,000	<b>201,000</b>	1,000	0.5%
Transitional Outreach Support Worker	79,300	80,000	80,000	<b>80,400</b>	400	0.5%
Homelessness Prevention	95,200	95,200	47,600	<b>85,200</b>	(10,000)	-10.5%
<b>Emergency shelters</b>						
Salvation Army	400,400	400,400	400,400	<b>402,700</b>	2,300	0.6%
Shelter House	781,400	781,400	781,400	<b>773,600</b>	(7,800)	-1.0%
<b>Homelessness prevention</b>						
Housing Security Fund	810,000	796,600	757,100	<b>809,300</b>	12,700	1.6%
District Food Security	270,000	-	-	<b>350,000</b>	350,000	n/a
Housing Arrears Relief	-	-	-	<b>37,500</b>	37,500	n/a
Pest Management Readiness	-	-	-	<b>37,500</b>	37,500	n/a
<b>Administration</b>						
Homelessness Enumeration	50,000	80,000	18,272	<b>55,500</b>	(24,500)	-30.6%
Internal administrative expense	350,200	326,300	309,800	<b>270,500</b>	(55,800)	-17.1%
<b>Total Expenditures</b>	<b>3,502,200</b>	<b>3,263,300</b>	<b>3,097,972</b>	<b>3,606,600</b>	<b>343,300</b>	<b>10.5%</b>
<b>Grants</b>						
Provincial grants - homelessness	(3,502,200)	(3,263,300)	(3,097,972)	<b>(3,606,600)</b>	(343,300)	10.5%
<b>Cost to be Levied</b>	-	96	-	-	-	n/a



## The District of Thunder Bay Social Services Administration Board

### Home For Good Budget

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020 Budget (\$)	2019 to 2020	
					Change (\$)	Change (%)
<b>Expenditures</b>						
Operating - funded agencies	651,000	651,000	651,000	<b>651,000</b>	-	0.0%
Rent supplement / housing allowance	412,800	400,600	311,800	<b>431,900</b>	31,300	7.8%
Internal allocation rent supplement	-	11,500	10,000	<b>11,500</b>	-	0.0%
Tenant support	79,300	80,000	80,000	<b>80,400</b>	400	0.5%
Internal administrative expense	127,000	127,000	122,600	<b>95,300</b>	(31,700)	-25.0%
Capital	-	100,000	25,000	<b>100,000</b>	-	0.0%
Administration expense	-	5,000	100,000	-	(5,000)	-100.0%
<b>Total Expenditures</b>	1,270,100	<b>1,375,100</b>	<b>1,300,400</b>	<b>1,370,100</b>	<b>(5,000)</b>	<b>-0.4%</b>
<b>Grants</b>						
Provincial grants - homelessness	(1,270,100)	(1,375,100)	(1,300,400)	<b>(1,370,100)</b>	5,000	-0.4%
<b>Cost to be Levied</b>	-	-	-	-	-	<b>n/a</b>

**The District of Thunder Bay Social Services Administration Board**  
**Direct-Owned Housing and Administration Budget Summary**

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020 Base (\$)	2020 Reductions (\$)	2020 Expansions (\$)	2020 Budget (\$)	2019 to 2020	
								Change (\$)	Change (%)
<b>Expenditures</b>									
Personnel services	4,418,600	4,469,000	4,342,000	4,485,800	(96,200)	67,400	<b>4,457,000</b>	(12,000)	-0.3%
Interest on long-term debt	410,400	356,500	351,000	288,700	-	-	<b>288,700</b>	(67,800)	-19.0%
Materials	13,482,400	13,661,100	13,463,200	13,856,900	-	-	<b>13,856,900</b>	195,800	1.4%
Contracted services	55,000	90,000	97,500	79,000	-	-	<b>79,000</b>	(11,000)	-12.2%
Rents and financial expenses	156,400	167,200	399,200	167,200	-	-	<b>167,200</b>	-	0.0%
External transfers - persons	-	45,000	45,000	11,100	-	-	<b>11,100</b>	(33,900)	-75.3%
Repayment of long-term debt	2,387,000	2,368,600	2,371,100	2,427,200	-	-	<b>2,427,200</b>	58,600	2.5%
Internal administrative expense	1,443,900	1,374,200	1,292,300	2,065,200	(64,500)	-	<b>2,000,700</b>	626,500	45.6%
Imputed rent recovery	250,800	268,000	268,000	353,600	-	-	<b>353,600</b>	85,600	31.9%
<b>Total Expenditures</b>	<b>22,604,500</b>	<b>22,799,600</b>	<b>22,629,300</b>	<b>23,734,700</b>	<b>(160,700)</b>	<b>67,400</b>	<b>23,641,400</b>	<b>841,800</b>	<b>3.7%</b>
<b>Recoveries</b>									
From housing and homelessness programs	(831,700)	(738,700)	(791,900)	(670,700)	-	-	<b>(670,700)</b>	68,000	-9.2%
From rent supplement program	(1,088,100)	(1,132,500)	(1,064,200)	(1,088,600)	-	-	<b>(1,088,600)</b>	43,900	-3.9%
From Ontario Works	(119,000)	(120,000)	(120,000)	(120,600)	-	-	<b>(120,600)</b>	(600)	0.5%
Other revenues and recoveries	(186,700)	(187,600)	(191,500)	(219,400)	-	-	<b>(219,400)</b>	(31,800)	17.0%
<b>Total Expenditures Less Recoveries</b>	<b>20,379,000</b>	<b>20,620,800</b>	<b>20,461,700</b>	<b>21,635,400</b>	<b>(160,700)</b>	<b>67,400</b>	<b>21,542,100</b>	<b>921,300</b>	<b>4.5%</b>
<b>Revenues</b>									
RGI rent	(9,906,000)	(10,132,600)	(9,996,900)	(10,044,500)	-	-	<b>(10,044,500)</b>	88,100	-0.9%
Market rent	(919,400)	(876,000)	(886,300)	(904,000)	-	-	<b>(904,000)</b>	(28,000)	3.2%
Commercial rent and other revenue	(165,700)	(238,800)	(214,100)	(208,900)	-	-	<b>(208,900)</b>	29,900	-12.5%
Tenant recovery	(98,000)	(98,000)	(276,800)	(98,000)	-	-	<b>(98,000)</b>	-	0.0%
Revenue-generating projects	(132,700)	(117,700)	(117,700)	(117,700)	-	-	<b>(117,700)</b>	-	0.0%
Other revenue (HPS)	-	(45,000)	(45,000)	(9,700)	-	-	<b>(9,700)</b>	35,300	-78.4%
<b>Total Revenues</b>	<b>(11,221,800)</b>	<b>(11,508,100)</b>	<b>(11,536,800)</b>	<b>(11,382,800)</b>	<b>-</b>	<b>-</b>	<b>(11,382,800)</b>	<b>125,300</b>	<b>-1.1%</b>
<b>Financing</b>									
To Office Building Reserve Fund	21,000	13,600	31,700	28,900	-	-	<b>28,900</b>	15,300	112.5%
To Housing Portfolio Capital Reserve Fund	2,148,500	2,206,000	2,591,000	2,267,000	-	-	<b>2,267,000</b>	61,000	2.8%
From Capital Regeneration Reserve Fund	-	(50,000)	-	(50,000)	-	-	<b>(50,000)</b>	-	0.0%
From Employment Compensation and Benefits Reserve Fund	(25,200)	-	-	-	-	-	<b>-</b>	-	n/a
From Levy Stabilization Reserve Fund	(79,800)	(14,800)	-	-	-	-	<b>-</b>	14,800	-100.0%
From Community Housing Reserve Fund	-	(10,000)	-	(10,000)	-	-	<b>(10,000)</b>	-	0.0%
<b>Net Cost</b>	<b>11,221,700</b>	<b>11,257,500</b>	<b>11,547,600</b>	<b>12,488,500</b>	<b>(160,700)</b>	<b>67,400</b>	<b>12,395,200</b>	<b>1,137,700</b>	<b>10.1%</b>

**The District of Thunder Bay Social Services Administration Board  
Cost Centre Summary**

**Division:** n/a

**Cost Center:** 14010 - Social Housing Allocated

	2018	2019		2020				
<b>Account Description</b>	<b>Budget</b>	<b>Budget</b>	<b>Est Actuals</b>	<b>Base</b>	<b>Reductions</b>	<b>Expansions</b>	<b>Budget</b>	<b>% Change</b>
<b>Expenditures</b>								
581110 Internal admin - Board	23,500	28,100	28,700	24,300	-	-	24,300	-13.5%
581110 <i>Unsubsidizable Board</i>	-	-	-	-	-	-	-	n/a
581110 Internal admin - CAO	178,200	181,800	129,400	238,200	-	-	238,200	31.0%
581110 Internal admin - Corporate Services	206,000	212,200	207,700	201,000	(11,300)	-	189,700	-10.6%
581110 Internal admin - Integrated Client Services	185,000	-	-	173,400	(6,200)	-	167,200	n/a
551140 Imputed rent recovery	66,000	80,400	80,400	95,200	-	-	95,200	18.4%
<b>Total Expenditures</b>	<b>658,700</b>	<b>502,500</b>	<b>446,200</b>	<b>732,100</b>	<b>(17,500)</b>	<b>-</b>	<b>714,600</b>	<b>42.2%</b>
Other revenue and recoveries (imputed rent adjustment)	(8,200)	(7,700)	(9,900)	(15,700)	-	-	(15,700)	103.9%
To Office Building Reserve Fund	6,600	4,300	9,500	7,800	-	-	7,800	81.4%
From Levy Stabilization Reserve Fund	-	(6,200)	-	-	-	-	-	-100.0%
From Employment Compensation and Benefits Reserve Fund	(4,400)	-	-	-	-	-	-	n/a
<b>Net Cost</b>	<b>652,700</b>	<b>492,900</b>	<b>445,800</b>	<b>724,200</b>	<b>(17,500)</b>	<b>-</b>	<b>706,700</b>	<b>43.4%</b>

**The District of Thunder Bay Social Services Administration Board  
Cost Centre Summary**

**Division:** Housing Services

**Cost Center:** 15010 - Housing Operations - Internal Admin

Account Description	2018	2019		2020			Budget	% Change
	Budget	Budget	Est Actuals	Base	Reductions	Expansions		
<b>Expenditures</b>								
581110 Internal admin - Board	5,900	7,000	7,200	24,300	-	-	24,300	247.1%
581110 <i>Unsubsidizable Board</i>	-	-	-	-	-	-	-	n/a
581110 Internal admin - CAO	160,800	143,500	123,900	252,300	-	-	252,300	75.8%
581110 Internal admin - Corporate Services	617,700	620,700	616,900	1,056,300	(43,600)	-	1,012,700	63.2%
581110 Internal admin - Integrated Client Services	66,800	180,900	178,500	95,400	(3,400)	-	92,000	-49.1%
551140 Imputed rent recovery	184,800	187,600	187,600	258,400	-	-	258,400	37.7%
<b>Total Expenditures</b>	<b>1,036,000</b>	<b>1,139,700</b>	<b>1,114,100</b>	<b>1,686,700</b>	<b>(47,000)</b>	<b>-</b>	<b>1,639,700</b>	<b>43.9%</b>
Other revenue and recoveries (imputed rent adjustment)	(22,900)	(21,400)	(23,100)	(42,500)	-	-	(42,500)	98.6%
To Office Building Reserve Fund	14,400	9,300	22,200	21,100	-	-	21,100	126.9%
From Levy Stabilization Reserve Fund	-	(8,600)	-	-	-	-	-	-100.0%
From Employment Compensation and Benefits Reserve Fund	(20,800)	-	-	-	-	-	-	n/a
<b>Net Cost</b>	<b>1,006,700</b>	<b>1,119,000</b>	<b>1,113,200</b>	<b>1,665,300</b>	<b>(47,000)</b>	<b>-</b>	<b>1,618,300</b>	<b>44.6%</b>

**The District of Thunder Bay Social Services Administration Board  
Cost Centre Summary**

**Division:** Housing Services

**Cost Center:** 15020 - Housing Services (Director)

	2018	2019		2020				
Account Description	Budget	Budget	Est Actuals	Base	Reductions	Expansions	Budget	% Change
<b>Expenditures</b>								
511110 Salary regular	187,100	191,400	194,600	194,700	-	-	194,700	1.7%
512150 Payroll remittances	10,800	11,400	51,400	11,800	-	-	11,800	3.5%
512160 OMERS expense	21,000	21,600		21,800	-	-	21,800	0.9%
512170 Group benefits	7,400	7,400		6,800	-	-	6,800	-8.1%
512180 Insured benefits	12,800	10,800		9,000	-	-	9,000	-16.7%
531150 Employee training	400	400	400	400	-	-	400	0.0%
531200 Mileage	800	800	700	800	-	-	800	0.0%
531210 Parking	500	600	600	-	-	-	-	-100.0%
532110 Communications	1,100	1,600	1,600	1,100	-	-	1,100	-31.3%
531220 Travel	7,700	7,900	5,400	7,400	-	-	7,400	-6.3%
531230 Registration fees	2,700	2,400	2,400	2,700	-	-	2,700	12.5%
531240 Paid meals	1,700	1,600	1,000	1,400	-	-	1,400	-12.5%
531250 Meeting expense	200	200	200	400	-	-	400	100.0%
531510 Office supplies	500	300	300	300	-	-	300	0.0%
541120 Consultant fees	-	50,000	50,000	50,000	-	-	50,000	0.0%
541130 Legal fees	15,000	10,000	5,000	5,000	-	-	5,000	-50.0%
<b>Total Expenditures</b>	<b>269,700</b>	<b>318,400</b>	<b>313,600</b>	<b>313,600</b>	<b>-</b>	<b>-</b>	<b>313,600</b>	<b>-1.5%</b>
<b>Financing</b>								
From Capital Regeneration Reserve Fund	-	(50,000)	-	(50,000)	-	-	(50,000)	0.0%
<b>Recoveries</b>								
481240 Recovery from homelessness programs (CHPI)	(8,300)	(7,700)	(7,300)	(8,500)	-	-	(8,500)	10.4%
481240 Recovery from homelessness programs (HFG)	(12,700)	(12,700)	(12,300)	(8,500)	-	-	(8,500)	-33.1%
481240 Recovery from housing programs (COCHI)	-	-	-	(8,500)	-	-	(8,500)	n/a
481240 Recovery from housing programs (IAH Ext)	(8,400)	(8,400)	(8,400)	(8,500)	-	-	(8,500)	1.2%
481240 Recovery from housing programs (SIF)	(8,000)	(3,200)	(4,200)	(8,500)	-	-	(8,500)	165.6%
481240 Recovery from housing programs (OPHI)	-	-	-	(8,500)	-	-	(8,500)	n/a
481240 Recovery from housing programs (SHARP/SHAIP)	(8,900)	(5,200)	(5,500)	-	-	-	-	-100.0%
481240 Recovery from building overhead	(16,800)	(16,900)	(16,900)	(17,100)	-	-	(17,100)	1.2%
<b>Net Cost</b>	<b>206,600</b>	<b>214,300</b>	<b>259,000</b>	<b>195,500</b>	<b>-</b>	<b>-</b>	<b>195,500</b>	<b>-8.8%</b>

**The District of Thunder Bay Social Services Administration Board  
Cost Centre Summary**

**Division:** Housing Services

**Cost Center:** 14020 - Housing and Homelessness Programs

Account Description	2018	2019		2020				% Change
	Budget	Budget	Est Actuals	Budget	Reductions	Expansions	Budget	
<b>Expenditures</b>								
511110 Salary regular	401,800	403,600	376,000	410,400	-	-	410,400	1.7%
511190 Overtime	1,000	1,000	1,000	1,000	-	-	1,000	0.0%
512150 Payroll remittances	28,600	29,900	107,000	31,100	-	-	31,100	4.0%
512160 OMERS expense	40,700	40,600		40,900	-	-	40,900	0.7%
512170 Group benefits	22,100	22,300		20,400	-	-	20,400	-8.5%
512180 Insured benefits	26,600	22,200		18,500	-	-	18,500	-16.7%
531150 Employee training	2,800	1,000	1,000	600	-	-	600	-40.0%
531200 Mileage	900	900	500	900	-	-	900	0.0%
531220 Travel	8,000	2,100	2,100	2,800	-	-	2,800	33.3%
531230 Registration fees	1,800	500	600	600	-	-	600	20.0%
531240 Paid meals	1,600	500	400	700	-	-	700	40.0%
531250 Meeting expense	4,700	3,800	4,000	1,300	-	-	1,300	-65.8%
531360 Computer services	18,300	18,300	18,300	13,800	-	-	13,800	-24.6%
531430 Miscellaneous services	26,900	26,900	33,500	26,900	-	-	26,900	0.0%
531500 Advertising	900	900	900	-	-	-	-	-100.0%
531510 Office supplies	300	300	300	300	-	-	300	0.0%
531530 Printing - external	-	1,200	200	-	-	-	-	-100.0%
531555 User licenses	1,600	1,600	2,200	2,700	-	-	2,700	68.8%
532110 Communications	3,300	2,700	2,600	3,300	-	-	3,300	22.2%
541120 Consultant fees	10,000	10,000	15,000	10,000	-	-	10,000	0.0%
541130 Legal fees	20,000	15,000	15,000	7,000	-	-	7,000	-53.3%
561120 Emergency rent (HPS)	-	45,000	45,000	9,700	-	-	9,700	-78.4%
<b>Total Expenditures</b>	<b>621,900</b>	<b>650,300</b>	<b>625,600</b>	<b>602,900</b>	<b>-</b>	<b>-</b>	<b>602,900</b>	<b>-7.3%</b>
<b>Financing</b>								
From Community Housing Reserve Fund	-	(10,000)	-	(10,000)	-	-	(10,000)	0.0%
451120 Other Revenue (HPS)	-	(45,000)	(45,000)	(9,700)	-	-	(9,700)	-78.4%
<b>Recoveries</b>								
481240 Recovery from homelessness programs (CHPI)	(129,100)	(126,800)	(77,600)	(27,800)	-	-	(27,800)	-78.1%
481240 Recovery from homelessness programs (CHPI)				(85,200)	-	-	(85,200)	n/a
481240 Recovery from homelessness programs (HFG)	(82,500)	(82,500)	(79,700)	(75,000)	-	-	(75,000)	-9.1%
481240 Recovery from homelessness programs (HFG Cap)	-	(5,000)	(100,000)	-	-	-	-	-100.0%
481240 Recovery from housing programs (SCRS)	(9,700)	(9,700)	(9,900)	(9,700)	-	-	(9,700)	0.0%
481240 Recovery from housing programs (COCHI)	-	-		(20,600)	-	-	(20,600)	n/a
481240 Recovery from housing programs (IAH Ext)	(71,700)	(71,500)	(71,500)	(26,900)	-	-	(26,900)	-62.4%
481240 Recovery from housing programs (SIF)	(83,100)	(27,900)	(35,900)	(17,500)	-	-	(17,500)	-37.3%
481240 Recovery from housing programs (OPHI)	-	-	-	(11,700)	-	-	(11,700)	n/a
<b>Net Cost</b>	<b>245,800</b>	<b>271,900</b>	<b>206,000</b>	<b>308,800</b>	<b>-</b>	<b>-</b>	<b>308,800</b>	<b>13.6%</b>

**The District of Thunder Bay Social Services Administration Board  
Cost Centre Summary**

**Division:** Housing Services

**Cost Center:** 15030 - Property Management

Account Description	2018	2019		2020				% Change
	Budget	Budget	Est Actual	Base	Reductions	Expansions	Budget	
<b>Expenditures</b>								
511110 Salary regular	1,103,800	1,126,800	1,128,300	1,120,900	-	-	1,120,900	-0.5%
511190 Overtime	2,000	2,000	2,000	2,000	-	-	2,000	0.0%
512150 Payroll remittances	82,600	87,000	324,300	88,300	-	-	88,300	1.5%
512160 OMERS expense	108,400	110,400		108,800	-	-	108,800	-1.4%
512170 Group benefits	66,200	66,800		59,300	-	-	59,300	-11.2%
512180 Insured benefits	70,400	59,100		48,300	-	-	48,300	-18.3%
513120 Clothing allowance	-	-	1,500	-	-	-	-	n/a
531150 Employee training	4,200	1,800	1,800	2,200	-	-	2,200	22.2%
531200 Mileage	12,500	13,000	13,000	13,000	-	-	13,000	0.0%
531220 Travel	4,200	500	500	1,300	-	-	1,300	160.0%
531230 Registration fees	1,700	800	700	1,100	-	-	1,100	37.5%
531240 Paid meals	1,200	300	100	500	-	-	500	66.7%
531250 Meeting expense	5,500	6,500	6,500	7,500	-	-	7,500	15.4%
531310 Computer software	78,200	80,600	81,300	83,000	-	-	83,000	3.0%
531420 Collection service	6,000	5,000	7,500	7,500	-	-	7,500	50.0%
531430 Miscellaneous services	2,000	4,000	4,000	600	-	-	600	-85.0%
531470 Eviction fees	35,000	35,000	50,000	45,000	-	-	45,000	28.6%
531510 Office supplies	3,500	800	900	1,000	-	-	1,000	25.0%
531530 Printing external	4,500	5,500	4,000	2,800	-	-	2,800	-49.1%
531545 Association dues	400	100	100	100	-	-	100	0.0%
532110 Communications	9,800	10,100	10,100	10,100	-	-	10,100	0.0%
541130 Legal fees	10,000	5,000	5,000	7,000	-	-	7,000	40.0%
551120 Bank service charges	-	10,800	10,800	10,800	-	-	10,800	0.0%
561130 Client transportation	-	-	-	400	-	-	400	n/a
565100 Extraordinary needs	-	-	-	1,000	-	-	1,000	n/a
<b>Total Expenditures</b>	<b>1,612,100</b>	<b>1,631,900</b>	<b>1,652,400</b>	<b>1,622,500</b>	<b>-</b>	<b>-</b>	<b>1,622,500</b>	<b>-0.6%</b>
<b>Recoveries</b>								
481240 Recovery from homelessness programs (CHPI)	(30,900)	(28,700)	(27,300)	(18,400)	-	-	(18,400)	-35.9%
481240 Recovery from homelessness programs (CHPI)	(198,300)	(200,000)	(200,000)	(201,000)	-	-	(201,000)	0.5%
481240 Recovery from homelessness programs (HFG)	(25,400)	(25,400)	(24,500)	(7,000)	-	-	(7,000)	-72.4%
481240 Recovery from homelessness programs (HFG)	(79,300)	(80,000)	(80,000)	(80,400)	-	-	(80,400)	0.5%
481240 Recovery from OW	(119,000)	(120,000)	(120,000)	(120,600)	-	-	(120,600)	0.5%
<b>Net Cost</b>	<b>1,159,200</b>	<b>1,177,800</b>	<b>1,200,600</b>	<b>1,195,100</b>	<b>-</b>	<b>-</b>	<b>1,195,100</b>	<b>1.5%</b>

**The District of Thunder Bay Social Services Administration Board  
Cost Centre Summary**

**Division:** Housing Services  
**Cost Center:** 15040 - Facilities

Account Description	2018	2019		2020				% Change
	Budget	Budget	Est Actuals	Base	Reductions	Expansions	Budget	
<b>Expenditures</b>								
511110 Salary regular	1,629,600	1,664,300	1,647,500	1,712,300	(49,600)	52,500	1,715,200	3.1%
511170 Temporary hourly	67,500	63,500		63,500	(29,800)	-	33,700	-46.9%
511190 Overtime	10,000	18,000		18,000	-	-	18,000	0.0%
511240 WSIB expense	9,300	-	18,000	-	-	-	-	n/a
512150 Payroll remittances	129,100	135,750	452,400	142,100	(4,400)	4,700	142,400	4.9%
512155 Payroll remittances - Temp	5,100	4,900		5,000	(2,500)	-	2,500	-49.0%
512160 OMERS expense	154,100	157,200		160,500	(4,500)	4,700	160,700	2.2%
512170 Group benefits	114,100	114,950		107,000	(3,400)	3,400	107,000	-6.9%
512180 Insured benefits	99,900	84,100		71,400	(2,000)	2,100	71,500	-15.0%
513120 Clothing allowance	6,600	12,000	14,000	12,000	-	-	12,000	0.0%
531130 Employee training	2,600	4,200	3,000	4,200	-	-	4,200	0.0%
531200 Mileage	16,500	16,500	16,500	14,000	-	-	14,000	-15.2%
531220 Travel	3,700	1,900	1,300	1,900	-	-	1,900	0.0%
531230 Registration fees	4,400	1,800	600	400	-	-	400	-77.8%
531240 Paid meals	1,000	700	700	700	-	-	700	0.0%
531310 Computer software	30,000	15,000	-	-	-	-	-	-100.0%
531320 Software maintenance	-	-	-	17,400	-	-	17,400	n/a
531430 Miscellaneous services	-	-	-	-	-	-	-	n/a
531510 Office supplies	500	1,000	4,000	1,000	-	-	1,000	0.0%
531530 Printing-external	16,000	5,000	5,000	5,000	-	-	5,000	0.0%
531570 Subscriptions	500	600	-	-	-	-	-	-100.0%
532110 Communications	38,800	41,700	38,800	39,300	-	-	39,300	-5.8%
532330 Insurance fleet	8,600	8,000	9,200	9,300	-	-	9,300	16.3%
533250 Furniture	-	2,500	2,500	-	-	-	-	-100.0%
533260 Vehicle	51,500	33,800	33,800	19,600	-	-	19,600	-42.0%
533270 Vehicle fuel	18,000	21,600	21,600	21,600	-	-	21,600	0.0%
571140 Vehicle lease	-	-	-	21,000	-	-	21,000	n/a
<b>Total Expenditures</b>	<b>2,417,400</b>	<b>2,409,000</b>	<b>2,292,900</b>	<b>2,447,200</b>	<b>(96,200)</b>	<b>67,400</b>	<b>2,418,400</b>	<b>0.4%</b>
<b>Recoveries</b>								
481240 Recovery from housing programs (OPHI)	-	-	-	(38,500)	-	-	(38,500)	n/a
481240 Recovery from housing programs (SHAIP)	(75,400)	(44,000)	(47,800)	-	-	-	-	-100.0%
481240 Recovery from building overhead	(138,800)	(141,600)	(141,600)	(144,100)	-	-	(144,100)	1.8%
<b>Net Cost</b>	<b>2,203,200</b>	<b>2,223,400</b>	<b>2,103,500</b>	<b>2,264,600</b>	<b>(96,200)</b>	<b>67,400</b>	<b>2,235,800</b>	<b>0.6%</b>



The District of Thunder Bay Social Services Administration Board  
Direct-Owned Housing Portfolio

Portfolio: All

Property: All

Units: 2476

Account Description	2018	2019		2020			Budget	% Change
	Budget	Budget	Est Actuals	Base	Reductions	Expansions		
<b>Expenditures</b>								
551150 Bad debts	156,400	156,400	388,400	156,400	-	-	156,400	0.0%
532110 Communications	101,400	104,100	112,400	114,900	-	-	114,900	10.4%
532120 Gas	664,500	683,100	571,000	612,000	-	-	612,000	-10.4%
532140 Electricity	1,910,300	1,822,100	1,738,300	1,818,200	-	-	1,818,200	-0.2%
532145 Hydro rebate	(151,000)	(142,700)	(139,100)	(143,000)	-	-	(143,000)	0.2%
532130 Water	1,305,700	1,354,400	1,386,600	1,427,700	-	-	1,427,700	5.4%
532150 Water tank rental	80,000	80,000	85,100	84,300	-	-	84,300	5.4%
532210 Municipal taxes	5,337,800	5,265,500	5,254,000	5,361,800	-	-	5,361,800	1.8%
532310 Insurance - property	486,200	488,400	496,100	551,800	-	-	551,800	13.0%
533110 Roofing repairs and maintenance	25,800	25,000	10,000	25,100	-	-	25,100	0.4%
533120 Windows repairs and maintenance	66,700	66,900	95,500	86,700	-	-	86,700	29.6%
533130 Doors repairs and maintenance	80,300	82,400	110,200	84,500	-	-	84,500	2.5%
533140 Sitework repairs and maintenance	-	12,700	57,900	12,100	-	-	12,100	-4.7%
533150 Elevator repairs and maintenance	41,400	47,300	85,300	49,300	-	-	49,300	4.2%
533160 Flooring repairs and maintenance	20,000	24,000	10,000	21,000	-	-	21,000	-12.5%
533170 Electrical repairs and maintenance	63,100	71,600	76,000	66,500	-	-	66,500	-7.1%
533180 Mechanical repairs and maintenance	68,000	71,900	83,300	70,700	-	-	70,700	-1.7%
533190 Life safety repairs and maintenance	30,000	41,600	65,000	38,400	-	-	38,400	-7.7%
533200 Plumbing repairs and maintenance	208,600	262,000	274,000	256,300	-	-	256,300	-2.2%
533210 Painting	7,700	14,100	25,000	17,000	-	-	17,000	20.6%
533240 Equipment miscellaneous	48,300	70,100	78,000	49,500	-	-	49,500	-29.4%
533320 Restoration repairs	100,000	130,900	150,000	134,000	-	-	134,000	2.4%
533325 Accessibility modifications	70,000	70,000	5,000	70,000	-	-	70,000	0.0%
533350 Interior repairs and maintenance	30,000	54,700	106,100	59,900	-	-	59,900	9.5%
533360 Exterior repairs and maintenance	20,000	22,600	18,200	29,800	-	-	29,800	31.9%
533390 Moveout - painting	299,400	312,700	315,000	318,400	-	-	318,400	1.8%
533400 Moveout - flooring	129,400	151,000	98,900	142,000	-	-	142,000	-6.0%
533410 Moveout - repairs	233,000	231,000	85,200	209,000	-	-	209,000	-9.5%
533420 Moveout - building janitorial	96,100	94,000	88,700	94,000	-	-	94,000	0.0%
533430 Waste removal - tenant contents	80,400	101,300	112,200	99,500	-	-	99,500	-1.8%
534110 Snow removal	451,900	470,800	479,000	473,200	-	-	473,200	0.5%
534120 Grounds maintenance	71,500	64,500	65,100	66,600	-	-	66,600	3.3%
534140 Janitorial	167,600	206,700	180,000	208,800	-	-	208,800	1.0%
534150 Pest control	345,300	337,500	330,000	342,900	-	-	342,900	1.6%
534160 Elevator service	61,100	62,000	102,500	77,000	-	-	77,000	24.2%
534170 Life safety system service	89,700	111,100	115,500	111,300	-	-	111,300	0.2%
534180 Mechanical system service	11,600	12,400	11,400	12,700	-	-	12,700	2.4%
534190 Plumbing service	5,000	5,400	4,100	4,100	-	-	4,100	-24.1%
534200 Waste removal	180,000	178,600	147,000	184,400	-	-	184,400	3.2%
534210 Building security	143,400	137,000	136,000	157,100	-	-	157,100	14.7%
534240 Janitorial supplies	54,700	67,600	42,000	57,900	-	-	57,900	-14.3%
541130 Legal fees	-	-	7,500	-	-	-	-	n/a
521110 Mortgage interest	410,400	356,500	351,000	288,700	-	-	288,700	-19.0%
571120 Mortgage principal	2,387,000	2,368,600	2,371,100	2,427,200	-	-	2,427,200	2.5%
<b>Total Expenditures</b>	<b>15,988,700</b>	<b>16,147,800</b>	<b>16,184,500</b>	<b>16,329,700</b>	-	-	<b>16,329,700</b>	<b>1.1%</b>
<b>Revenues and Recoveries</b>								
431110 Rentals - RGI	(9,906,000)	(10,132,600)	(9,996,900)	(10,044,500)	-	-	(10,044,500)	-0.9%
431130 Market rent	(919,400)	(876,000)	(886,300)	(904,000)	-	-	(904,000)	3.2%
481250 Rent supplement recovery	(1,088,100)	(1,132,500)	(1,064,200)	(1,088,600)	-	-	(1,088,600)	-3.9%
481270 Tenant recovery	(98,000)	(98,000)	(276,800)	(98,000)	-	-	(98,000)	0.0%
431140 Commercial rent	(47,500)	(48,500)	(47,300)	(39,400)	-	-	(39,400)	-18.8%
431210 Miscellaneous revenue	(19,300)	(17,100)	(24,600)	(17,100)	-	-	(17,100)	0.0%
431230 Parking revenue	(98,900)	(96,900)	(94,900)	(95,800)	-	-	(95,800)	-1.1%
431240 Laundry revenue	-	(76,300)	(47,300)	(56,600)	-	-	(56,600)	-25.8%
451130 Solar project revenue	(90,000)	(75,000)	(75,000)	(75,000)	-	-	(75,000)	0.0%
451140 Cell tower revenue	(42,700)	(42,700)	(42,700)	(42,700)	-	-	(42,700)	0.0%
<b>Total Revenues and Recoveries</b>	<b>(12,309,900)</b>	<b>(12,595,600)</b>	<b>(12,556,000)</b>	<b>(12,461,700)</b>	-	-	<b>(12,461,700)</b>	<b>-1.1%</b>
<b>Financing</b>								
Transfer to Housing Portfolio Capital Reserve Fund	2,533,500	2,591,000	2,591,000	2,652,000	-	-	2,652,000	2.4%
Transfer from Housing Portfolio Capital Reserve Fund	(385,000)	(385,000)	-	(385,000)	-	-	(385,000)	0.0%
Transfer from Levy Stabilization Reserve Fund	(65,000)	-	-	-	-	-	-	n/a
<b>Net Cost</b>	<b>5,762,300</b>	<b>5,758,200</b>	<b>6,219,500</b>	<b>6,135,000</b>	-	-	<b>6,135,000</b>	<b>6.5%</b>

**The District of Thunder Bay Social Services Administration Board**  
**Office Headquarters Budget Summary**

Description	2018 Budget (\$)	2019 Budget (\$)	2019 Est Actuals (\$)	2020				2019 to 2020	
				Base (\$)	Reductions (\$)	Expansions (\$)	Budget (\$)	Change (\$)	Change (%)
<b>Expenditures</b>									
Interest on long-term debt	131,900	124,000	124,000	116,800	-	-	<b>116,800</b>	(7,200)	-5.8%
Gas	12,600	12,000	12,000	12,000	-	-	<b>12,000</b>	-	0.0%
Electricity	100,000	104,800	102,600	104,800	-	-	<b>104,800</b>	-	0.0%
Water	8,400	8,700	11,500	11,800	-	-	<b>11,800</b>	3,100	35.6%
Repairs and maintenance	137,800	181,600	119,500	125,400	-	-	<b>125,400</b>	(56,200)	-30.9%
Operating services	349,900	329,100	380,100	336,700	-	-	<b>336,700</b>	7,600	2.3%
Loan principal repayment	263,000	271,000	271,000	271,000	-	-	<b>271,000</b>	-	0.0%
Internal administrative expense	155,600	158,500	158,500	161,200	-	-	<b>161,200</b>	2,700	1.7%
<b>Total Expenditures</b>	<b>1,159,200</b>	<b>1,189,700</b>	<b>1,179,200</b>	<b>1,139,700</b>	-	-	<b>1,139,700</b>	<b>(50,000)</b>	<b>-4.2%</b>
<b>Revenues</b>									
Other revenue	(3,500)	(3,500)	(4,600)	(3,500)	-	-	<b>(3,500)</b>	-	0.0%
<b>Allocation</b>									
Housing operations	(184,800)	(187,600)	(187,600)	(258,400)	-	-	<b>(258,400)</b>	(70,800)	37.7%
Ontario Works	(963,400)	(964,500)	(975,700)	(938,200)	-	-	<b>(938,200)</b>	26,300	-2.7%
Addiction Services Initiative	(26,400)	(26,800)	(15,600)	-	-	-	-	26,800	-100.0%
Child care	(79,200)	(80,400)	(80,400)	(68,000)	-	-	<b>(68,000)</b>	12,400	-15.4%
Social housing	(66,000)	(80,400)	(80,400)	(95,200)	-	-	<b>(95,200)</b>	(14,800)	18.4%
<b>Financing</b>									
To office building reserve fund	183,900	187,600	187,600	191,300	-	-	<b>191,300</b>	3,700	2.0%
From office building reserve fund	(73,400)	(116,000)	(29,100)	(80,000)	-	-	<b>(80,000)</b>	36,000	-31.0%
<b>Reduction to Levy</b>	<b>(53,600)</b>	<b>(81,900)</b>	<b>(6,600)</b>	<b>(112,300)</b>	-	-	<b>(112,300)</b>	<b>(30,400)</b>	<b>37.1%</b>

The District of Thunder Bay Social Services Administration Board  
Cost Centre Summary

Division: n/a  
Cost Center: 11090 - HQ Building Operating

Account Description	2018	2019		2020				% Change
	Budget	Budget	Est Actuals	Base	Reductions	Expansions	Budget	
<b>Expenditures</b>								
531330 Computer hardware	-	-	29,100	-	-	-	-	n/a
531510 Office supplies	-	-	3,000	-	-	-	-	n/a
532110 Communications	158,800	145,100	168,700	167,100	-	-	167,100	15.2%
532120 Natural gas	12,600	12,000	12,000	12,000	-	-	12,000	0.0%
532130 Sewer and water	8,400	8,700	11,500	11,800	-	-	11,800	35.6%
532140 Electrical expense	100,000	104,800	102,600	104,800	-	-	104,800	0.0%
532310 Insurance - building and contents	28,000	30,200	30,200	32,200	-	-	32,200	6.6%
533110 Roofing system	2,000	2,000	2,000	2,000	-	-	2,000	0.0%
533120 Windows	1,000	1,000	1,000	500	-	-	500	-50.0%
533130 Doors	2,500	2,500	2,500	2,500	-	-	2,500	0.0%
533140 Sitework	10,000	40,000	33,000	15,000	-	-	15,000	-62.5%
533150 Elevator repairs and maintenance	12,200	14,200	19,600	8,300	-	-	8,300	-41.5%
533160 Flooring repairs and maintenance	6,700	7,500	5,600	6,700	-	-	6,700	-10.7%
533170 Electrical system	4,000	4,000	6,400	4,000	-	-	4,000	0.0%
533180 Mechanical system	18,000	18,000	13,000	5,000	-	-	5,000	-72.2%
533200 Plumbing system	-	5,000	5,000	5,000	-	-	5,000	0.0%
533210 Painting	8,000	4,000	4,000	6,000	-	-	6,000	50.0%
533350 Interior upgrade	55,400	50,400	20,000	45,400	-	-	45,400	-9.9%
533360 Exterior upgrade	18,000	33,000	7,400	25,000	-	-	25,000	-24.2%
534110 Snow removal	10,000	10,000	10,000	10,000	-	-	10,000	0.0%
534130 Landscape services	2,000	2,000	7,300	2,000	-	-	2,000	0.0%
534140 Building janitorial	63,200	65,000	65,000	53,300	-	-	53,300	-18.0%
534150 Pest control	1,000	1,500	1,500	1,500	-	-	1,500	0.0%
534170 Life safety system service	5,500	5,700	8,300	5,700	-	-	5,700	0.0%
534180 Mechanical system service	2,000	3,200	3,600	2,400	-	-	2,400	-25.0%
534190 Plumbing service	2,500	3,000	2,900	3,000	-	-	3,000	0.0%
534200 Waste removal (Recool)	4,000	4,000	3,000	4,000	-	-	4,000	0.0%
534210 Building security	67,900	52,900	40,000	49,000	-	-	49,000	-7.4%
534230 Electrical system service	-	1,500	1,500	1,500	-	-	1,500	0.0%
534240 Janitorial supplies	5,000	5,000	6,000	5,000	-	-	5,000	0.0%
521120 Interest expense	131,900	124,000	124,000	116,800	-	-	116,800	-5.8%
571130 Loan principal	263,000	271,000	271,000	271,000	-	-	271,000	0.0%
581110 Internal admin expense	155,600	158,500	158,500	161,200	-	-	161,200	1.7%
<b>Total Expenditures</b>	<b>1,159,200</b>	<b>1,189,700</b>	<b>1,179,200</b>	<b>1,139,700</b>	<b>-</b>	<b>-</b>	<b>1,139,700</b>	<b>-4.2%</b>
<b>Revenues</b>								
451100 Other revenue	(3,500)	(3,500)	(4,600)	(3,500)	-	-	(3,500)	0.0%
<b>Imputed Rent Recovery</b>								
481260 Housing operations	(184,800)	(187,600)	(187,600)	(258,400)	-	-	(258,400)	37.7%
481260 Ontario Works	(963,400)	(964,500)	(975,700)	(938,200)	-	-	(938,200)	-2.7%
481260 Addiction Services Initiative	(26,400)	(26,800)	(15,600)	-	-	-	-	-100.0%
481260 Child care	(79,200)	(80,400)	(80,400)	(68,000)	-	-	(68,000)	-15.4%
481260 Social housing	(66,000)	(80,400)	(80,400)	(95,200)	-	-	(95,200)	18.4%
<b>Reduction to Rent Expense in Summary</b>	<b>(164,100)</b>	<b>(153,500)</b>	<b>(165,100)</b>	<b>(223,600)</b>	<b>-</b>	<b>-</b>	<b>(223,600)</b>	<b>45.7%</b>
<b>Financing</b>								
612150 To office building reserve fund	183,900	187,600	187,600	191,300	-	-	191,300	2.0%
612155 From office building reserve fund	(73,400)	(116,000)	(29,100)	(80,000)	-	-	(80,000)	-31.0%
<b>Reduction to Levy</b>	<b>(53,600)</b>	<b>(81,900)</b>	<b>(6,600)</b>	<b>(112,300)</b>	<b>-</b>	<b>-</b>	<b>(112,300)</b>	<b>37.1%</b>

**The District of Thunder Bay Social Services Administration Board**  
**Estimated Distribution by Program of Proposed 2020 Budget Levy**  
(Based on 2019 Weighted Assessment)

<b>Municipality</b>	<b>2019 Weighted Assessment</b>		<b>Ontario Works (\$)</b>	<b>Child Care Programs (\$)</b>	<b>Housing Programs (\$)</b>	<b>Interest Revenue (\$)</b>	<b>Total (\$)</b>
	<b>(\$)</b>	<b>(%)</b>					
Conmee	63,786,065	0.3356%	12,552	5,843	57,744	(587)	75,552
Dorion	45,895,796	0.2415%	9,033	4,205	41,553	(423)	54,368
Gillies	37,094,756	0.1952%	7,300	3,399	33,587	(342)	43,944
Greenstone	638,570,906	3.3595%	125,645	58,495	578,046	(5,879)	756,307
Manitouwadge	51,582,996	0.2714%	10,150	4,726	46,698	(475)	61,099
Marathon	149,126,822	0.7846%	29,344	13,661	135,001	(1,373)	176,633
Neebing	320,264,059	1.6849%	63,015	29,337	289,910	(2,949)	379,313
Nipigon	93,831,029	0.4936%	18,461	8,595	84,930	(864)	111,122
O'Connor	68,471,636	0.3602%	13,471	6,272	61,977	(630)	81,090
Oliver Paipoonge	780,023,069	4.1037%	153,478	71,454	706,094	(7,181)	923,845
Red Rock	42,172,731	0.2219%	8,299	3,864	38,180	(388)	49,955
Schreiber	42,935,180	0.2259%	8,449	3,933	38,869	(395)	50,856
Shuniah	745,633,810	3.9228%	146,713	68,304	674,968	(6,865)	883,120
Terrace Bay	116,379,309	0.6123%	22,900	10,661	105,355	(1,072)	137,844
Thunder Bay	13,645,177,258	71.7868%	2,684,826	1,249,952	12,351,853	(125,627)	16,161,004
TWOMO	2,166,897,269	11.4001%	426,364	198,499	1,961,535	(19,950)	2,566,448
<b>Total</b>	19,007,842,691	100.0000%	3,740,000	1,741,200	17,206,300	(175,000)	22,512,500

**The District of Thunder Bay Social Services Administration Board**  
**Comparison of Estimated Levy for Proposed 2020 Budget with 2019 Budget**  
(Based on 2019 Weighted Assessment)

Municipality	<u>2019</u> Weighted Assessment		Distribution of 2019 Budget Levy (\$)	Distribution of Proposed 2020 Budget Levy (\$)	Increase/ (Decrease) (\$)	Increase/ (Decrease) (%)
	(\$)	(%)				
Conmee	63,786,065	0.3356%	74,777	75,552	775	1.0%
Dorion	45,895,796	0.2415%	53,810	54,368	558	1.0%
Gillies	37,094,756	0.1952%	43,493	43,944	451	1.0%
Greenstone	638,570,906	3.3595%	748,547	756,307	7,760	1.0%
Manitouwadge	51,582,996	0.2714%	60,472	61,099	627	1.0%
Marathon	149,126,822	0.7846%	174,821	176,633	1,812	1.0%
Neebing	320,264,059	1.6849%	375,421	379,313	3,892	1.0%
Nipigon	93,831,029	0.4936%	109,981	111,122	1,141	1.0%
O'Connor	68,471,636	0.3602%	80,258	81,090	832	1.0%
Oliver Paipoonge	780,023,069	4.1037%	914,366	923,845	9,479	1.0%
Red Rock	42,172,731	0.2219%	49,443	49,955	512	1.0%
Schreiber	42,935,180	0.2259%	50,334	50,856	522	1.0%
Shuniah	745,633,810	3.9228%	874,059	883,120	9,061	1.0%
Terrace Bay	116,379,309	0.6123%	136,430	137,844	1,414	1.0%
Thunder Bay	13,645,177,258	71.7868%	15,995,175	16,161,004	165,829	1.0%
TWOMO	2,166,897,269	11.4001%	2,540,113	2,566,448	26,335	1.0%
<b>Total</b>	19,007,842,691	100.0000%	22,281,500	22,512,500	231,000	1.0%

**The District of Thunder Bay Social Services Administration Board**  
**Estimated Distribution by Program of Proposed 2020 Budget Levy**  
(Based on 2019 Weighted Assessment)

<b>Municipality</b>	<b>2019 Weighted Assessment</b>		<b>Ontario Works (\$)</b>	<b>Child Care Programs (\$)</b>	<b>Housing Programs (\$)</b>	<b>Interest Revenue (\$)</b>	<b>Total (\$)</b>
	<b>(\$)</b>	<b>(%)</b>					
Conmee	63,786,065	0.3356%	12,552	5,843	57,744	(587)	75,552
Dorion	45,895,796	0.2415%	9,033	4,205	41,553	(423)	54,368
Gillies	37,094,756	0.1952%	7,300	3,399	33,587	(342)	43,944
Greenstone	638,570,906	3.3595%	125,645	58,495	578,046	(5,879)	756,307
Manitouwadge	51,582,996	0.2714%	10,150	4,726	46,698	(475)	61,099
Marathon	149,126,822	0.7846%	29,344	13,661	135,001	(1,373)	176,633
Neebing	320,264,059	1.6849%	63,015	29,337	289,910	(2,949)	379,313
Nipigon	93,831,029	0.4936%	18,461	8,595	84,930	(864)	111,122
O'Connor	68,471,636	0.3602%	13,471	6,272	61,977	(630)	81,090
Oliver Paipoonge	780,023,069	4.1037%	153,478	71,454	706,094	(7,181)	923,845
Red Rock	42,172,731	0.2219%	8,299	3,864	38,180	(388)	49,955
Schreiber	42,935,180	0.2259%	8,449	3,933	38,869	(395)	50,856
Shuniah	745,633,810	3.9228%	146,713	68,304	674,968	(6,865)	883,120
Terrace Bay	116,379,309	0.6123%	22,900	10,661	105,355	(1,072)	137,844
Thunder Bay	13,645,177,258	71.7868%	2,684,826	1,249,952	12,351,853	(125,627)	16,161,004
TWOMO	2,166,897,269	11.4001%	426,364	198,499	1,961,535	(19,950)	2,566,448
<b>Total</b>	19,007,842,691	100.0000%	3,740,000	1,741,200	17,206,300	(175,000)	22,512,500

**The District of Thunder Bay Social Services Administration Board  
Proposed 2020 Staff Complement**

Description	2018 Budget	2019 Budget	2020			
			Base	Reductions	Expansions	Budget
Office of the Chief Administrative Officer						
Human Resources						
Process Review Lead	-	-	-	-	1.00	1.00
Division total - Full-Time	12.00	12.00	12.00	-	1.00	13.00
- Part-Time	-	-	-	-	-	-
- Temporary and Seasonal	-	-	-	-	-	-
- Total Full-Time Equivalent	12.00	12.00	12.00	-	1.00	13.00
Corporate Services Division						
Finance						
Accounts Clerk	6.00	6.00	6.00	(1.00)	-	5.00
Accounts Clerk (temp)	0.33	0.33	0.33	(0.33)	-	-
Information Services						
File Clerk	4.00	4.00	4.00	(1.00)	-	3.00
File Clerk (temp)	0.33	0.33	0.33	(0.33)	-	-
Division total - Full-Time	27.00	27.00	27.00	(2.00)	-	25.00
- Part-Time	-	-	-	-	-	-
- Temporary and Seasonal	0.66	0.66	0.66	(0.66)	-	-
- Total Full-Time Equivalent	27.66	27.66	27.66	(2.66)	-	25.00
Client Services Division						
Ontario Works						
Family Support Worker	1.00	1.00	1.00	(1.00)	-	-
Caseworker	27.00	27.00	28.00	-	-	28.00
Caseworker (temp)	2.00	2.00	1.00	-	-	1.00
Addictions Counsellor	3.00	3.00	3.00	(3.00)	-	-
Intake Worker (temp)	1.66	1.66	1.66	(0.66)	-	1.00
Division total - Full-Time	82.00	82.00	83.00	(4.00)	-	79.00
- Part-Time	0.60	0.60	0.60	-	-	0.60
- Temporary and Seasonal	3.66	3.66	2.66	(0.66)	-	2.00
- Total Full-Time Equivalent	86.26	86.26	86.26	(4.66)	-	81.60
Housing Services Division						
Facilities						
Custodian	14.00	14.00	14.00	(1.00)	-	13.00
Custodian (Pest Control)	-	-	-	-	1.00	1.00
Summer Students (temp)	2.50	2.50	2.50	(1.17)	-	1.33
Division total - Full-Time	54.00	55.00	55.00	(1.00)	1.00	55.00
- Part-Time	1.50	1.50	1.50	-	-	1.50
- Temporary and Seasonal	2.50	2.50	2.50	(1.17)	-	1.33
- Total Full-Time Equivalent	58.00	59.00	59.00	(2.17)	1.00	57.83
Total TBDSSAB - Full-Time						
- Part-Time	175.00	176.00	177.00	(7.00)	2.00	172.00
- Temporary and Seasonal	2.10	2.10	2.10	-	-	2.10
- Total Full-Time Equivalent	6.82	6.82	5.82	(2.49)	-	3.33
	183.92	184.92	184.92	(9.49)	2.00	177.43

## The District of Thunder Bay Social Services Administration Board

### Expansion / Reduction Request Form

**2020 Budget**

**Division:** Office of the Chief Administrative Officer  
**Department:** Human Resources  
**Cost Centre:** 11030

Description / Justification	Staff			Financial Impact*	
	FT	Temp	PT	Gross	Net
<b>Expansion of 1.0 FTE Process Review Lead</b> Consistent with provincial direction and the Strategic Plan regarding outcome focused results, and administrative effectiveness, a new Process Review Lead position will be added. This position will provide the leadership for process review and continuous improvement through a systematic approach to achieve results, efficiencies, and effectiveness for client outcomes.	1.00	-	-	\$ 105,800	\$ 63,500
<b>TOTAL</b>	<b>1.00</b>	<b>-</b>	<b>-</b>	<b>\$ 105,800</b>	<b>\$ 63,500</b>

\*Financial impact includes salaries and benefits and is calculated at the top of the pay scale for the 2020 year.



## The District of Thunder Bay Social Services Administration Board

### Expansion / Reduction Request Form

**2020 Budget**

**Division:** Corporate Services  
**Department:** Finance  
**Cost Centre:** 11050

Description / Justification	Staff			Financial Impact*	
	FT	Temp	PT	Gross	Net
<b>Reduction of 1.0 FTE Accounts Clerk</b> Consistent with provincial direction regarding administrative efficiency, and maximizing the use of electronic processes, various processes in the Finance Department have been and continue to be reviewed to find efficiencies and realign processes. The position is currently filled by a contract position.	(1.00)	-	-	\$ (67,400)	\$ (45,800)
<b>Reduction of 0.33 FTE Accounts Clerk (Temporary)</b> Historically, this position has been filled during the summer months to allow for coverage during vacation periods. Administration has reviewed its processes and workflows to ensure appropriate coverage of key functions in the Finance Department. The position is currently vacant.	-	(0.33)	-	\$ (18,700)	\$ (12,700)
<b>TOTAL</b>	<b>(1.00)</b>	<b>(0.33)</b>	<b>-</b>	<b>\$ (86,100)</b>	<b>\$ (58,500)</b>

\*Financial impact includes salaries and benefits and is calculated at the top of the pay scale for the 2020 year.

## The District of Thunder Bay Social Services Administration Board

### Expansion / Reduction Request Form

**2020 Budget**

**Division:** Corporate Services  
**Department:** Information Services  
**Cost Centre:** 11060

Description / Justification	Staff			Financial Impact*	
	FT	Temp	PT	Gross	Net
<b>Reduction of 1.0 FTE File Clerk</b> Consistent with provincial direction, digitization of all files is a priority for TBDSSAB. With the move to digital client files in Housing in 2019, the resulting workload related to paper files has been reduced. The 1.0 FTE position is currently filled with a contract position.	(1.00)	-	-	\$ (56,900)	\$ (34,400)
<b>Reduction of 0.33 FTE File Clerk (Temporary)</b> Historically, this position has been filled during the summer months to allow for coverage during vacation periods. Administration has reviewed its processes and workflows to ensure appropriate coverage of key functions in the Information Services Department. The position is currently vacant.	-	(0.33)	-	\$ (14,700)	\$ (8,900)
<b>TOTAL</b>	<b>(1.00)</b>	<b>(0.33)</b>	<b>-</b>	<b>\$ (71,600)</b>	<b>\$ (43,300)</b>

\*Financial impact includes salaries and benefits and is calculated at the top of the pay scale for the 2020 year.

## The District of Thunder Bay Social Services Administration Board

### Expansion / Reduction Request Form

**2020 Budget**

**Division:** Client Services  
**Department:** Client Services  
**Cost Centre:** 12020

Description / Justification	Staff			Financial Impact*	
	FT	Temp	PT	Gross	Net
<b>Reduction of 1.0 FTE Family Support Worker</b> In 2017, the Province made legislative changes which eliminated the majority of duties performed by this position. This position is now vacant and Administration has removed it.	(1.00)	-	-	\$ (82,600)	\$ (41,300)
<b>TOTAL</b>	<b>(1.00)</b>	<b>-</b>	<b>-</b>	<b>\$ (82,600)</b>	<b>\$ (41,300)</b>

\*Financial impact includes salaries and benefits and is calculated at the top of the pay scale for the 2020 year.

## The District of Thunder Bay Social Services Administration Board

### Expansion / Reduction Request Form

**2020 Budget**

**Division:** Client Services  
**Department:** Client Services  
**Cost Centre:** 12050

Description / Justification	Staff			Financial Impact*	
	FT	Temp	PT	Gross	Net
<b>Reduction of 3.0 FTE Addiction Counsellor</b> The Province cancelled the Addiction Services Initiative effective July 31, 2019, resulting in the reduction of the Addiction Counsellor positions.	(3.00)	-	-	\$ (241,200)	\$ -
<b>TOTAL</b>	<b>(3.00)</b>	<b>-</b>	<b>-</b>	<b>\$ (241,200)</b>	<b>\$ -</b>

\*Financial impact includes salaries and benefits and is calculated at the top of the pay scale for the 2020 year.

## The District of Thunder Bay Social Services Administration Board

### Expansion / Reduction Request Form

**2020 Budget**

**Division:** Client Services  
**Department:** Client Services  
**Cost Centre:** 11080

Description / Justification	Staff			Financial Impact*	
	FT	Temp	PT	Gross	Net
<b>Reduction of 0.66 FTE Intake Worker (Temporary)</b> Historically, two 0.33 FTE positions were filled during the summer months to allow for coverage during vacation periods. Administration has reviewed its processes and workflows to ensure appropriate coverage of key functions in the Intake area. The positions are currently vacant.	-	(0.66)	-	\$ (31,200)	\$ (20,300)
<b>TOTAL</b>	-	(0.66)	-	<b>\$ (31,200)</b>	<b>\$ (20,300)</b>

\*Financial impact includes salaries and benefits and is calculated at the top of the pay scale for the 2020 year.

## The District of Thunder Bay Social Services Administration Board

### Expansion / Reduction Request Form

**2020 Budget**

**Division:** Housing Services  
**Department:** Facilities  
**Cost Centre:** 15040

Description / Justification	Staff			Financial Impact*	
	FT	Temp	PT	Gross	Net
<b>Expansion of 1.0 FTE Custodian (Pest Control)</b> Administration is proposing the conversion of 1.0 FTE Custodian to a 1.0 FTE Custodian with a pest control license. This position would operate the heat treatment equipment at TBDSSAB buildings. This position will lead to cost avoidance as TBDSSAB currently must utilize contractors to perform these treatments. One of the existing Custodians currently holds a pest control license.	1.00	-	-	\$ 67,400	\$ 67,400
<b>Reduction of 1.0 FTE Custodian</b> See above.	(1.00)	-	-	\$ (63,900)	\$ (63,900)
<b>TOTAL</b>	-	-	-	<b>\$ 3,500</b>	<b>\$ 3,500</b>

\*Financial impact includes salaries and benefits and is calculated at the top of the pay scale for the 2020 year.

## The District of Thunder Bay Social Services Administration Board

### Expansion / Reduction Request Form

**2020 Budget**

**Division:** Housing Services  
**Department:** Facilities  
**Cost Centre:** 15040

Description / Justification	Staff			Financial Impact*	
	FT	Temp	PT	Gross	Net
<b>Reduction of 1.17 FTE Summer Student</b> The current staff complement allows for 6 students for 5 months each to perform grass-cutting and other such duties during the summer months. Administration is proposing to decrease this to 4 students for 4 months each to reflect TBDSSAB's operational requirements. The positions are currently vacant.	-	(1.17)	-	\$ (32,400)	\$ (32,400)
<b>TOTAL</b>	-	(1.17)	-	<b>\$ (32,400)</b>	<b>\$ (32,400)</b>

\*Financial impact includes salaries and benefits and is calculated at the top of the pay scale for the 2020 year.

# The District of Thunder Bay Social Services Administration Board Proposed 2020 Capital Budget Summary

Attachment #7  
Report No. 2019-53

Project Name	Description
Ruskin/Hall	Driveways
Ruskin/Hall	Building Interior
Ruskin/Hall	Building Interior
Ruskin/Hall	Exterior Upgrade
Isabella/Ridgeway/McGregor	General Landscaping/Driveways
Isabella/Ridgeway/McGregor	Interior Upgrade
Isabella/Ridgeway/McGregor	Exterior Upgrade (Stairs)
East Moodie/McGregor	Driveways
East Moodie/McGregor	General Landscaping
East Moodie/McGregor	Plumbing Fixtures - Bathrooms
East Moodie/McGregor	Interior Upgrade
East Moodie/McGregor	Exterior Upgrade
Rupert/Ray/Hill	Parking Lots
Rupert/Ray/Hill	General Landscaping
Rupert/Ray/Hill	Interior Upgrade
Rupert/Ray/Hill	Bathroom Upgrade
Matthews Court	Flooring Replacement
Matthews Court	Bathroom Upgrade
Matthews Court	Building Exterior
Manion Court	Bathroom Upgrade
North James	Electrical Systems
North James	Common Area Carpet/Drywall
North James	Interior Upgrade
Academy/Trillium	Flooring
Academy/Trillium	Electrical System- Unit Parking Posts
Academy/Trillium	Appliances
Academy/Trillium	Bathroom Upgrade
Academy/Trillium	Cabinets
Academy/Trillium	Siding
Wardrobe Court	Doors
Wardrobe Court	Sitework
Wardrobe Court	Outlets
Wardrobe Court	Appliances - Stoves
Wardrobe Court	Interior Upgrade
Wardrobe Court	Bathroom Upgrades
Fisher Court	Automatic Doors
Fisher Court	Parking Lot
Elizabeth Court	Parking Lot
Elizabeth Court	Elevator System
Elizabeth Court	Flooring System
Elizabeth Court	Plumbing System
Elizabeth Court	Ceiling Tile
Elizabeth Court	Interior Upgrade
McGill/Simon Fraser	Building Interior
McGill/Simon Fraser	Building Exterior
Nipigon Houses	General Landscaping
Nipigon Houses	Bathroom Upgrade



# The District of Thunder Bay Social Services Administration Board Proposed 2020 Capital Budget Summary

Attachment #7  
Report No. 2019-53

Project Name	Description
Nipigon Houses	Exterior Walls
Assef Court	Stoves
Assef Court	Building Interior
Assef Court	Building Exterior
Mclvor Court	General Landscaping
Mclvor Court	Flooring Upgrade
Mclvor Court	Lighting System - Units
Mclvor Court	Painting - Common Area
Mclvor Court	Equipment - Appliances
Mclvor Court	Exterior Equipment
Mclvor Court	Interior Upgrade
Longlac	Flooring Upgrade
Longlac	Interior Upgrade
John/Clarkson/Windsor	General Landscaping
John/Clarkson/Windsor	Flooring Replacement
John/Clarkson/Windsor	Bathroom Upgrade
Limbrick	Exterior Doors
Limbrick	Weeping Tile
Limbrick	General Landscaping
Limbrick	Flooring Replacement
Limbrick	Interior Upgrades
Limbrick	Kitchen Upgrades (3 Units)
Limbrick	Exterior Upgrade
John/Windsor	Roofing
John/Windsor	General Landscaping
John/Windsor	Flooring Replacement
John/Windsor	Bathroom Upgrades
John/Windsor	Cabinets
John/Windsor	Building Exterior
Legion Houses	Roofing Systems
Legion Houses	General Landscaping
Legion Houses	Flooring Upgrade
Legion Houses	Electrical System
Legion Houses	Interior Upgrade
Bertrand Court 1	Building Interior
Bertrand Court 1	Building Exterior
Bertrand Court 2	Building Interior
Bertrand Court 2	Building Exterior
Badanai Manor	Parking Lots
Badanai Manor	Flooring Replacement
Badanai Manor	Flooring - Units
Badanai Manor	Painting - Common Area
Badanai Manor	Appliances - Fridges and Stoves
Badanai Manor	Bathroom Upgrade
Sjolander Court	Flooring
Sjolander Court	Appliances - Fridges and Stoves
Sjolander Court	Building Interior

# The District of Thunder Bay Social Services Administration Board Proposed 2020 Capital Budget Summary

Attachment #7  
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Project Name	Description
Neill Court	Flooring - Common Areas
Neill Court	Painting - Common Room
Neill Court	Appliances - Fridges and Stoves
Neill Court	Bathrooms
Spence Court	General Landscaping
Spence Court	Elevator Upgrades
Spence Court	Flooring Replacement
Spence Court	Fire Alarm - CO & Smoke Detectors
Spence Court	Panels
Spence Court	Water Valve
Spence Court	Bathrooms
Spence Court	Interior Upgrade
Spence Court	Ceiling Tile
Collingwood Court	Flooring - Common Area
Collingwood Court	Appliances - Fridges and Stoves
Collingwood Court	Interior Upgrade
Clark Tower	General Landscaping
Clark Tower	Flooring Replacement
Clark Tower	Plumbing System
Clark Tower	Building Interior
Seppala Court	Flooring
Seppala Court	Electrical Systems
Seppala Court	Building Interior
Seppala Court	Building Exterior
Ross Court	Flooring System
Ross Court	Appliances - Stoves
Ross Court	Building Interior
Cumberland Court	Flooring System
Cumberland Court	Electrical Systems
Cumberland Court	Building Interior
Habitat	General Landscaping
Habitat	Flooring System
Habitat	Building Interior
Gore-Neebing	General Landscaping
Gore-Neebing	Flooring - Common Area
Gore-Neebing	Interior Upgrade
Frederica	General Landscaping
Frederica	Parking Lot
Frederica	Painting
Frederica	Exterior Paint
Lendrum Court	Doors
Lendrum Court	General Landscaping
Lendrum Court	Flooring System
Lendrum Court	Appliances
Lendrum Court	Building Interior
Vickers	Flooring System
Vickers	Building Interior

# The District of Thunder Bay Social Services Administration Board Proposed 2020 Capital Budget Summary

Attachment #7  
Report No. 2019-53

Project Name	Description
Jasper Place	General Landscaping
Jasper Place	Electrical Systems
Jasper Place	Plumbing System
Jasper Place	Building Exterior
Picton/Tamarack 1	Roofing
Picton/Tamarack 1	General Landscaping
Picton/Tamarack 1	Flooring Replacement
Picton/Tamarack 1	Electrical System
Picton/Tamarack 1	Interior Upgrade
Picton 2	Roofing System
Picton 2	Flooring System
Picton 2	Electrical System
Picton 2	Painting
Picton 2	Building Interior
Picton 2	Interior Upgrades
Parsons-Melvin-Kenwood	Driveways
Parsons-Melvin-Kenwood	Landscaping
Parsons-Melvin-Kenwood	Flooring System
Parsons-Melvin-Kenwood	Electrical System
Parsons-Melvin-Kenwood	Building Interior
Picton 3	General Landscaping
Picton 3	Flooring System
Picton 3	Electrical System
Picton 3	Interior Upgrades
Scattered Duplexes	General Landscaping
Scattered Duplexes	Flooring System
Scattered Duplexes	Millwork
Scattered Duplexes	Interior Upgrades
Diversified	Roofing System
Diversified	Flooring System
Diversified	Bathroom Upgrade
Diversified	Cabinets
Walkover	General Landscaping
Walkover	Flooring System
Walkover	Building Interior
Wade Crescent	Painting
Wade Crescent	Building Interior
Wadsworth	Flooring System
Wadsworth	Interior Upgrades
McLaughlin2	Appliances
McLaughlin2	Building Interior
Glenwood Court	Doors
Glenwood Court	Elevator Upgrades
Glenwood Court	Flooring System
Glenwood Court	Fire Panel
Glenwood Court	Painting
Glenwood Court	Building Interior

# The District of Thunder Bay Social Services Administration Board Proposed 2020 Capital Budget Summary

Attachment #7  
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Project Name	Description
Paterson Court	Doors
Paterson Court	Flooring System
Paterson Court	Electrical System
Paterson Court	Building Interior
Paterson Court	Interior Upgrade
Paterson Court	Building Exterior
Blucher	General Landscaping
Blucher	Flooring System
Blucher	Mechanical System
Blucher	Interior upgrades
Andras Court	General Landscaping
Andras Court	Elevator System
Andras Court	Flooring System
Andras Court	Interior Upgrades
Sequoia Park	Driveways
Sequoia Park	General Landscaping
Sequoia Park	Flooring System
Sequoia Park	Interior Upgrades
	Insurance Deductible